

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

MINUTES
FACULTY COUNCIL
March 6, 2007

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Mr. Robert L. Jones, Chair.

ANNOUNCEMENTS

- A. Next Faculty Council Meeting - April 3, 2007 - A102 Clark Building - 4:15 p.m.

Mr. Jones announced that the next Faculty Council meeting will be held on Tuesday, April 3, 2007 in Room A102 Clark Building.

- B. Administration/Faculty Dialogue - April 3, 2007 - 3:45 to 4:15 p.m. - President Larry E. Penley

Mr. Jones announced that President Larry E. Penley, will present the April 3, 2007 Administration/Faculty Council Dialogue.

- C. Current Issues Topic - April, 3, 2007 - To Be Announced

Mr. Jones announced that there is currently no "Current Issues Topic" scheduled for the April 3, 2007 Faculty Council meeting.

- D. Faculty Council Standing Committee Elections - April 3, 2007 -Committee on Faculty Governance

- E. University Grievance Panel Elections - April 3, 2007 - Committee on Faculty Governance

- F. University Sexual Harassment Panel Elections - April 3, 2007 - Committee on Faculty Governance

- G. University Discipline Panel Elections - April 3, 2007 - Committee on Faculty Governance

Mr. Raymond 'Steve' Robinson, Chair, Committee on Faculty Governance announced that the elections for the Faculty Council Standing Committees, the University Grievance Panel, the University Sexual Harassment Panel and the University Discipline Panel will be held at the April 3, 2007 Faculty Council meeting. The nomination processes are currently underway for these elections. Mr. Robinson encouraged faculty members to self-nominate if they are interested in serving on any of these committees.

Mr. Jones explained that nominations for any of these elections may be made from the floor of Faculty Council on April 3, 2007. He added that if there are faculty members nominated that are not members of Faculty Council, or who may be nominated from the floor, they should be encouraged to attend the Faculty Council meeting next month as guests at the time of election so they can be present to answer questions from the electorate and/or be congratulated on being elected.

MINUTES TO BE APPROVED

A. Faculty Council Meeting Minutes - February 6, 2007

Mr. Richard Eykholt moved to approve the February 6, 2007 Faculty Council meeting minutes.

Mr. Eykholt's motion was adopted by unanimous consent.

REPORTS TO BE RECEIVED

A. Provost/Senior Vice President - Mr. Tony Frank, Provost/Senior Vice President

Mr. Tony Frank, Provost/Senior Vice President reported that the Board of Governors met on Friday, March 2, 2007 to discuss budget issues. He reported that originally approximately \$20m was requested for mandatory costs, \$20m was requested for enhancements and \$20m for the proposed 'stretch goals.' The recommended State budget is approximately \$10.4m. Mr. Frank added that the Joint Budget Committee will be meeting on March 7 to set the budgets for the appropriations bill. Mr. Frank noted that the Department of Higher Education (formerly CCHE) wants the Board to have the flexibility to remain competitive. Therefore, the Board has authorized the University to plan the budget at \$60m and to look at sources for additional revenue to cover the approximately \$50m not covered by the State. Some of the positives benefits from the additional revenue are faculty and administrative professional salary increases, increases to benefits, new faculty hires, start up funds, funds to recruit, and funds for graduate education. We do not want to decrease access to Colorado State University and will be looking at many options, especially financial aid options to benefit need based students. Mr. Frank noted he will keep the Faculty Council and Executive Committee informed as the budget development proceeds.

Mr. Frank reported that an announcement for the new Vice President for Administrative Services will be forthcoming.

Mr. Frank reported that the proposal for parking issues has been postponed for presentation until the May 2 Board of Governors meeting. He admitted that the first proposal distributed was poorly composed. He added that a group from University Communications will be presenting open forums, etc. to get broad input regarding parking issues on campus.

Mr. George Seidel questioned how the \$50m gap in the proposed budget will be covered. Mr. Frank responded that he did not know for certain, but options include tuition, differential tuition, University investments, indirect cost recovery, etc. He pointed out that Colorado State University is 'out of step' with most institutions regarding the definition of a full-time student. Colorado State University is still at nine (9) credits and most institutions are at 12 or 15 credits. Some institutions are using linear tuition rates. It was noted that there may be a potential for an eight (8) percent increase in the College Opportunity Fund.

MR. FRANK'S REPORT WAS RECEIVED.

B. Faculty Council Chair Report - Mr. Robert Jones, Faculty Council Chair

Mr. Jones reported that the Faculty Council officers and the Executive Committee members have had a very busy semester. He reported that the Executive Committee requested that the Committee on Teaching and Learning review policy regarding the interaction of attendance and grading policies. The Faculty Council office expects to have a response from the Committee on Teaching and Learning later this semester.

Mr. Jones reported that Executive Committee had a limited discussion on parking issues because of the delayed time-line for response. However, he encouraged faculty members to express their concerns to their respective Executive Committee members.

Mr. Jones reported that Executive Committee met with Mr. Pat Burns, Vice President for Information Technology regarding Pandemic Flu emergency preparedness. This discussion focused on Information Technology support of operations. He added that there will be more discussion, planning and information reported regarding this issue.

Mr. Jones reported that the Faculty Council officers had an opportunity to meet with the new Executive Director of the Department of Higher Education (formerly Colorado Commission on Higher Education) Mr. David Skaggs last week. The meeting was informal and an opportunity to get acquainted. He noted that Mr. Skaggs was seeking to understand our academic program review and approval process, and indicated a desire to reduce the regulatory activities of the Department of Higher Education regarding program approvals, low enrollment programs, etc. Mr. Jones said comments were exchanged regarding the desire to advance quality and rigor, the appreciation for the flexibility by allowing advanced writing, differential costs of programs, etc.

Mr. Jones presented an update on legislation issues.

HB07-1026 - Allows health insurance to be required of graduate students - passed House and Senate.

Amendment #41 - Several bills have been introduced - uncertain what will happen on this issue.

SB 07-053 - BOG membership - passed the Senate - some resistance in the House.

HB 07-1254 - Recodification of the Colorado State University System and the Board of Governors Statutes. Mr. Jones noted that this issue has been diligently researched and reviewed by the Executive Committee. The revisions will define the system, chancellor, clarifies the Board of Governors authority to buy and sell real estate, agencies report to the President rather than the Board of Governors, etc. The issue of concern for Executive Committee was "responsibility for making academic policy and governing the academic affairs of Colorado State University." Executive Committee has spent several hours meeting with administrators, General Counsel, etc. Mr. Jones explained that the statement in the proposed Statute language regarding faculty responsibility was drafted using language from the *Manual* and was approved by the Board of Governors. Mr. Jones noted that Mr. F. C. 'Ted' Weston, Faculty Representative to the Board of Governors, asked Board members and General Counsel if there was any intent to modify current authority, rights, or responsibilities of faculty. General Counsel has responded, no. The Board of Governors Chair answered on public record, no. Mr. Jones added that the Attorney General opinions based on the Constitution, not statutory language, provide authority to governing boards. Mr. Jones reported that Executive Committee has not seen the need to take action at this time, because there is no negative impact upon faculty's role in shared governance because the *Manual* is our contract with the Board of Governors. He added that Faculty Council's best argument to preserve faculty's role and responsibilities in shared governance is to emphasize the importance to Colorado State University if it is to remain nationally competitive for recruitment of faculty members.

