

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

MINUTES
FACULTY COUNCIL
May 1, 2007

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Mr. Robert L. Jones, Chair.

ANNOUNCEMENTS

- A. Next Faculty Council Meeting - September 4, 2007 - A103 Clark Building - 4:15 p.m.
- Jones announced that the next Faculty Council meeting will be held on Tuesday, September 4, 2007 in Room A103 Clark Building.
- B. Administration/Faculty Dialogue - September 4, 2007 - 3:45 to 4:15 p.m. - Larry E. Penley, President
- Jones announced that Larry E. Penley, President, will tentatively present the September 4, 2007 Administration/Faculty Council Dialogue.
- C. Current Issues Topic - September 4, 2007
- Jones announced that a Current Issues Topic has not been scheduled for the September 4, 2007 Faculty Council meeting.
- D. President Larry E. Penley - Special Meeting with Academic Faculty Members - Thursday - May 3, 2007 - 3:10 to 5:00 p.m. - 212 Eddy Building
- Jones announced that Penley has scheduled a special meeting with the academic faculty members on Thursday, May 3, 2007 from 3:10 to 5:00 p.m. in 212 Eddy Building. He urged Faculty Council members to attend this event.
- E. Proposed Revisions to the *Manual*, Code Section C.2.1.9.5.i - The Standing Committees of Faculty Council - Committee on Teaching and Learning - Committee on Faculty Governance
- Raymond 'Steve' Robinson, Chair Committee on Faculty Governance, announced that the proposed revisions to the *Manual*, Code, Section C.2.1.9.5.i - Committee on Teaching and Learning will be an action item at the September 4, 2007 Faculty Council meeting.

MINUTES TO BE APPROVED

- A. Faculty Council Meeting Minutes - April 3, 2007
- Harrison Hughes moved to approve the April 3, 2007 Faculty Council meeting minutes.
- Hughes' motion was adopted.

REPORTS TO BE RECEIVED

A. Report From Tony Frank, Provost/Senior Vice President

No report was presented as Tony Frank presented the Administration/Faculty Council Dialogue prior to the May 1, 2007 Faculty Council meeting.

Jones asked for unanimous consent to add to the Report Section of the Faculty Council agenda. There were no objections. Jones added a report from Blanche Hughes, Vice President for Student Affairs.

B. Report From Blanche Hughes, Vice President for Student Affairs

Blanche Hughes, Vice President for Student Affairs reported that she wanted to present some information to Faculty Council regarding student issues. She noted that in the wake of the University of Virginia Technology situation, many more faculty are seeking information and resources related to student mental health and behavioral issues. She explained that the following points may be helpful.

The Division of Student Affairs. This division deals with these kinds of student issues all the time. This office has staff with professional education and expertise who are excellent resources. Faculty members are urged to call and consult regarding any student issues that are of concern. The Vice President for Student Affairs Office, University Counseling Center, Conflict Resolution and Student Conduct Service, and the Colorado State University Police Department all communicate with each other on student issues.

An Emergency Consultation Team - 491-5312. Anne Hudgens, Executive Director of Campus Life is the team coordinator. Standing members of the consultation team include:

Michael Daine, Director of the University Counseling Center
Lt. Mark Childress, Detective, Colorado State University Police
Craig Chesson, Director of Conflict Resolution and Student Conduct Services
Amy Parsons, University General Counsel Office

The role of the consultation team is to come together whenever a difficult situation involving a student emerges. In addition to the standing members additional faculty and/or staff who are directly involved or impacted, will be included in the consultation. The role of the team is to understand the situation from multiple perspectives, engage in threat or risk assessment, and to generate best options for effective resolution. Faculty should be aware that it is not unusual for others to be experiencing the same kinds of difficulties with a student that you are. A big picture understanding of the situation and a coordinated response affords the best opportunity for successful outcomes.

The Conflict Resolution and Student Conduct Services - 491-7165. The staff in this office consult with faculty on a frequent basis regarding disruptive student behavior or other types of misconduct including academic dishonesty. Faculty should begin with this office if a student is being disruptive and has concerns about the impact on the class or the ability to manage the classroom.

The University Counseling Center - 491-6053. This office has a triage counselor available for faculty and staff consultation every day during business hours. The counselor may be accessed by phone or a walk-in consultation (typically within 10-20 minutes). This office is located in the lower level of the C-wing of the Clark Building. Begin with this office if you have concerns about an individual student's well being.

Colorado State University Police Department (Call 911). The department should be called for any emergency, threatening or escalating situations. When calling 911, please indicate that it is a campus emergency. Media phones which are located in some classrooms may be used for emergency help as well. Start there if the situation is currently occurring or if people have been directly threatened or abused.

HUGHES' REPORT WAS RECEIVED.

C. Report From Robert Jones, Faculty Council Chair

Jones reported that a brochure has been circulated on campus regarding a proposal for parking fee increases that will be presented to the Board of Governors at its June 22, 2007 meeting. He asked that faculty submit their comments to any member of the Parking Management Committee, the Provost, or Ted Weston, who will be representing faculty at the June 22, 2007 Board of Governors meeting.

JONES' REPORT WAS RECEIVED.

