MINUTES
FACULTY COUNCIL
September 4, 2001

CALL TO ORDER

The Faculty Council meeting was called to order at 4:25 p.m. by Ms. Sue Ellen Charlton, Chair.

ANNOUNCEMENTS

Ms. Charlton announced that the next regularly scheduled Faculty Council meeting will be held on October 2, 2001 in Room A205 Clark Building at 4:15 p.m.

Ms. Charlton announced that the Administration/Faculty Council Dialogue - Current Issues Topic for October 2, 2001 will be announced at a later date.

Ms. Charlton announced that the 2000-2001 Faculty Council Attendance Summary, the Faculty Council Location of Issues, the 2001-2002 schedule of Faculty Council/Executive Committee Meeting Dates, the Faculty Council 2000-2001 Annual Report to the State Board of Agriculture, the 2001-2002 Faculty Council Membership, the 2001-2002 Faculty Council Standing Committees’ Membership, Parliamentarian Motions - Quick Reference, Parliamentarian Motions - What They Mean, the Faculty Council Standing Rules for Informal and Open Forum Discussions, and have been included in the agenda materials for Faculty Council members’ information.

Ms. Charlton announced that the Student Representative Elections to Faculty Council Standing Committee will be held at the October 2, 2001 Faculty Council meeting. She encouraged academic faculty members to send nominations for undergraduate and graduate students to serve on Faculty Council standing committees.

Ms. Charlton announced that the evaluation for the President has been distributed to 2000-2001 Faculty Council members. She urged that faculty members disburse this information to their constituents to solicit their input. She noted that responses are due back in the Faculty Council office by September 24, 2001. She also noted that the Executive Committee is reviewing the procedures for the evaluation and encouraged suggestions from faculty members for improving the process.

MINUTES TO BE APPROVED

A. FACULTY COUNCIL MEETING MINUTES - MAY 1, 2001

Mr. Paul Kugrens MOVED TO APPROVE THE FACULTY COUNCIL MEETING MINUTES OF MAY 1, 2001.

THE MAY 1, 2001 FACULTY COUNCIL MINUTES WERE APPROVED.
UNFINISHED BUSINESS

A. ELECTION OF FACULTY MEMBERS TO FACULTY COUNCIL STANDING COMMITTEES - COMMITTEE ON FACULTY GOVERNANCE

Mr. David Mogen, Chair, Committee on Faculty Governance, was recognized to present the Committee on Faculty Governance nominations for Faculty Council Standing Committees.

The following nominations were presented by the Committee on Faculty Governance:

Committee on Faculty Governance
Raymond Hogler - Business 2004

Ms. Charlton asked for further nominations from the floor. Without objections, the nominations were closed.

MR. RAYMOND HOGLER WAS ELECTED FOR SERVICE ON THE FACULTY COUNCIL COMMITTEE ON FACULTY GOVERNANCE, WITH HIS TERM BEGINNING IMMEDIATELY AND ENDING JUNE 30, 2004.

REPORTS TO BE RECEIVED

A. Faculty Council Representative to the State Board of Agriculture - Mr. C. W. Miller

Ms. Charlton recognized Mr. C. W. Miller, Faculty Council Representative to the State Board of Agriculture to present his report on the August 29, 2001 State Board of Agriculture meeting. Mr. Miller distributed a copy of his report. A copy of his report is included as an addendum to the September 4, 2001 Faculty Council meeting minutes.

THE REPORT WAS RECEIVED.

B. Provost/Academic Vice President Report:
   Mr. A. Allen Dyer, Interim Provost/Academic Vice President
   Mr. Alan Tucker, Interim Vice Provost for Faculty Affairs

Ms. Charlton recognized Mr. A. Allen Dyer, Interim Provost/Academic Vice President, and Mr. Alan Tucker, Interim Vice Provost for Faculty Affairs to present a report on the transition of the Provost’s office. Mr. Dyer distributed an information sheet listing Provost’s Administrators areas of responsibilities. This information is included as an addendum to the September 4, 2001 Faculty Council meeting minutes.

