

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

MINUTES
FACULTY COUNCIL
March 4, 2003

CALL TO ORDER

The Faculty Council meeting was called to order at 4:20 p.m. by Mr. David Allen, Chair.

ANNOUNCEMENTS

Mr. Allen announced that the next regularly scheduled Faculty Council meeting will be held on April 1, 2003 in Room A205 Clark Building at 4:15 p.m.

Mr. Allen announced that the Administrative/Faculty Dialogue for April 1, 2003 will be presented by Ms. Catherine Murray-Rust, New Dean, University Libraries

Mr. Allen announced that the Faculty Council Current Issues Topic for April 1, 2003 will be "The Grievance Process: What is Working and What is Not Working?" This was Current Issues Topic that was to be presented at the February 4, 2003 Faculty Council but due to time constraints it was not presented.

Mr. Allen announced that the Bridges to the Future will present on April 8, 2003, Nobel Laureate Archbishop Desmond Tutu. Archbishop Tutu will present a Monfort Lecture beginning at 7:00 p.m. in the Moby Arena. Mr. Allen noted that advance tickets have been sold out for this event.

Mr. Allen announced that the 2003-2004 Faculty Council Standing Committee, Grievance Panel Elections, and a special election for Chair of Faculty Council will be held at the April 1, 2003 Faculty Council meeting.

Mr. Allen recognized Mr. Robert Lawrence. Mr. Lawrence distributed to Faculty Council members a letter that was sent to Mr. Reginald Washington, President of the Board of Governors. Mr. Lawrence explained that this letter accompanied the petition requesting that Colorado State University's next president have comparable qualifications as leaders at similar Universities. Mr. Lawrence explained that the petition was hand carried throughout the campus last week. Mr. Lawrence reported that 381 academic faculty members signed the petition and represented 44 different academic departments and more than one-third of the University's 960 tenured and tenure-track academic faculty members. Mr. Lawrence added that the Coloradoan was instructed to call Mr. Washington, Mr. Donald Hamstra, Chair of the Search Committee for the President and Governor Bill Owens for comments regarding this letter and petition. He noted that none of these individuals have responded. The letter is attached to the March 4, 2003 Faculty Council meeting minutes as an addendum.

MINUTES TO BE APPROVED

A. Faculty Council Meeting Minutes - February 4, 2003

Mr. Paul Kugens moved to approve the Faculty Council Meeting Minutes - February 4, 2003.

Mr. Kugens' motion was adopted.

REPORTS TO BE RECEIVED

- A. Faculty Council Representative to the Board of Governors - Mr. C. W. Miller - February 4, 2003 Board of Governors Meeting

Mr. Allen recognized Mr. C. W. Miller, Board of Governors Representative. Mr. Miller noted that his report could be found on page 23 of the March 4, 2003 Faculty Council agenda materials.

MR. MILLER'S REPORT WAS RECEIVED.

- B. Provost/Academic Vice President Report - Mr. Peter Nicholls Provost/Academic Vice President

Mr. Allen recognized Mr. Peter Nicholls Provost/Academic Vice President. Mr. Nicholls reported that the FY 2003-04 budget remains unclear. He stated that all units on the campus will be reducing their respective FY 2003-04 budgets by six percent. This totals \$9.4 million for academic affairs. Mr. Nicholls noted that when budget cuts are this large it impacts many areas across campus. He noted a newspaper article in the March 4, 2003 issue of the "Coloradoan" announcing that the program director for the Environmental Learning Center has been eliminated and outreach programs have been curtailed due to budget cuts in the College of Natural Resources. Mr. Nicholls reported that fortunately monies have been reallocated to protect the University Libraries serial holdings for an additional year.

Mr. Nicholls reported that the search for the Dean of Liberal Arts is progressing and candidates will be brought to the campus for interviews during the two weeks after spring break - March 17 and 24, 2003. He reported that the search for the Vice Provost for Agricultural Outreach and Dean, College of Agricultural Sciences held airport interviews this past weekend (March 1 and 2, 2003). He explained that the search committee will be meeting on Friday, March 7, 2003 to select four candidates to come to campus for interviewing the first two weeks of April (March 31 and April 7, 2003).

MR. NICHOLLS' REPORT WAS RECEIVED.

- C. Report from Executive Committee - Mr. David Allen, Chair, Faculty Council Executive Committee

Mr. Allen noted that the report from Executive Committee could be found on page 24 of the March 4, 2003 Faculty Council agenda materials.

MR. ALLEN'S REPORT WAS RECEIVED.

