To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions over-scored.

MINUTES
FACULTY COUNCIL
March 2, 2004

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Mr. C. W. Miller, Chair.

ANNOUNCEMENTS

Mr. Miller announced that the next regularly scheduled Faculty Council meeting will be held on April 6, 2004 in Room A205 Clark Building at 4:15 p.m.

Mr. Miller announced that the Administrative/Faculty Dialogue for April 6, 2004 will be presented by Mr. Gerry Bomotti, Vice President Administrative Services. Mr. Bomotti will be addressing budget issues for higher education.

Mr. Miller announced that the Current Issues Topic for April 6, 2004 will be “Graduate Education at Colorado State University - Looking Forward.” Mr. Peter Nicholls, Provost/Academic Vice President, Mr. Lance Perryman, Dean, Veterinary Medicine and Biomedical Sciences, and Chair, Academic Affairs Planning Sub-Committee on Graduate Education. Mr. Miller noted that this event will be expanded to include undergraduate education and Mr. Pat Pellicane, Interim Dean Graduate School and Ms. Kevin Oltjenbruns, Vice Provost for Undergraduate Studies will be invited to participate in the discussion.

Mr. Miller announced that the Faculty Council Standing Committee and Grievance Panel elections will be held at the April 6, 2004 Faculty Council meeting.

MINUTES TO BE APPROVED

A. FACULTY COUNCIL MEETING MINUTES - FEBRUARY 3, 2004

Mr. Evan Vlachos MOVED TO APPROVE THE FEBRUARY 3, 2004 FACULTY COUNCIL MEETING MINUTES.

THE FEBRUARY 3, 2004 FACULTY COUNCIL MINUTES WERE APPROVED.

REPORTS TO BE RECEIVED

A. BOARD OF GOVERNORS MEETING REPORT - DECEMBER 11, 2003 - MR. PAUL KUGRENS, BOG FACULTY REPRESENTATIVE

Mr. Miller recognized Mr. Kugrens, BOG Faculty Representative to present his report on the February 3, 2004 Board of Governors meeting. Mr. Kugrens noted that his report could be found in the March 2, 2004 Faculty Council agenda materials on pages 9-10. Mr. Kugrens reported that the BOG will have three more meetings this semester: March 17, May 4, and June 9, 2004. Mr. Kugrens noted that two new board members were appointed to the Board: Mr. Chad McWhinney, from Loveland and Ms. Diane Evans from Kiowa. The new members are replacing Mr. Pat Broe and Mr. Wes Segelke. Mr. Kugrens pointed out that the proposed revisions to the Manual, Section E.5.7 - Emeritus Appointments, were approved after considerable discussion and with the stipulation that the Provost and President have more oversight in the recommendations for
Emeritus/Emerita status. Mr. Kugrens explained that the proposed revisions to the Manual, Section E.8 - Academic Freedom, was withdrawn from consideration until the BOG members have an opportunity to discuss the entire section fully at a future BOG meeting. Mr. Kugrens noted that BOG members did not object to the proposed revisions, but rather wanted to review the broader aspects of what constitutes academic freedom and to investigate the policies in place at Colorado State University to ensure these policies guarantees some redress if academic freedom is violated.

THE REPORT WAS RECEIVED.

SPECIAL ACTIONS

A. CHANGES IN CURRICULUM TO BE APPROVED: UNIVERSITY CURRICULUM COMMITTEE MINUTES: DECEMBER 12, 2003, JANUARY 23, AND 30, 2004

Mr. James Lindsay, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE CHANGES IN CURRICULUM ACTION ITEMS IN THE DECEMBER 12, 2003, JANUARY 23, AND 30, 2004 UNIVERSITY CURRICULUM COMMITTEE MEETING MINUTES.

Mr. Lindsay noted the following exemptions in the December 12, 2003 University Curriculum Committee meeting minutes:

- Request to Change the Name of the American Ethnicity Interdisciplinary Studies Program
- Request to Minimum Grade Requirement for the Ethnic Studies Interdisciplinary Studies Program
- Request to add a Graduate Interdisciplinary Studies Program in Youth Program Management and Evaluation
- Request to add a Graduate Interdisciplinary Studies Program in Community Youth Development
- Review Courses for the Department of Forest, Rangeland, and Watershed Stewardship

MR. LINDSAY’S MOTION WAS ADOPTED.