Mr. Dyer also reporting on various searches that the Provost’s office is overseeing this year. They are:

1. Provost/Academic Vice President
2. Vice Provost for Educational Outreach and Information Technology
3. Dean, College of Natural Sciences
4. Dean, College of Business
5. Dean, College of Agricultural Sciences
6. Vice Provost for Faculty Affairs

Mr. Dyer reported that the Office of the Provost also will be tracking legislation affecting Colorado
State University very closely.

Mr. Alan Tucker, Interim Vice Provost for Faculty Affairs reported that his major responsibility for the year will be replacing 50 faculty members who will be retiring from the University.

Ms. Charlton also noted that the transition in the Office of the Provost has been very smooth and that both Mr. Dyer and Mr. Tucker have been very responsive to requests from the Faculty Council office.

THE REPORT WAS RECEIVED.

C. All-University Core Curriculum Report

Ms. Laurie Hayes, Vice Provost for Undergraduate Affairs
Ms. Sally Sutton, Chair, University Curriculum Committee

Ms. Charlton recognized Ms. Laurie Hayes, Vice Provost for Undergraduate Affairs, and Ms. Sally Sutton, Chair, University Curriculum Committee to present a report on the All-University Core Curriculum. Ms. Hayes noted that a written summary could be found on page 31 of the Faculty Council agenda materials.

Mr. Kirk Hallahan asked Ms. Hayes if the All University Core has the right number of courses in each category and the right number of sections in courses. Ms. Hayes noted that this is a difficult planning issue. She explained that data are needed to determine which courses are the most popular to determine the right balance. Mr. C.W. Miller asked what the ratio of regular faculty to adjunct faculty is for teaching the First Year Seminars. Ms. Hayes responded that 70 to 75 percent are regular faculty members. She noted it is an ongoing effort to recruit faculty members to teach the First Year Seminars and to teach them more than once. Mr. Jay Bodine asked about the funding for the First Year Seminars. Ms. Hayes noted that bridge funding was provided for the first year of the seminars. After the first year, this funding was transferred to the Colleges and they are responsible for funding the First Year Seminars.

THE REPORT WAS RECEIVED.

D. Grievance Panel Annual Report 2000-01 - Mr. Paul Bell - University Grievance Officer

Ms. Charlton noted that Mr. Paul Bell, University Grievance Officer, was present to answer questions regarding the 2000-2001 Grievance Panel Annual Report found on pages 32-35 of the September 4, 2001 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

E. Faculty Council Standing Committee 2000-2001 Annual Reports

a. Executive Committee - Chair, Ms. Sue Ellen Charlton
b. Committee on Faculty Governance - Chair, Mr. David Mogen
c. Committee on Intercollegiate Athletics - Chair, Mr. Jack Hautaluoma
d. Committee on Libraries - Chair, Mr. William Lauenroth
e. Committee on Responsibilities & Standing of Academic Faculty-Chair, Mr. Doug Ernest
f. Committee on Scholarship, Research & Graduate Education - Mr. James Fry, Member
g. Committee on Scholastic Standards & Awards - Chair, Ms. Elaine Worzala
Ms. Charlton asked, if there were no objections, that the Faculty Council receive all the Faculty Council Committee Annual Reports. She noted that questions regarding any of the reports could be answered by the Chairs of the specific committees. There were no objections.

THE FACULTY COUNCIL ANNUAL COMMITTEE REPORTS FOR 2000-2001 WERE RECEIVED.

SPECIAL ACTIONS

A. CHANGES IN CURRICULUM TO BE APPROVED: UNIVERSITY CURRICULUM COMMITTEE MINUTES: APRIL 20, 2001

Ms. Charlton explained that the Executive Committee, acting for Faculty Council, approved the April 6, and 13, 2001 University Curriculum Committee minutes to ensure the course changes and requests to be effective Summer and Fall semester 2001 could become effective when requested.