MR. JONES' REPORT WAS RECEIVED.

C. Board of Governors Faculty Representative Report - February 7, 2007 - Mr. F. C. "Ted" Weston

Mr. Weston noted that his report for the February 7, 2007 Board of Governors meeting is found on pages 19-21 of the March 6, 2007 Faculty Council agenda materials. In addition Mr. Weston distributed a copy of his report from a special Board of Governors meeting held on Friday, March 2, 2007.

Mr. Weston reported that comparison between Colorado State University (CSU) and the University of Colorado (CU) were part of the discussions at the March 2, 2007 Board of Governors. Some interesting facts are stated below:

The CU tuition and fee base for FY07 is 163% of the CSU System. Stated alternately, the CU's student enrollment is 1.7 times the CSU (System) but the CU is ~2.8 times the tuition and fee funding compared against the CSU System.

The FY 2002-07 State funding and tuition increase by Governing Board – the CSU System realized a 13.3% increase over the five years; the CU a 29.8% increase over the five years; and state colleges 44.3% increase over the five years. Only community colleges were below the CSU System – 13.1% over the FY 2002-07 period.

The National Center for Higher Education Management Systems (NCHEMS) "New Dollars Needed to reach NCHEMS Peer Average" for the CU-Boulder, \$64M; for the CSU-Fort Collins, \$210M (M is millions).

The Board of Governors is supporting FY08 budget increases for the CSU System of \$60M. This is a substantial increase from the \$45M that the Board approved earlier in fall 2006. This \$60M is very different from the expected amount of State funding for the College Opportunity Fund and Fee for Service (which is expected to be approximately \$10.4M).

MR. WESTON'S REPORT WAS RECEIVED.

SPECIAL ACTIONS

A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: January 22, 29, and February 5, 12, 2007

Ms. Carole Makela, Chair, University Curriculum Committee, MOVED THAT THE FACULTY COUNCIL ADOPT THE ACTION ITEMS CONTAINED IN THE JANUARY 22, 29 and FEBRUARY 5, 12, 2007 UNIVERSITY CURRICULUM COMMITTEE MEETING MINUTES - CHANGES IN CURRICULUM.

Ms. Makela noted one exemption in the January 29 University Curriculum Committee Minutes:

Request a new Ph.D. Degree Program in Public Communications and Technology

MS. MAKELA'S MOTION WAS ADOPTED.

B. Proposed New Ph.D. Degree Program in Public Communication and Technology - Department of Journalism and Technical Communication - University Curriculum Committee

Ms. Makela, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSAL FOR A NEW PH.D. DEGREE PROGRAM IN PUBLIC COMMUNICATION AND TECHNOLOGY IN THE DEPARTMENT OF JOURNALISM AND TECHNICAL COMMUNICATION TO BE EFFECTIVE FALL SEMESTER 2008 AS FOLLOWS.

A Ph.D. Degree Program in Public Communication and Technology be established in the Department of Journalism and Technical Communication with the effective date of Fall Semester 2008.

Ms. Makela explained that the proposed Ph.D. degree program will allow students to develop an understanding of the complex issues surrounding human communication and information technology. The program focuses on the roles, applications, and impact of media and information technologies on the discussion and understanding of public problems and issues. Consistent with Colorado State University's mission as a land-grant institution, special research emphasis is placed on communication related to health, environment, risk, science, and technology. Ms. Makela noted that this proposal has been reviewed and approved by the Committee on Scholarship, Research, and Graduate Education and has passed the Phase 2 review by the Council of Deans.

MS. MAKELA'S MOTION WAS ADOPTED.

- C. Approval of Degree Candidates - Spring and Summer 2007 Commencement - Mr. Tony Frank, Provost/Senior Vice President

Mr. Tony Frank, Provost/Senior Vice President, MOVED TO APPROVE THE CANDIDATES WHO MEET DEGREE REQUIREMENTS FOR GRADUATION AT THE CLOSE OF THE SPRING AND SUMMER 2007 SEMESTERS.

MR. FRANK'S MOTION WAS ADOPTED.

- D. Ballot - Election of Faculty Council Chair - Committee on Faculty Governance

Mr. Jones excused himself from the duties of Faculty Council Chair for the duration of the election for Faculty Council Chair. Mr. Kirk Hallahan, Vice Chair proceeded with the election for Chair of Faculty Council.

Mr. Raymond 'Steve' Robinson, Chair, Committee on Faculty Governance presented the following nomination for Faculty Council Chair:

Mr. Robert L. Jones, Department of Microbiology, Immunology and Pathology

Mr. Hallahan asked for nominations from the floor.

Mr. F. C. 'Ted' Weston MOVED TO CLOSE THE NOMINATIONS.

MR. WESTON'S MOTION WAS ADOPTED.

The nominations were closed.

A voice vote was taken and Mr. Robert L. Jones was elected as Chair of Faculty Council for a one-year term July 1, 2007 through June 30, 2008.

Mr. Jones resumed his duties as Faculty Council Chair.

E. Ballot - Election of Faculty Council Vice Chair - Committee on Faculty Governance

Mr. Robinson, Chair, Committee on Faculty Governance presented the following nominations for Faculty Council Vice Chair:

Mr. Richard Eykholt, Department of Physics
Mr. Kirk Hallahan, Department of Journalism and Technical Communications

Mr. Jones asked for nominations from the floor.

Mr. Steve Newman MOVED TO CLOSE THE NOMINATIONS.

MR. NEWMAN'S MOTION WAS ADOPTED.

Mr. Jones asked if there were questions for either of the candidates. There were no questions.

Mr. Robinson distributed the ballots. The ballots were cast, collected and counted for the position of Vice Chair of Faculty Council.

Mr. Jones asked for unanimous consent to change the order of the agenda to continue with action items on the agenda beginning with the Proposed Academic Calendar until the election results for Vice Chair were available.

There were no objections.

