

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

**MINUTES
FACULTY COUNCIL
October 2, 2007**

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Robert L. Jones, Chair.

ANNOUNCEMENTS

- A. Next Faculty Council Meeting - November 6, 2007 - A103 Clark Building - 4:15 p.m.
Jones announced that the next Faculty Council meeting will be held on November 6, 2007 in Room A103 Clark Building.
- B. Administration/Faculty Dialogue - November 6, 2007 - 3:45 to 4:15 p.m.
Jones announced that the Administration/Faculty Council Dialogue for the November 6, 2007 Faculty Council meeting will be announced at a later date.
- C. Faculty Council Current Issues Topic - November 6, 2007
Jones announced that the Administration/Faculty Council Dialogue for the November 6, 2007 Faculty Council meeting will tentatively be presented by Katie Gleeson, President ASCSU and Dan Palmer, Director of Academics ASCSU on Student Issues at Colorado State University.
- D. President's Fall Semester Faculty Update - Thursday, November 8, 2007 - 4:00 p.m. - Lory Student Center - North Ballroom
Jones announced that the President's Fall Semester Faculty Update will be rescheduled and the new date, time and place will be announced at a later date.

MINUTES TO BE APPROVED

- A. Faculty Council Meeting Minutes - September 4, 2007
Sue Pendell moved to approve the Faculty Council Meeting Minutes of September 4, 2007.
Pendell's MOTION WAS APPROVED BY UNANIMOUS CONSENT.

REPORTS TO BE RECEIVED

- A. Provost/Senior Vice President Report - Tony Frank, Provost/Senior Vice President
Tony Frank, Provost/Senior Vice President reported that CSU enrollment, for the second year in a row, has increased. Both non-resident and resident enrollment has increased, the use of the window for enrollment is down, and the index average is up. He added that it appears that the increases in tuition did not have an adverse effect on the enrollment.

Frank noted that as previously announced, Bob Rizzuto, Vice President for Finance and Administration, has resigned. His last day will be October 12, 2007. Frank explained that he and President Penley have discussed the need to make this position more service-oriented. Therefore, Business and Financial Services and the Budget Office will now report to the Provost/Senior Vice President and the Chief Financial Officer of the Colorado State University System. Mike Harris has agreed to serve as the Associate Vice President for Budgets and Financial Planning and Allison Dineen has agreed to serve as the Associate Vice President for Finance.

Frank noted that the Vice President for Finance and Administration title will be changed back to the Vice President for Administration and Tom Gorell has agreed to serve in the interim position, in addition to his duties as Vice Provost for Faculty Affairs. The new title reflects the change in oversight responsibilities. A national search will be initiated immediately for this position. Frank noted that he is confident these changes will attract a large candidate pool giving CSU the opportunity to select a qualified candidate who will work effectively with an already excellent senior executive team in Administrative Services.

FRANK'S REPORT WAS RECEIVED.

B. Faculty Council Chair Report - Robert Jones, Faculty Council Chair

Jones reported that benefits will be changing to the cost/share plan effective January 2008.

Jones reported that he attended a meeting of the Colorado Faculty Advisory Committee (CFAC) on Friday, September 21. At that meeting it was noted that the Colorado Commission on Higher Education is working on the definition of an advanced writing course for the gtPathways and maybe ready to review course proposals by November 2007.

JONES' REPORT WAS RECEIVED.

CONSENT AGENDA

A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: April 30, August 27 and September 10, 2007

Carole Makela, Chair University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE CONSENT AGENDA.

MAKELA'S MOTION WAS ADOPTED.

SPECIAL ACTIONS

A. Proposed Revisions to the Colorado State University Academic Core Curriculum Report on Objectives and Criteria - University Curriculum Committee

Makela, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL APPROVE THE FOLLOWING REVISIONS TO THE COLORADO STATE UNIVERSITY ACADEMIC CORE CURRICULUM REPORT ON OBJECTIVES AND CRITERIA AS FOLLOWS:

Deletions - ~~overscored~~ Additions - underlined

I. BASIC COMPETENCIES – 6 credits

(This section remains the same.)