D. Report From F. C. 'Ted' Weston, Board of Governors Faculty Representative - April 6, 2007 Special Board of Governors Meeting

Jones noted that F. C. 'Ted' Weston, Faculty Representative to the Board of Governors, report on the April 6, 2007 Special Board of Governors Meeting can be found on pages 16-17 of the May 1, 2007 Faculty Council agenda materials.

WESTON'S REPORT WAS RECEIVED.

UNFINISHED BUSINESS

- A. Elections to Faculty Council Standing Committees - Committee on Faculty Governance
- B. Elections to University Grievance Panel - Committee on Faculty Governance
- C. Elections to University Disciplinary Panel - Committee on Faculty Governance

Robinson, Chair Committee on Faculty Governance had no new nominations for these committee vacancies. Jones noted that this will be carried over as Unfinished Business at the September 4, 2007 Faculty Council meeting.

SPECIAL ACTIONS

- A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: March 19, 26 and April 2, 9, 2007

Carole Makela, Chair University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE CHANGES IN CURRICULUM FOUND IN THE MARCH 19, AND 26 AND APRIL 2 AND 9, 2007 UNIVERSITY CURRICULUM COMMITTEE MINUTES.

Makela noted the following exemptions:

March 19, 2007 - Request to Change Names of Graduate Degree Programs in the Department of Fish, Wildlife, and Conservation Biology

March 26, 2007 - Request to add the proposed Undergraduate and Graduate Peace and Reconciliation Interdisciplinary Studies Programs

Makela also noted a correction to the March 19, 2007 University Curriculum Committee Minutes - Pages 4 and 7 - the reference to BZ 350 - Molecular and General Genetics (LIFE 102; one course in statistics) - 4 credits should be deleted from both pages.

MAKELA'S MOTION WAS ADOPTED WITH THE EXEMPTIONS AND CORRECTIONS.

- B. Request to Change Names of Graduate Programs in the Department of Fish, Wildlife, and Conservation Biology - University Curriculum Committee

Makela, Chair, University Curriculum Committee, MOVED THAT THE FACULTY COUNCIL ADOPT THE REQUEST TO CHANGE THE NAMES OF THE GRADUATE DEGREE PROGRAMS IN THE DEPARTMENT OF FISH, WILDLIFE, AND CONSERVATION BIOLOGY TO BE EFFECTIVE FALL SEMESTER 2008 AS FOLLOWS:

The M.F.W.B. (Master of Fishery and Wildlife Biology), the M.S. and Ph.D. Degree Programs in Fishery and Wildlife Biology be renamed to M.F.W.C.B. (Master of Fish, Wildlife, and Conservation Biology), M.S. and Ph.D. Degree Programs Fish, Wildlife, and Conservation Biology.

Makela explained that the department was recently renamed from the Department of Fishery and Wildlife Biology to the Department of Fish, Wildlife, and Conservation Biology. The requested name change for the degree programs would match the new department name.

MAKELA'S MOTION WAS ADOPTED.

- C. Request for a new Undergraduate and Graduate Interdisciplinary Studies Program - Peace and Reconciliation Studies - University Curriculum Committee

Makela, Chair University Curriculum Committee, MOVED THAT THE FACULTY COUNCIL ADOPT THE REQUEST FOR NEW UNDERGRADUATE AND GRADUATE PEACE AND RECONCILIATION INTERDISCIPLINARY STUDIES PROGRAMS TO BE EFFECTIVE SPRING SEMESTER 2008 AS FOLLOWS:

A Peace and Reconciliation Interdisciplinary Studies Program (undergraduate and graduate) be established in the Colleges of Applied Human Sciences and Liberal Arts.

Makela explained that according to documentation submitted with the request these proposed interdisciplinary studies programs will help focus attention on the value of nonviolence as well as new thinking about peacemaking on personal and interpersonal levels. The Schools of Education and Social Work, Departments of Philosophy, History, Anthropology, Ethnic Studies, Sociology, Psychology, Speech Communication, Journalism, and the College of Business have resources upon which to draw to meet the needs of a wide variety of student who may opt to pursue these interdisciplinary programs. The proposed programs are a cooperative effort of the College of Applied Human Sciences and the College of Liberal Arts. The programs will be coordinated by an advisory board and the International Education in the Office of International Programs.

MAKELA'S MOTION WAS ADOPTED.

- D. Proposed Revisions to the Faculty Council Handbook, Section III.G - Faculty Council Operating Procedures - Faculty Council Standing Rule Regarding the Minutes of the University Curriculum Committee - Executive Committee

Kirk Hallahan, Vice Chair Faculty Council MOVED, THAT THE FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE FACULTY COUNCIL HANDBOOK, SECTION III.G. - FACULTY COUNCIL OPERATING PROCEDURES - FACULTY COUNCIL STANDING RULE REGARDING THE MINUTES OF THE UNIVERSITY CURRICULUM COMMITTEE TO BE EFFECTIVE FALL SEMESTER 2007 AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

III. FACULTY COUNCIL OPERATING PROCEDURES

G. **FACULTY COUNCIL STANDING RULE ~~RE: MINUTES OF~~ FOR APPROVAL OF CHANGES IN CURRICULUM RECOMMENDED BY THE UNIVERSITY CURRICULUM COMMITTEE** (~~Revised~~ Adopted by Faculty Council Executive Committee ~~October 8, 1995~~; Approved by Faculty Council ~~December 30, 1996~~)