F. Proposed Academic Calendar - Fall Semester 2012 through Summer 2014 - Executive Committee - Mr. Kirk Hallahan, Vice Chair, Faculty Council

Mr. Hallahan, Vice Chair, Faculty Council, MOVED THAT THE PROPOSED ACADEMIC CALENDAR FOR FALL 2012 THROUGH SUMMER 2014 BE ADOPTED AS FOLLOWS:

**ACADEMIC CALENDAR
FALL SEMESTER 2012 THROUGH SUMMER 2014**

Fall Semester - 2012

Aug. 16-17	Thursday-Friday	Orientation
Aug. 20	Monday	Classes Begin
Aug. 23	Thursday	End Drop, Special B
Aug. 26	Sunday	End Add, Special A & Special B
Sept. 3	Monday	Holiday - University Offices Closed - No Classes
Sept. 5	Wednesday	Registration Closes – end of regular period for adding courses – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 15	Monday	End Course Withdrawal (“W”) Period*
Nov. 17	Saturday	Fall Recess Begins, No Classes Next Week
Nov. 22-23	Thursday-Friday	Holiday – University Offices Closed
Nov. 26	Monday	Classes Resume
Dec. 7	Friday	Last Day of Classes; University Withdrawal Deadline
Dec.10-14	Monday-Friday	Final Examinations
Dec. 14-15	Friday-Saturday	Commencement
Dec. 18	Tuesday	Grades Due
Dec. 24-26	Monday-Wednesday	Holiday – University Offices Closed

(79 Days, Including Final Examinations)

Spring Semester 2013

Jan. 1	Tuesday	Holiday – University Offices Closed
Jan. 17-18	Thursday-Friday	Orientation, Advising and Registration for New Students
Jan. 21	Monday	Holiday – University Offices Closed
Jan. 22	Tuesday	Classes Begin
Jan. 27	Sunday	End Drop, Special B
Jan. 28	Monday	End Add, Special A & Special B
Feb. 6	Wednesday	Registration Closes – end of regular period for adding courses – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Mar. 16	Saturday	Spring Break Begins – No Classes Next Week
Mar. 25	Monday	End Course Withdrawal (“W”) Period*
Mar. 25	Monday	Classes Resume
May 10	Friday	Last Day of Classes; University Withdrawal Deadline
May 13-17	Monday-Friday	Final Examinations
May 17-18	Friday-Saturday	Commencement
May 21	Tuesday	Grades Due
(79 Days, Including Final Examinations)		

Summer Session 2013

May 20	Monday	First - 4 Week and 12 Week Term Begins
May 27	Monday	Holiday University Offices Closed - No Classes
Jun. 14	Friday	First - 4 Week Term Ends
Jun. 17	Monday	Second - 4 Week Term and 8 Week Terms Begin
Jul. 4	Thursday	Holiday – University Offices Closed - No Classes
Jul. 12	Friday	Second - 4 Week Term Ends
Jul. 15	Monday	Third - 4 Week Term Begins
Aug. 9	Friday	8, 12 and Third 4 Week Terms End
Aug. 13	Tuesday	Grades Due

- * End Drop, Special B - Refers to course sections which may not be dropped after the fourth day of the semester.
- * End Drop, Special A and Special B - Refers to course sections which may not be dropped after the fifth day of the semester.
- * WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is exactly half-way through the course. For example, if the course is offered as a 4-day intensive course, the student must request a “W” by the end of the second day; if the course is offered as an 8-week course, the student must request a “W” by the end of the 4th week. If there are any questions, please consult the Registrar’s office.

Fall Semester - 2013

Aug. 22-23	Thursday-Friday	Orientation
Aug. 26	Monday	Classes Begin
Aug. 29	Thursday	End Drop, Special B*
Sept. 1	Sunday	End Add, Special A & Special B*
Sept. 2	Monday	Holiday - University Offices Closed - No Classes
Sept. 11	Wednesday	Registration Closes – end of regular period for adding courses – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 21	Monday	End Course Withdrawal (“W”) Period**
Nov. 23	Saturday	Fall Recess Begins, No Classes Next Week
Nov. 28-29	Thursday-Friday	Holiday – University Offices Closed
Dec. 2	Monday	Classes Resume
Dec. 13	Friday	Last Day of Classes; University Withdrawal Deadline
Dec. 16-19	Monday-Thursday	Final Examinations
Dec. 20-21	Friday-Saturday	Commencement
Dec. 23	Monday	Grades Due
Dec. 25-27	Wednesday-Friday	Holiday – University Offices Closed
(79 Days, Including Final Examinations)		

Spring Semester 2014

Jan. 1	Wednesday	Holiday – University Offices Closed
Jan. 16-17	Thursday-Friday	Orientation, Advising & Registration for New Students
Jan. 20	Monday	Holiday – University Offices Closed
Jan. 21	Tuesday	Classes Begin
Jan. 26	Sunday	End Drop, Special B*
Jan. 27	Monday	End Add, Special A & Special B*
Feb. 5	Wednesday	Registration Closes – end of regular period for adding courses – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Mar. 15	Saturday	Spring Break Begins – No Classes Next Week
Mar. 24	Monday	End Course Withdrawal (“W”) Period**
Mar. 24	Monday	Classes Resume
May 9	Friday	Last Day of Classes; University Withdrawal Deadline
May 12-16	Monday-Friday	Final Examinations
May 16-17	Friday-Saturday	Commencement
May 20	Tuesday	Grades Due
(79 Days, Including Final Examinations)		

Summer Session 2014

May 19	Monday	First - 4 Week and 12 Week Term Begins
May 26	Monday	Holiday - University Offices Closed - No Classes
Jun. 13	Friday	First - 4 Week Term Ends
Jun. 16	Monday	Second - 4Week Term and 8 Week Terms Begin
Jul. 4	Friday	Holiday – University Offices Closed - No Classes
Jul. 11	Friday	Second - 4 Week Term Ends
Jul. 14	Monday	Third - 4 Week Term Begins
Aug. 8	Friday	8, 12 and Third 4 Week Terms End
Aug. 12	Tuesday	Grades Due

- * End Drop, Special B - Refers to course sections which may not be dropped after the fourth day of the semester.
- * End Drop, Special A and Special B - Refers to course sections which may not be dropped after the fifth day of the semester.
- ** WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is exactly half-way through the course. For example, if the course is offered as a 4-day intensive course, the student must request a “W” by the end of the second day; if the course is offered as an 8-week course, the student must request a “W” by the end of the 4th week. If there are any questions, please consult the Registrar’s office.

MR. HALLAHAN’S MOTION WAS ADOPTED.

- G. Proposed Revisions to the *Manual*, Section E.1- Definition of Academic Faculty - Committee on Responsibilities and Standing of Academic Faculty

Mr. Richard Eykholt, Chair, Committee on Responsibilities and Standing of Academic Faculty, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, SECTION E.1 - DEFINITION OF ACADEMIC FACULTY, TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

E.1 Definition of Academic Faculty (*last revised January 27, 2006*)

The academic faculty includes all personnel who carry academic rank (professor, associate professor, assistant professor, instructor, ~~lecturer~~, and faculty affiliate) and additional personnel as defined by C.R.S. 23-31-113.

Mr. Eykholt explained that the proposed revisions will eliminate the rank of lecturer and merge that rank with the rank of instructor.

MR. EYKHOLT’S MOTION WAS ADOPTED.

