To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please contact Diane Maybon, at 1-5693 or dmaybon@colostate.edu.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions over scored.

MINUTES
FACULTY COUNCIL
March 2, 2010

CALL TO ORDER

The Faculty Council meeting was called to order at 4:00 p.m. by Richard Eykholt, Chair.

ANNOUNCEMENTS

A. Next Faculty Council Meeting - April 6, 2010 - A207 Clark Building - 4:00 p.m.

Eykholt announced that the next Faculty Council meeting will be held on April 6, 2010 in Room A207 Clark Building. The meeting will begin at 4:00 p.m.

B. Joe Blake, Chancellor, Colorado State University System - Attending April 6, 2010 Faculty Council meeting

Eykholt announced that Joe Blake, Chancellor, Colorado State University System, will be attending the April 6, 2010 Faculty Council meeting for the discussion.

C. Standing Committee Elections - April 6, 2010 - Committee on Faculty Governance

D. Grievance Panel Elections - April 6, 2010 - Committee on Faculty Governance

E. Sexual Harassment Panel Elections - April 6, 2010 - Committee on Faculty Governance

F. Discipline Panel Elections - April 6, 2010 - Committee on Faculty Governance

Victor Baez, Vice Chair, Committee on Faculty Governance, announced that elections will be held for the Faculty Council Standing Committees, the Grievance Panel, the Sexual Harassment Panel, and the Discipline Panel at the April 6, 2010 Faculty Council meeting.

G. Proposed Revision to the Manual, University Code, Section C.2.1.2 - Powers and Responsibilities

Baez announced that a proposed revision to the University Code, Section C.2.1.2 - Powers and Responsibilities will be an action item at the April 6, 2010 Faculty Council meeting.

H. Executive Committee Meeting Minutes: January 19, 26 and February 9, 2010

Eykholt announced that the Executive Committee meeting minutes from meetings held on January 19, 26, and February 9, 2010 have been included in the agenda items for informational purposes.

MINUTES TO BE APPROVED

A. Faculty Council Meeting Minutes - February 2, 2010

The February 2, 2010 Faculty Council Meeting Minutes were approved by unanimous consent.
REPORTS TO BE RECEIVED

A. Provost/Executive Vice President

Rick Miranda, Provost/Executive Vice President, reported that Jodie Hanzlik has been appointed the new Associate Provost for Special Projects for the Spring 2010 semester.

Miranda reported that a reception was held last week for the Osher Lifelong Learning Institute. Kevin Oltjenbruns is the director of this institute. The Osher Lifelong Learning Institute at Colorado State University is a unique learning community for adults aged 50 and better. Osher offers the very best in continuing education with no prerequisites, no tests, no stress, and no degree requirements. In partnership with the Bernard Osher Foundation, Osher at Colorado State University was established in 2006. Miranda noted that, if 500 members are attained for this institute, a $1 million endowment can be awarded from the Bernard Osher Foundation.

Miranda reported that the University Strategic Plan was reviewed in January. He added that the budget process is moving forward.

Miranda reported that Budget 101 sessions were held with Lynn Johnson, Associate Vice President for Finance and Budget. The sessions were successful.

Miranda reported that the Joint Budget Committee met last week and adopted the Governor’s proposed budget for FY11. He added that this could change and is not final.

Miranda reported that the Council of Deans met to discuss approximately 50 proposals for promotion and tenure.

Miranda reported that he is continuing to visit departments and visited Human Development and Family Studies, DARE, Sociology, Art, and Anthropology last month.

Miranda reported that he just completed a research trip to Barcelona, Spain. In addition, he will be going on a non-resident recruiting trip/alumni visit to Santa Clara, California and Boston, Massachusetts.

Miranda thanked everyone for all their support and promised to work hard as the Provost.

Matthew Malcolm asked what plans have been made for the College of Applied Human Sciences Dean search. Miranda responded that the plan is to begin this search in late spring or summer.

Miranda’s report was received.

B. Faculty Council Chair

Eykholt reported that Representative Randy Fisher is sponsoring HB-1206 which would give voting rights to student members on the Board of Governors. Eykholt noted that this measure has passed in committee and it going forward to be considered by the House. Senator Bob Bacon will sponsor the bill in the Senate.

Eykholt’s report was received.

C. Board of Governors Faculty Representative

Dan Turk reported that, at the February 22, 2010 Board of Governors meeting, a Weapons Policy was adopted and will be in place by August 1, 2010. Turk noted that there are currently several court cases being heard regarding this general issue. One question being asked is if the states have the right to restrict weapons. Currently, the University of Colorado is involved in an appeal of a court decision on their weapons policy. This could affect Colorado State University’s policy.

Turk reported that he received a letter from Becky Takeda-Tinker, Dean of Academic Affairs for CSU-Global, thanking Colorado State University for allowing CSU-Global to participate in the Fall graduate school commencement ceremony. He added that Colorado State University-Pueblo will allow CSU-Global to participate in its Spring commencement undergraduate ceremony, and CSU-Global will then be on its own for commencements.
Turk reported that, in February, the Colorado Commission on Higher Education gave CSU-Global statutory status to become independent. The Commission is planning a site visit to CSU-Global in October regarding accreditation for CSU-Global. Turk added that CSU-Global has revised its financial updates and they are projecting a 15 percent increase in undergraduate student growth for each eight week term and 10 percent increase in graduate student growth for each eight week term. Turk reported that CSU-Global expects to repay $12 million in principal to the system by the end of 2013 ($4 million in FY 12 and $8 million in FY13). In addition, CSU-Global plans to pay royalties back to the campuses. Turk added that the issues concerning Master degrees offered by CSU-Global continue to be discussed with the University Curriculum Committee. Makela added that there has been good dialog and progress continues to be made on this issue. The plan is to have these issues resolved by the end of the Spring semester.

Turk’s report was received.

CONSENT AGENDA

A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: January 22, 29 and February 5, 2010

Carole Makela, Chair University Curriculum Committee, moved that Faculty Council approve the Consent Agenda.

Makela’s motion was adopted and the Consent Agenda was approved.