A. ~~Written Communication~~ Intermediate Writing 3 credits

(The rest of this section remains the same.)

B. Mathematics 3 credits

(This section remains the same.)

II. ~~CORE COMPETENCIES~~ ADDITIONAL COMMUNICATION 3 credits

~~A. Additional Communication~~ 3 credits

Building on and adapting basic skills and strategies already developed in the course in ~~Written Communication~~ Intermediate Writing, the objective of the requirement in Additional Communication is structured according to ~~three different~~ two options:

~~1A.~~ **Oral Communication** (This option may only be used by students who were enrolled in college and taking classes prior to July 1, 2008.)
(The rest of this section remains the same.)

~~2B.~~ **Advanced Writing** (Must be chosen completed by all students who are newly enrolled, first-time college students after July 1, 2008.)
(The rest of this section remains the same.)

~~3.~~ **Second Language**

~~The objective of this option is enhancement of communication competencies in a second, or alternative, language. Courses designed to achieve this objective should develop students':~~

- ~~a. accuracy and proficiency in the standard sounds, symbols and/or signs, syntax, and usage necessary to formal communication;~~
- ~~b. knowledge of and proficiency in the use of colloquial modes and styles of information spoken and written language appropriate to most common day-to-day situations;~~
- ~~c. awareness of differences in style and dialect in native users' command of the language and their appropriateness to specific contexts and audiences;~~
- ~~d. awareness of the social acceptability of vocabulary, phrases, and subjects that are culturally of high sensitivity to native users of the language;~~
- ~~e. proficiency to communicate effectively, both informally and colloquially, in the following contexts:
 - ~~(1) description and exposition in the past, present, and future;~~
 - ~~(2) explanation of casual relationships in the past, present, and future;~~
 - ~~(3) declaration and interrogation concerning conditional, sequential, and consequential relationships;~~
 - ~~(4) statement of hypotheses and description and explanation of hypothetical relationships;~~~~
- ~~f. understand linkages to Foundations and Perspective courses.~~

~~B.~~ **Logical/Critical Thinking** ~~3 credits~~

~~The objective of the Logical/Critical Thinking requirement is to further develop, in a focused course of study, analytical and reasoning skills that students can use to assess information and concepts in order to make informed judgments and decisions. Courses designed to achieve this objective should develop students':~~

- ~~1. ability to identify and define problems;~~
- ~~2. ability to formulate and select approaches best suited for problems resolution;~~
- ~~3. articulation and critical evaluation of reasoned arguments;~~
- ~~4. understanding of an ability to deal with matters of uncertainty;~~
- ~~5. statistical and/or qualitative reasoning and recognition of their misuse;~~
- ~~6. ability to design an argument or application that demonstrates logical coherence;~~
- ~~7. understanding of linkages to Foundations and Perspectives courses.~~

III. FOUNDATIONS AND PERSPECTIVES – ~~21 to 24~~22 credits

The Core rests on acquiring foundations of knowledge and understanding intellectual perspectives. Courses in this category of the Core are designed to bring the skills developed in Basic ~~and Core~~ Competencies and Additional Communication to life and give them direction and purpose... (The rest of this section remains the same.)

A. Biological/Physical Sciences 7 credits¹

(This section remains the same.)

B. Arts/Humanities ~~36~~ credits²

The arts and humanities explore...the symbols and creative expressions of human life. Courses must include at least 25% of the final grade based on written work (some of which must be in the form of out-of-class papers). Courses designed....

(The rest of this section remains the same.)

² No more than three credits of intermediate foreign language may be used toward this category.

C. Social/Behavioral Sciences 3 credits

The social/behavioral sciences use similar methods of description...and the methods by which they are studied. Courses must include at least 25% of the final grade based on written work (some of which must be in the form of out-of-class papers). Courses designed....