1. Curricular items requiring special action by Faculty Council and the Board of Governors are ~~exempt from routine approval of the University Curriculum Committee minutes and come placed on the Faculty Council agenda by Executive Committee~~ as separate special action items to Faculty Council and the Board of Governors. (See the Curricular Policies and Procedures Handbook for further information.)
2. ~~University Curriculum Committee minutes may not be amended on the floor of Faculty Council.~~

The process for approval of curricular changes that are exempt from special action by Faculty Council is as follows:

- a. The recommended changes must be presented to Executive Committee in approved minutes from the University Curriculum Committee.
- b. Executive Committee places all of these University Curriculum Committee recommended curricular changes on the Faculty Council agenda as part of the "Consent Agenda."
- c. A member of Faculty Council may request permission of the body to remove a specific item(s) from the consent agenda for special action.
- d. Any item removed from the consent agenda may not be amended on the floor of Faculty Council. Allowable actions are to vote on the item as a special action or refer the item back to the University Curriculum Committee.

The following is an excerpt from the Curricular Policies and Procedures Handbook originally approved by Faculty Council on March 15, 1997 to be revised as follows:

“Faculty Council members intending to raise questions regarding University Curriculum Committee minutes recommended actions in the Faculty Council consent agenda should notify the Chairperson of the Faculty Council by noon of the day preceding the meeting so that appropriate individuals may be invited to the meeting. When questions involving curricular changes are raised at Faculty Council meetings and appropriate individuals are not available to respond, the Chairperson of the meeting will withdraw the item from consideration at that meeting and reschedule it as unfinished business at the next meeting.”

Hallahan explained that Faculty Council receives minutes as reports from its Standing Committees. Faculty Council only considers recommended changes in the curriculum as actionable items in the University Curriculum Committee meeting minutes. Therefore, special actions and discussion notes are exempted from motions “to approve the recommended curricular changes in the UCC minutes.” Changing to a “consent agenda” is expected to simplify the presentation of recommended changes to Faculty Council for approval. As a consent agenda is developed and accepted, additional perfunctory items may be considered in a single motion.

Richard Eykholt, MOVED TO AMEND THE MAIN MOTION BY ADDING THE WORD “CURRICULUM” TO THE PHRASE “CONSENT AGENDA” WHEREVER IT APPEARS IN THE MOTION.

Eykholt explained that this request for a consent agenda is in conjunction with Curriculum Committee Meeting Minutes so the reference to consent agenda should be clarified by revising it to say “curriculum consent agenda.”

It was noted that according to Robert’s Rules of Order a body can set a consent agenda. This amendment is confusing.

EYKHOLT’S MOTION TO AMEND THE MAIN MOTION WAS NOT ADOPTED.

HALLAHAN’S MOTION WAS ADOPTED.

- E. Approve the Appointment of the Chair of the University Discipline Panel - Harvey Cutler - Term July 1, 2007 through June 30, 2010

Tom Gorell, Vice Provost for Faculty Affairs MOVED THAT THE FACULTY COUNCIL APPROVE THE REAPPOINTMENT OF HARVEY CUTLER AS THE CHAIR OF THE UNIVERSITY DISCIPLINE PANEL FOR A THREE YEAR TERM BEGINNING JULY 1, 2007 AND ENDING JUNE 30, 2010.

Gorell explained that according to the *Manual*, Section I.7.3.2, the Chair of the University Discipline Panel shall be a regular full-time faculty member who is selected jointly by the Provost and the Vice President for Student Affairs and approved by the Faculty Council. The Chair shall serve a three year term beginning July 1 following his or her approval by Faculty Council. There is no limit on the number of terms that the Chair may serve. Currently, Cutler is the Chair of the University Discipline Panel and has agreed to be reappointed effective July 1 for an additional three year term.

GORELL’S MOTION WAS ADOPTED.

- F. Proposed Revisions to the *Manual*, Code, Section C.2.1.9.5.h - Committee on Strategic and Financial Planning - Committee on Faculty Governance

Robinson, Chair Committee on Faculty Governance, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, CODE, SECTION C.2.9.9.5.h - COMMITTEE ON STRATEGIC AND FINANCIAL PLANNING TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS AS FOLLOWS:

Additions - underlined deletions - ~~strikeouts~~

h. Committee on Strategic and Financial Planning (~~last revised June 22, 2006~~)

The Committee on Strategic and Financial Planning shall consist of one (1) academic faculty member from each college and the Libraries, one (1) undergraduate student, one (1) graduate student, one (1) dean (*ex officio*), the Provost (*ex officio*), ~~and the Director of the Office of Budgets and Institutional Analysis (*ex officio*)~~ Vice President for Finance and Administration (*ex officio*), the Chair of the Administrative Professional Council (*ex officio*), and the Chair of the Classified Personnel Council (*ex officio*). The duties of this standing committee shall be:

1. To recommend policies to the Faculty Council related to planning and budgeting activities that effect the academic function of the University.
2. To review the procedures, outcomes, and accountability of the University's strategic planning processes and plans.
3. To present the standing committee's evaluations and recommendations on such planning processes and plans to the Faculty Council for approval or disapproval on a semiannual basis.
4. To review University proposals, policies and procedures as they affect the academic programs and structure of the institution.
5. To review new academic program proposals from a strategic and financial planning perspective and report recommendations to Faculty Council.
- ~~5~~ 6. To recommend priorities for resource allocations to achieve University academic planning goals.
- ~~6~~ 7. To recommend policies for the distribution of faculty members compensation increases.