SPECIAL ACTIONS

- A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: December 13, 2002 and January 24, 2003

Mr. Darrell Fontane, Chair, University Curriculum Committee MOVED THAT FACULTY COUNCIL ADOPT ACTION ITEMS IN THE DECEMBER 13, 2002 AND JANUARY 24, 2003 UNIVERSITY CURRICULUM COMMITTEE MEETING MINUTES CHANGES IN CURRICULUM.

MR. FONTANE'S MOTION WAS ADOPTED.

B. 2003-04 Election for Faculty Council Vice Chair and Representative to Board of Governors - Committee on Faculty Governance

Mr. Israel Broner, Chair, Committee on Faculty Governance, MOVED TO POSTPONE THE 2003-04 ELECTION FOR FACULTY COUNCIL VICE CHAIR AND REPRESENTATIVE TO THE BOARD OF GOVERNORS UNTIL THE APRIL 1, 2003 FACULTY COUNCIL MEETING.

Mr. Broner explained that an E-mail message from the Committee on Faculty Governance was distributed on March 18, 2003 to the academic faculty and voting Faculty Council members. Mr. Broner explained that this E-mail message contained the following information.

Mr. David Allen resigned as Chair of Faculty Council effective, July 1, 2003, and was the first Chair to be elected for a two-year term after the *Manual, Code*, Section C.2.1.3.3 - Officers, was revised effective March 19, 2002 to change the term of the chair from a one-year term to a two-year term. The Committee on Faculty Governance held a special meeting on Friday, February 14, 2003 to discuss this matter. The Code is silent regarding the replacement of a Chair who has resigned as of the end of the first year of the two-year term. When the *Code* is silent, the Faculty Council relies upon *Robert's Rules of Order Newly Revised*. *Robert's* is explicit as follows:

“A request to resign from office is a question of privilege affecting the organization of the assembly, and so is the filling of a vacancy created by the acceptance of a resignation. . . . In the case of a resignation from office, unless the bylaws (our Code in this case) provide otherwise, the assembly cannot proceed to fill the vacancy immediately since notice is a requirement.” (See page 279 of *Robert's Rules of Order Newly Revised*.)

It is clear that the Vice Chair cannot merely assume the office of Chair because the Vice Chair was elected for a one-year term ending on June 30, 2003 and there is no vacancy in the Chair's position until July 1, 2003. Also, it is the Committee on Faculty Governance's duty to interpret the *Code* and to decide what to do regarding this resignation.

The Committee on Faculty Governance agreed to hold a special election for Chair for a two-year term - July 2003 - June 2005 at the April 1, 2003 Faculty Council meeting. In addition, the election for Vice Chair and Representative to the Board of Governors has been announced and is scheduled for the March 4, 2003 Faculty Council meeting. However, the Committee on Faculty Governance agreed that the elections for the positions of Chair, Vice Chair and Representative to the Board of Governors should be held at the same time.

Mr. Broner noted that an additional E-mail notice was sent to all academic faculty on March 18, 2003 which included a letter calling for nominations for Chair of Faculty Council, a summary of the nominations procedures, and a position description to solicit nominations for Chair of Faculty Council. Also, the Committee on Faculty Governance agreed to continue to take nominations for Vice Chair and Representative to the Board of Governors. In addition, nominations can be made from the floor of Faculty Council. The deadline for nominations for these positions will be Tuesday, March 18, 2003. Mr. Broner explained that each candidate will submit a one page biographical data sheet explaining their philosophy for each position, and this information will be distributed to all voting Faculty Council members prior to the April 1, 2003 Faculty Council meeting.

MR. BRONER'S MOTION WAS ADOPTED.

- C. Approval of Appointment of the University Grievance Officer, Mr. Paul Bell, Term July 1, 2003 to June 30, 2006 - Mr. Steven Shulman, Chair, Grievance Panel Subcommittee

Mr. Allen recognized Mr. Dennis Child, Member, Grievance Panel Subcommittee.

Mr. Dennis Child, Member, Grievance Panel Subcommittee, MOVED THAT FACULTY COUNCIL APPROVE THE APPOINTMENT OF MR. PAUL BELL AS THE UNIVERSITY GRIEVANCE OFFICER FOR THE TERM JULY 1, 2003 TO JUNE 30, 2006.

MR. CHILD'S MOTION WAS ADOPTED.