(The rest of this section remains the same.)

D. Historical Perspectives 3 credits³

The objective of the Historical Perspectives requirement is to engage students...for relating beliefs about the past to aspirations for the future. Courses must include at least 25% of the final grade based on written work (some of which must be in the form of out-of-class papers). Courses designed....

(The rest of this section remains the same.)

³History courses are categorized as social and behavioral sciences in the gtPathways transfer program.

E. Global and Cultural Awareness⁴ 3 credits

The objective of the Global and Cultural Awareness requirement is to engage students...patterns of interaction are related to the larger global context in which they take place. Courses must include at least 25% of the final grade based on written work (some of which must be in the form of out-of-class papers). Courses designed....

(The rest of this section remains the same.)

⁴ Courses in this category must be submitted for gtPathways review as arts and humanities or social and behavioral sciences. History courses are categorized as social and behavioral sciences in the gtPathways transfer program.

~~F. U.S. Public Values and Institutions (3 credits)³~~

~~The objective of the U.S. Public Values and Institutions requirement is to engage students in an inquiry into norms, rules, laws, ethical principles, and values that are central to public life in the United States. It should also provide students opportunities to explore questions about individual and group responsibilities and the ethical dilemmas of citizenship. Courses designed to achieve this objective should develop students³:~~

- ~~1. knowledge of a set of significant U.S. public values and institutions;~~
- ~~2. understanding of the role of these values and institutions in the larger context of national life;~~
- ~~3. recognition of the interactions among these and other public values and institutions;~~
- ~~4. consideration, in this context, of the practice and meaning of participation in contemporary U.S. public life.~~
- ~~5. effective use of appropriate basic and core competencies in the study of U.S. public values and institutions.~~

~~³If a course taken to satisfy the U.S. Public Values and Institutions requirement will also fulfill another Core requirement, the one course can be used to satisfy both requirements; that is, the course can be "double-counted."~~

~~**G. Health and Wellness 3 credits**~~

~~The objective of the Health and Wellness requirement is to identify those socioeconomic, environmental, physiological, and behavioral factors that affect the health and well-being of humans; and to obtain critical information necessary to make informed choices about health and wellness issues. Courses designed to achieve this objective should develop students²:~~

- ~~1. understanding of the relationships between the topics covered and human health and wellness;~~
- ~~2. recognition of the interconnectedness of human health and wellness to physical and social environments;~~
- ~~3. understanding of scientific principles fundamental to health and wellness issues;~~
- ~~4. ability to use quantitative and qualitative data to analyze health and wellness issues;~~
- ~~5. understanding the role of preferences and values in human choices about health and wellness;~~
- ~~6. effective use of appropriate basic and core competencies in the study of health and wellness.~~

IV. DEPTH AND INTEGRATION⁵
(The rest of this section remains the same.)

⁵ This category is met by a minimum of two upper-division courses that total at least five credits. Courses used to meet requirements under Core Categories II and III may not be used to meet this requirement.

Makela explained that the revisions to this document are necessary because of the recent extensive changes to the All-University Core Curriculum. This document is now consistent with the All University Core Curriculum Framework changes approved by Faculty Council in March 2006 and revised in November 2006.

MAKELA'S MOTION WAS ADOPTED.