- H. Proposed Revisions to the *Manual*, Section E.4 - Basic Types of Academic Appointments - Committee on Responsibilities and Standing of Academic Faculty

Mr. Richard Eykholt, Chair, Committee on Responsibilities and Standing of Academic Faculty, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, SECTION E.4 - BASIC TYPES OF ACADEMIC APPOINTMENTS, TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

E.4 Basic Types of Academic Faculty Appointments

Five (5) basic types of appointments are used for members of the academic faculty. They are regular full-time, regular part-time, special, temporary, and transitional. Only individuals holding either regular full-time or regular part-time appointments at the time of consideration are eligible to acquire tenure. Full-time is defined as the academic year or a minimum of nine (9) months. ~~All individuals~~

~~holding basic academic faculty appointments and not holding tenure must be reappointed annually.~~ See Section E.5 for details of other types of academic faculty appointments. The major characteristics of the various basic types of appointments are as follows.

E.4.1 Regular Full-Time Appointments

The usual type of academic appointment is regular full-time. The conditions which distinguish a regular full-time appointment are:

- a. Regular full-time appointments are limited to the ranks of assistant professor, associate professor, and professor.
- ab. There is no specified ending date for a regular full-time appointment with tenure.
- bc. An individual with a regular full-time appointment who serves satisfactorily for a specified period is eligible to acquire tenure (see Section E.10).
- cd. For this type of appointment, enrollment in a retirement program is mandatory. Holders of regular full-time appointments are eligible for other fringe benefits and privileges (see Section G and *Academic Faculty and Administrative Professional Benefits and Privileges Handbook*), and for sabbatical leave (see Section F.3.4).

E.4.2 Regular Part-Time Appointments *(last revised May 6, 1998)*

Regular part-time appointments may be made for any fraction of time less than 100 percent, but not less than fifty (50) percent of full-time.

- a. Regular part-time appointments are limited to the ranks of assistant professor, associate professor, and professor.
- ab. There is no specified ending date for regular part-time appointments with tenure.
- bc. Criteria, procedures, and regulations for promotion, tenure, and salary are subject to the rules governing regular full-time appointments. Responsibilities and salaries are scaled appropriately to the portion of time worked. A person holding a regular part-time appointment may be tenured only for half-time (0.5) service, although additional employment may be arranged each year between the faculty member and the department. The six (6) year time limit for acquisition of tenure applies to this type of appointment as well as to the regular full-time appointment (see Section E.10.4.b).
- cd. Enrollment in the retirement program is mandatory for holders of regular part-time appointments. Holders of such appointments are eligible for all other fringe benefits except long term disability insurance. (Appointment must be half-time (0.5) or greater to be eligible for this coverage.) Holders of regular part-time appointments are eligible for sabbatical leaves.

E.4.3 Special Appointments *(last revised June 22, 2006)*

Special appointments may be made either for full-time or part-time. Part-time is defined as any fraction less than one hundred (100) percent of full-time. The distinguishing features of this type of appointment are:

- a. Special appointments are "at will" and are subject to termination by either party at any time (the process set forth in Section D.5.6 regarding the termination of "at will" appointments shall apply to special faculty appointments). Special appointments need not carry specified ending dates, but an ending date indicating the point in the future when the funding and/or appointment is expected to terminate should be included when known. The inclusion of a specified ending date on an appointment forms or other such documentation is for administrative convenience only and does not create a minimum or fixed duration of appointment.
- b. Faculty members on special appointment are not eligible for tenure (see Sections E.10.4.a and E.10.4.b).
- c. The effort distributions of faculty members on special appointments are typically focused in one (1) area, such as teaching or research, rather than being distributed over the three (3) areas of teaching, research, and service.
- d. These individuals are required to enroll in the retirement program and are eligible to participate in other benefits offered by the University as described in the *Academic Faculty and Administrative Professional Benefits and Privileges Handbook* and in Section F and G of the *Manual*. They are not eligible for sabbatical leave.
- e. ~~Persons appointed with the title of lecturer will receive special appointments.~~

E.4.4 Temporary Appointments

Temporary appointments may be either full-time or part-time and are distinguished from other types of appointments by the fact that the individual is appointed expectation that the appointment is for a specified period of time, at the end of which, it is anticipated that employment at the University will not be renewed for in the foreseeable future. Part-time is defined as any fraction less than one hundred (100) percent of full-time. Further features of this type of appointment are:

- a. ~~This appointment carries a specified ending date, the individual being appointed either full-time for less than an academic year or for part-time employment throughout an academic year. Temporary appointments are "at will" and are subject to termination by either party at any time (the process set forth in Section D.5.6 regarding the termination of "at will" appointments shall apply to temporary faculty appointments). Temporary appointments need not carry specified ending dates, but an ending date indicating the point in the future when the funding and/or appointment is expected to terminate should be included when known. The inclusion of a specified ending date on an appointment form or other such documentation is for administrative convenience only and does not create a minimum or fixed duration of appointment.~~
- b. Temporary appointees are not eligible for tenure.

- c. Individuals receiving a temporary appointment for one (1) semester or less ordinarily are not enrolled in a retirement program (see *Academic Faculty and Administrative Professional Benefits and Privileges Handbook*). Eligibility for sick leave is defined in Section F.3.2. Temporary appointees are eligible for faculty privileges (see Section G). Temporary appointees are not eligible for sabbatical leave (see Section F.3.4.1).

Mr Eykholt explained the proposed revisions eliminate the rank of lecturer and merge this rank with the rank of instructor. This revision will limit Regular (tenure-track) faculty appointments to assistant professors, associate professors, and professors. Previously, instructors could hold regular appointments, but they were not eligible for tenure. As a result, such appointments could not be extended beyond six years. Currently, there are no instructors with regular appointments.

The transitional, special, and temporary appointments no longer require annual reappointments. The details regarding appointments are included in the separate subsections of E.4 for each basic type of appointment.

The proposed revisions to Section E.4.4 clarifies the fact that temporary appointments are "at will," and specified ending dates on employment forms are for administrative convenience only.

MR. EYKHOLT'S MOTION WAS ADOPTED.

Mr. Robinson presented Mr. Jones with a "Tellers Report" for the results of the Vice Chair election. Mr. Jones announced that Mr. Richard Eykholt was elected as Vice Chair of Faculty Council for a one-year term July 1, 2007 to June 30, 2008.

Mr. Jones resumed the officers' election.

- I. Ballot - Election of Faculty Council Board of Governors Faculty Representative - Committee on Faculty Governance

Mr. Robinson, Chair, Committee on Faculty Governance presented the following nomination for Faculty Council Board of Governors Faculty Representative:

Mr. Timothy Gallagher, Department of Finance and Real Estate

Mr. Jones asked for nominations from the floor.

Hearing no nominations and without objections the nominations were closed.

A voice vote was taken and Mr. Timothy Gallagher was elected as the Faculty Representative to the Board of Governors for a one-year term July 1, 2007 through June 30, 2008.