UNFINISHED BUSINESS

A. Proposed Revisions to the Manual, Appendix 2: Consensual Relationships - Committee on Responsibilities and Standing of Academic Faculty

David Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that Faculty Council adopt the proposed revisions to the Manual, Section - Appendix 2: Consensual Relationships, to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions underlined - Deletions overscored

APPENDIX 2: CONSENSUAL RELATIONSHIPS

The University does not interfere with private choices regarding personal relationships when these relationships do not interfere with the goals and policies of the University. However, consensual romantic or sexual relationships in which one party retains a direct supervisory or evaluative role over the other party are unethical. Therefore, persons with direct supervisory or evaluative responsibilities who are involved in such relationships shall assure that decisions and evaluations concerning the person of lesser authority are conducted by another person.

There are inherent risks in any romantic or sexual relationship between individuals in unequal positions (such as teacher and student, supervisor and employee). These relationships may be less consensual than perceived by the individual whose position confers power. The relationship also may be viewed in different ways by each of the parties, particularly in retrospect. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual involvement, this past consent does not remove grounds for a charge of a violation of applicable parts of Section D.9; Code of Ethical Behavior, or sexual harassment based upon subsequent unwelcome conduct.

The University is committed to the principle that its personnel shall carry out their duties in an objective and ethical fashion and in an atmosphere in which conflicts of interest are identified and managed. The University does not interfere with private choices regarding personal relationships when these relationships do not interfere with the goals and policies of the University. However, consensual romantic or sexual relationships in which one party retains a direct supervisory or evaluative role over the other party have the potential to interfere with these goals and policies. Therefore, consistent with its commitment to objectivity
and ethical behavior, the University is required to intervene in such circumstances.

A romantic, intimate, or sexual relationship in which one individual is in a position to Exercise Authority over the other creates conflicts of interest and perceptions of undue advantage or disadvantage. When both parties have consented at the outset to a romantic, intimate, or sexual relationship, this consent does not remove grounds for a charge of conflict of interest, sexual harassment or violation of applicable parts of Section D.9, Code of Ethical Behavior, based upon subsequent unwelcome conduct.

For the purposes of this Appendix, the following definitions shall apply:

a. “Consensual Relationship” shall mean and refer to any relationship, either past or present, which is romantic, intimate, or sexual in nature and to which both parties consent or consented. This includes marriage.

b. “Student” shall mean and refer to any person applying to the University or currently enrolled, either full-time or part-time, in any course or academic program associated with Colorado State University.

c. “Employee” shall mean and refer to any person currently employed by Colorado State University, either full-time or part-time, in any location and in any capacity. “Employee” shall include, but is not limited to, administrators, faculty, administrative professional staff, state classified employees, graduate assistants, student hourly employees, non-student hourly employees, non-paid staff, and student work-study employees.

d. “Exercise(s) Authority” shall mean and refer to evaluating, providing oversight, supervising, academic advising, mentoring, coaching, counseling, providing extracurricular oversight, and/or otherwise participating in or influencing votes or decisions that may reward or penalize a Student or subordinate Employee.

e. “Supervisor” shall mean the individual who performs the Employee’s annual evaluation.

A faculty member shall not enter into a new Consensual Relationship with a Student over whom the faculty member Exercises Authority.

An Employee shall report immediately to his or her Supervisor the following:

a. Past or preexisting Consensual Relationships with a Student for whom the Employee is in a position to Exercise Authority. Examples include but are not limited to a Student research assistant, a Student in a current class, a Student intern, or a Student advisee.

b. Past or present Consensual Relationships with a subordinate Employee over whom the supervising Employee Exercises Authority. An Employee who is the subordinate Employee in a Consensual Relationship also is encouraged to report that relationship to the Supervisor of the individual with whom he or she is involved.

Within fifteen working days of receiving a report of a Consensual Relationship, the Supervisor shall consult with his or her supervisor to develop a plan to manage or eliminate conflicts of interest and mitigate adverse effects on the involved parties and other third parties. This plan shall document in writing the actions that shall be taken, including one or more of the following actions:

a. Transferring supervisory, decision-making, evaluative, academic, and/or advisory responsibilities;

b. Providing an additional layer of oversight to the supervisory role;

c. Transferring one of the individuals to another position; and/or

d. Taking any other action reasonably necessary to manage or eliminate the actual or potential conflict of interest and/or mitigate adverse effects.

Every effort should be made to preserve confidentiality, sharing names and pertinent information only with individuals directly involved in these actions and only as necessary.
If an Employee has a Consensual Relationship with another Employee who is not a subordinate, then he or she shall refrain from participating in or influencing votes or decisions that may reward or penalize that Employee (such as votes or decisions regarding tenure and/or promotion).

A violation of this policy may lead to disciplinary action, as permitted by University policy and law, up to and including termination of employment.

Retaliation against persons who report concerns about Consensual Relationships is prohibited and constitutes a violation of this Policy.

Greene explained that the current policy is not well delineated and provides no direction for either reporting or for action to be taken. As well, the proposed changes include content clarifying the University’s interest in the protection of students and subordinate employees from unfair judgments and evaluations and other inappropriate behavior by supervisors.

Eykholt explained that this motion was discussed last spring in Faculty Council and returned to the Committee on Responsibilities and Standing of Academic Faculty with recommendations for revisions. This motion is a replacement motion from the Committee on Responsibilities and Standing of Academic Faculty.

Phil Cafaro questioned the need for a supervisor to consult with his or her supervisor to develop a plan for reported issues. Greene noted that it is stated on page 53 what an employee must report, and page 54 explains what needs to be done after a report has been given to a supervisor. Greene added that, in order to ensure uniformity, the supervisor’s supervisor (e.g., department head/dean) must be involved in developing a plan. Greene added that this is all done to prevent a potential conflict of interest and should not be considered a “black” mark on the faculty member. Eykholt noted that personal information can be kept confidential. Cafaro urged faculty members to vote against this proposal.

Greene’s motion was adopted.

SPECIAL ACTIONS

A. Election - Faculty Council Chair - Committee on Faculty Governance

Eykholt turned the meeting proceedings over to Tim Gallagher, Vice Chair Faculty Council.

Baez, Vice Chair, Committee on Faculty Governance, presented the Committee on Faculty Governance’s nomination for Faculty Council Chair:

    Richard Eykholt, Department of Physics

Gallagher asked for nominations from the floor. Hearing no nominations, the nominations were closed.