B. Student Representative Elections to Faculty Council Standing Committees -Committee on Faculty Governance

Victor Baez, Chair, Committee on Faculty Governance, MOVED THAT FACULTY COUNCIL ELECT THE UNDERGRADUATE AND GRADUATE STUDENT REPRESENTATIVES NOMINATED TO THE FACULTY COUNCIL STANDING COMMITTEES FOR ONE YEAR TERMS (2007-2008) BY THE COMMITTEE ON FACULTY GOVERNANCE AS FOLLOWS:

Committee on Libraries

ESTHER DANIELS Undergraduate Student Representative

Committee on Strategic and Financial Planning

KATIE GLEESON Undergraduate Student Representative
AARON SNYDER Graduate Student Representative

Committee on Teaching and Learning

ADDISON WELSH Undergraduate Student Representative
DAN PALMER Graduate Student Representative

University Curriculum Committee

ANDREW SHANK Undergraduate Student Representative
TRENA ANASTASIA Graduate Student Representative

Committee on Scholarship, Research and Graduate Education

SETH ANTHONY Graduate Student Representative

Jones asked for nominations from the floor. Hearing none, the nominations were closed.

THE UNDERGRADUATE AND GRADUATE STUDENT REPRESENTATIVES NOMINATED TO THE FACULTY COUNCIL STANDING COMMITTEES WERE ELECTED FOR ONE YEAR TERMS - 2007-2008.

Jones extended his appreciation and thanks to the Associated Students of Colorado State University and the Graduate Student Council for getting the student nominations to the Committee on Faculty Governance.

CURRENT ISSUES TOPIC

- A. Student Rights Per “FERPA - Family Educational Rights and Privacy Act (1974)” as Currently Interpreted - Amy Parsons, Associate Legal Counsel, Anne Hudgens, Executive Director Campus Life, and Sandra Calhoun, Registrar

Jones introduced Amy Parsons, Associate Legal Counsel, Anne Hudgens, Executive Director Campus Life, and Sandra Calhoun, Registrar.

Amy Parsons, Associate Legal Counsel, explained that she is in charge of most of the “FERPA” legal matters advising and defending the University. She noted that under the terms of “FERPA” a student’s educational record is, with certain exceptions, held confidential by Colorado State University and a student may grant permission for information to be provided to a third party by completing a consent form. Parsons explained that under the University umbrella student records can be shared within the University for legitimate educational purposes. Parsons noted that the University and individuals cannot be sued for violations of “FERPA.” Complaints can be filed with the United States Department of Education and sanctions such as withholding federal funding could be implemented due to “FERPA” violations. Parsons added that students can give permission to release academic records to a third party and parents can override this requirement by filing an affidavit stating that the student is claimed as a dependent on their federal tax return. She added that if a faculty member has a question concerning a student that may be a health or safety issue to contact the General Counsel office for advice. She asked that faculty members refer all subpoenas to the General Counsel office.

Sandra Calhoun, Registrar, noted the Registrar Office Website (<http://www.colostate.edu/Depts/Registrar>) contains full information regarding “FERPA” and the following forms:

Student Permission to Release Academic Records

This form allows a student to grant permission for information to be provided to a third party by completing this consent form. This release pertains only to academically related education records, and may not be used for the purpose of releasing records related to employment, medical records, financial aid, disciplinary actions, or law enforcement.

Parent Affidavit and Request for Student Academic Information

This form allows parents to request certain student academic information, such as transcripts, dates of enrollment, and other records under the custody of the Registrar’s Office. To obtain this information without the student’s permission, one of the student’s parents must claim the student as a dependent on their most recent federal tax return.

Student Limitation of Public Information

This form gives any current or former student the right to limit access to their public information. The items considered to be public information are: mailing address, telephone number, class level and major. Any item can be considered confidential and cannot be released as public information if so requested by the student.

Calhoun noted that this website also contains information regarding the release of student information guidelines for faculty and staff. She noted two categories of student records:

Public Information:

Student's name, currently mailing and email address, telephone listing, major field of study, classification, dates of attendance, anticipated date/term of graduation and expected award(s), participation in officially recognized activities and sports, weight and height of members of athletic teams, and honors and degrees awarded.

Private Information:

Any information in the student's education record not listed as public information, including CSUID.

Calhoun noted that information regarding a student's employment, medical records, financial aid, disciplinary actions or law enforcement records is not included in this definition. For assistant in these areas faculty members should contact Student Employment Service, Hartshorn Health Services, Student Financial Services, or Student Conduct and Conflict Resolution Services.