Ms. Sally Sutton, Chair, University Curriculum Committee MOVED TO APPROVE THE APRIL 20, 2001 UNIVERSITY CURRICULUM COMMITTEE MEETING MINUTES.

Mr. Paul Kugrens noted that the April 6, 2001 minutes were approved by the Executive Committee. He noted that when Executive Committee acts for Faculty Council a report of such action will be made at the next regularly scheduled Faculty Council meeting, with an opportunity given to Faculty Council members to discuss the action. He asked what the pathway for approval within the College of Natural Science was for the “LSCC” new courses listed on the first page of the April 6, 2001 University Curriculum Minutes. He indicated that the Department of Biology was not consulted. Ms. Sutton responded that before courses are brought to the University Curriculum Committee there must be prior approval, but she did not know the details of such approval. Ms. Laurie Hayes explained that a Life Sciences Curriculum Committee was created and chaired by Mr. Robert Gaines. Mr. Alan Tucker confirmed that the Life Sciences Curriculum Committee was approved as a body to present proposed courses to the University Curriculum Committee. He noted that there were members from Natural Sciences on this committee.


MR. KUGRENS’ MOTION WAS NOT ADOPTED.

Ms. Sutton agreed to investigate this matter and respond to Mr. Kugrens’ concerns regarding this matter.

MS. SUTTON’S MOTION WAS ADOPTED.

B. 2001-2002 CONFIRMATION OF FACULTY COUNCIL PARLIAMENTARIAN - MR. DAVID VANCIL

Mr. Jerry Eckert MOVED TO CONFIRM THE APPOINTMENT OF MR. DAVID VANCIL AS THE

Mr. Eckert’s MOTION TO CONFIRM THE APPOINTMENT OF MR. VANCIL AS THE FACULTY COUNCIL PARLIAMENTARIAN WAS ADOPTED.

C. 2001-2002 CONFIRMATION OF FACULTY COUNCIL EXECUTIVE ASSISTANT (SECRETARY TO FACULTY COUNCIL) - MS. DIANE MAYBON

Mr. F. Brent Reeves MOVED TO CONFIRM THE APPOINTMENT OF MS. DIANE MAYBON AS THE FACULTY COUNCIL ADMINISTRATIVE PROGRAM SPECIALIST (SECRETARY TO FACULTY COUNCIL) FOR THE ACADEMIC YEAR 2000-2001.

Mr. Reeves’ MOTION TO CONFIRM THE APPOINTMENT OF MS. MAYBON AS THE FACULTY COUNCIL ADMINISTRATIVE PROGRAM SPECIALIST (SECRETARY TO FACULTY COUNCIL) WAS ADOPTED.

D. PROPOSED REVISIONS TO THE MANUAL, CODE, SECTION C.2.2 - PROCEDURES FOR PROGRAMMATIC AND ORGANIZATIONAL CHANGE - COMMITTEE ON FACULTY GOVERNANCE

Mr. David Mogen, Chair, Committee on Faculty Governance, MOVED THAT FACULTY COUNCIL ADOPTS REVISIONS TO THE MANUAL, CODE, SECTION C.2.2 PROCEDURES FOR PROGRAMMATIC AND ORGANIZATIONAL CHANGE, TO BE EFFECTIVE UPON STATE BOARD OF AGRICULTURE APPROVAL, AS FOLLOWS:

Additions - Underlined  Deletions - Overscored

C.2.2 Procedures for Programmatic and Organizational Change

The creation of new programs, departments, and colleges; the change of college affiliation of programs and departments; and the change of name, dissolution, division, or merger of existing programs, departments and colleges shall follow the following procedures:

a. Any faculty member, department, college, Faculty Council standing committee, or other University related unit may initiate a programmatic or organizational change.

b. Proposed changes shall be considered by the academic faculty of the affected appropriate department(s) and college(s) with student input.

c. Any proposal for a new degree program must first be listed in the University Academic Planning Report. Subsequently, a concept paper must be developed and submitted through the Provost/Academic Vice President to the Colorado Commission on Higher Education (CCHE) before the proposal can be considered by the appropriate committees. The concept paper will be reviewed by the CCHE to determine if there are any statewide concerns. If such concerns arise the CCHE will communicate those concerns to the State Board of Agriculture.