B. 2004 ELECTION FOR FACULTY COUNCIL VICE CHAIR - COMMITTEE ON FACULTY GOVERNANCE

Mr. Miller recognized Ms. Alex Bernasek, Committee Member, Committee on Faculty Governance. Ms. Bernasek announced that the Committee on Faculty Governance nominated Mr. Robert Jones, Department of Microbiology, Immunology and Pathology, for the position of Vice Chair of Faculty Council.

Mr. Miller asked for nominations from the floor. Hearing no nominations from the floor, the nominations were closed.

Mr. Robert Jones was elected as Vice Chair of Faculty Council for the term 2004-2005.

C. 2004 ELECTION FOR FACULTY COUNCIL BOARD OF GOVERNORS REPRESENTATIVE - COMMITTEE ON FACULTY GOVERNANCE
Mr. Miller recognized Ms. Bernasek, Committee Member, Committee on Faculty Governance. Ms. Bernasek announced that the Committee on Faculty Governance nominated Mr. Paul Kugrens, Department of Biology and Mr. Dieter Hochheimer, Department of Physics, for the position of Faculty Representative to the State Board of Agriculture.

Mr. Miller asked for nominations from the floor. Hearing no nominations from the floor, the nominations were closed. Mr. Miller asked Faculty Council members to use the ballot in the agenda materials and to circle the candidate they wished to vote for. Mr. Miller explained that the candidate receiving a majority of votes cast would be elected. In the event that no candidate received a majority, a second ballot would be cast and the candidate receiving the highest number of votes would be elected. Mr. Miller asked Ms. Bernasek and members of the Committee on Faculty Governance to distribute the ballots. Mr. Miller reported that 54 ballots were cast, and 28 votes were required to win by a majority.

Mr. Paul Kugrens was elected as the Faculty Representative to the State Board of Agriculture.

D. APPROVAL OF DEGREE CANDIDATES - MAY 2004 SPRING COMMENCEMENT - MS. KEVIN OLTJENBRUNS, VICE PROVOST FOR UNDERGRADUATE STUDIES

Ms. Kevin Oltjenbruns, Vice Provost for Undergraduate Studies, moved to approve the candidates who meet degree requirements for graduation at the close of the Spring 2004 semester.

MS. OLTJENBRUNS’ MOTION WAS ADOPTED.

E. PROPOSED REQUEST TO ADD GRADUATE INTERDISCIPLINARY STUDIES PROGRAM IN COMMUNITY YOUTH DEVELOPMENT - UNIVERSITY CURRICULUM COMMITTEE

Mr. Lindsay, Chair, University Curriculum Committee, moved that Faculty Council adopt the proposed request to add a graduate interdisciplinary studies program in community development effective Summer Session 2004.

Mr. Lindsay explained that this program is unique because it will be offered in an online format by the Great Plains-Interactive Distance Education Alliance, a consortium of 10 institutions (Colorado State University, Kansas State University, Montana State University, North Dakota State University, Iowa State University, Oklahoma State University and Texas Tech University). Participating students matriculate at one institution, take web-based courses offered by others, and meet requirements at the institution at which they matriculated. A similar graduate interdisciplinary studies program in gerontology was approved by Faculty Council on October 7, 2003. The portion of courses that will be taught through Colorado State University have already been approved for nontraditional (online) delivery by the University Curriculum Committee. This program was approved by the Committee on Scholarship, Research and Graduate Education on December 3, 2003.

MR. LINDSAY’S MOTION WAS ADOPTED.

F. PROPOSED REQUEST TO ADD GRADUATE INTERDISCIPLINARY STUDIES PROGRAM IN YOUTH PROGRAM MANAGEMENT AND EVALUATION - UNIVERSITY CURRICULUM COMMITTEE
Mr. Lindsay, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REQUEST TO ADD A GRADUATE INTERDISCIPLINARY STUDIES PROGRAM IN YOUTH PROGRAM MANAGEMENT AND EVALUATION EFFECTIVE SUMMER SESSION 2004.

