

(To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext. 1-5693.)

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

MINUTES
FACULTY COUNCIL
April 30, 2002

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Ms. Sue Ellen Charlton, Chair.

ANNOUNCEMENTS

Ms. Charlton announced that the next regularly scheduled Faculty Council meeting will be held on Tuesday, September 3, 2002 in Room A203 Clark Building beginning at 4:15 p.m.

Ms. Charlton announced that the September 3, 2002 Administrative/Faculty Council Dialogue and the Current Issues Topic will be announced at a later date.

Ms. Charlton recognized all the standing committee chairs and thanked them for their dedication and outstanding work during this academic year.

Mr. Jerry Eckert asked to be recognized for the privilege of the body. Mr. Eckert presented the following:

BE IT RESOLVED - Let the Minutes Show the Sense of this August Body, to Wit:

L That this House most deeply appreciates the yeoman services of

Professor Sue Ellen Charlton

during her two-year tenure as Chair of Faculty Council,

L That Sue Ellen is hereby specifically and most heartily commended for her:

- **Unfailing Leadership of a Difficult Constituency**
- **Seasoned Judgement in a Most Complex Role**
- **Aplomb in the Face of Adversity**
- **Unswerving Fealty to Us, Her Constituency**
- **Enduring Vision of What a Great Institution CSU Can Be**

L And that, The Faculty Council wishes her *Bon Voyage* on her sabbatical and all the very best in the future.

MINUTES TO BE APPROVED

A. FACULTY COUNCIL MEETING MINUTES - APRIL 2, 2002

Mr. F. Brent Reeves, MOVED TO APPROVE THE FACULTY COUNCIL MEETING MINUTES OF APRIL 2, 2002.

THE APRIL 2, 2002 FACULTY COUNCIL MINUTES WERE APPROVED.

REPORTS TO BE RECEIVED

A. REPORT - PROVOST/ACADEMIC VICE PRESIDENT - MR. PETER NICHOLLS, PROVOST/ACADEMIC VICE PRESIDENT

Ms. Charlton recognized Mr. Peter Nicholls to present the Provost/Academic Vice President report.

Mr. Nicholls reported that the "Long Bill" still has not been approved by the legislature and Governor Owens, so he has no new information regarding the 2002-03 budget. However, Colorado State University is moving ahead with the salary exercise for 2002-03 for academic faculty and administrative professionals. The recommended salary increase of 5 percent is contingent upon approval by the Governor and the State Board of Agriculture.

Mr. Nicholls reported on the various Dean searches that are on-going. He also reported that the Accreditation and Assessment Team will be at Colorado State University February 2004 and the Provost's office is preparing for this visit. He announced that Mr. Robert Jones and Ms. Alicia Cook have agreed to work as co-directors on this accreditation process. He reported that the Assessment Outreach Coordinator search is underway. Mr. Nicholls noted that the Provost's office hosted an assessment seminar last week and it was very successful. He is planning to have more assessment seminars in the Fall and Spring.

Mr. F. C. "Ted" Weston asked if the salary increase included benefits. Mr. Nicholls responded that the 5 percent did not include benefits and it is anticipated that they will be increased by .25 percent making the total increase 5.25 percent. Mr. Rajinder Ranu asked about the College of Agricultural Sciences Dean search. Mr. Nicholls responded that he did not report on that search because he is reviewing this search.

MR. NICHOLLS' REPORT WAS RECEIVED.

B. UNIVERSITY BENEFITS COMMITTEE REPORT - MR. CLIFF MATSUMOTO, CHAIR

Ms. Charlton recognized Mr. Cliff Matsumoto, Chair, University Benefits Committee to present the University Benefits Committee report.

Mr. Matsumoto reported that the escalating health care costs and medical insurance premiums continue to occupy most of the committee's work. He reported that the Benefits Committee has been analyzing issues related to the medical plan options currently available to academic faculty and administrative professionals. He explained that the administration did accept the committee's recommendation to eliminate the fully insured HMO's and become self insured again. He reported that the State Board of Agriculture also approved the committee's recommendation for a reduction in "benpay" of \$125.00 for new hires who opted out of the University benefits. He explained that all others were grandfathered in for one year before a reduction is taken. He reported that the committee has compared Colorado State University's current benpay format with 21 peer institutions and found that Colorado State University is unique. Most University provide a benefit plan and employees have the choice to accept the plan or not accept the plan, but they are not compensated for declining

the plan. He noted that a final report on this study will be given to the Vice President for Administrative Services. The report will go to the campus for comment before the committee does any further study.

Mr. Bodine asked if it was feasible for academic faculty and administrative professionals to have the same benefits as the State Classified employees. Mr. Matsumoto responded that was not an option because the State Classified employees are struggling with high costs of insurance also. Mr. Kirk Hallahan asked how Colorado State University compares with other University in compensation of benefits. Mr. Matsumoto responded that is difficult to measure because of Colorado State University's unique benpay option.