J. Proposed Revisions to the *Manual*, Section E.10.4 - Policies on Conferring Tenure - Committee on Responsibilities and Standing of Academic Faculty

Mr. Richard Eykholt, Chair, Committee on Responsibilities and Standing of Academic Faculty, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, SECTION E.10.4 - POLICIES ON CONFERRING TENURE, TO BE EFFECTIVE UPON APPROVAL BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

E.10.4 Policies on Conferring Tenure (~~last revised June 22, 2006~~)

- a. A faculty member on a regular academic appointment ~~with rank of assistant professor or higher (but not instructors or lecturers)~~ shall be considered for tenure based upon evidence of capability for significant professional contributions.
- b. It is normally expected that a candidate for tenure will have a terminal degree in his or her field. However, the necessity for any particular advanced degree as a prerequisite for tenure shall be decided upon by the eligible faculty of the department concerned. The requirement for a particular advanced degree may vary within a department depending upon the responsibilities of a specific position.
- ~~b.c.~~ The decision to award tenure may be made after two (2) years from initial appointment. However, ~~a normal~~ unless stated otherwise in the appointment letter, the probationary period before the ~~award~~ granting or denial of tenure is six (6) years of continuous employment for a faculty member initially appointed as an assistant professor, four (4) years of employment for an associate professor, and three (3) years of employment for a full professor. The length of the probationary period, the timing of the midpoint review (see Section E.14.2), and the time frame for the tenure application process shall all be stated unambiguously in the appointment letter. ~~If the probationary period is not stated in the appointment letter, then it shall be the normal probationary period mentioned above. The total period of tenure-track service at Colorado State University prior to the granting or denial of continuous tenure is limited to six (6) years (except when extended beyond this as described in Sections E.10.4.c and E.10.4.d), including all previous tenure-track service at this institution with the rank of instructor or higher. Since tenure is not granted to instructors, the six (6) year limitation requires that an instructor on a regular appointment must be promoted or given notice of termination not later than the completion of six (6) years of service. Before granting credit for prior service, the department head should consult with the departmental tenure committee. Faculty members appointed as lecturers shall not acquire tenure, nor shall service in this rank apply at a later date toward tenure. (MOVED TO E.10.4.1, E.10.4.1.1, AND E.10.4.a)~~
- ~~c.~~ ~~Exceptional circumstances, including, but not limited to, childbirth, personal health issues, and care of immediate family members may be considered when determining whether the probationary period of a faculty member should be extended (this is separate from the issue of leaves, which are addressed in Section E.10.4.e). The faculty member must make the request for an extension of the probationary period in writing to the departmental tenure committee. Such a request should be made as early as possible, and must be made prior to the first day of the final academic year of the probationary period. The tenure committee may~~

~~recommend up to two (2) separate extensions of the probationary period, each for a period not to exceed one (1) year. The recommendation of the tenure committee shall be forwarded successively to the department head, the college dean, and the Provost, each of whom shall recommend either acceptance or rejection of the recommendation of the tenure committee. Such recommendation shall not be made in an arbitrary, capricious, or discriminatory manner. The final decision on such an extension shall be made by the President. A probationary faculty member dissatisfied with a rejection at any level of a positive recommendation by the tenure committee has the right to appeal through formal grievance procedures. (MOVED TO E.10.4.1.2.a)~~

- d. ~~A faculty member may request an extension of the probationary period under the Americans with Disabilities Act (ADA). Such a request must be made in writing to the departmental tenure committee, and it must identify the nature of the disability and explain why an extension of the probationary period is necessary for purposes of reasonable accommodation. The faculty member requesting such an extension also must provide evidence of protected status under ADA to the Director of the Office of Equal Opportunity and Diversity (OEOD), who shall determine the validity of the protected status and inform the departmental tenure committee. Such a request for an extension of the probationary period should be made as early as possible, and must be made prior to the first day of the final academic year of the probationary period. The tenure committee may recommend an extension of the probationary period for a period not to exceed one (1) year (see Sections E.6.b and E.4). Any subsequent request to the tenure committee for an additional extension shall require reverification of the protected status by the OEOD Director. The recommendation of the tenure committee shall be forwarded successively to the department head, the college dean, and the Provost, each of whom shall recommend either acceptance or rejection of the recommendation of the tenure committee. The final decision on such an extension shall be made by the President. A probationary faculty member dissatisfied with a rejection at any level of a positive recommendation by the tenure committee has the right to appeal through formal grievance procedures. (MOVED TO E.10.4.1.2.b)~~
- e. ~~Any leave for a period not exceeding one (1) year shall normally count as part of the probationary period. However, if the leave is of such a nature that the individual's development as a faculty member while on leave cannot be judged, or if the leave is for the purposes that are not scholarly, the faculty member may request that the leave not count as part of the probationary period. The faculty member must make such a request in writing to the departmental tenure committee prior to beginning the leave. The recommendation of the tenure committee shall be forwarded successively to the department head, the college dean, and the Provost, each of whom shall recommend either acceptance or rejection of the recommendation of the tenure committee. The final decision on the request shall be made by the President. (MOVED TO E.10.4.1.2.c)~~
- f. ~~If the newly appointed faculty member has been awarded tenure at another academic institution and has the rank of associate professor or professor, he or she may be recommended for tenure immediately, in line with any provisions stipulated in the code of the department. It is recommended that at least two-thirds (2/3) of the eligible tenured faculty members in the department approve. A faculty member who has not been awarded tenure at another academic institution may not be recommended for tenure prior to two (2) years of continuous employment at~~

~~Colorado State University unless the Provost agrees with the department that the circumstance are exceptional and waives this two (2) year restriction in writing. The written waiver shall be sent to the faculty member, the tenure committee, the department head, and the college dean. The origin and processing of a tenure recommendation prior to two (2) years of continuous employment at Colorado State University must follow the procedure in Section E.10.5: (MOVED TO E.10.4.1.1.c)~~

~~g. When a faculty member has held a temporary or special appointment as an instructor, assistant professor, associate professor, or professor at Colorado State University and is subsequently appointed to a regular faculty position (see Section E.4), credit may be given for this prior service. This will reduce the probationary period and alter the timing of the midpoint review (see Section E.14.2). The details of such credit for prior service, the length of the probationary period, the timing of the midpoint review, and the time frame for the tenure application process shall all be stated unambiguously in the appointment letter. (MOVED TO E.10.4.1.1.a)~~

~~h. Credit may be given for service at other institutions. This will reduce the probationary period at this institution and alter the timing of the midpoint review (see Section E.14.2). The details of such credit for prior service, the resulting length of the probationary period, the timing of the midpoint review, and the time frame for the tenure application process shall all be stated unambiguously in the appointment letter. An application for tenure at the end of such a reduced probationary period shall not be considered an early application for tenure. (MOVED TO E.10.4.1.1 AND E.10.4.1.1.b)~~