Mr. Lindsay explained that this program is unique because it will be offered in an online format by the Great Plains-Interactive Distance Education Alliance, a consortium of 10 institutions (Colorado State University, Kansas State University, Montana State University, North Dakota State University, Iowa State University, Oklahoma State University and Texas Tech University). Participating students matriculate at one institution, take web-based courses offered by others, and meet requirements at the institution at which they matriculated. A similar graduate interdisciplinary studies program in gerontology was approved by Faculty Council on October 7, 2003. The portion of courses that will be taught through Colorado State University have already been approved for nontraditional (online) delivery by the University Curriculum Committee. This program was approved by the Committee on Scholarship, Research and Graduate Education on December 3, 2003.

MR. LINDSAY’S MOTION WAS ADOPTED.

G. PROPOSAL TO CHANGE THE NAME OF THE AMERICAN ETHNICITY INTERDISCIPLINARY STUDIES PROGRAM - UNIVERSITY CURRICULUM COMMITTEE

Mr. Lindsay, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSAL TO CHANGE THE NAME OF THE AMERICAN ETHNICITY INTERDISCIPLINARY STUDIES PROGRAM TO ETHNIC STUDIES INTERDISCIPLINARY STUDIES PROGRAM EFFECTIVE FALL SEMESTER 2004.

Mr. Lindsay explained that this request to change the name of the American Ethnicity Interdisciplinary Studies Program was included as part of a larger curricular change request which dropped the options in African American Studies, Asian American Studies, Chicana/o/Latina/o Studies, Ethnicity Studies, and Native American Studies.

MR. LINDSAY’S MOTION WAS ADOPTED.

H. PROPOSED MINIMUM GRADE REQUIREMENT FOR THE CENTER FOR APPLIED STUDIES IN AMERICAN ETHNICITY (CASAE) - GENERAL CATALOG - UNIVERSITY CURRICULUM COMMITTEE

Mr. Lindsay, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REQUEST FOR A MINIMUM GRADE REQUIREMENT FOR THE CENTER FOR APPLIED STUDIES IN AMERICAN ETHNICITY (CASAE) THAT REQUIRES ALL CASAE STUDENTS TO HAVE A LETTER GRADE OF “C” (2.0) OR BETTER IN ALL “ET” COURSES EFFECTIVE FALL SEMESTER 2004.

Mr. Lindsay explained that the program wishes to ensure that all certificate students achieve a minimal level of performance in courses in their chosen field of study.

Mr. Timothy Gallagher spoke against the motion. Mr. Gallagher explained that a grade of “D-” is given for the minimal level of performance in a class. He also noted that the University has a policy that states a student must maintain a 2.0 grade point average. Mr. Gallagher added that minimum grade requirements add fuel to grade inflation.
MR. LINDSAY'S MOTION WAS ADOPTED.

I. PROPOSAL TO ADD A REVIEW COURSE STATEMENT FOR MAJOR IN NATURAL RESOURCES MANAGEMENT - GENERAL CATALOG - UNIVERSITY CURRICULUM COMMITTEE

Mr. Lindsay, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE REQUEST FOR REVIEW COURSE STATEMENT FOR THE MAJOR IN NATURAL RESOURCES MANAGEMENT AS FOLLOWS:

Additions - Underlined   Deletions - Overscored

M CC 117, M CC 188, M CC 120A-B, M CC 121, AND M CC 125 are considered review courses by the department. Credits in these courses, either by examination or completion, may not be used toward a degree in Natural Resources Management.

The effective date for this policy would be Fall Semester 2004.

Mr. Lindsay explained that it is the expectation that students entering the Natural Resources Management major in the Department of Forest, Rangeland, and Watershed Stewardship will have completed this level of math before admission into the programs within the department.

A discussion ensued why these math courses would be considered remedial and not counted toward credit for graduation. Ms. Sally Sutton pointed out that for many years departments have required higher math courses.

MR. LINDSAY’S MOTION WAS ADOPTED.