MR. MATSUMOTO'S REPORT WAS RECEIVED.

C. COMMENT ADVISORY COMMITTEE REPORT - MS. HALCYON ENSSLE, CHAIR

Ms. Charlton recognized Ms. Halcyon Enssel, Chair, Comment Advisory Committee. She noted that Ms. Enssle report could be found on pages 11-12 in the April 30, 2002 Faculty Council agenda materials.

MS. ENSSLE'S REPORT WAS RECEIVED.

UNFINISHED BUSINESS

A. 2002-2003 FACULTY COUNCIL STANDING COMMITTEE ELECTIONS - COMMITTEE ON FACULTY GOVERNANCE

Mr. David Mogen, Chair, Committee on Faculty Governance, was recognized to present the Committee on Faculty Governance nominations for Faculty Council Standing Committees. The following nominations were made by the Committee on Faculty Governance:

Committee on Faculty Governance

Stephen Davies	Agricultural Sciences	2005
Gene Gloeckner	Applied Human Sciences	2005

Committee on Intercollegiate Athletics

Jackie Hartman	Business	2005
James Detling	Natural Sciences	2005

Committee on Libraries

Katharine Leigh	Applied Human Sciences	2005
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Committee on Responsibilities and Standing of the Academic Faculty

Colin Clay	Veterinary Medicine & Biomedical Sciences	2005
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Committee on Scholarship, Research, and Graduate Education

William Andelt	Natural Resources	2005
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Committee on Teaching and Learning

Dennis Middlemist	Business	2005
James Madl	Veterinary Medicine & Biomedical Sciences	2005

Committee on University Programs

Philip Chapman	Natural Sciences	2005
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University Curriculum Committee

Nancy Irlbeck	Agricultural Sciences	2005
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Ms. Charlton asked for further nominations from the floor. Without objections, the nominations were closed.

THE MEMBERS NOMINATED ON THE RESPECTIVE FACULTY COUNCIL STANDING COMMITTEES, WITH TERMS BEGINNING JULY 1, 2002 AND ENDING JUNE 30, 2005 WERE ELECTED.

B. 2002-2003 GRIEVANCE PANEL ELECTIONS - APRIL 2, 2002 - COMMITTEE ON FACULTY GOVERNANCE

Mr. Mogen, Chair, Committee on Faculty Governance was recognized to present the Committee on Faculty Governance nominations for the Grievance Panel. The following nominations were made by the Committee on Faculty Governance:

Kathleen Kelly	Business	2002-2005
Donald Klein	Veterinary Medicine & Biomedical Sciences	2002-2005

Ms. Charlton asked for further nominations from the floor. Without objections, the nominations were closed.

THE MEMBERS NOMINATED FOR THE GRIEVANCE PANEL, WITH TERMS BEGINNING FALL SEMESTER 2002, WERE ELECTED.

SPECIAL ACTIONS

A. CHANGES IN CURRICULUM TO BE APPROVED: UNIVERSITY CURRICULUM COMMITTEE MINUTES OF MARCH 18, 25, and APRIL 1, 2002- UNIVERSITY CURRICULUM COMMITTEE

Ms. Sally Sutton, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL APPROVE THE CHANGES IN CURRICULUM IN THE UNIVERSITY CURRICULUM COMMITTEE MINUTES OF MARCH 18, 25, and APRIL 1, 2002

Ms. Sutton noted the following exemption in the March 18, 2002 University Curriculum Committee minutes: the Availability of Courses Through Resident Instruction, which requires special action by Faculty Council.

MS. SUTTON'S MOTION WAS ADOPTED.

B. ACADEMIC CALENDAR - FALL 2007 TO SPRING 2008 - EXECUTIVE COMMITTEE

Mr. David Allen, Vice Chair, Faculty Council MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED ACADEMIC CALENDAR FOR FALL 2007 TO SPRING 2008 AS FOLLOWS:

Academic Calendar - Fall 2007

Date	Day	Event
16-17 Aug	Th-F	Orientation
20 Aug	M	Classes Start
23 Aug	Th	End Limited Add/Drop
3 Sep	M	Labor Day – Holiday, no Classes – university offices closed
5 Sep	W	Registration closes – end of extended period for adding courses – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
15 Oct	M	Last day for dropping courses
17 Nov	Sat.	Fall recess begins, no classes next week
22-23 Nov	Th/F	Holiday – University Offices Closed
26 Nov	M	Classes resume
7 Dec	F	Last day of classes
10-14 Dec	M-F	Final examinations
14-15 Dec	F(eve) Sat	Commencement
18 Dec	T	Grades due
24-26 Dec	M-W	Holiday – university offices closed

81 days including orientation and final examinations. 79 days excluding orientation but including final examinations