~~If a faculty member has been granted credit for prior service, thus reducing the normal probationary period, then, at a later date, by mutual agreement between the faculty member and the Provost, such credit for prior service may be reduced, thus extending the probationary period. Before entering into such an agreement, the Provost shall consult with the tenure committee, the department head, and the dean of the college. (MOVED TO E.10.4.1.1.d)~~

~~id. Regular employment prior to January 1 shall, at the end of the 30th day of June immediately following, be counted as a full year of service. When the regular appointment begins on or after January 1, the period ending with the 30th day of June immediately following shall not count as any part of the probationary period.~~

~~je. Service in a tenure-track faculty position shall apply toward sabbatical leave and all other faculty member benefits and privileges.~~

~~kf. The foregoing regulations tenure policies in this Manual apply to administrative personnel who hold academic rank, but only in their capacity as faculty members. When a faculty member holding an administrative appointment for which additional compensation is provided either relinquishes or is relieved of administrative responsibility, salary may be reduced to properly conform with his or her non-administrative responsibility, upon recommendation of appropriate administrative officers and official approval. The Board has delegated the authority for official approval to the President. If the faculty member relinquishes the administrative appointment voluntarily, or if the termination of the appointment is due to a non-renewal after a specified appointment period to which the faculty member had agreed, then the President has further delegated the authority for official approval~~

to the Provost. If a faculty member alleges that a consideration violative of academic freedom significantly contributed to a decision to terminate his or her appointment to an administrative post, or not to reappoint the individual, he or she is entitled to use of the procedures set forth in Section K.

E.10.4.1 Probationary Period for Tenure

The probationary period for a regular academic faculty member at Colorado State University is the maximum length of continuous service prior to the granting or denial of continuous tenure. The probationary period is limited to six (6) years, except when extended as described in Section E.10.4.1.2, including all previous service as a regular academic faculty member at this institution ~~with the rank of instructor or higher. Since tenure is not granted to instructors, the six (6) year limitation requires that an instructor on a regular appointment must be promoted or given notice of termination not later than the completion of six (6) years of service.~~

E.10.4.1.1 Service Credit

Credit may be given for prior service, thus reducing the probationary period, as described below. The details of such credit for prior service, the length of the probationary period, the timing of the midpoint review, and the time frame for the tenure application process shall all be stated unambiguously in the appointment letter. Before granting credit for prior service, the department head should consult with the departmental tenure committee. An application for tenure at the end of such a reduced probationary period shall not be considered an early application for tenure.

- a. When a faculty member has held a temporary or special appointment as an assistant professor, associate professor, or professor at Colorado State University and is subsequently appointed to a regular academic faculty position (see Section E.4), credit may be given for this prior service.
- b. Credit may be given for either academic or non-academic service at other institutions. However, credit will not be given for service in a position equivalent to an instructor.
- c. If a newly appointed faculty member has been awarded tenure at another academic institution with the rank of associate professor or professor, he or she may be recommended for tenure immediately, in line with any provisions stipulated in the code of the department. It is recommended that at least two-thirds (2/3) of the eligible tenured faculty members in the department approve. A faculty member who has not been awarded tenure at another academic institution may not be recommended for tenure prior to two (2) years of continuous employment at Colorado State University unless the Provost agrees with the department that the circumstances are exceptional and waives this two (2) year restriction in writing. The written waiver shall be sent to the faculty member, the tenure committee, the department head, and the college dean. The origin and processing of a tenure recommendation prior to two (2) years of continuous

employment at Colorado State University must follow the procedure in Section E.10.5.

E.10.4.1.2 Extension of the Probationary Period

A faculty member may request an extension of the probationary period as described below. The faculty member must make the request for an extension of the probationary period in writing to the departmental tenure committee. Such a request should be made as early as possible, and must be made prior to the first day of the final academic year of the probationary period. The recommendation of the tenure committee shall be forwarded successively to the department head, the college dean, and the Provost, each of whom shall recommend either acceptance or rejection of the recommendation of the tenure committee. Such recommendations shall not be made in an arbitrary, capricious, or discriminatory manner. The final decision on such an extension shall be made by the President. If the faculty member making the request is dissatisfied with a rejection at any level of a positive recommendation by the tenure committee, he or she has the right to appeal through formal grievance procedures.

- a. A faculty member may request an extension of the probationary period due to exceptional circumstances, including, but not limited to, childbirth, personal health issues, and care of immediate family members (this is separate from the issue of leaves, which are addressed in Section E.10.4.1.2.c). The tenure committee may recommend up to two (2) separate extensions of the probationary period, each for a period not to exceed one (1) year.
- b. A faculty member may request an extension of the probationary period under the Americans with Disabilities Act (ADA). Such a request must identify the nature of the disability and explain why an extension of the probationary period is necessary for purposes of reasonable accommodation. The faculty member requesting such an extension also must provide evidence of protected status under ADA to the Director of the Office of Equal Opportunity and Diversity (OEOD), who shall determine the validity of the protected status and inform the departmental tenure committee. The tenure committee may recommend an extension of the probationary period for a period not to exceed one (1) year (see Sections E.6.b and E.4). Any subsequent request to the tenure committee for an additional extension shall require reverification of the protected status by the OEOD Director.
- c. Any leave for a period not exceeding one (1) year shall normally count as part of the probationary period. However, if the leave is of such a nature that the individual's development as a faculty member while on leave cannot be judged, or if the leave is for purposes that are not scholarly, the faculty member may request that the leave not count as part of the probationary period.

- d. If a faculty member has been granted credit for prior service, thus reducing the probationary period, then, if circumstances warrant, the faculty member may request that this credit for prior service be reduced, thus extending the probationary period.

Mr. Eykholt explained that Section E.10.4 has become a long list of individual items with no particular ordering. This has made it difficult to locate all items related to a particular issue. Therefore, the material has been rearranged with related items grouped together. For the most part, this is just a rearrangement of the existing policies with no change in content. The two changes in content are as follows:

If prior service is given, thus reducing the probationary period, then, at a later date, the faculty member can request that this credit for prior service be reduced, thus extending the probationary period. Previously, this decision involved only the Provost and the faculty member. Now, the request by the faculty member is sent to the tenure committee, and their recommendation is forwarded successively to the department head, the college dean, and the Provost, with the final decision being made by the President. This makes the procedure the same as for all other extensions of the probationary period.

Recent changes to the *Manual* have eliminated the rank of lecturer and merged that rank with the position of instructor. Also, regular tenure-track faculty members are now restricted to the ranks of assistant professor, associate professor, and professor. Changes have been made above in order to conform to these other changes.

MR. EYKHOLT'S MOTION WAS ADOPTED.

- K. Proposed Revisions to the *Manual*, Code, Section C.2.1.3.1 - Elected Members - Committee on Faculty Governance

Mr. Robinson, Chair, Committee on Faculty Governance, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, CODE, SECTION C.2.1.3.1 - ELECTED MEMBERS TO BE EFFECTIVE UPON APPROVE BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

C.2.1.3.1 Elected Members ~~(last revised June 22, 2006)~~

Each academic department and the Libraries shall elect one (1) representative. An additional number of representatives, equal approximately to one-third (1/3) of the number of representatives elected from the departments and the Libraries, shall be elected at large by and from the colleges and the Libraries as required to achieve, as nearly as practical, membership proportional to the number of regular, regular part-time, and transitional academic faculty members in the colleges and Libraries.