CURRENT ISSUES TOPIC

- A. Mr. Kim Bender, Assessment Director - "Assessment Process"

Mr. Peter Nicholls introduced Mr. Kim Bender, Assessment Director. Mr. Nicholls noted that Mr. Bender received his Ph.D. in history from the University of Oklahoma in 1996. Mr. Bender began his career in higher education administration with the Oklahoma State Regents in 1994, working for six years in the areas of statewide policy development, program assessment, program review, and accreditation issues. Mr. Nicholls explained that more recently, Mr. Bender helped develop a comprehensive assessment system at Florida Atlantic University in Boca Raton. He guided the development of assessment plans for 180 academic programs and 64 student support programs and prepared the institution's assessment infrastructure for an accreditation visit in 2002. Mr. Nicholls noted that Mr. Bender joined Colorado State University in October of 2002. Mr. Bender chairs the University's new assessment committee, the Academic Program Assessment and Improvement Committee, which is made up of faculty representing all the colleges. This committee oversaw development of a comprehensive program improvement research system called "PRISM" or Plan for Researching Improvement and Supporting Mission. This system uses a new on-line assessment reporting database, which became operational in early December of 2002. Faculty recently used this to report assessment plans for 177 programs. Mr. Nicholls added that Mr. Bender is also involved in preparing the University's Self-Study for our re-accreditation effort and chairs the subcommittee that is writing a chapter on how well the institution is accomplishing its academic purposes, a large part of which addresses the effectiveness of CSU's assessment processes.

Mr. Bender presented a power point presentation on Colorado State University's Plan for Researching Improvement and Supporting Mission ("PRISM"). Mr. Bender's presentation is included as an addendum to the March 4, 2003 Faculty Council meeting minutes.

Mr. Dana Hoag asked where advice on assessment ends and accreditation begins? Mr. Bender responded that the assessment plan is a requirement that needs to be in place for the accreditation process but the reason it is being developed is to make the assessment process easier for Colorado State University. Mr. Bender added that academic faculty can still have their own methods of assessment for students and courses in addition to the assessment plan. Mr. F. C. "Ted" Weston asked if the assessment plan will replace the five year program reviews. Mr. Bender said that the five year program reviews will continue however, data gathered for assessment can be used in the five year reviews. Mr. Eykholt noted that some departments may be reluctant to reveal weaknesses in programs. Mr. Bender responded that the plan should be used to identify weaknesses and then show how these programs were improved. Mr. Robert Jones explained that the Higher Learning Commission's (HLC) philosophy for institution accreditation is "process driven" not "product driven." Therefore, it is necessary for Colorado State University to have a process in place that will lead to improvement in programs. He added that the HLC does not want a report on programs but actual outcome assessments regarding programs. Mr. Jones noted that Colorado State University is already doing assessments of programs it is just not documented.

Mr. Bender thanked the Faculty Council members for this opportunity to review the "PRISM" plan. He asked that if any faculty member had further questions, to please contact him.

THE MEETING WAS ADJOURNED AT 5:30 P.M.

David Allen, Chair
F. Brent Reeves, Vice Chair
Diane L. Maybon, Recording Secretary

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

AGRICULTURAL SCIENCES

Jerry Eckert	Agricultural and Resource Economics
David Ames	Animal Sciences
Rajinder Ranu	Bioagricultural Sciences & Pest Management
<u>Stephen Wallner</u>	<u>Horticulture & Landscape Architecture</u>
Keith Paustian	Soil and Crop Sciences
Stephen Davies	College-at-Large
Dana Hoag	College-at-Large
Dennis Lamm	College-at-Large

APPLIED HUMAN SCIENCES

Molly Eckman	Design, Merchandising, and Consumer Sciences
<u>Robert Gotshall</u>	<u>Health and Exercise Science</u>
David A. Sampson	Food Science and Human Nutrition
<u>Gene G. Abkarian</u>	<u>Human Development and Family Studies</u>
<u>Charles W. Smith</u>	<u>Manufacturing Technology and Construction Management</u>
David Greene	Occupational Therapy
Carol Makela for Duane Jansen	School of Education
<u>Robert Seiz</u>	<u>Social Work</u>

BUSINESS

<u>Don Samuelson (Substitute for William Mister Fall 2002)</u>	<u>Accounting</u>
F.C. "Ted" Weston	Computer Information Systems
Timothy Gallagher	Finance and Real Estate
Raymond Hogler	Management
<u>Kathleen Kelly</u>	<u>Marketing</u>

ENGINEERING

Roger Pielke	Atmospheric Science
A. Ted Watson	Chemical Engineering
<u>Paul Heyliger</u>	<u>Civil Engineering</u>
<u>Gary Y. Robinson</u>	<u>Electrical Engineering</u>
Azer Yalin for Doug Hittle	Mechanical Engineering
<u>Robert Meroney</u>	<u>College-at-Large</u>
<u>Deanna Durnford</u>	<u>College-at-Large</u>