Academic Calendar - Spring 2008

Date	Day	Event
1 Jan	T	New Years Day – holiday – university offices closed
17-18 Jan	Th-F	Orientation, advising & registration for new students
21 Jan	M	Martin Luther King Day – holiday – university offices closed
22 Jan	T	Classes begin
27 Jan	Sunday	End limited drop period
28 Jan	M	End of initial and limited add period
6 Feb	W	Registration closes – end of extended period for dropping courses without record entry, changes in grade options and tuition and fee adjustment
15 Mar	Sat.	Spring break begins – no classes next week
24 Mar	M	Last Day to Drop classes
24 Mar	M	Classes resume
9 May	F	Last day of classes
12-16 May	M-F	Final examinations
16-17 May	F(eve)-Sat.	Commencement
20 May	T	Grades due

81 days including orientation and final examinations. 79 days excluding orientation but including final examinations Academic Calendar, Summer 2008

Academic Calendar - Summer 2008

Date	Day	Event
19 May	M	4 and 12 week term begins
26 May	M	Memorial Day – University offices closed, no classes
13 Jun	F	1 st 4 week term ends, examination day
16 Jun	M	2 nd 4wk term and 8 week terms begin
4 Jul	F	Independence Day – University offices closed, no classes
11 Jul	F	2 nd 4 week term ends, examination day
8 Aug	F	8 and 12 week term ends, examination day
12 Aug	T	Grades due

Mr. Gene Abkarian noted that the beginning of the Fall 2007 semester begins before the normal contract date for nine-month academic faculty of August 20, 2002. Mr. David Allen read an E-mail from Mr. Bill Liley, dated September 21, 1998, regarding contract dates. The E-mail stated that the currently used contract dates were August 20 to May 19, but those dates could be changed to reflect any dates determined by the Provost to be the most appropriate for the nine-month academic year appointments. Ms. Charlton added that Executive Committee when considering the calendar consider other options, but that this calendar worked the best. Mr. Abkarian noted that the dates could cause problems.

MR. ALLEN'S MOTION WAS ADOPTED.

C. 2002-2003 ELECTION FOR SEXUAL HARASSMENT PANEL - COMMITTEE ON FACULTY GOVERNANCE

Mr. Mogen, Chair, Committee on Faculty Governance was recognized to present the Committee on Faculty Governance nominations for the Sexual Harassment Panel. The following nominations were made by the Committee on Faculty Governance:

Jane Kneller	Liberal Arts	2002-2005
Raymond S. (Steve) Robinson	Natural Sciences	2002-2005
John Walrond	Veterinary Medicine and Biomedical Sciences	2002-2005

Ms. Charlton asked for further nominations from the floor. Without objections, the nominations were closed.

THE MEMBERS NOMINATED TO THE SEXUAL HARASSMENT PANEL, WITH TERMS BEGINNING JULY 1, 2002 AND ENDING JUNE 30, 2005 WERE ELECTED.

D. 2002-2003 ELECTION FOR BENEFITS COMMITTEE - COMMITTEE ON FACULTY GOVERNANCE

Mr. Mogen, Chair, Committee on Faculty Governance was recognized to present the Committee on Faculty Governance nominations for the Benefits Committee. The following nominations were made by the Committee on Faculty Governance:

Myron Hulen	Business	2002-2005
Vickie Bajtelsmit	Business	2002-2005

Ms. Charlton asked for further nominations from the floor. Without objections, the nominations were closed.

THE MEMBERS NOMINATED TO THE BENEFITS COMMITTEE, WITH TERMS BEGINNING JULY 1, 2002 AND ENDING JUNE 30, 2005 WERE ELECTED.

E. PROPOSED REVISIONS TO THE *MANUAL*. CODE SECTION C.2.1.9.5.g - COMMITTEE ON SCHOLASTIC STANDARDS AND AWARDS - COMMITTEE ON FACULTY GOVERNANCE

Mr. Mogen, Chair, Committee on Faculty Governance MOVED, THAT FACULTY COUNCIL ADOPT REVISIONS TO THE *MANUAL* CODE, SECTION C.2.1.9.5.g - MEMBERSHIP ON THE COMMITTEE OF SCHOLASTIC STANDARDS AND AWARDS, TO BE EFFECTIVE UPON STATE BOARD OF AGRICULTURE APPROVAL, AS FOLLOWS:

Additions - Underlined Deletions - ~~Overscored~~

C.2.1.9.5.g Membership on the Committee of Scholastic Standards and Awards

The Committee on Scholastic Standards and Awards will consist of one academic faculty member from each college and the Libraries, and the Director of the HELP/Success Center (*ex officio*).

Mr. Mogen explained that the Committee on Scholastic Standards and Awards formally requested to include the Director of the HELP/Success Center as an ex-officio member of their committee. This Code change enacts their request.