J. PROPOSED REVISIONS TO THE REVIEW COURSE STATEMENT FOR MAJOR IN ENVIRONMENTAL HEALTH - UNIVERSITY CURRICULUM COMMITTEE

Mr. Lindsay, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE REVIEW COURSE STATEMENT FOR THE MAJOR IN ENVIRONMENTAL HEALTH AS FOLLOWS:

Additions - Underlined   Deletions - Overscored

M CC 117, M CC 188, M CC 120A-B, M CC 121, AND M CC 124, M CC 125, M CC 126 are considered review courses in the major. These courses do not count as part of the 120 credit program of study for the major in Environmental Health.

Mr. Lindsay explained that according to the memorandum submitted by the Department of Environmental and Radiological Health Sciences, “It is the expectation of the department, based on the University Admission Standards, that students entering this program as newly admitted freshmen or internal or external transfers, shall be prepared to enter either upper division statistics or calculus courses.”

MR. LINDSAY’S MOTION WAS ADOPTED.

K. PROPOSED REVISIONS TO THE 2003-04 GRADUATE AND PROFESSIONAL BULLETIN - SECTIONS ENTITLED, “PRELIMINARY EXAMINATION” (PAGE 23) AND “FINAL EXAMINATIONS” (PAGE 24) - COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

Mr. Jerry Eckert, Chair, Committee on Scholarship, Research and Graduate Education, MOVED THAT THE FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE 2003-04 GRADUATE AND
Additions - Underlined Deletions - Overscored

PRELIMINARY EXAMINATION (Page 23)

A preliminary examination shall be administered at least two terms before the final examination to determine whether the student is qualified to continue toward the doctorate. The usual procedure is to have written examinations in the field of specialization and supporting areas followed by an oral examination. In order to assure full information to all concerned (student, major professor, all committee members, department head, Graduate School), the intention to hold a Ph.D. Preliminary Examination is to be formally declared publicized two weeks in advance by the Adviser. A target date must be declared at least one week in advance; the examination must then actually be held within a period of from six days before the target date to six days after the target date. The Graduate School must be advised of the target date on GS Form 15; all other involved parties are to be kept fully advised of the details of the scheduling. The student is responsible for obtaining the Report of Preliminary Examination (GS Form 16) from the Graduate School Office and returning it, appropriately completed, after the conclusion of the examination.

FINAL EXAMINATION (Page 24)

At least one month before the final examination, the adviser will inform the student and the committee members of the nature and scope of the examination. Normally, the final examination will cover primarily the dissertation, but additional subject matter, specified by the committee at the time of the preliminary examination, may also be covered. Dissertation defenses are open to all members of the University community and the public at large. In order to assure timely notification across the entire campus, advisers should announce this information to the University community and public at large at least two weeks in advance. Advisers may inform the Graduate School of the time and place of the defense on GS Form 23 at least two weeks in advance of the date. The Graduate School will publicize the defense through the University’s electronic announcement and message delivery system, in a weekly notice accessible through the Web at www.colostate.edu/Depts/Grad. The chairperson of the committee shall have the prerogative to decide whether those in attendance (outside of the committee) should be allowed to ask questions of the candidate during an oral examination.

Mr. Eckert explained that this motion was referred back to the Committee on Scholarship, Research and Graduate Education with instructions at the February 3, 2004 Faculty Council meeting. He noted that the Committee on Scholarship, Research and Graduate discussed in detail what Faculty Council had suggested and unanimously agreed to bring the motion back to Faculty Council as it was originally presented. Mr. Eckert explained that the Graduate School forms GS-15 and GS-23 are designed to inform the Graduate School of impending examinations so that they may then inform the wider University community. These forms were never designed or intended to inform the student about preliminary or final exams. In addition, approximately 15 percent of the forms received in the graduate school are inaccurate or not submitted in a timely manner. Mr. Eckert explained that compliance with this reporting requirement is essentially unenforceable by the Graduate School and rests upon “good will effort.” Thus, these forms are not suitable to record “contractual” agreements. Mr. Eckert reported that regarding the grievance procedure concerns this is a small component of the problems associated with this form. He added that in the last 20 years of institutional memory, there has been no other grievance that has asserted inadequate notification of the exam as cause. In addition it takes one FTE person month to manage these forms.