A voice vote was taken, and Richard Eykholt was elected as Chair of Faculty Council for a final one-year term July 1, 2010 through June 30, 2011.

Gallagher turned the proceedings over to Eykholt, Chair, Faculty Council.

B. Election - Faculty Council Vice Chair - Committee on Faculty Governance

Baez, Vice Chair, Committee on Faculty Governance, presented the Committee on Faculty Governance’s nomination for Faculty Council Vice Chair:

    Tim Gallagher, Department of Finance and Real Estate

Eykholt asked for nominations from the floor. Hearing no nominations, the nominations were closed.

A voice vote was taken, and Tim Gallagher was elected as Vice Chair of Faculty Council for a one-year term July 1, 2010 through June 30, 2011.
C. Election - Faculty Council Board of Governors Faculty Representative - Committee on Faculty Governance

Baez, Vice Chair, Committee on Faculty Governance, presented the Committee on Faculty Governance’s nomination for Faculty Council Board of Governors Faculty Representative:

Dan Turk, Department of Computer Information Systems

Eykholt asked for nominations from the floor. Hearing no nominations, the nominations were closed.

A voice vote was taken, and Dan Turk was elected as the Faculty Council Board of Governors Representative for a final one-year term July 1, 2010 through June 30, 2011.

D. Request to Drop the Russian, Eastern, and Central European Undergraduate Interdisciplinary Studies Program - University Curriculum Committee

Makela, Chair, University Curriculum Committee, moved that Faculty Council approve the request to drop the Russian, Eastern, and Central European Studies undergraduate interdisciplinary studies program effective Fall Semester 2014 (no new students will be admitted to this program effective Fall 2010).

Makela explained that International Education requested to drop this undergraduate interdisciplinary studies program from the official offerings of the University because two (2) of the three (3) core courses are no longer taught. The HIST 235 (Slavic and East Central European Civilization) course has been removed from the University General Catalog effective Spring 2010. The Department of English does not currently have an instructor for and has no plans to hire an instructor for the E 353 (Russian and Soviet Literature in Translation) course in the immediate future. According to the departmental records, there are currently 17 students enrolled in the interdisciplinary studies program and the department requests that the program be dropped from the University General Catalog effective Fall 2010 so no new students will be admitted after that date.

Makela’s motion was adopted.

E. Proposed Revisions to the Manual, University Code, Section C.2.1.9 - The Standing Committees of Faculty Council - Committee on Faculty Governance - Part 1 of 2

Baez, Vice Chair, Committee on Faculty Governance, moved that Faculty Council adopt the proposed revisions to the Manual, University Code, Section C.2.1.9 – The Standing Committees of Faculty Council, to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions are underlined, and deletions are indicated by strikeouts.

C.2.1.9 The Standing Committees and Advisory Committees of Faculty Council

C.2.1.9.1 Charge to the Standing Committees and Advisory Committees

There shall be standing committees and advisory committees of the Faculty Council, designated by name in the University Code. The purposes of these standing committees and advisory committees shall be to develop and recommend to the Faculty Council policies and positions on academic matters and to serve as sources of expert information for the main body. The main relation of each standing committee or advisory committee is with the Faculty Council itself, and the standing committees and advisory committees are formed to represent the interests of the Faculty Council. All policy recommendations of standing committees and advisory committees shall be transmitted through the Executive Committee to the Faculty Council for its action.

All standing committees and advisory committees of the Faculty Council shall receive appropriate items for consideration from any member of the University community. The receipt of each item shall be acknowledged, and its disposition shall be reported to the initiator.
Each standing committee or advisory committee shall develop a set of operational operating procedures, which shall be made available to all members of the faculty through the Office of the Faculty Council. Further, all standing committees and advisory committees shall submit copies of their minutes to the Executive Committee and shall, at specified times, furnish annual reports to the Faculty Council.

C.2.1.9.2 The Standing Committees Named (last revised May 6, 1998)

no change

C.2.1.9.3 Membership and Organization

The membership of each standing committee or advisory committee is specified to fit the functions of the standing that committee. Administrators, administrative professionals, classified staff, undergraduate student members representing the Associated Students of Colorado State University (ASCSU), and graduate student members representing the University Graduate Student Council shall be authorized for certain standing committees and advisory committees. Faculty membership on advisory committees shall be limited to academic faculty members who do not hold an administrative appointment of more than half-time (0.5) at the level of assistant/association dean or above. Faculty membership on standing committees shall be limited to regular full-time, regular part-time, and transitional academic faculty members who do not hold an administrative appointment of more than half-time (0.5) at the level of assistant/association dean or above. A member of a standing committee or advisory committee who becomes ineligible shall cease to hold this position.

Each standing committee or advisory committee shall have a chairperson whose term of office is twelve (12) months beginning July 1. Standing committee chairpersons must meet the requirements for elected members of Faculty Council as specified in Section C.2.1.3.1, but need not be elected members of Faculty Council. This restriction shall not apply to advisory committee chairpersons. Each standing committee or advisory committee chairpersons shall be elected by and from the membership of the standing that committee of which he or she is a member. After members of standing committees and advisory committees are elected, as specified in Section C.2.1.9.4, the continuing and newly elected members of each standing committee or advisory committee, other than the Executive Committee, shall meet and elect a committee chairperson for the coming term before May 15. The committee members who are being replaced may attend this meeting, and they may speak, but they may not cast votes for the new chairperson. However, if a newly elected committee member is unable to attend the meeting, then he or she may allow the committee member that he or she is replacing to cast a vote for the chairperson in his or her place.

Membership on standing committees and advisory committees of the Faculty Council shall be spread as widely as possible among academic faculty members so that newer members of the faculty may serve on these standing committees. Standing committee and advisory committee leadership shall be rotated as good judgment allows.

Standing committees and advisory committees are expected to consult regularly with those administrators, members of the faculty, or others who can provide information necessary for effective deliberation. Each standing committee or advisory committee may name ex officio or associate members who are expected to attend standing committee meetings regularly. The appointments shall be reviewed by the standing committee or advisory committee annually. Each standing committee or advisory committee shall identify in its annual report to the Faculty Council its ex officio and associate members and others with whom it has regularly conferred. All ex officio and associate members shall be non-voting.