When a division or merger of departments, or a change in college affiliation, is proposed, the academic faculty in each affected department shall submit a recommendation for consideration by the Deans of the college(s) and the appropriate Faculty Council committees. All departments involved in the change
shall determine by a secret ballot whether the academic faculty support the proposed changes.

e. Following recommendations by the appropriate department(s) and college(s), and recommendations by the Committee on Scholarship, Research and Graduate Education, if appropriate, proposed changes shall be considered by the University Curriculum Committee.

d. Following recommendations by the University Curriculum Committee, and concurrence by the Committee on Faculty Governance and the Committee on Strategic and Financial Planning, if appropriate, proposed changes shall be reported by the Executive Committee to the Faculty Council for consideration.

e. Following approval by Faculty Council, proposed changes shall be reported through the Provost/Academic Vice President and the President to the State Board of Agriculture.

Mr. Mogen explained that the proposed new Section C.2.2.c clarifies that according to state statute C.R.S. 23-1-107(1) “the Colorado Commission on Higher Education (CCHE) shall review and approve the proposal for any new degree program before its establishment in any institution.” The CCHE, as part of this review, requires a brief concept paper to be submitted to the CCHE, after passing a review process that qualifies the potential degree/program to be listed in the institution’s Academic Planning Report. After CCHE reviews the concept paper, the proposal will be reviewed by college and university curriculum committees and (for graduate programs) the graduate school council, and must be favorably acted on by the Faculty Council. The proposal is then sent to the State Board of Agriculture for action.

Mr. Mogen explained that Section C.2.2.d was added because the Code currently does not contain provisions specifically involving departmental mergers, divisions or changes in affiliation. This proposed change ensures that opinions of academic faculty in the affected departments are on record.

Mr. John Rash noted that the proposal section C.2.2.d does not specify who can and cannot vote. Mr. Mogen responded that procedures of the Code need to be established by the department and not in the Code. Mr. Richard Eykholt raised several questions regarding C.2.2.c and was concerned that the proposal for a new degree program must be first listed in the University Academic Planning Report and a concept paper must be submitted to the CCHE through the Provost before any Faculty Council committees can consider the degree program. He noted that if the deadline for the academic planning report was missed a department would have to wait a whole year before it could submit a proposal for a new degree program. Also, the Provost would be the only safeguard from preventing a frivolous proposal from going forward. Mr. Mogen responded that Section C.2.2.c was added to the Code so the CCHE regulations regarding new degree programs were in the Code because there is no reference to the concept papers in the Code and departments questioned why the Code made no reference to this issue. He also noted that this proposal is not instructing what the CCHE must do, but outlines what the CCHE is charged to do by state statute.

Mr. Tucker confirmed that CCHE prescribes how new degree programs are created and, explained the procedure. Before the CCHE will accept a concept paper, the proposed new degree program must be listed in the institution’s annual Academic Planning Report, which is submitted to the State Board of Agriculture (SBA) for approval at its November/December meeting. The concept paper may then be
developed, and should be approved by the dean and the Provost, who have the responsibility of assuring that funding sources for the new degree program are identified. The concept paper is then sent to the CCHE. If CCHE approves the concept paper then the institution decides whether or not to proceed to develop the new degree program. The proposal at that time goes through the institutional channels (dean, curriculum committees, graduate school, if necessary, and the Provost). Then it proceeds to Faculty Council, the SBA and the CCHE for approval. Currently CCHE acts on new degree programs only in January and June.