Calhoun encouraged faculty members to reference this website for assistance in these matters.

Anne Hudgens, Executive Director Campus Life, explained that she coordinates the safety and emergency situations involving students. She reported that she is the contact person for the University Emergency Consultation Team. This team consists of members from the Campus Police Department, the University Counseling Center, General Counsel Office (Amy Parsons), and the Student Conduct and Conflict Resolution Services (Craig Chesson). Hudgens reported that the consultation team has studied the Virginia Tech report carefully and the main concern raised in that report was that there was a widespread misconception regarding what communication was restricted by privacy laws. She explained that if a student is referred to the University Counseling Center, they are very restricted because of patient confidentiality laws. However, if concerns regarding a student are referred to Hudgens for consultation, she is not as restricted. Also, if faculty members have safety concerns regarding a disruptive student in a class, she asked that the faculty members contact the Campus Police Department. In addition, the Student Conduct and Conflict Resolution Services is the best contact for disruptive student behavior or cheating issues.

A question was asked if the University Counseling Center has been advised to tell faculty members to contact Hudgens for consulting. Hudgens responded that they are aware of this issue. Kirk Hallahan asked where a listing can be found regarding student information that cannot be shared. Calhoun noted that the Registrar's website has such a listing and a listing is in the General Catalog. Phil Chapman pointed out that with the new computer system recently activated at Colorado State University all faculty members and graduate teaching assistants have access to all student records and this could be an invasion of student privacy. Calhoun responded that the Registrar's Office is aware of this issue and is in the process of moving all the graduate teaching assistants to a new system that restricts access to certain basic student information associated with assigned courses. She added that the University cannot restrict faculty access because of advising issues and faculty members are expected to maintain confidentiality.

Jones explained that Section I.2 of the *Manual* summarizes student rights under "FERPA." He noted that the General Counsel Office is in the process of sending to Faculty Council recommendations to revise that section of the *Manual*. Jones thanked Parsons, Hudgens, and Calhoun for a very informative presentation and encouraged faculty members to contact them concerning any student issues they may encounter.

The Faculty Council meeting adjourned at 4:55 p.m.

Robert L. Jones, Chair

Richard Eykholt, Vice Chair

Diane L. Maybon, Secretary

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences

M. Frasier for Stephen Koontz
John Scanga
William Jacobi
Harrison Hughes
Greg Butters
Dennis Lamm
Louis Bjostad

Agricultural and Resource Economics
Animal Sciences
Bioagricultural Sciences & Pest Management
Horticulture & Landscape Architecture
Soil and Crop Sciences
College-at-Large
College-at-Large

Applied Human Sciences

Molly Eckmann
Robert W. Gotshall
David Sampson
Thao Le
Mary Nobe
David Greene
Cliff Harbour
Victor Baez

Design and Merchandising
Health and Exercise Science
Food Science and Human Nutrition
Human Development and Family Studies
Construction Management
Occupational Therapy
School of Education
School of Social Work

Business

William Mister
Dan Turk
Patricia Ryan
Jackie Hartman, Excused
Joe Cannon

Accounting
Computer Information Systems
Finance and Real Estate
Management
Marketing

Engineering

Chris Kummerow
David Dandy
Tom Sanders
Steve Reising
Azer Yalin
Paul Heyliger
TBD

Atmospheric Science
Chemical Engineering
Civil and Environmental Engineering
Electrical and Computer Engineering
Mechanical Engineering
College-at-Large
College-at-Large

Liberal Arts

Lynn Kwiatkowski
Patricia Coronel
Elissa Braunstein
Carol Cantrell
Frederique Marie Andree Grim
P. Kumar for Jared Orsi
Cindy Christen
Joel Bacon
Michael McCulloch
S. Davis for John Straayer
Evan Vlachos
Kirsten Broadfoot
Sue Pendell
Eric Aoki
Phil Cafaro