Robinson explained that institutionally, the Director of the Office of Budgets and Institutional Analysis has been replaced by the Vice President for Finance and Administration, and this change needs to be recognized in the membership of the Committee on Strategic and Financial Planning.

In addition, the membership of the Committee on Strategic and Financial Planning is being expanded to assume the activities of the University Planning Council. The Chairs of the Administrative Professional Council and Classified Personnel Council had equal status on the University Planning Council so the equitable options for adding them to the Committee on Strategic and Financial Planning are (1) both as "*ex officio*" or (2) both as "*ex officio* voting." Given the seventh committee duty listed above and that academic faculty members are not involved in the compensation policies for administrative professionals or classified personnel, the Committee on Faculty Governance recommends that both be added to the Committee on Strategic and Financial Planning with the "*ex officio*" status.

The new fifth committee duty is a restatement of a Committee on Strategic and Financial Planning function that apparently had been lost or forgotten over time. This is supported by the Faculty Council Procedures Handbook and by the Provost/Senior Vice President.

David Dandy, Chair Elect, Committee on Strategic and Financial Planning, MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

h. Committee on Strategic and Financial Planning (~~last revised June 22, 2006~~)

The Committee on Strategic and Financial Planning shall consist of one (1) academic faculty member from each college and the Libraries, one (1) undergraduate student, one (1) graduate student, one (1) dean (*ex officio*), the Provost (*ex officio*), Vice President for Finance and Administration (*ex officio*), the Chair of the Administrative Professional Council (*ex officio voting*), and the Chair of the Classified Personnel Council (*ex officio*). The duties of this standing committee shall be:

No other revisions.

Dandy explained that the Committee on Strategic and Financial Planning (CoSFP) voted unanimously, at its March 1, 2007, meeting to include the Administrative Professional Council (APC) Chair as a voting member. Dandy added that there has not been one issue or concern raised during this last year with the APC Chair voting. The CoSFP also discussed the Committee on Faculty Governance recommendation, at its April 19 meeting, that the APC Chair be *ex officio non voting* and it was reaffirmed unanimously that this position should be a voting member. Dandy pointed out that the *Manual* pertains to the Administrative Professionals and that group has a right to participate on the CoSFP on an near equal basis regarding strategic planning issues and financial planning issues, including budgeting. Dandy pointed out that student members on CoSFP are voting members.

Kathy Thornhill, Chair Administrative Professional Council, was recognized to speak to the amendment to the main motion. Thornhill noted that she represents more than 2000 administrative professionals on campus and having a voting membership on this committee is very important.

Robinson noted that the Committee on Faculty Governance was unanimous in its decision that the new positions be non voting. He noted that the Committee on Faculty Governance is also continuing to deal with the issue of the APC Chair becoming an *ex officio* member of Faculty Council. Robinson suggested that since many sections of the *Manual* do not deal with administrative professional a separate *Manual* should be created by them.

Dan Turk spoke in favor of the amendment and noted that administrative professionals serve as an important part of the campus and this amendment is in the spirit of shared governance.

DANDY'S AMENDMENT TO THE MAIN MOTION WAS ADOPTED.

ROBINSON'S AMENDED MOTION WAS ADOPTED BY THE NECESSARY TWO-THIRDS VOTE.

The amended motion reads as follows - Additions - underlined deletions - ~~strikeouts~~

h. Committee on Strategic and Financial Planning (~~last revised June 22, 2006~~)

The Committee on Strategic and Financial Planning shall consist of one (1) academic faculty member from each college and the Libraries, one (1) undergraduate student, one (1) graduate student, one (1) dean (*ex officio*), the Provost (*ex officio*), and the Director of the Office of Budgets and Institutional Analysis (*ex officio*) Vice President for Finance and Administration (*ex officio*), the Chair of the Administrative Professional Council (*ex officio voting*), and the Chair of the Classified Personnel Council (*ex officio*). The duties of this standing committee shall be:

1. To recommend policies to the Faculty Council related to planning and budgeting activities that effect the academic function of the University.
2. To review the procedures, outcomes, and accountability of the University's strategic planning processes and plans.
3. To present the standing committee's evaluations and recommendations on such planning processes and plans to the Faculty Council for approval or disapproval on a semiannual basis.
4. To review University proposals, policies and procedures as they affect the academic programs and structure of the institution.
5. To review new academic program proposals from a strategic and financial planning perspective and report recommendations to Faculty Council.
- ~~5~~ 6. To recommend priorities for resource allocations to achieve University academic planning goals.
- ~~6~~ 7. To recommend policies for the distribution of faculty members compensation increases.