Mr. Eykholt MOVED TO REFER THIS MATTER BACK TO THE COMMITTEE ON FACULTY GOVERNANCE FOR CLARIFICATION.

Mr. F. C. “Ted” Weston asked if General Counsel had reviewed this proposal. Mr. Mogen replied that proposal had been reviewed by General Counsel before placement on the Faculty Council agenda.

MR. EYKHOLT’s MOTION WAS ADOPTED.

CURRENT ISSUES TOPIC

E. Mr. Michael McCulloch, Assistant Professor, Philosophy and Ms. Laurie Hayes, Vice Provost Undergraduate Studies - Undergraduate College

Ms. Charlton introduced Mr. Michael McCulloch, Assistant Professor, Philosophy and Ms. Laurie Hayes, Vice Provost Undergraduate Studies. Mr. McCulloch distributed a handout outlining the concept of an undergraduate college. Mr. McCulloch’s handout is attached to the September 4, 2001 Faculty Council meeting minutes as an addendum.

Ms. Laurie Hayes noted that in some large research universities a move to change the structure of the undergraduate system has been tried. However, they have found that faculty do not want to be involved. Mr. Dana Hoag pointed out that the system at Colorado State University does have problems but noted that overall it is a system that allows the University to function well. Mr. McCulloch responded that faculty representatives from each department should be involved and an undergraduate college would be more efficient. Mr. Eykholt stated that the department structure is better than the undergraduate college. Mr. McCulloch noted that an undergraduate college should look at specifics of first year courses, advising, etc. Mr. Jerry Eckert stated he did not see the need for an undergraduate college. Mr. McCulloch explained that the undergraduate college would be more flexible.

Mr. McCulloch explained that he would like to make a motion to have the Executive Committee of Faculty Council consider this proposal and come back to the Faculty Council with a recommendation. Ms. Charlton noted that a quorum was not present. She did note that Mr. McCulloch could send a proposal to the Faculty Council office for further discussion.

Mr. John Rash MOVED TO ADJOURN.

THE MEETING WAS ADJOURNED AT 6:15 P.M.
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Sue Ellen Charlton, Chair
David Allen, Vice Chair
Diane L. Maybon, Recording Secretary
## ATTENDANCE

**BOLD INDICATES PRESENT AT MEETING**

**UNDERLINE INDICATES ABSENT AT MEETING**

### AGRICULTURAL SCIENCES
- Jerry Eckert, Agricultural and Resource Economics
- David Ames, Animal Sciences
- Rajinder Ranu, Bioagricultural Sciences & Pest Management
- Stephen Wallner, Horticulture & Landscape Architecture
- Eugene Kelly, Soil and Crop Sciences
- Stephen Davies, College-at-Large
- Dana Hoag, College-at-Large
- Dennis Lamm, College-at-Large

### APPLIED HUMAN SCIENCES
- Molly Eckman, Design, Merchandising, and Consumer Sciences
- Robert Gotshall, Exercise and Sport Science
- David A. Sampson, Food Science and Human Nutrition
- Gene G. Abkarian, Human Development and Family Studies
- Charles W. Smith, Manufacturing Technology and Construction Management
- Pattie Davies for David Greene, Occupational Therapy
- Duane Jansen, School of Education
- Robert Jackson, Social Work
- Victor Baez, College-at-Large

### BUSINESS
- Laurence Johnson, Accounting
- F.C. “Ted” Weston, Computer Information Systems
- Timothy Gallagher, Finance and Real Estate
- Raymond Hogler, Management
- Kathleen Kelly, Marketing

### ENGINEERING
- Roger Pielke, Atmospheric Science
- Vincent G. Murphy, Chemical and Bioresource Engineering
- Paul Heyliger, Civil Engineering
- Gary Y. Robinson, Electrical Engineering
- Frederick W. Smith, Mechanical Engineering
- N. Karim for Wayne Charlie, College-at-Large
- Ramchand Oad, College-at-Large
  (Replace Deanna Durnford 2001-2002 Sabattical)