Mr. Raymond “Steve” Robinson acknowledged that the forms may have been handled improperly in the past.
However, at the February 3, 2004 Faculty Council meeting he proposed that the forms be revised explained that the forms have not been handled properly. Mr. Robinson explained that the motion was sent back to the Committee on Scholarship, Research and Graduate Education with instructions to include a signature line for the student on the form so it would become more binding. Mr. Robinson added that if the forms are eliminated, then departments should develop a form. Mr. Robinson urged the Faculty Council members to reject this proposal and to improve the form. Mr. Pat Pellicane, Interim Dean Graduate School, responded that the forms were never intended to notify students, but rather the campus community. The forms were created at a time when the only means of University notification was the publication “Comment.” He explained that the University now has electronic mechanisms in place for notification purposes and the forms are obsolete. Mr. Richard Eykholt pointed out that the Graduate School would be reducing its workload by shifting this responsibility to the departments. Mr. Eykholt added that the Graduate School is suppose to keep records for graduate study programs and asked if departments continue to inherit more responsibilities from the Graduate School is a Graduate School necessary? Mr. Pellicane reiterated that the form was never intended to inform the student, but to inform the campus community regarding preliminary and final exams. Mr. F. C. “Ted” Weston asked if the Committee on Scholarship, Research and Graduate Education considered adding a signature line to the form instead of eliminating the form? Mr. Eckert responded that this was discussed thoroughly by the members of the Committee on Scholarship, Research and Graduate Education and the members were in agreement not to change the form. Mr. Eckert added that if the Faculty Council believes that there is a need for a contractual agreement between the student and the department regarding preliminary and final exams, a new form should be created and submitted to the Committee on Scholarship, Research and Graduate Education for its review.

MR. ECKERT’S MOTION WAS ADOPTED BY A MAJORITY VOTE.

THE MEETING WAS ADJOURNED AT 5:05 P.M.

C. W. MILLER, CHAIR
F. BRENT REEVES, VICE CHAIR
DIANE L. MAYBON, RECORDING SECRETARY
### ATTENDANCE

**BOLD INDICATES PRESENT AT MEETING**

**UNDERLINE INDICATES ABSENT AT MEETING**

#### AGRICULTURAL SCIENCES
- **Jerry Eckert**
  - Agricultural and Resource Economics
- **J. Daryl Tatum**
  - Animal Sciences
- **Louis Bjosted**
  - Bioagricultural Sciences & Pest Management
- **Stephen Wallner**
  - Horticulture & Landscape Architecture
- **Keith Paustian**
  - Soil and Crop Sciences
- **Phil Westra**
  - College-at-Large
- **Dana Hoag**
  - College-at-Large
- **Dennis Lamm**
  - College-at-Large

#### APPLIED HUMAN SCIENCES
- **Molly Eckman**
  - Design, Merchandising, and Consumer Sciences
- **F. Dinenno for Robert Gotshall**
  - Health and Exercise Science
- **David A. Sampson**
  - Food Science and Human Nutrition
- **K. Lyness for David MacPhee**
  - Human Development and Family Studies
- **Michael Nobe**
  - Manufacturing Technology and Construction Management
- **David Greene**
  - Occupational Therapy
- **William Timpson**
  - School of Education
- **Robert Seiz**
  - Social Work

#### BUSINESS
- **William Mister**
  - Accounting
- **F.C. "Ted" Weston**
  - Computer Information Systems
- **Timothy Gallagher**
  - Finance and Real Estate
- **Raymond Hogler**
  - Management
- **Joe Cannon**
  - Marketing

#### ENGINEERING
- **Chris Kummerow**
  - Atmospheric Science
- **A. Ted Watson**
  - Chemical Engineering
- **Ramchand Oad**
  - Civil Engineering
- **H. J. Siegel**
  - Electrical Engineering
- **Azer Yalin**
  - Mechanical Engineering
- **Robert Meroney**
  - College-at-Large
- **Darrell Fontane**
  - College-at-Large