G. Biennial Review of Centers, Institutes, and Other Special Units - Committee on University Programs

Catherine Cranston, Chair Committee on University Programs, MOVED THAT THE FACULTY COUNCIL ADOPT THE PROPOSED RECOMMENDATIONS FROM THE COMMITTEE ON UNIVERSITY PROGRAMS FOR THE DISCONTINUANCE OR CONTINUANCE OF CIOSUs REVIEWED DURING THE 2006-07 BIENNIAL REVIEW AND THAT THE FINAL RECOMMENDATION FOR ACTION WILL BE BY THE VICE PRESIDENT FOR RESEARCH AND THE PROVOST/SENIOR VICE PRESIDENT AS FOLLOWS:

The following Centers, Institutes, and Other Special Units voluntarily asked to be discontinued:

Center of Geospatial Science and Modeling
Education and Research Institute for Fostering Families
Center for Innovations in Climate Modeling

The following Centers, Institutes, and Other Special Units were unable to be reviewed through the biennial review process because biennial reports were not submitted and therefore are being recommended for discontinuance by the Committee on University Programs:

Center for the Study of Learning and Teaching at a Distance
Colorado Center for School and Work for Special Populations
Center for Business Ethics and Social Policy
Center for Entrepreneurship
Advanced GeoEnvironmental Testing Center
Groundwater / Porous Media Laboratory
Orthopaedic Bioengineering Research Lab
Robotics and Autonomous Machines Laboratory (RamLab)
Archaeomagnetic Laboratory

The following Centers, Institutes, and Other Special Units have been reviewed through the biennial review process and are being recommended for continuance by the Committee on University Programs

Agricultural Sciences

The Center for Red Meat Safety & Quality
Rocky Mountain Center for Crop Biosecurity
Shortgrass Steppe Long Term Ecological Research
Western Center for Integrated Resource Management

Applied Human Sciences

Architectural Preservation Institute
Assistive Technology Resource Center
Center for Community Partnerships
Center for Family and Couple Therapy
Community Organizing to Reach Empowerment (CORE) Center
Consortium for Human Nutrition
Historic Costume and Textile Collection / Gustafson Gallery
Human Animal Bond in Colorado
Human Performance Clinical Research Lab.
Human Service Assessment Project
Institute for the Built Environment
National Center for Vehicle Emissions Control and Safety
Research and Development Center for the Advancement of Student Learning

Business

Everitt Real Estate Center
Institute for Transportation Management

Engineering

Center for Earth-Atmosphere Studies
Center for Explosive Research and Testing of Geomaterials
Colorado Climate Center
Composite Materials, Manufacture & Structures
Computer Network Research Laboratory
Computing Hydrology Laboratory
Cooperative Institute for Research in the Atmosphere
CSU Chill National Weather Radar Facility
DOD Center for Geosciences
Engines and Energy Conversion Laboratory
Fu Hua Chen Geotechnical Laboratory
Graduate GeoEnvironmental Room/Geotechnical Lab
Harold H. Short Civil Infrastructure Systems Laboratory
Hydraulic Research Lab
Industrial Assessment Center
Integrated Decision Support Group
International School of Water Resources
Motorsport Engineering Research Center
Rocky Mountain Magnetic Resonance
Rocky Mountain Regional Hazardous Substance Research Center
Wind Engineering and Fluids Laboratory

Liberal Arts

Laboratory of Public Archaeology

Natural Resources

Forest Restoration Institute

Natural Sciences

Graduate Degree Program in Cell and Molecular Biology

Materials Chemistry Program of Study

Veterinary Medicine and Biomedical Sciences

Argus Institute

Center for Comparative Pain Medicine

Office of the Provost/Senior Vice President

Center for Advising and Student Achievement

Society of Senior Scholars

Cranston explained that the Committee on University Programs is responsible for reviewing approximately 50 percent of all registered Centers, Institutes, and Other Special Units (CIOSUs) on a biennial basis. Each Administrative Director of each CIOSU selected for biennial review submits a brief biennial report of its activities and accomplishments. Copies of all the biennial reports are deposited in the Office of the Vice President for Research who is responsible for maintaining the updated list of all CIOSUs. After receiving the biennial reports the Overseeing Administrator shall recommend one of three possible courses of action to the Committee on University Programs:

1. Continue the CIOSU with a recommendation either to reappoint the Administrative Director or to appoint a new Administrative Director, and with suggested changes (if any) in the mission, goals, objectives, and/or organization of the CIOSU.
2. Consolidate with existing CIOSUs with similar missions and goals. This recommendation shall require submission and approval of a new proposal for the consolidated unit.
3. Terminate the CIOSU. If there is loss of funding or key faculty members, or the CIOSU is otherwise deemed to be no longer appropriate, the recommendation may be made to eliminate the CIOSU.

The Committee on University Programs reports its recommendation to Faculty Council at its May meeting. After action by Faculty Council, the final recommendation for action is reported to the Responsible Administrator, who shall then decide what final action will be taken.

CRANSTON'S MOTION WAS ADOPTED.