MR. MOGEN'S MOTION WAS ADOPTED BY THE NECESSARY TWO-THIRDS VOTE.

F. PROPOSED REVISIONS TO THE *MANUAL*, SECTION B.2.4 - COUNCIL OF DEANS - COMMITTEE ON RESPONSIBILITIES AND STANDING OF ACADEMIC FACULTY

Mr. Doug Ernest, Chair, Committee on Responsibilities and Standing of Academic Faculty, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE *MANUAL*, SECTION B.2.4 - COUNCIL OF DEANS TO BE EFFECTIVE UPON STATE BOARD OF AGRICULTURE APPROVAL AS FOLLOWS:

Addition is Underlined

B.2.4 Council of Deans

The Council of Deans serves as a deliberative body to provide guidance and advice to the Provost/Academic Vice President. The Council shall consist of the deans of the eight academic colleges, the Dean of the Graduate School, the Dean of the Libraries, and the Provost/Academic Vice President. Ex officio members of the Council shall include the Vice/Associate Provosts, the Chair of Faculty Council, and such other administrators as the Provost/Academic Vice President shall designate.

Mr. Ernest explained that currently there are no "Associate Provosts" but there are "Vice Provosts." The suggested change makes the language all-inclusive and conforms to present practice.

MR. ERNEST'S MOTION WAS ADOPTED.

G. MINIMUM GRADE REQUIREMENT FOR THE DEPARTMENT OF MECHANICAL ENGINEERING - UNIVERSITY CURRICULUM COMMITTEE

Ms. Sutton, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE FOLLOWING MINIMUM GRADE REQUIREMENT WITHIN THE DEPARTMENT OF MECHANICAL ENGINEERING FOR THE BACHELOR OF SCIENCE PROGRAM IN MECHANICAL ENGINEERING TO BE EFFECTIVE FALL SEMESTER 2002 AS FOLLOWS:

All undergraduate Mechanical Engineering majors must obtain a minimum grade of "C" (A grade of "C-" is not acceptable) in each engineering, technical elective, physics, chemistry and mathematics course used to satisfy graduation requirements.

MS. SUTTON'S MOTION WAS ADOPTED.

H. PROPOSED REVISIONS TO THE CURRICULAR POLICIES AND PROCEDURES HANDBOOK, SECTION H - AVAILABILITY OF COURSES THROUGH RESIDENT INSTRUCTION - EFFECTIVE SPRING SEMESTER 2002 - UNIVERSITY CURRICULUM COMMITTEE

Ms. Sutton, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE CURRICULAR POLICIES AND PROCEDURES HANDBOOK, SECTION H - AVAILABILITY OF COURSES THROUGH RESIDENT INSTRUCTION - EFFECTIVE SPRING SEMESTER 2002 AS FOLLOWS:

Additions - Underlined

H. Availability of Courses Through Resident Instruction

All courses included in a program of study designed for on-campus completion must be available on a regularly scheduled basis through resident instruction. If a course included in a program of study designed for on-campus completion ceases to be available through resident instruction, it must be dropped from the program of study.

Ms. Sutton explained that the University Curriculum Committee has brought this issue forward because it was concerned about courses approved for on-campus programs being available only through distance education which charges students a higher tuition.

MS. SUTTON'S MOTION WAS ADOPTED.

I. PROPOSED REVISIONS TO THE GRADUATE AND PROFESSIONAL BULLETIN 2001-02 - "TERMINATION OF GRADUATE ASSISTANTS" (PAGE 24) - COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

Mr. Jerry Eckert, Chair, Committee on Scholarship, Research and Graduate Education, MOVED THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE GRADUATE AND PROFESSIONAL BULLETIN 2001-02 - "TERMINATION OF GRADUATE ASSISTANTS" (PAGE 24) TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION AS FOLLOWS:

Additions - Underlined - Deletions ~~overscored~~:

TERMINATION OF GRADUATE ASSISTANTS (PAGE 24)

Pursuant to State Statute, C.R.S. 24-19-104, all graduate assistants are “employees at will.” Their employment is subject to such administrative termination procedures as may be appropriate under the circumstances of each case. Advisers and/or department heads must consult with the Dean of the Graduate School prior to taking any actions concerning terminations of assistantships before the end of the stated employment period. Except for nonrenewables of employment following the end of stated employment periods, the Provost/Academic Vice President must review and endorse any recommendation concerning the termination of graduate assistants. Approval of the President or the State Board of Agriculture is required for any final action on such terminations. Stipends payable under graduate assistantships shall be terminated upon discontinuance of association with the appointing department, dismissal, ~~placement on academic probation~~, or withdrawal from the University. Graduate students on assistantship appointments who are placed on academic probation shall have their assistantships terminated unless the appointing department petitions the Dean of the Graduate School to grant an exception. Such actions will not cause forfeiture of the tuition remission for the semester in which such action occurs. The provisions of this section shall not be interpreted to authorize the termination of any graduate assistant for any reason that is contrary to applicable federal, state, or local law.