#### LIBERAL ARTS
- **Norberto Valdez**
  - Anthropology
- **Peter Jacobs**
  - Art
- **Steven J. Shulman**
  - Economics
- **Pam Coke**
  - English
- **Michael Abeyta**
  - Foreign Languages and Literatures
- **Diane C. Margolf**
  - History
- **Jamie Switzer**
  - Journalism and Technical Communication
- **Michael Thaut**
  - Music, Theater, and Dance
- **Michael Losonsky**
  - Philosophy
- **Brad MacDonald**
  - Political Science
LIBERAL ARTS (continued)
Evan C. Vlachos Sociology  
Eric Aoki Speech Communication  
Alexandra Bernasek College-at-Large  
Ellen Brinks College-at-Large  
Eric Prince College-at-Large

NATURAL RESOURCES
Barry Noon Fishery and Wildlife Biology  
Douglas Rideout Forest, Rangeland, and Watershed Stewardship  
Sally Sutton Geosciences  
Alan Bright Natural Resource Recreation and Tourism  
Glenn Haas College-at-Large

NATURAL SCIENCES
David Fahrney Biochemistry and Molecular Biology  
Bruce Wunder Biology  
Rich Finke Chemistry  
Dale H. Grit Computer Science  
Kenneth Klopfenstein Mathematics  
R. “Steve” Robinson Physics  
Jack Hautaluoma Psychology  
Philip Lee Chapman Statistics  
Norman Curthoys College-at-Large  
Donald Estep College-at-Large  
Richard Eykholt College-at-Large  
Zinta Byrne College-at-Large

VETERINARY MEDICINE AND BIOMEDICAL SCIENCES
John E. Rash Biomedical Sciences  
David Twedt Clinical Sciences  
Susan LaRue Environmental and Radiological Health Sciences  
Robert L. Jones Microbiology, Immunology and Pathology  
Gerald Callahan College-at-Large  
Barbara Powers College-at-Large  
Edward Dudek College-at-Large  
Carol Blair College-at-Large  
Julie Inamine College-at-Large

UNIVERSITY LIBRARIES
Donnice Cochenour Libraries  
Lou E. Anderson At-Large  
D. Ernest for Michelle Wilde At-Large
EX OFFICIO VOTING MEMBERS (*Indicates Member of Faculty Council)
Stephen Davies, Excused Chair, Committee on Faculty Governance
Jackie Hartman, Excused Chair, Committee on Intercollegiate Athletics
Jerry Magloughlin Chair, Committee on Libraries
Richard Eykholt* Chair, Committee on Responsibilities & Standing of Academic Faculty
Jerry Eckert* Chair, Committee on Scholarship Research & Graduate Education
Marianne Bickle Chair, Committee on Scholarly Standards and Awards
Kirk Hallahan Chair, Committee on Strategic and Financial Planning
James Madl Chair, Committee on Teaching and Learning
Philip Chapman* Chair, Committee on University Programs
James Lindsay Chair, University Curriculum Committee

OFFICERS OF FACULTY COUNCIL
C. W. Miller Chair, Faculty Council
F. Brent Reeves Vice Chair, Faculty Council
Paul Kugrens BOG Representative/Parliamentarian

NON-ELECTED NON-VOTING MEMBERS
Larry Edward Penley, Excused President
Peter J. Nicholls, Excused Provost/Academic Vice President
Anthony Frank Vice President for Research and Information Technology
Linda Kuk Vice President for Student Affairs
Marc Johnson Dean, College of Agricultural Sciences
Nancy K. Hartley Dean, College of Applied Human Sciences
Heather Hardy Dean, College of Liberal Arts
Ajay Menon Dean, College of Business
Neal Gallagher Dean, College of Engineering
A. A. Dyer Dean, College of Natural Resources
Rick Miranda Dean, College of Natural Sciences
Lance Perryman Dean, College of Veterinary Medicine and Biomedical Sciences
Catherine Murray-Rust Dean, University Libraries
Patrick Pellicane Acting Dean, Graduate School