All faculty representatives to the Faculty Council shall hold regular full-time, regular part-time, or transitional appointments ~~above the rank of instructor~~ and shall not hold an administrative appointment of more than half-time (0.5) at the level of assistant/associate dean or above. A faculty representative to the Faculty Council who becomes ineligible shall cease to hold this position.

Mr. Robinson explained that regular tenure-track and transitional faculty appointments have been restricted to the ranks of assistant professor, associate professor, and professor.

MR. ROBINSON'S MOTION WAS ADOPTED BY THE NECESSARY TWO-THIRDS VOTE.

- L. Proposed Revisions to the *Manual, Code*, Section C.2.1.4 - Electorate for Faculty Council and Election Procedures - Committee on Faculty Governance

Mr. Robinson, Chair, Committee on Faculty Governance, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL, CODE*, SECTION C.2.1.4 - ELECTORATE FOR FACULTY COUNCIL AND ELECTION PROCEDURES TO BE EFFECTIVE UPON APPROVE BY THE BOARD OF GOVERNORS OF THE COLORADO STATE UNIVERSITY SYSTEM AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

C.2.1.4 Electorate for Faculty Council and Election Procedures

The electorate eligible to vote for Faculty Council representatives from departments, colleges, and the Libraries shall consist of all regular full-time, regular part-time, and transitional members of the academic faculty ~~with the rank of instructor, assistant professor, associate professor, professor, or their equivalents~~. The Committee on Faculty Governance shall be responsible for annually apportioning the college representatives. The Committee on Faculty Governance shall establish uniform election and replacement practices throughout the University and shall supervise elections in departments, colleges, and the Libraries to ensure a secret ballot and impartial electoral procedures. Departmental and the Libraries representatives normally shall be elected in the first week of April. However, when departments are merged or when a new department comes into operation, it shall on or after the effective date of its establishment elect its departmental representative to serve immediately on the Faculty Council. Also, as soon as a department is abolished, its departmental representative shall no longer serve on the Faculty Council. The college representatives shall be elected in the third (3rd) week of April. The terms of office for elected representatives to the Faculty Council shall be three (3) years beginning July 1, with the terms of approximately one-third (1/3) of the entire body of elected representatives expiring each year. The Committee on Faculty Governance shall determine the length of terms of departmental and college representatives to ensure equity among colleges.

Mr. Robinson explained that regular tenure-track and transitional faculty appointments have been restricted to the ranks of assistant professor, associate professor, and professor.

MR. ROBINSON'S MOTION WAS ADOPTED BY THE NECESSARY TWO-THIRDS VOTE.

- M. Proposed Revisions to the *2006-07 Graduate and Professional Bulletin* - Admission Requirements for International Students - Committee on Scholarship, Research and Graduate Education

Ms. Kathy Partin, Chair, Committee on Scholarship, Research and Graduate Education, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *GRADUATE AND PROFESSIONAL BULLETIN 2007-2008* REGARDING ADMISSIONS OF INTERNATIONAL STUDENTS TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS - ~~Strikeouts~~

Section Application: International Students, Page 16-17 in the 2006-2007 Graduate Bulletin (2007-08 Bulletin will be available after July 1, 2007)

p.16

The following materials must be sent to the Admissions Office, Spruce Hall, Colorado State University, Fort Collins, CO 80523-1062 USA

4. Scores on the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS). Track III admissions are not required to take either the TOEFL or the IELTS exam.

p.17

Colorado State University requires that proficiency in English language be demonstrated either by the TOEFL or IELTS tests prior to admission. The minimum TOEFL score for ~~unconditional~~ admission without condition is 213 (computer-based), 550 (paper-based), or 80 (internet-based). The minimum IELTS score for admission without condition is 6.0. Official scores, taken within two years prior to admission, must be submitted directly from the ~~Educational Testing Service~~ testing agency. Conditional admission is possible for students with TOEFL scores between 133 and 212 (computer-based) or IELTS scores between 4.0 and 6.0, with the provision that they must achieve adequate proficiency in English (TOEFL of 213 or IELTS of 6.0) before registering for courses or that they satisfactorily complete the University's Intensive English Program. Approval of both the department and the Vice Provost for Graduate Affairs is necessary for such conditional admission.

Generally, however, applicants should achieve satisfactory TOEFL or IELTS scores before arriving on the Colorado State campus.

Students are exempted from the TOEFL or IELTS requirement if the official language of their country is English or if they have recently earned a degree at an American university.

Ms. Partin explained that the "IELTS" test is accepted for undergraduate admission at Colorado State University and for graduate admission at most of our peer institutes. The Committee on Scholarship, Research, and Graduate Education believes that permitting the "IELTS" test may broaden our applicant pool and keep us competitive with our peers.

MS. PARTIN'S MOTION WAS ADOPTED.

CURRENT ISSUES TOPIC

- A. Mr. Tom Gorell, Vice Provost for Faculty Affairs, Mr. Rick Simpson, Executive Director, Division of Continuing Education, and Mr. Mike Palmquist, Director, The Institute for Learning and Teaching - "Issues Concerning Continuing Education"

Mr. Jones introduced Mr. Tom Gorell, Vice Provost for Faculty Affairs, Mr. Rick Simpson, Executive Director, Division of Continuing Education, and Mr. Mike Palmquist, Director, The Institute for Learning and Teaching. They will be presenting a current issues topic regarding issues concerning continuing education.

Mr. Gorell gave a background presentation on the establishment of The Institute for Learning and Teaching (TILT) and the collaborations between the Division of Continuing Education (DCE) and TILT. He noted that this should open opportunities for students and faculty. Mr. Gorell asked Mr. Simpson to explain the initiatives and goals for DCE.

Mr. Simpson thanked Faculty Council members for the opportunity to present this information. Mr. Simpson explained that the DCE is trying to normalize curricula in terms of credit and content for RI and DCE courses. The main goal of DCE is to create a single curriculum for Colorado State University students regardless of if they take a course on or off campus. He added that benefits from this would be an expanded range of teaching strategies and increased University resources. Mr. Simpson explained that DCE and TILT are developing a partnership with the goal to expand the capacity of DCE and TILT. Some benefits because of this partnership would be increased staffing for TILT which would lead to increased resources for faculty members. In addition the DC and RI courses would benefit from innovations in curriculum design and improved courses for students.

Mr. Palmquist noted that TILT is in the process of hiring instructional designers. The designers will be working with faculty and staff to design and develop course curricula and instructional materials, supporting the professional development of faculty and graduate teaching assistants through workshops and consultation and contribution to grant proposals designed to enhance learning and teaching at the University.