Termination of an assistantship shall be subject to appeal in accordance with the Graduate Appeals Procedure set forth in this *Bulletin*.

Mr. Eckert explained that the present policy requires that the assistantships of graduate students who are placed on academic probation immediately be terminated without exception. In the past, such students on academic probation could be supported as hourly employees and their tuition could be paid through the issuance of a Departmental Payment to Student Account (DPSA) while they worked to recover good academic standing. Such use of a DPSA is no longer allowed; hence, there is no recourse for continuing tuition support of students on academic probation during the term allowed to secure good academic standing even when there may be substantive reasons to do so. The proposed change would not reduce the ability of an appointing department to terminate a graduate assistantship, but would provide flexibility for continuing assistantship support during the probationary period where appropriate.

Mr. John Rash noted that the language only allows for petition to grant an exception. Language needs to be clarified. Mr. Paul Kugrens added that the language also states “Graduate students on assistantship appointments who are placed on academic probation shall have their assistantships terminated unless the appointing department petitions the Dean of the Graduate School to grant an exception.” He noted that in language previous to this it stated “Except for nonrenewals of employment following the end of stated employment periods, the Provost/Academic Vice President must review and endorse any recommendation concerning the termination of graduate assistants. Approval of the President or State Board of Agriculture is required for any final action on such terminations.” Mr. Kugrens stated that this seems contradictory and does not allow for due process.

Mr. Kugrens MOVED TO REFER THIS MOTION BACK TO THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION WITH INSTRUCTIONS TO EXAMINE PERCEIVED OR POTENTIAL CONFLICTS THAT THE WORD “SHALL” MAY HAVE WITH THE PRECEDING SENTENCE REGARDING THE PROVOST/ACADEMIC VICE PRESIDENT AND THE PRESIDENT REVIEWING RECOMMENDATIONS FOR EMPLOYMENT TERMINATION.

MR. KUGRENS’ MOTION WAS ADOPTED.

Ms. Charlton asked for unanimous consent to change the order of the agenda. There were no objections. Ms. Charlton noted that agenda items "J" and "K" would be reversed in their presentation.

- J. PROPOSED REVISIONS TO THE *GRADUATE AND PROFESSIONAL BULLETIN 2001-02* (REVISIONS TO GRE/GMAT ADMISSION REQUIREMENTS) - "ADMISSION REQUIREMENTS AND PROCEDURES" (APPLICATION: AMERICAN CITIZENS AND APPLICATION: INTERNATIONAL STUDENTS PAGES 14 -15); - COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

Mr. Eckert, Chair, Committee on Scholarship, Research and Graduate Education MOVED THAT FACULTY COUNCIL ADOPT THE REVISIONS TO THE SECTIONS "ADMISSION REQUIREMENTS AND PROCEDURES" (Application: American Citizens and Application: International Students pages. 14 -15) OF THE *GRADUATE AND PROFESSIONAL BULLETIN 2001-02* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION AS FOLLOWS:

Additions - Underlined - Deletions ~~Overscored~~

ADMISSIONS REQUIREMENTS AND PROCEDURES

APPLICATION: AMERICAN CITIZENS (pages 14 and 15 of the *Graduate and Professional Bulletin 2001-02*)

Applications may be made on-line using the World Wide Web or by submitting traditional paper documents.

For on-line applications, access the following: <http://www.Colostate.EDU/Depts/Grad>

Please follow the instructions presented there. Such applications will be electronically submitted to the Office of Admissions and then forwarded to the appropriate academic departments. Please note that additional materials must be mailed to departments.

For paper document application, the following materials must be sent to the Admissions Office, Spruce Hall, Colorado State University, Fort Collins, CO 80523-0015.

1. A completed Colorado State graduate application form – white copy (GS Form 1 available from the Graduate School or the departments).
2. A non-refundable \$30 application fee.

The following must be sent directly to the department in which the applicant plans to study (see Directory of Departmental and Program Contact Persons for proper address).

1. The pink copy of the completed graduate application form (GS Form 1).
2. Two official transcripts of all collegiate work completed. (Colorado State University transcripts are not required.)
3. At least three letters of recommendation.
4. If financial support is desired a completed Application for Financial Assistance (GS Form 4B available with GS Form 1).
5. Any other information that individual departments may require of applicants to particular programs (applicants are advised to contact the departments regarding ~~such~~ additional application materials such as the GRE or GMAT).

~~Except for Track II Admissions (see below), the General Test section of the Graduate Record Examination is required for application to the Graduate School. Applicants to the College of Business~~

~~are required to take the Graduate Management Admissions Test. The GMAT also may be used at the discretion of departments and other units. Scores must be no more than five years old.~~

GRE (Graduate Records Exam), GMAT (Graduate Management Admissions Test), and TOEFL (Test of English as a Foreign Language) exams are now available on computer at Colorado State University. The University Testing Service administers these tests every week Monday-Saturday and three evenings each week. To register or get information, please call (970) 491-6498 or stop by C-81 Clark Building.