Standing committees and advisory committees shall convene subcommittees as needed to consider specific issues or perform specific tasks. These subcommittees shall exist to serve the standing committees and advisory committees. A subcommittee of a standing committee or advisory committee shall be chaired by a member of that standing committee, but may draw other members from throughout the University as appropriate.
The Chairperson of the Executive Committee shall be an *ex officio*, non-voting member of each standing committee and advisory committee of the Faculty Council.

Unless otherwise specified in the standing committee’s operating procedures, for transacting business at standing committee and advisory committee meetings, a quorum is defined as a simple majority of the voting members.

In the event that a standing committee member who is not a member of Faculty Council is elected chairperson of the standing committee, this individual shall serve as an *ex officio* voting member of the Faculty Council for the duration of his or her term of office. In the event that an advisory committee member who is not a member of Faculty Council is elected chairperson of the advisory committee, this individual shall serve as an *ex officio* non-voting member of the Faculty Council for the duration of his or her term as chairperson.

**C.2.1.9.4 Election to Membership and Term of Service**

Unless otherwise specified by the University Code, the terms of service for all elected faculty members of standing committees and advisory committees of the Faculty Council shall be three (3) years with terms of approximately one-third (1/3) expiring each year. An exception is the Executive Committee, where faculty members serve one (1) year terms. The terms of service for all elected student members of standing committees and advisory committees of the Faculty Council shall be one (1) year. Terms of office for newly elected members of all standing committees and advisory committees are to begin July 1 for faculty members and October 25 for student members. Student members may serve on at most two (2) standing committees and advisory committees at any given time. The Committee on Faculty Governance shall fill vacancies on standing committees and advisory committees of the Faculty Council occurring between normal elections in one (1) of the following ways:

a. Immediate election in the same manner as the original position was filled.

b. Temporary appointment by the Committee on Faculty Governance.

c. Regular appointment with the appointee to be nominated by the Committee on Faculty Governance and approved by the Faculty Council.

Vacancies other than those occurring because of expiring memberships are to be filled for the unexpired terms only.

Unless otherwise specified by the University Code, nominations for the elected faculty membership on all standing committees and advisory committees other than Executive Committee (see Section C.2.1.9.5.a) shall be made by the Committee on Faculty Governance and submitted to the Faculty Council at its April meeting. After nominations have been closed, the Secretary of the Faculty Council shall prepare a ballot that shows in alphabetical order the name of each nominee and the nominator for each position. The ballot shall be mailed to each member of the Faculty Council with appropriate instructions for marking and returning the ballot. The Secretary shall include the results of the balloting in the minutes of the April meeting of the Faculty Council. Election shall be by plurality. In the event of a tie for any position, the Faculty Council shall ballot again at the May meeting.

Nominations of undergraduate students to standing committees of the Faculty Council shall be made by the ASCSU Director of Academics with the advice and consultation of the President and the Vice President of ASCSU. All such nominees shall be recommended to the ASCSU Senate and shall have majority approval of the ASCSU Senate before the nominations are forwarded to the Faculty Council Committee on Faculty Governance for inclusion on the ballot.

Nominations of graduate student members to Faculty Council standing committees shall be made by the University Graduate Student Council. Graduate student nominations shall
be forwarded to the Faculty Council Committee on Faculty Governance for inclusion on the ballot.

Student nominations shall be submitted to the Faculty Council at its October meeting. After nominations have been closed, a vote shall be taken on the floor of the Faculty Council. In the event of a tie, the Faculty Council shall vote again. Election shall be by plurality.

Baez explained that these changes will establish advisory committees to Faculty Council.

Sally Sutton moved to amend the main motion by correcting the term “assistant/association dean” to “assistant/associate dean” wherever the language appears in the motion.

Sutton’s motion was adopted.

Thaddeus Sunseri voiced that he was not opposed to creating advisory committees to Faculty Council, but he was opposed to creating a specific advisory committee for special and temporary faculty members. He noted that special and temporary faculty members are growing in numbers and diminishing the lines for tenured faculty members. Phil Cafaro asked for a rationale for creating these advisory committees. Eykholt responded that the Manual currently restricts membership on standing committees to tenure and tenure-track faculty members only. This proposal will create an advisory committee so the special and temporary faculty members can participate and bring forward issues to Faculty Council pertaining to this group of employees covered under the Manual. He added that the administrative professionals might also want to have an advisory committee to Faculty Council.

Baez’s motion, as amended, was adopted by the necessary two-thirds vote.

The following is the amended motion adopted by Faculty Council.

Additions are underlined, and deletions are indicated by strikeouts.

C.2.1.9 The Standing Committees and Advisory Committees of Faculty Council

C.2.1.9.1 Charge to the Standing Committees and Advisory Committees

There shall be standing committees and advisory committees of the Faculty Council, designated by name in the University Code. The purposes of these standing committees and advisory committees shall be to develop and recommend to the Faculty Council policies and positions on academic matters and to serve as sources of expert information for the main body. The main relation of each standing committee or advisory committee is with the Faculty Council itself, and the standing committees and advisory committees are formed to represent the interests of the Faculty Council. All policy recommendations of standing committees and advisory committees shall be transmitted through the Executive Committee to the Faculty Council for its action.

All standing committees and advisory committees of the Faculty Council shall receive appropriate items for consideration from any member of the University community. The receipt of each item shall be acknowledged, and its disposition shall be reported to the initiator.

Each standing committee or advisory committee shall develop a set of operational operating procedures, which shall be made available to all members of the faculty through the Office of the Faculty Council. Further, all standing committees and advisory committees shall submit copies of their minutes to the Executive Committee and shall, at specified times, furnish annual reports to the Faculty Council.
C.2.1.9.2 The Standing Committees Named (last revised May 6, 1998)

no change

C.2.1.9.3 Membership and Organization

The membership of each standing committee or advisory committee is specified to fit the functions of the standing that committee. Administrators, administrative professionals, classified staff, undergraduate student members representing the Associated Students of Colorado State University (ASCSU), and graduate student members representing the University Graduate Student Council shall be authorized for certain standing committees and advisory committees. Faculty membership on advisory committees shall be limited to academic faculty members who do not hold an administrative appointment of more than half-time (0.5) at the level of assistant/associate dean or above. Faculty membership on standing committees shall be limited to regular full-time, regular part-time, and transitional academic faculty members who do not hold an administrative appointment of more than half-time (0.5) at the level of assistant/associate dean or above. A member of a standing committee or advisory committee who becomes ineligible shall cease to hold this position.