- H. Proposed Revisions to the *Manual*, Section E.5.3 - Faculty Affiliate Appointments - Committee on Responsibilities and Standing of Academic Faculty

Richard Eykholt, Chair Committee on Responsibilities and Standing of Academic Faculty, MOVED, THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS OF *MANUAL* SECTION E.5.3 – FACULTY AFFILIATE APPOINTMENTS, TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

E.5 Other Kinds of Academic Faculty Appointments

E.5.3 Faculty Affiliate Appointments (~~Last revised March 17, 1999~~)

Individuals who possess training and experience useful to the University's teaching and/or research program and who are not employed by the University may receive faculty affiliate appointments. Conditions of these appointments are as follows:

- a. Faculty a Affiliate appointments may be made for up to three (3) years and may be terminated at any time, without cause.
- b. Faculty affiliates do not receive stipends, nor are they eligible for the employee privileges and benefits described in Section G. They are not eligible for tenure.
- c. An individual may be appointed as a faculty affiliate in more than one (1) academic department with the approval of the Provost.
- d. Faculty affiliates are not eligible to serve on Faculty Council or its standing committees.
- e. Faculty affiliates normally receive the academic rank of faculty affiliate (see Section E.1). However, in special cases, an academic rank of assistant professor, associate professor, or professor may be awarded through the process described in Section E.13.1.

Eykholt explained that the term "affiliate faculty" is used as both a type of faculty appointment and a faculty rank. In most cases, a faculty member with the appointment type "affiliate faculty" is also given the rank "affiliate faculty," rather than a rank of professor, associate professor, assistant professor, or instructor, since they are not performing the duties associated with these ranks. However, some affiliate faculty are performing such duties, and they may be promoted to other ranks through the normal promotion process. The above addition acknowledges the difference between the appointment type of "affiliate faculty" and the rank of "affiliate faculty," as well as the possibility of promotion.

EYKHOLT'S MOTION WAS ADOPTED.

- I. Proposed Revisions to the *Graduate and Professional Bulletin (2006-07)* - Graduate Study "The Advisory System" - Committee on Scholarship, Research, and Graduate Education

Robert Gotshall, Acting Chair Committee on Scholarship, Research And Graduate Education MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE SECTION "GRADUATE STUDY" (*THE ADVISORY SYSTEM*) OF THE *GRADUATE AND PROFESSIONAL BULLETIN 2005-06* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION AS FOLLOWS:

Additions - Underlined - Deletions ~~Over scored~~

GRADUATE STUDY

THE ADVISORY SYSTEM (*Graduate and Professional Bulletin 2005-06*)

..... The committee must consist of at least three faculty members for a master's degree program and at least four for a doctoral degree program. The members are as follows: 1) the adviser who serves as chairperson of the committee and who must be hold academic faculty rank as a professor, associate professor or assistant professor ~~with a regular, special, transitional, emeritus/emmerita or joint~~

~~appointment~~ within the department or program granting the degree; 2) one or more additional members from the department; 3) any non-departmental faculty member who may be appropriate; and 4) one member from an outside department who, appointed by the Vice Provost for Graduate Studies, represents the Graduate School.

Gotshall explained that the revisions clearly define who may serve as a graduate adviser and that person must hold an academic rank to serve as a graduate adviser.

GOTSHALL'S MOTION WAS ADOPTED.

- J. Proposed Revisions to the *Manual*, Section E.4.2 - Regular Part-Time Appointments - Committee on Responsibilities and Standing of Academic Faculty

Eykholt, Chair Committee on Responsibilities and Standing of Academic Faculty MOVED, THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL* SECTION E.4.2 – REGULAR PART-TIME APPOINTMENTS, TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

E.4 Basic Types of Academic Faculty Appointments

E.4.2 Regular Part-Time Appointments

Regular part-time appointments may be made for any fraction of time less than 100 percent, but not less than fifty (50) percent of full-time.

- a. *no change*
- b. *no change*
- c. *no change*
- d. Enrollment in the retirement program is mandatory for holders of regular part-time appointments. Holders of such regular part-time appointments are eligible for all other fringe benefits ~~except long term disability insurance. (Appointment must be half-time (0.5) or greater to be eligible for this coverage.)~~ Holders of regular part-time appointments are eligible and for sabbatical leaves.

Eykholt explained that the opening sentence of this section states that regular part-time faculty must be at least half-time. Therefore, they are eligible for long-term disability insurance and the revisions correct this inconsistency.

EYKHOLT'S MOTION WAS ADOPTED.

- K. Proposed Revisions to the *Manual*, Section E.5.7 - Emeritus/Emerita Appointments - Committee on Responsibilities and Standing of Academic Faculty

Eykholt, Chair Committee on Responsibilities and Standing of Academic Faculty MOVED, THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, SECTION E.5.7 – EMERITUS/EMERITA APPOINTMENTS, TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions - underlined Deletions - ~~strikeouts~~

E.5 Other Kinds of Academic Faculty Appointments

E.5.7 Emeritus/Emerita Appointments *(last revised February 3, 2004)*

Academic faculty members who have completed ten years or more of regular full-time or regular part-time service as faculty of Colorado State University shall be eligible at the time of their retirement for an emeritus/emera title equivalent to their highest professorial rank. Academic ~~personnel~~ faculty who have held administrative positions (including department heads) for five (5) years or more shall be eligible for the emeritus/emera title for both positions. The procedures and conditions applying to emeritus/emera status are:

- a. A member of the academic faculty may request emeritus/emera status from the department at the same time of retirement from the University. The department head and the dean of the college shall forward the request to the Provost. If the requirements for eligibility are met, such forwarding is pro forma. The final decision on granting emeritus/emera status will be made by the Board.
- b. Privileges associated with this appointment are issuance of a permanent faculty identification card; listing on the faculty mailing lists; full library privileges; and, if possible, office or lab/office space and clerical support provided to each emeritus/emera faculty member who continues to do scholarly work.