No other changes to this section.

APPLICATION: INTERNATIONAL STUDENTS (page 15 of the *Graduate and Professional Bulletin 2001-02*)

Application procedures are basically similar to those for American students. Refer to American Citizens application information for on-line World Wide Web instructions.

The following materials must be sent to the Admissions Office, Spruce Hall, Colorado State University, Fort Collins, CO 80523-0015 USA.

1. A completed Colorado State graduate application form (GS Form F1 available from the Graduate School or the departments).
2. A \$30 application fee.
3. An official transcript of all collegiate work completed along with a certified translation into English.
4. Certified proof of financial support.
5. Scores on the Test of English as a Foreign Language (TOEFL).
6. A biographical statement.
7. Three letters of recommendation.

International applicants who wish to apply for financial support should indicate this on the GS3F and contact their department.

~~Except for Track II Admissions, the General Test section of the Graduate Record Examination is required for application to the Graduate School. Applicants to the College of Business are required to take the Graduate Management Admission Test. The GMAT also may be used at the discretion of departments and other units. Scores must be no more than five years old. Departmental requirements for additional materials such as standardized tests (e.g. GRE or GMAT) are the same as for U.S. students. Regulations regarding deadlines and application fees are likewise the same as for U.S. students.~~

No other changes to this section.

Mr. Eckert explained that devolving the GRE/GMAT requirement down to a lower level choice: 1) is consistent with national trends; 2) reflects a growing awareness that these tests have only narrowly defined uses; 3) that their meaning for different disciplines, ranges from very important to zero. It also takes cognizance of the added cost to applicants, and the logistical difficulties sometimes faced by international students in finding a place to be tested.

Mr. Richard Eykholt MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

~~Departmental requirements for additional materials such as standardized tests (e.g. GRE or GMAT) are the same as for U.S. students.~~

Mr. Eykholt explained that requiring foreign students to take the same tests as the U. S. students could cause financial hardships due to the costs of these tests.

Mr. Eckert explained that this was put into the proposal to establish parity between U.S. and International students. Mr. Eykholt responded that this should be left to the departments to decide. Mr. Dale Grit noted that many departments prefer the standardized tests because they are a better comparison.

MR. EYKHOLT’S MOTION WAS NOT ADOPTED.

MR. ECKERT’S MAIN MOTION WAS ADOPTED.

- K. PROPOSED REVISIONS TO THE *GRADUATE AND PROFESSIONAL BULLETION2001-02* (ADDITION OF TRACK III ADMISSION) - “ADMISSION REQUIREMENTS AND PROCEDURES” (APPLICATION: AMERICAN CITIZENS AND APPLICATION: INTERNATIONAL STUDENTS PAGES 14 -15); “GRADUATE STUDY” (PROGRAMS OF STUDY - PAGE 17 - SCHOLASTIC STANDARDS - PAGE 18); “GRADUATION PROCEDURES” (APPLICATION FOR GRADUATION - PAGE 23); AND “FINANCIAL SUPPORT” (CONDITIONS THAT AFFECT THE ASSESSMENT OF CHARGES - PAGE 28) - COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

Mr. Eckert, Chair, Committee on Scholarship, Research and Graduate Education MOVED THAT FACULTY COUNCIL ADOPT THE REVISIONS TO THE SECTIONS “ADMISSION REQUIREMENTS AND PROCEDURES” (Application: American Citizens and Application: International Students pages. 14 -15); “GRADUATE STUDY” (Programs of Study - page 17 - Scholastic Standards - page 18); “GRADUATION PROCEDURES” (Application for Graduation - page 23); AND “FINANCIAL SUPPORT” (Conditions that affect the Assessment of Charges - page 28) OF THE *GRADUATE AND PROFESSIONAL BULLETIN 2001-02* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION AS FOLLOWS:

Additions - Underlined - Deletions ~~overscored~~

ADMISSIONS REQUIREMENTS AND PROCEDURES

APPLICATION: AMERICAN CITIZENS (pages 14 and 15of the *Graduate and Professional Bulletin 2001-02*)

.....
... Late applications that cannot be considered will be updated by the Office of Admissions to a later semester or term. Except for Track III Admissions, ~~A~~pplications cannot be accepted more than fifteen months in advance of the term in which study is to begin.

.....
Except for Track III Admissions, ~~O~~nly persons with bachelor’s degrees from colleges or universities accredited by one of the major regional accrediting agencies are eligible to apply.

.....