Each standing committee or advisory committee shall have a chairperson whose term of office is twelve (12) months beginning July 1. Standing committee chairpersons must meet the requirements for elected members of Faculty Council as specified in Section C.2.1.3.1, but need not be elected members of Faculty Council. This restriction shall not apply to advisory committee chairpersons. Each standing committee or advisory committee chairpersons shall be elected by and from the membership of the standing that committee of which he or she is a member. After members of standing committees and advisory committees are elected, as specified in Section C.2.1.9.4, the continuing and newly elected members of each standing committee or advisory committee, other than the Executive Committee, shall meet and elect a committee chairperson for the coming term before May 15. The committee members who are being replaced may attend this meeting, and they may speak, but they may not cast votes for the new chairperson. However, if a newly elected committee member is unable to attend the meeting, then he or she may allow the committee member that he or she is replacing to cast a vote for the chairperson in his or her place.

Membership on standing committees and advisory committees of the Faculty Council shall be spread as widely as possible among academic faculty members so that newer members of the faculty may serve on these standing committees. Standing committee and advisory committee leadership shall be rotated as good judgment allows.

Standing committees and advisory committees are expected to consult regularly with those administrators, members of the faculty, or others who can provide information necessary for effective deliberation. Each standing committee or advisory committee may name ex officio or associate members who are expected to attend standing committee meetings regularly. The appointments shall be reviewed by the standing committee or advisory committee annually. Each standing committee or advisory committee shall identify in its annual report to the Faculty Council its ex officio and associate members and others with whom it has regularly conferred. All ex officio and associate members shall be non-voting.

Standing committees and advisory committees shall convene subcommittees as needed to consider specific issues or perform specific tasks. These subcommittees shall exist to serve the standing committees and advisory committees. A subcommittee of a standing committee or advisory committee shall be chaired by a member of that standing committee, but may draw other members from throughout the University as appropriate.

The Chairperson of the Executive Committee shall be an ex officio, non-voting member of each standing committee and advisory committee of the Faculty Council.
Unless otherwise specified in the standing committee’s operating procedures, for transacting business at standing committee and advisory committee meetings, a quorum is defined as a simple majority of the voting members.

In the event that a standing committee member who is not a member of Faculty Council is elected chairperson of the standing committee, this individual shall serve as an ex officio voting member of the Faculty Council for the duration of his or her term of office as chairperson. In the event that an advisory committee member who is not a member of Faculty Council is elected chairperson of the advisory committee, this individual shall serve as an ex officio non-voting member of the Faculty Council for the duration of his or her term as chairperson.

C.2.1.9.4 Election to Membership and Term of Service

Unless otherwise specified by the University Code, the terms of service for all elected faculty members of standing committees and advisory committees of the Faculty Council shall be three (3) years with terms of approximately one-third (1/3) expiring each year. An exception is the Executive Committee, where faculty members serve one (1) year terms. The terms of service for all elected student members of standing committees and advisory committees of the Faculty Council shall be one (1) year. Terms of office for newly elected members of all standing committees and advisory committees are to begin July 1 for faculty members and October 25 for student members. Student members may serve on at most two (2) standing committees and/or advisory committees at any given time. The Committee on Faculty Governance shall fill vacancies on standing committees and advisory committees of the Faculty Council occurring between normal elections in one (1) of the following ways:

a. Immediate election in the same manner as the original position was filled.

b. Temporary appointment by the Committee on Faculty Governance.

c. Regular appointment with the appointee to be nominated by the Committee on Faculty Governance and approved by the Faculty Council.

Vacancies other than those occurring because of expiring memberships are to be filled for the unexpired terms only.

Unless otherwise specified by the University Code, nominations for the elected faculty membership on all standing committees and advisory committees other than Executive Committee (see Section C.2.1.9.5.a) shall be made by the Committee on Faculty Governance and submitted to the Faculty Council at its April meeting. After nominations have been closed, the Secretary of the Faculty Council shall prepare a ballot that shows in alphabetical order the name of each nominee and the nominator for each position. The ballot shall be mailed to each member of the Faculty Council with appropriate instructions for marking and returning the ballot. The Secretary shall include the results of the balloting in the minutes of the April meeting of the Faculty Council. Election shall be by plurality. In the event of a tie for any position, the Faculty Council shall ballot again at the May meeting. Nominations of undergraduate students to standing committees of the Faculty Council shall be made by the ASCSU Director of Academics with the advice and consultation of the President and the Vice President of ASCSU. All such nominees shall be recommended to the ASCSU Senate and shall have majority approval of the ASCSU Senate before the nominations are forwarded to the Faculty Council Committee on Faculty Governance for inclusion on the ballot. Nominations of graduate student members to Faculty Council standing committees shall be made by the University Graduate Student Council. Graduate student nominations shall be forwarded to the Faculty Council Committee on Faculty Governance for inclusion on the ballot. Student nominations shall be submitted to the Faculty Council at its October meeting. After nominations have been closed, a vote shall be taken on the floor of the Faculty Council. In the event of a tie, the Faculty Council shall vote again. Election shall be by plurality.
F. Proposed Revisions to the Manual, University Code, Section C.2.1.9 - The Standing Committees of Faculty Council - Committee on Faculty Governance Part 2 of 2

Baez, Vice Chair, Committee on Faculty Governance, moved that Faculty Council adopt the proposed revisions to the Manual, University Code, Section C.2.1.9 –The Standing Committees of Faculty Council, to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions are underlined, and deletions are indicated by strikeouts.

C.2.1.9 The Standing Committees and Advisory Committees of Faculty Council

C.2.1.9.1 Charge to the Standing Committees and Advisory Committees

No other changes to this section.