Eykholt explained that this revision clarifies the intent of the original wording.

EYKHOLT'S MOTION WAS ADOPTED.

- L. Proposed Revisions to the *Graduate and Professional Bulletin (2006-07)* - "Admissions Requirements and Procedures" - Committee on Scholarship, Research, and Graduate Education

Gotshall, Chair Committee on Scholarship, Research, and Graduate Education MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE SECTION "ADMISSIONS REQUIREMENTS AND PROCEDURES" OF THE *GRADUATE AND PROFESSIONAL BULLETIN* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION AS FOLLOWS:

Additions - Underlined - Deletions ~~Overscored~~

GRADUATE STUDY

ADMISSIONS REQUIREMENTS AND PROCEDURES *(Graduate and Professional Bulletin)*

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who have completed at least 75 credits of course work toward their degrees, including 15 credits in upper division courses required by their major, with a cumulative GPA of 3.0 or above, may apply for admission to a combined bachelor's/master's degree programs ~~within their majors~~. Such programs have been established to encourage students with strong scholarly and/or research interests to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along with the graduate course requirements

for the master's degree. The graduate degree will be awarded only after, or concurrently with, the award of a Baccalaureate. In addition to the on-line application and the \$50 application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study for the master's degree:

1. Three letters of recommendation written by individuals in each of the following categories:
 - a. Applicant's undergraduate adviser.
 - b. Applicant's instructor in at least one course within his/her major who is not his/her adviser.
 - c. Applicant's instructor in a course outside of his/her major field of study.
2. A written "statement of purpose" that contains:
 - a. A summary of long-term professional or personal goals.
 - b. A statement regarding the applicant's educational goals.
 - c. A statement indicating how participating in the combined degree program will contribute to the applicant's long-term goals.
3. A completed resume that contains the following:
 - a. Record of all professional employment including dates of service (including military).
 - b. List of any special skills or competencies (including certifications or licensures).
 - c. List of publications, exhibitions, prizes, awards, or other recognitions.
 - d. List of service activities (including community and charitable).

Gotshall explained that this motion pertains to Track III application/admission and permits a Colorado State University undergraduate to apply for admission via the Track III process into any Colorado State University master's program that utilizes a Track III graduate admission program. Previously, undergraduates could apply via Track III admission only to the same major offering a master's degree. This change enlarges the potential Track III applicant pool.

GOTSHALL'S MOTION WAS ADOPTED.

Jones asked for unanimous consent to add a Resolution to the May 1, 2007 Faculty Council agenda materials. There were no objections.

Hallahan, MOVED THAT FACULTY COUNCIL ADOPT THE FOLLOWING RESOLUTION OF GRATITUDE:

RESOLUTION OF GRATITUDE
F C. 'TED' WESTON, JR.
Faculty Council - May 1, 2007
"It's payback time"

WHEREAS, Ted Weston has dedicated himself to effective participation in shared governance for many years, serving as a Faculty Council member for over 28 years, including the past two years as the Faculty Representative to the Colorado State University System Board of Governors;

WHEREAS, Ted was an outstanding Faculty Representative to the Board of Governors serving with integrity, diligence, and genuineness;

WHEREAS, Ted also Chaired the Faculty Council Code Committee (1982-83), the Committee on Research (1993-94) and the Committee on Strategic and Financial Planning (2005-07);

WHEREAS, Ted chose to postpone retirement for one year and accept a second term as Faculty Representative to the Colorado State University System Board of Governors as “payback” to the university and the academic community ;

Therefore, *BE IT RESOLVED*, that Faculty Council now acts to “payback” to Ted its deepest gratitude for his *superlative* service to Colorado State University, its faculty, students, staff and administration;

And furthermore, *BE IT RESOLVED*, that Faculty Council wishes him continued success in all his endeavors and many years of enjoyable travel upon his retirement.

HALLAHAN’S MOTION WAS ADOPTED.

Jones thanked Hallahan for his work as Vice Chair of Faculty Council. Jones also welcomed Eykholt as the Vice Chair elect and Timothy Gallagher as the Board of Governors Faculty Representative elect. Jones extended special thanks to all the standing committee chairs for their commitment and dedication to shared governance and for all work they do chairing the standing committees.

The Faculty Council meeting adjourned at 5:00 p.m.