Anthropology
Art
Economics
English
Foreign Languages and Literatures
History
Journalism and Technical Communication
Music, Theater, and Dance
Philosophy
Political Science
Sociology
Speech Communication
College-at-Large
College-at-Large
College-at-Large

Natural Resources

Barry Noon
Mark Paschke
John Ridley
Maureen Donnelly

Fish, Wildlife and Conservation Biology
Forest, Rangeland, and Watershed Stewardship
Geosciences
Human Dimensions of Natural Resources

Natural Sciences

Paul Laybourn
David Steingraeber
George Barisas
Dale H. Grit
Kenneth Klopfenstein
Raymond 'Steve' Robinson
Patricia Aloise-Young
Phil Chapman
Stephen Stack
Zinta Byrne
Paul Kugrens

Biochemistry and Molecular Biology
Biology
Chemistry
Computer Science
Mathematics
Physics
Psychology
Statistics
College-at-Large
College-at-Large
College-at-Large

Veterinary Medicine and Biomedical Sciences

James Madl
Juliet Gionfriddo
John Reif
Ramesh Akkina
John Zimbrick
Sue Vandewoude
C. W. Miller
S. Deines for Julia Inamine
Paul Morley
Jeffrey Wilusz

Biomedical Sciences
Clinical Sciences
Environmental and Radiological Health Sciences
Microbiology, Immunology and Pathology
College-at-Large
College-at-Large
College-at-Large
College-at-Large
College-at-Large
College-at-Large

University Libraries

Michelle Wilde
Louise Feldmann

Libraries
At-Large

Ex Officio Voting Members

Victor Baez*
Sue LaRue
Laurence Johnson
Steve Newman

Robert Gotshall*
Dan Turk*
David Dandy*
Naomi Lederer
Frank Peairs
Carole Makela

Chair - Committee on Faculty Governance
Chair - Committee on Intercollegiate Athletics
Chair - Committee on Libraries
Chair - Committee on Responsibilities & Standing of Academic Faculty
Chair - Committee on Scholarship Research and Graduate Education
Chair - Committee on Scholastic Standards
Chair - Committee on Strategic and Financial Planning
Chair - Committee on Teaching and Learning
Chair - Committee on University Programs
Chair - University Curriculum Committee

*Indicates Elected Member of Faculty Council

Officers of Faculty Council

Robert L. Jones
Richard Eykholt
Timothy Gallagher
Diane Maybon
Kirk Hallahan

Chair
Vice Chair
Board of Governors Faculty Representative
Secretary
Parliamentarian

Ex-Officio Non-Elected Non-Voting Members

Larry Edward Penley, excused

Anthony Frank

Robin Brown

Bill Farland

Blanche M. Hughes

Tom Gorell

Peter Dorhout

Lou Swanson

Alan Lamborn

Marc Johnson

April Mason

Ann Gill

Ajay Menon

Sandra Woods

Rick Miranda

Catherine Murray-Rust

Lance Perryman

Joseph O'Leary

President

Provost/Senior Vice President

Vice President for Enrollment and Access

Vice President for Research

Vice President for Student Affairs

Vice Provost /Faculty Affairs

Vice Provost/Graduate Affairs & Ass't. Vice President for Research

Vice Provost/Outreach and Strategic Partnerships

Vice Provost/Undergraduate Affairs

Dean, College of Agricultural Sciences

Dean, College of Applied Human Sciences

Dean, College of Liberal Arts

Dean, College of Business

Dean, College of Engineering

Dean, College of Natural Sciences

Dean, University Libraries

Dean, College of Veterinary Medicine and Biomedical Sciences

Dean, Warner College of Natural Resources

Guest Speakers:

Amy Parsons, Associate Legal Counsel

Anne Hudgens, Executive Director Campus Life

Sandra Calhoun, Registrar