Mr. Palmquist explained that the purpose of TILT is to provide leadership across the University to enhance a culture that values and rewards excellence in learning and teaching. He noted that TILT plans to accomplish this mission through increasing the visibility of teaching excellence at the University. Mr. Palmquist explained three specific areas important to TILT's goals. The first is professional development and involves the following:

- * Master Teaching Initiative
- * Workshops
- * Mid-Semester Feedback
- * Digital Library
- * Graduate Student - Professional Development
- * Graduate Student - Mentoring
- * Graduate Student - Certificates
- * Graduate Student - Orientation
- * Colorado Faculty Network

Another component of TILT is task forces and interest groups which consists of:

- * Staff Support
- * Start-Up Funding
- * Grant Writing
- * Colloquiums
- * Visiting Scholars

Finally, TILT will assist with course design consisting of:

- * Best Practices
- * Learning Objects
- * Mastery Learning Tools
- * RamCT Integration

Mr. Palmquist noted that this is all being implement in collaboration with the DCE so all of the above will be available for DCE faculty members.

Mr. Jones thanked Mr. Gorell, Mr. Simpson and Mr. Palmquist for an informative presentation. Mr. Jones also congratulated the new elected Faculty Council officers, Mr. Richard Eykholt, incoming Vice Chair and Mr. Timothy Gallagher, incoming Faculty Representative to the Board of Governors.

The Faculty Council meeting adjourned at 6:00 p.m.

Robert L. Jones, Chair
Kirk Hallahan, Vice Chair
Diane L. Maybon, Recording Secretary

ATTENDANCE

BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences

Steve Davies
John Scanga
S. Chisholm for William Jacobi
Harrison Hughes
Greg Butters
Dana Hoag
Steve Newman

Agricultural and Resource Economics
Animal Sciences
Bioagricultural Sciences & Pest Management
Horticulture & Landscape Architecture
Soil and Crop Sciences
College-at-Large
College-at-Large

Applied Human Sciences

Molly Eckman
Robert W. Gotshall
Kenneth Allen for David A. Sampson
R. Yang for Thao Le
Michael Nobe
David Greene
Cliff Harbour
Maria Puig

Design and Merchandising
Health and Exercise Science
Food Science and Human Nutrition
Human Development and Family Studies
Construction Management
Occupational Therapy
School of Education
School of Social Work

Business

William Mister
Robert Rademacher for Dan Turk
Timothy Gallagher
Jackie Hartman
Thomas Ingram for Joe Cannon

Accounting
Computer Information Systems
Finance and Real Estate
Management
Marketing

Engineering

Chris Kummerow
Larry Belfiore
Tom Sanders
Jerry Potter for H. J. Siegel
Azer Yalin
Paul Heyliger

Atmospheric Science
Chemical Engineering
Civil and Environmental Engineering
Electrical and Computer Engineering
Mechanical Engineering
College-at-Large

Liberal Arts

Lynn Kwiatkowski
Patricia Coronel
Steven J. Shulman
Carol Cantrell
Frederique Marie Andree Grim
Jared Orsi
Jamie Switzer
William Davis
Michael McCulloch
Bradley MacDonald
Evan Vlachos
Kari Anderson
Elissa Braunstein
Kyle Saunders
Donna Rouner

Anthropology
Art
Economics
English
Foreign Languages and Literatures
History
Journalism and Technical Communication
Music, Theater, and Dance
Philosophy
Political Science
Sociology
Speech Communication
College-at-Large
College-at-Large
College-at-Large

Natural Resources

Gary White
Mark Paschke
John Ridley
Maureen Donnelly

Fish, Wildlife and Conservation Biology
Forest, Rangeland, and Watershed Stewardship
Geosciences
Natural Resource Recreation and Tourism

Natural Sciences

Jennifer Nyborg, Excused
David Steingraeber
George Barisas
Dale H. Grit
Kenneth Klopfenstein
Raymond 'Steve' Robinson
Peter Chen
Phillip Lee Chapman
Stephen Stack
Richard Eykholt
Zinta Byrne
TBD

Biochemistry and Molecular Biology
Biology
Chemistry
Computer Science
Mathematics
Physics
Psychology
Statistics
College-at-Large
College-at-Large
College-at-Large
College-at-Large

Veterinary Medicine and Biomedical Sciences

George Seidel
Chris Orton
John Reif
Ramesh Akkina
Tony Knight
John Zimbrick
Sue Vandewoude
Joel Bedford
C. W. Miller

Biomedical Sciences
Clinical Sciences
Environmental and Radiological Health Sciences
Microbiology, Immunology and Pathology
College-at-Large
College-at-Large
College-at-Large
College-at-Large
College-at-Large

University Libraries

Michelle Wilde
Lou E. Anderson

Libraries
At-Large

Ex Officio Voting Members

Raymond 'Steve' Robinson*
Harvey Cutler
Katherine Leigh
Richard Eykholt*
Kathy Partin
Patrick McCarthy
F. C. 'Ted' Weston*
Bolivar Senior
Catherine Cranston
Carole Makela

Chair - Committee on Faculty Governance
Chair - Committee on Intercollegiate Athletics
Chair - Committee on Libraries
Chair-Committee on Responsibilities and Standing of Academic Faculty
Chair - Committee on Scholarship Research and Graduate Education
Chair - Committee on Scholastic Standards
Chair - Committee on Strategic and Financial Planning
Chair - Committee on Teaching and Learning
Chair - Committee on University Programs
Chair - University Curriculum Committee

**Indicates Elected Member of Faculty Council*

Officers of Faculty Council

Robert L. Jones
Kirk Hallahan
F. C. 'Ted' Weston
Paul Kugrens
Diane Maybon

Chair, Faculty Council
Vice Chair, Faculty Council
Board of Governors Faculty Representative
Parliamentarian
Executive Assistant

Ex-Officio Non-Elected Non-Voting Members

Larry Edward Penley, Excused

Anthony Frank

Robin Brown

Bill Farland

Blanche M. Hughes

Tom Gorell

Peter Dorhout

Louis 'Lou' Swanson

Alan Lamborn

Marc Johnson

April Mason

Ann Gill

Ajay Menon

Sandra Woods

Rick Miranda

Lance Perryman

Sally Sutton

Catherine Murray-Rust

President

Provost/Senior Vice President

Vice President for Admissions and Access

Vice President for Research

Vice President for Student Affairs

Vice Provost for Faculty Affairs

Vice Provost for Graduate Affairs/Assistant Vice President for Research

Vice Provost for Outreach and Strategic Partnerships

Vice Provost for Undergraduate Affairs

Dean, College of Agricultural Sciences

Dean, College of Applied Human Sciences

Dean, College of Liberal Arts

Dean, College of Business

Dean, College of Engineering

Dean, College of Natural Sciences

Dean, College of Veterinary Medicine and Biomedical Sciences

Interim Dean, Warner College of Natural Resources

Dean, University Libraries