### LIBERAL ARTS
- Norberto Valdez, Anthropology
  (Replace Katherine Browne)
- Peter Jacobs, Art
- Steven J. Shulman, Economics
- David Mogen, English
- Jay Bodine, Foreign Languages and Literatures
LIBERAL ARTS (Continued)
Diane C. Margolf History
Michael Thaut Music, Theater, and Dance
Grant Lee Philosophy
Robert Lawrence Political Science
K. Berry for Evan C. Vlachos Sociology
Eric Aoki Speech Communication
Kirk Hallahan Journalism and Technical Communication
Ruth Alexander College-at-Large
Holmes Rolston College-at-Large
Ellen Brinks College-at-Large
David H. Lindstrom College-at-Large

NATURAL RESOURCES
Jerry Magloughlin Earth Resources
Gary White Fishery and Wildlife Biology
R. Reich for Patrick Pellicane Forest Sciences
Glenn Haas Natural Resource Recreation and Tourism
Wayne Leininger Rangeland Ecosystem Science

NATURAL SCIENCES
David E. Fahrney Biochemistry and Molecular Biology
Paul Kugrens Biology
George Barisas Chemistry
Dale Grit Computer Science
Kenneth Klopfenstein Mathematics
R. “Steve” Robinson Physics
Russel S. Cropanzano Psychology
Philip Lee Chapman Statistics
David Steingraeber College-at-Large
Gary E. Maciel College-at-Large
Yian Shi College-at-Large
F. Brent Reeves College-at-Large
Richard Eykholt College-at-Large

VETERINARY MEDICINE AND BIOMEDICAL SCIENCES
John E. Rash Anatomy and Neurobiology
Franklin B. Garry Clinical Sciences
Howard Ramsdell Environmental Health
Robert L. Jones Microbiology
James DeMartini Pathology
Lee Wilke Physiology
Susan LaRue Radiological Health Sciences
Alan Tucker College-at-Large
Ted S. Stashak College-at-Large

UNIVERSITY LIBRARIES
Barbara Branstad Libraries
Lou E. Anderson At-Large
Michael Culbertson At-Large
EX OFFICIO VOTING MEMBERS (*Indicates Member of Faculty Council)

David Mogen* Chair, Committee on Faculty Governance
Jack Hautalouma* Chair, Committee on Intercollegiate Athletics
William Lauenroth Chair, Committee on Libraries
Douglas Ernest Chair, Committee on Responsibilities & Standing of Academic Faculty
Jerry Eckert* Chair, Committee on Scholarship Research & Graduate Education
Paul Shang for Elaine Worzala Chair, Committee on Scholastic Standards and Awards
Bruce Wunder Chair, Committee on Strategic and Financial Planning
William Timpson Chair, Committee on Teaching and Learning
Karl Krahnke Chair, Committee on University Programs
Sally Sutton Chair, University Curriculum Committee

OFFICERS OF FACULTY COUNCIL

Sue Ellen Charlton Chair, Faculty Council
David Allen Vice Chair, Faculty Council
C. W. Miller SBA Representative
David Vancil Parliamentarian

NON-ELECTED NON-VOTING MEMBERS

Albert C. Yates President
A. A. Dyer Interim Provost/Academic Vice President
Anthony Frank Vice President for Research and Information Technology
Linda Kuk Vice President for Student Affairs
James Heird Acting Dean, College of Agricultural Sciences
Nancy K. Hartley Dean, College of Applied Human Sciences
Robert W. Hoffert Dean, College of Liberal Arts
Daniel Costello Dean, College of Business
Neal Gallagher Dean, College of Engineering
Diana Wall Interim Dean, College of Natural Resources
Jack McGrew for Tom Sneider Interim Dean, College of Natural Sciences
James L. Voss Dean, College of Veterinary Medicine and Biomedical Sciences
Camila Alire Dean, University Libraries
James Fry Dean, Graduate School