Courses taken by Colorado State undergraduates may, under certain circumstances, be subsequently credited toward graduate degrees at Colorado State. Undergraduates who enroll in 500-level courses which are not applied toward the bachelor's degree may request that an exclusion statement be placed on their academic records. Students cannot exclude any courses below the 500 level under this policy unless the students are Track III Admission students and the courses have received prior approval for graduate credit. *Courses at the 600 level are automatically excluded from use for an undergraduate degree. With the exception of Track III Admission students, no more than nine excluded semester hours may be credited toward a graduate degree.*

A written request for exclusion must be filed with the Degree and Transfer Evaluation Section of the Records Office, Enrollment Services, Room 100, Administration Annex, no later than the end of the schedule change period of the term in which the excluded course is taken, or for Track III Admission students, excluded courses must appear on the formal program of study (GS Form 6) filed during the first semester after Graduate School admission.

Permission to exclude courses from the bachelor's degree does not assure acceptance of this credit toward a graduate degree program. Both departmental and Graduate School approval are required at the time of filing the formal program of study.

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who will have completed at least 75 credits of course work toward their degrees, including 15 credits in upper division courses required by their major, with a cumulative GPA of 3.0 or above, may apply for admission to approved combined bachelor's/ master's degree programs within their majors. Such programs have been established to encourage students with strong scholarly and/or research interests to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along with the graduate course requirements for the master's degree. In addition to the white copy of GS Form 1 and the application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study:

1. The pink copy of the completed graduate application form (GS Form 1).
2. Three letters of recommendation written by individuals in each of the following categories:
 - a. Applicant's undergraduate advisor.
 - b. Applicant's instructor in at least one course within his/her major who is not his/her advisor.
 - c. Applicant's instructor in a course outside of his/her major field of study.
3. A written "statement of purpose" that contains
 - a. A summary of long-term professional or personal goals.
 - b. A statement regarding the applicant's educational goals.
 - c. A statement indicating how participating in the combined degree program will contribute to the applicant's long-term goals.
4. A completed resume that contains the following:
 - a. Record of all professional employment including dates of service (including military).
 - b. List of any special skills or competencies (including certifications or licensures).
 - c. List of publications, exhibitions, prizes, awards, or other recognitions.
 - d. List of service activities (including community and charitable).

No other changes to the remainder of this section.

APPLICATION: INTERNATIONAL STUDENTS (page 15 of the *Graduate and Professional Bulletin 2001-02*)

.....

5. Scores on the Test of English as a Foreign Language (TOEFL). Track III admissions are not required to take the TOEFL exam.
6. A biographical statement.
7. Three letters of recommendation.

.....

Only persons with degrees equivalent to U.S. bachelor's degrees are qualified to apply for admission except for Track III applicants described above. Further, it is a University regulation that international applicants should be among the top students in their classes.

No other changes to this section.

**GRADUATE STUDY
PROCEDURES AND REQUIREMENTS FOR ALL GRADUATE DEGREES**

PROGRAM OF STUDY (page 17 of the *Graduate and Professional Bulletin 2001-02*)

.....

Each student must prepare a Program of Study, a document which lists all courses taken in pursuit of the degree. This is the formal statement of what is done to achieve the degree, the summary of all academic planning. The adviser and the committee are heavily involved in the development of the Program of Study. The Program of Study must be filed with the Graduate School before the time of the fourth regular semester registration. Students who fail to meet this requirement may be denied subsequent registration. For Track III admission students in combined bachelor's/master's degree programs, the GS Form 6 must be filed before the end of the student's first semester after admission to Graduate School. Courses listed and approved on this form for graduate requirements will be automatically excluded from the undergraduate degree program of the student. The Graduate School reviews each GS-6 and determines whether the program of study conforms to University policy. That is, an early graduation check is performed. Problems are reported to students so that they can be corrected at an early date.

No other changes to this section.

SCHOLASTIC STANDARDS (page 18 of the *Graduate and Professional Bulletin 2001-02*)

.....

Students on probation are subject to dismissal by the academic department or the Dean of the Graduate School at the end of the probationary semester unless good academic standing has been regained. This requires adequate improvement in cumulative grade point averages (3.00) and/or satisfactory progress as determined by the student's graduate advisory committee. Track III students in combined bachelor's/master's degree programs who have accumulated at least 120 credit hours of course work and who fail to maintain a 3.0 GPA in their graduate course work will be placed on probation by the Graduate School and will have one semester in which to improve their cumulative grade point averages to no less than 3.0 in graduate courses. Failure to bring the cumulative graduate

GPA to at least 3.0 will result in dismissal from the Graduate School with no re-enrollment permitted prior to completion of the bachelor's degree. Track III students who are dismissed from the Graduate School, and who are still in good standing within their undergraduate programs, will be permitted to complete their undergraduate degrees. These students can petition the Registrar to reinstate courses to be applied toward their undergraduate degrees.