LIBERAL ARTS

Norberto Valdez	Anthropology
<u>Peter Jacobs</u>	<u>Art</u>
Steven J. Shulman	Economics
David Mogen	English
<u>Jay Bodine</u>	<u>Foreign Languages and Literatures</u>
Diane C. Margolf	History
Jamie Switzer for Kirk Hallahan	Journalism and Technical Communication
<u>Michael Thaut</u>	<u>Music, Theater, and Dance</u>
Grant Lee	Philosophy

LIBERAL ARTS (Continued)

Robert Lawrence	Political Science
Evan C. Vlachos	Sociology
Eric Aoki	Speech Communication
Alexandra Bernasek	College-at-Large
Ellen Brinks	College-at-Large
<u>David H. Lindstrom</u>	<u>College-at-Large</u>

NATURAL RESOURCES

<u>Barry Noon</u>	<u>Fishery and Wildlife Biology</u>
Wayne Leininger	Fores, Rangeland, and Watershed Stewardship
Sally Sutton	Geosciences
for Jerry Magloughlin	
Alan Bright	Natural Resource Recreation and Tourism

NATURAL SCIENCES

<u>David E. Fahrney</u>	<u>Biochemistry and Molecular Biology</u>
Paul Kugrens	Biology
<u>Rich Finke</u>	<u>Chemistry</u>
Dale H. Grit	Computer Science
Kenneth Klopfenstein	Mathematics
<u>R. "Steve" Robinson</u>	<u>Physics</u>
Jack Hautaluoma	Psychology
Philip Lee Chapman	Statistics
<u>Norman Curthoys</u>	<u>College-at-Large</u>
<u>Donald Estep</u>	<u>College-at-Large</u>
Richard Eykholt	College-at-Large
Zinta Byrne	College-at-Large

VETERINARY MEDICINE AND BIOMEDICAL SCIENCES

<u>John E. Rash</u>	<u>Biomedical Sciences</u>
David Twedt	Clinical Sciences
Susan LaRue	Environmental and Radiological Health Sciences
Robert L. Jones	Microbiology, Immunology and Pathology
<u>Franklin Garry</u>	<u>College-at-Large</u>
Barbara Powers	College-at-Large
C. W. Miller	College-at-Large
Carol Blair	College-at-Large
<u>Ted S. Stashak</u>	<u>College-at-Large</u>

UNIVERSITY LIBRARIES

Donnice Cochenour	Libraries
Lou E. Anderson	At-Large
Michelle Wilke	At-Large

EX OFFICIO VOTING MEMBERS (**Indicates Member of Faculty Council*)

Israel Broner	Chair, Committee on Faculty Governance
Jackie Hartman	Chair, Committee on Intercollegiate Athletics
<u>Norene Reist</u>	<u>Chair, Committee on Libraries</u>
Richard Eykholt*	Chair, Committee on Responsibilities & Standing of Academic Faculty
Jerry Eckert*	Chair, Committee on Scholarship Research & Graduate Education
Bolivar Senior	Chair, Committee on Scholastic Standards and Awards
<u>Bruce Wunder</u>	<u>Chair, Committee on Strategic and Financial Planning</u>
William Timpson	Chair, Committee on Teaching and Learning
Dennis Lamm*	Chair, Committee on University Programs
Darrell Fontane	Chair, University Curriculum Committee

OFFICERS OF FACULTY COUNCIL

David Allen	Chair, Faculty Council
F. Brent Reeves	Vice Chair, Faculty Council
C. W. Miller	BOG Representative
David Vancil	Parliamentarian

NON-ELECTED NON-VOTING MEMBERS

Albert C. Yates, Excused	President
Peter J. Nicholls	Provost/Academic Vice President
<u>Anthony Frank</u>	<u>Vice President for Research and Information Technology</u>
<u>Linda Kuk</u>	<u>Vice President for Student Affairs</u>
<u>James Heird</u>	<u>Acting Dean, College of Agricultural Sciences</u>
<u>Nancy K. Hartley</u>	<u>Dean, College of Applied Human Sciences</u>
Robert W. Hoffert	Dean, College of Liberal Arts
<u>Ajay Menon</u>	<u>Dean, College of Business</u>
<u>Neal Gallagher</u>	<u>Dean, College of Engineering</u>
<u>A. A. Dyer</u>	<u>Dean, College of Natural Resources</u>
<u>Rick Miranda</u>	<u>Dean, College of Natural Sciences</u>
<u>Lance Perryman</u>	<u>Dean, College of Veterinary Medicine and Biomedical Sciences</u>
<u>Julie Weissling</u>	<u>Interim Dean, University Libraries</u>
Patrick Pellicane	Acting Dean, Graduate School