Robert L. Jones, Chair
Kirk Hallahan, Vice Chair
Diane L. Maybon, Recording Secretary

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences

Steve Davies
John Scanga
William Jacobi
Harrison Hughes
Greg Butters
Dana Hoag
Steve Newman

Agricultural and Resource Economics
Animal Sciences
Bioagricultural Sciences & Pest Management
Horticulture & Landscape Architecture
Soil and Crop Sciences
College-at-Large
College-at-Large

Applied Human Sciences

Molly Eckman
Robert W. Gotshall
Ken Allen for David A. Sampson
Thao Le
Michael Nobe
David Greene
Cliff Harbour
Maria Puig

Design and Merchandising
Health and Exercise Science
Food Science and Human Nutrition
Human Development and Family Studies
Construction Management
Occupational Therapy
School of Education
School of Social Work

Business

William Mister
Dan Turk
Timothy Gallagher
Jackie Hartman
Thomas Ingram for Joe Cannon

Accounting
Computer Information Systems
Finance and Real Estate
Management
Marketing

Engineering

Chris Kummerow
Larry Belfiore
Tom Sanders
H. J. Siegel
Azer Yalin
Paul Heyliger

Atmospheric Science
Chemical Engineering
Civil and Environmental Engineering
Electrical and Computer Engineering
Mechanical Engineering
College-at-Large

Liberal Arts

Lynn Kwiatkowski
Patricia Coronel
Steven J. Shulman
Carol Cantrell
Frederique Marie Andree Grim
Jared Orsi
Jamie Switzer
William Davis
E. Tropman for Michael McCulloch
Bradley MacDonald
Evan Vlachos
Kari Anderson
Elissa Braunstein
Kyle Saunders
Donna Rouner

Anthropology
Art
Economics
English
Foreign Languages and Literatures
History
Journalism and Technical Communication
Music, Theater, and Dance
Philosophy
Political Science
Sociology
Speech Communication
College-at-Large
College-at-Large
College-at-Large

Natural Resources

Gary White
Mark Paschke
John Ridley
Maureen Donnelly

Fish, Wildlife and Conservation Biology
Forest, Rangeland, and Watershed Stewardship
Geosciences
Natural Resource Recreation and Tourism

Natural Sciences

Jennifer Nyborg
David Steingraeber
George Barisas
Dale H. Grit
Kenneth Klopfenstein
Raymond 'Steve' Robinson
Peter Chen
Phillip Lee Chapman
Stephen Stack
Richard Eykholt
Zinta Byrne
TBD

Biochemistry and Molecular Biology
Biology
Chemistry
Computer Science
Mathematics
Physics
Psychology
Statistics
College-at-Large
College-at-Large
College-at-Large
College-at-Large

Veterinary Medicine and Biomedical Sciences

George Seidel
Chris Orton
John Reif
Ramesh Akkina
Tony Knight
D. Gilkey for John Zimbrick
Sue Vandewoude
Joel Bedford
C. W. Miller, Excused

Biomedical Sciences
Clinical Sciences
Environmental and Radiological Health Sciences
Microbiology, Immunology and Pathology
College-at-Large
College-at-Large
College-at-Large
College-at-Large
College-at-Large

University Libraries

Michelle Wilde
Lou E. Anderson

Libraries
At-Large

Ex Officio Voting Members

Raymond 'Steve' Robinson*
Harvey Cutler
Katherine Leigh
Richard Eykholt*
Robert Gotshall*
Patrick McCarthy
David Dandy for F. C. 'Ted' Weston*
Bolivar Senior
Catherine Cranston
Carole Makela

Chair - Committee on Faculty Governance
Chair - Committee on Intercollegiate Athletics
Chair - Committee on Libraries
Chair - Committee on Responsibilities and Standing of Academic Faculty
Acting Chair - Committee on Scholarship Research and Graduate Education
Chair - Committee on Scholastic Standards
Chair - Committee on Strategic and Financial Planning
Chair - Committee on Teaching and Learning
Chair - Committee on University Programs
Chair - University Curriculum Committee

**Indicates Elected Member of Faculty Council*

Officers of Faculty Council

Robert L. Jones
Kirk Hallahan
F. C. 'Ted' Weston, Excused
Paul Kugrens
Diane Maybon

Chair, Faculty Council
Vice Chair, Faculty Council
Board of Governors Faculty Representative
Parliamentarian
Executive Assistant

Ex-Officio Non-Elected Non-Voting Members

Larry E. Penley, Excused

Tony Frank

Robin Brown

Bob Rizzuto

Bill Farland

Blanche M. Hughes

Tom Gorell

Peter Dorhout

Louis 'Lou' Swanson

Alan Lamborn, Excused

Marc Johnson

April Mason

Ann Gill

Ajay Menon

Sandra Woods

Rick Miranda

Lance Perryman

Joseph O'Leary

Catherine Murray-Rust

President

Provost/Senior Vice President

Vice President for Enrollment and Access

Vice President for Finance and Administration

Vice President for Research

Vice President for Student Affairs

Vice Provost for Faculty Affairs

Vice Provost for Graduate Affairs/Assistant Vice President for Research

Vice Provost for Outreach and Strategic Partnerships

Vice Provost for Undergraduate Affairs

Dean, College of Agricultural Sciences

Dean, College of Applied Human Sciences

Dean, College of Liberal Arts

Dean, College of Business

Dean, College of Engineering

Dean, College of Natural Sciences

Dean, College of Veterinary Medicine and Biomedical Sciences

Dean, Warner College of Natural Resources

Dean, University Libraries