C.2.1.9.2 The Standing Committees and Advisory Committees Named

The following shall be the standing committees of the Faculty Council: Executive Committee; Committee on Faculty Governance; Committee on Intercollegiate Athletics; Committee on Libraries; Committee on Responsibilities and Standing of the Academic Faculty; Committee on Scholarship, Research, and Graduate Education; Committee on Scholastic Standards and Awards; Committee on Strategic and Financial Planning; Committee on Teaching and Learning; Committee on University Programs; and University Curriculum Committee.

The following shall be an advisory committee of the Faculty Council: Committee on Special and Temporary Faculty.

C.2.1.9.3 Membership and Organization

No changes to this section.

C.2.1.9.4 Election to Membership and Term of Service

No changes to this section.

C.2.1.9.5 Standing Committees: Membership and Function

No changes to this section.

C.2.1.9.6 Advisory Committee: Membership and Function

a. Committee on Special and Temporary Faculty

The membership of the Committee on Special and Temporary Faculty shall be comprised as follows:

1. One (1) special or temporary faculty member shall be selected from each unit among the colleges and the Libraries for which there exists a formal committee representing special/temporary/adjunct faculty members. Each such committee shall provide one (1) or more nominees for this position to the Committee on Faculty Governance for possible inclusion on the ballot.

2. If fewer than six (6) units from among the colleges and the Libraries have such committees, then additional special and/or temporary faculty members shall be selected to provide a total of six (6) special and/or temporary faculty members. These nominations shall be sought from the University community by the Committee on Faculty Governance.
3. Two (2) regular faculty members shall be selected from two (2) different units from among the colleges and the Libraries. The Committee on Faculty Governance shall provide nominees for these two (2) positions after calling for volunteers.

The duties of this advisory committee shall be to recommend to the Faculty Council:

1. Policies defining the general responsibilities of special and temporary faculty to the University, college, and department.

2. Policies related to the standing of special and temporary faculty.

Baez explained that the revisions to this section will establish a new advisory committee to Faculty Council which will represent the interests of special and temporary faculty.

Eykholt asked if there were any objections to conducting a secret ballot vote on this motion. There were no objections.

Sunseri expressed concern regarding the creation of an advisory committee for special and temporary faculty members, noting the University’s over dependence upon adjunct faculty members and stating that the University would be best served by tenured faculty members. Jon Carylon agreed with Sunseri. Cafaro stated that he supported this proposal and added that it is up to the tenured faculty members to advocate for more tenured faculty. He added that this is just an advisory committee for faculty members who desire a voice. Eykholt explained that currently the special and temporary faculty concerns are raised through the administration via a task force and college committees, not Faculty Council. Eric Aoki noted that he supported this committee and noted that his interaction with special and temporary faculty members in his department have shown that they are very interested in Faculty Council issues. He added that these faculty members need a voice and representation within the Faculty Council. Ken Klopfenstein asked how this advisory committee would interact with the Committee on Responsibilities and Standing of Academic Faculty. Eykholt explained that this interaction would happen in the same manner as the current Faculty Council committees interact. This committee was patterned after the Committee on Responsibilities and Standing of Academic Faculty. In the past, the Committee on Responsibilities and Standing of Academic Faculty has been too overwhelmed to consider issues that primarily affect special and temporary faculty members.

Baez’s motion was adopted by the necessary two-thirds vote.

Eykholt asked to change the order of the agenda due to the secret ballot. There were no objections.

G. Proposed Revisions to the Manual, Section B.2.6.3 - Procedures for Approval of Centers, Institutes, and Other Special Units (CIOSUs) - Committee on Responsibilities and Standing of Academic Faculty

Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that Faculty Council adopt the proposed revisions to the Manual, Section B.2.6.3 – University Centers, Institutes, and Other Special Units, to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions underlined  -  Deletions overscored

B.2 Internal Structure of the University

B.2.6 University Centers, Institutes, and Other Special Units

B.2.6.3 Procedures for Approval of CIOSUs

Procedures for approval are intended to facilitate the establishment of appropriate CIOSUs and to avoid the creation of programs that unnecessarily duplicate existing programs. Faculty members shall submit a proposal for the establishment of a CIOSU to their department head(s) and dean(s) for initial review and signature.
The proposal shall then be forwarded to the Office of Faculty Council, which shall forward a copy of the proposal to the Provost. The Provost shall decide which of the two (2) of them shall serve as the Responsible Administrator for the CIOSU. For a CIOSU whose primary mission is research, the Responsible Administrator shall be the VPR. For a CIOSU whose primary mission is teaching, service or outreach, the Responsible Administrator shall be the Provost.

The Responsible Administrator shall then review the proposal. If the Responsible Administrator endorses the proposal, the Office of Faculty Council shall then forward the proposal to the appropriate standing committee(s). If the standing committee(s) approve the proposal, then the Chair of Faculty Council shall forward this approval to the Responsible Administrator. The Faculty Council Executive Committee shall be the designated may act for the standing committee(s) during the summer. The final decision on approval of the CIOSU shall be made by the Responsible Administrator.

In order to facilitate the funding of pending proposals, initial conditional approval for a CIOSU may be obtained by submitting the proposal described in Section B.2.6.5 directly to the VPR granted by the Responsible Administrator at the time of his or her official review and endorsement. The proposal for the establishment of the CIOSU must be submitted simultaneously to the Office of Faculty Council.

If the CIOSU proposal requests University resources (see Section J.2) other than faculty time, funding from external agencies, or and cost recovery activities, it also must be reviewed by then the Committee on Strategic and Financial Planning shall be one of the standing committees that reviews the proposal and submitted to Faculty Council for action. Formal approval shall rest with the Responsible Administrator.

Greene explained that the revisions clarify that the Responsible Administrator must endorse the proposal for the establishment of a CIOSU. Also, the authority over the choice of the Responsible Administrator is changed from the Vice President for Research to the Provost, since the Provost is now the Executive Vice President.

Eykholt noted that the Committee on University Programs is responsible for reviewing new CIOSU applications and for conducting the biennial reviews of CIOSUs and that it has approved this proposal.

Greene’s motion was adopted.

H. Proposed Revisions to the Manual, Section D.7 - Consulting - Committee on Responsibilities and Standing of Academic Faculty

Eykholt announced that this action item has been removed from the agenda and will appear on the April 6, 2010 Faculty Council agenda as an action item.

I. Proposed Revisions to the Manual, Section E.2.3 - Multi-Year Research Appointments - Committee on Responsibilities and Standing of Academic Faculty

Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that Faculty Council adopt the proposed revisions to the Manual, Section E.2.3 – Multi-Year Research Appointments, to be effective upon approval by the Board of Governors of the Colorado State University System as follows:
E.2.3 Multi-Year Research Appointments

Multi-year research appointments may be either full-time or part-time. Part-time is defined as less than full-time, but at least half-time (0.5). The distinguishing features of this type of appointments are as follows.

a. The positions eligible for multi-year research appointments must be for research performed for the University. The unit or department must document that the multi-year research appointment or extension is necessary for the hiring or retaining of the academic faculty member.

b. Faculty members on multi-year research appointments are not eligible for tenure (see Sections E.10.4.a and E.10.4.b). If a tenured faculty member changes positions to a multi-year research appointment, he or she must relinquish tenure and retire from the University. A tenured faculty member who wishes to gain emeritus/emerita status, must apply prior to the time he or she relinquishes tenure and retires.

c. These individuals are required to enroll in the retirement program and are eligible to participate in other benefits offered by the University as described in the Academic Faculty and Administrative Professional Benefits and Privileges Handbook and in Section F and G of the Manual. They are not eligible for sabbatical leave.

Greene explained that this revision clarifies that faculty members on multi-year research appointments cannot have tenure and clarifies application for emeritus/emerita status for those switching, relinquishing tenure, and retiring from their tenured position.

Greene’s motion was adopted.

J. Proposed Revisions to the Manual, University Code, Section C.2.1.3.2 - Ex-Officio Members - Committee on Faculty Governance

Baez, Vice Chair, Committee on Faculty Governance, moved that Faculty Council adopt the proposed revisions to the Manual, University Code, Section C.2.1.3.2 – Ex Officio Members, to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions - underlined Deletions - overlined

C.2.1.3.2 Ex Officio Members

Persons who are not members of Faculty Council but are chairpersons of its standing committees shall be ex officio voting members of Faculty Council. Persons who are not members of Faculty Council, but are chairpersons of its advisory committees shall be ex officio non-voting members of Faculty Council.

The immediate past Chairperson of Faculty Council shall be an ex officio non-voting member of the Faculty Council for one (1) year immediately following the expiration of his or her term as Chairperson of the Faculty Council.

The President of the University, the Provost, the Vice Presidents, the Vice Provosts, the Deans of the Colleges and the Libraries, and the Chair of the Administrative Professional Council shall be seated on the Faculty Council as ex officio non-voting members.

Baez explained that this proposal acknowledges the creation of a new category of Faculty Council “advisory committees,” whose chairpersons should be ex officio non-voting members of Faculty Council.

Baez’s motion was adopted by the necessary two-thirds vote.
K. Request for New Bachelor of Arts Program - International Studies - University Curriculum Committee

Makela, Chair, University Curriculum Committee, moved that Faculty Council adopt the following request:

A Bachelor of Arts in International Studies be established, effective Fall Semester 2010

Makela explained that the proposal came from the College of Liberal Arts and was reviewed and approved by the Council of Deans Phase II in October 2009, and the University Curriculum Committee on February 12, 2010.

Makela noted that the justifications for establishing International Studies (INST) as an independent major include raising the visibility of the program. Currently, INST is a concentration hidden within the Liberal Arts major. It enrolls approximately 280 students, primarily juniors and seniors. Establishing INST as a major will make the program more visible to freshmen and sophomore students, as well as to high school students. Consequently, recruitment and retention should benefit. As students enter the program earlier, completion of the three-year foreign-language requirement will be enhanced as will students’ progress toward graduation. The INST students are above-average (2.97 avg. GPA versus 2.80 CSU avg. GPA), and thus INST’s increased visibility will augment CSU’s ability to recruit high-caliber students. In addition, INST students are disproportionately female (66.7%, vs. CSU 51.8%) and ethnically diverse (24.0% vs. CSU 12.9%). Affording INST greater visibility by establishing it as an independent major most likely will help to increase enrollment of both high-quality and ethnically diverse (and female) students at CSU. The INST’s move to become an independent major will help the University to achieve various of its goals, in particular, Goal 13 (provide students with international experiences, exposure to current global challenges, and preparation for life in an increasingly interdependent world), Goal 12 (increase campus diversity, in both faculty and student body), and Goal 23 (increase student exposure to domestic and international social, political, economic, linguistic, and cultural issues by stressing scholarship that addresses the challenges facing minority populations and changing demographic patterns).

Makela’s motion was adopted.

L. Request for New Plan C - Masters of Occupational Therapy (M.O.T.) - University Curriculum Committee

Makela, Chair, University Curriculum Committee, moved that Faculty Council adopt the following request:

A Plan C Master’s program, Masters of Occupational Therapy (M.O.T.) in the Department of Occupational Therapy be established, effective Fall Semester 2010

Makela explained that the proposal came from the Department of Occupational Therapy. It was reviewed and approved by the following committees: Committee on Scholarship, Research, and Graduate Education on February 11, 2010; University Curriculum Committee on February 12, 2010.

Makela explained that according to the program proposal, the Department of Occupational Therapy wants to offer the option of earning a Masters in Occupational Therapy (MOT), a more practice-oriented degree that has gained prominence in the profession. Adding the MOT represents a refinement of the existing entry-level professional graduate program in occupational therapy. The MOT degree option builds on the strengths of the existing graduate professional program leading to a MSOT. The specific purpose of this proposal is to request a MOT degree. Colorado State University (CSU) has prepared students to become credentialed occupational therapist for nearly 70 years, and no new resources are required for the requested change in degree options. The Department of Occupational Therapy proposes to offer both the MOT (Plan C) and MSOT (Plan A) options to provide students with the choice to select either a more practice-oriented course of study (MOT) or a more research-oriented program (MSOT). The MSOT Plan B will be dropped in transition to the MOT. In addition, the large majority of top 25 ranked occupational therapy programs in the nation are in research-intensive universities. Thirteen of the top 25 ranked programs offer the MOT degree for students whose primary educational and career goals are to become occupational therapy practitioners. These data provide strong evidence that the MOT is a prevalent and well-respected degree option in peer occupational therapy programs and universities.

Makela’s motion was adopted.
The Faculty Council meeting adjourned at 5:25 p.m.

Richard Eykholt, Chair  
Tim Gallagher, Vice Chair  
Diane L. Maybon, Secretary
ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences
Stephen Koontz Agricultural and Resource Economics
Denny Crews Animal Sciences
William Jacobi Bioagricultural Sciences & Pest Management
Harrison Hughes Horticulture & Landscape Architecture
Craig Butters Soil and Crop Sciences
Dennis Lamm College-at-Large
Louis Biostad College-at-Large

Applied Human Sciences
Ken Tremblay for Design and Merchandising
Molly Eckman
Robert Gotshall Health and Exercise Science
David Sampson Food Science and Human Nutrition
Christine Fruehauf Human Development and Family Studies
Mary Nobe Construction Management
Matthew Malcolm Occupational Therapy
Carole Makela School of Education
Kim Bundy-Fazioli School of Social Work

Business
Bill Rankin Accounting
Stephen Hayne Computer Information Systems
Patricia Ryan Finance and Real Estate
Jim McCambridge Management
Dave Gilliland Marketing

Engineering
Scott Denning Atmospheric Science
Laurence Belfiore Chemical and Biological Engineering
Ken Carlson Civil and Environmental Engineering
J. Luo for S. Reising Electrical and Computer Engineering
Hiroshi Sakurai Mechanical Engineering
Xianghong Qian College-at-Large
Colette Heald College-at-Large

Liberal Arts
Christopher Fisher Anthropology
Catherine Diesare Art
Kirsten Broadfoot Communication Studies
David Mushinski Economics
Pamela Coke for English
Louann Reid
Ernesto Sagas Ethnic Studies
Jon Carlion Foreign Languages and Literatures
Thaddeus Sunseri History
Cindy Christen Journalism and Technical Communication
Joel Bacon Music, Theater, and Dance
Matthew MacKenzie Philosophy
Ursula Daxecker Political Science
Ken Berry Sociology
Karrin Anderson College-at-Large
Eric Aoki College-at-Large
Phil Cafaro College-at-Large
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Natural Resources
Barry Noon  Fish, Wildlife, and Conservation Biology
Y. Wei for M. Paschke  Forest, Rangeland, and Watershed Stewardship
Sven Egenhoff  Geosciences
Alan Bright  Human Dimensions of Natural Resources

Natural Sciences
Eric Ross  Biochemistry and Molecular Biology
David Steingraeber  Biology
George Barisas  Chemistry
Dale Grit  Computer Science
Ken Klopfenstein  Mathematics
Raymond Robinson  Physics
Patricia Aloise-Young  Psychology
Phillip Chapman  Statistics
Steve Stack  College-at-Large
Elizabeth Pilon-Smits  College-at-Large
S. DiPietro for  College-at-Large
Miguel Mostafa

Veterinary Medicine & Biomedical Sciences
M. Frye for J. Madl  Biomedical Sciences
Juliet Gionfriddo  Clinical Sciences
Howard Ramsdell  Environmental & Radiological Health Sciences
Robert Jones  Microbiology, Immunology and Pathology
Hana VanCampen  College-at-Large
Gerry Callahan  College-at-Large
C. W. Miller  College-at-Large
Julie Inamine  College-at-Large
Paul Morley  College-at-Large
Jeffrey Wilusz  College-at-Large

University Libraries
Tom Moothart  Libraries
Louise Feldmann  At-Large

Officers
Richard Eykholt  Chair, Faculty Council
Tim Gallagher  Vice Chair, Faculty Council
Dan Turk  BOG Faculty Representative
Diane Maybon  Executive Assistant/Secretary
Lola Fehr  Parliamentarian

Ex Officio Voting Members  (*Indicates Elected Member of Faculty Council)
Victor Baez for Don Estep, Chair  Committee on Faculty Governance
Susan LaRue, Chair, Excused  Committee on Intercollegiate Athletics
Nancy Hunter, Chair  Committee on Libraries
David Greene, Chair  Committee on Responsibilities & Standing of Academic Faculty
Kari Anderson, Chair*  Committee on Scholarship Research and Graduate Education
Merinda McLure, Chair  Committee on Scholastic Standards and Awards
Sally Sutton, Chair  Committee on Strategic and Financial Planning
Margarita Lenk, Chair  Committee on Teaching and Learning
Patty Rettig, Chair  Committee on University Programs
Carole Makela, Chair*  University Curriculum Committee
**Ex-Officio Non-Elected Non-Voting Members**

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Anthony Frank</td>
<td>President</td>
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<tr>
<td>Rick Miranda</td>
<td>Provost/Senior Vice President</td>
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<tr>
<td>Bill Farland</td>
<td>Vice President for Research and Engagement</td>
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<td>Robin Brown</td>
<td>Vice President for Enrollment and Access</td>
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<td>Blanche M. Hughes</td>
<td>Vice President for Student Affairs</td>
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<td>Peter Dorhout</td>
<td>Vice Provost for Graduate Affairs</td>
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<td>Lou Swanson</td>
<td>Vice Provost for Outreach and Strategic Partnerships</td>
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<tr>
<td>Alan Lamborn</td>
<td>Vice Provost for Undergraduate Affairs</td>
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<tr>
<td>Craig Beyrouty</td>
<td>Dean, College of Agricultural Sciences</td>
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<tr>
<td>Nancy Hartley</td>
<td>Interim Dean, College of Applied Human Sciences</td>
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<td>Ajay Menon</td>
<td>Dean, College of Business</td>
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<td>Sandra Woods</td>
<td>Dean, College of Engineering</td>
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<td>Ann Gill</td>
<td>Dean, College of Liberal Arts</td>
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<td>Jan Nerger</td>
<td>Interim Dean, College of Natural Sciences</td>
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<td>Pat Burns</td>
<td>Interim Dean, University Libraries</td>
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<td>Lance Perryman</td>
<td>Executive Dean and Dean, College of Veterinary Medicine and Biomedical Sciences</td>
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<td>Joyce Berry</td>
<td>Dean, Warner College of Natural Resources</td>
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<td>Courtney Butler</td>
<td>Chair, Administrative Professional Council</td>
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