A student's graduate advisory committee or an appropriate departmental graduate committee may recommend immediate dismissal upon a finding that the student is making unsatisfactory progress toward the degree and that satisfactory progress cannot reasonably be anticipated.

.

700-799 Courses primarily for students enrolled in Ph.D. level programs or equivalents and professional veterinary medicine courses. Undergraduate students may not enroll unless they also have been admitted to graduate study (Track III admits).

No other changes to this section.

GRADUATION PROCEDURES

APPLICATION FOR GRADUATION (page 23 of the *Graduate and Professional Bulletin 2002-02*)

A graduate student must apply for graduation by submitting to the Graduate School Office an Application for Graduation (GS Form 25). (See Table 2 for due dates.) For students in combined bachelor's/master's degree programs (Track III Admissions), an application for graduation from the Graduate School must be either contemporaneous or subsequent to filing an application for receiving the bachelor's degree.

No other changes to this section.

FINANCIAL SUPPORT

CONDITIONS THAT AFFECT THE ASSESSMENT OF CHARGES (page 28 of the *Graduate and Professional Bulletin 2001-02*)

Tuition and fees for a student registering for a combination of regular on-campus courses, or Educational Outreach courses will be assessed individually according to the schedule established for each. Students who are off campus for full-time internships, practica, or professional affiliations, and who are not concurrently enrolled in other on-campus experiences or courses, may be assessed a reduced student fee. The University usually pays the tuition on behalf of teaching assistants (full-time registrants who receive a stipend of at least \$1,080.00 per month). Research assistantship stipends are typically paid from research grants received by faculty members. Tuition charges may also be paid from these grant funds on behalf of the students, but practice is highly variable. Information should be requested from the department head or the faculty member serving as principal investigator on a particular grant. All students are directly responsible for the payment of fees.

Track III Admission students enrolled in combined bachelor's/master's degree programs will be assessed tuition at the undergraduate rate until they have accumulated sufficient credits equivalent to those needed for the baccalaureate degree (typically 120 credit hours), after which they will be assessed tuition at the graduate rate. Such students likewise become eligible to hold Graduate Assistantships at the same transitional time.

Please refer to the current Class Schedule for due dates and detailed information.

Mr. Eckert explained that developing a Track III pathway for admission to graduate school also reflects an emerging trend in U.S. higher education. The intent is to be able to identify high potential students as early as their junior year and draw them into the graduate program early. As designed in the proposal, it does not alter the requirements for graduation with either degree, merely creates a smoother transition from one to the other. Justifications include: 1) recruitment of persons with known high potential; 2) a competitive edge on other schools in retaining the best of our undergraduates to feed into our own graduate program; 3) allowing student flexibility in course sequencing; 4) where M.S. research program may be lengthy, allowing students to start research projects earlier; 5) possible incentive for high performance during undergraduate programs.

Ms. Charlton explained that due to the length and complexity of this motion it would be presented seriatim. Also, Ms. Charlton recognized Mr. James Bamburg to help with discussion on this issue as he was instrumental in the drafting of the proposed policy. Ms. Charlton asked for discussion on Admissions Requirements and Procedures - Application: American Citizens.

Mr. Rash asked if the purpose of this proposal is to allow students to get a B.A. and M.S. degree at the same time. Mr. Eckert responded that students may obtain degrees at the same time, but the M.S. degree cannot be obtained first. This proposal would also give the student flexibility in course selection. Mr. Donald Samuelson asked what approval process is necessary for a combined B.A./M.S. programs. Mr. James Bamburg replied that no approval process is necessary if the department already has a B.A. and M.S. program in effect. Mr. Kenneth Klopfenstein noted that there is no deadline for students to complete 75 credits of course work toward their degrees. Mr. Bamburg explained that the intent of the proposal was that students must complete 75 credits of course work prior to admission to graduate school.

Mr. Eykholt MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who will have completed at least 75 credits of course work toward their degrees, prior to admission to graduate program, including 15 credits in upper division courses required by their major, with a cumulative GPA of 3.0 or above, may apply for admission to approved combined bachelor's/ master's degree programs within their majors. Such programs have been established to encourage students with strong scholarly and/or research interests to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along with the graduate course requirements for the master's degree. In addition to the white copy of GS Form 1 and the application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study:

MR. EYKHOLT'S AMENDMENT TO THE MOTION WAS NOT ADOPTED.

Mr. Klopfenstein MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who ~~will~~ have completed at least 75 credits of course work toward their degrees, including 15 credits in upper division courses required by their major, with a cumulative GPA of 3.0 or above, may apply for admission to approved combined bachelor's/ master's degree programs within their majors. Such programs have been established to encourage students with strong scholarly and/or research interests

to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along with the graduate course requirements for the master's degree. In addition to the white copy of GS Form 1 and the application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study:

MR. KLOPFENSTEIN'S MOTION WAS ADOPTED.

Mr. Klopfenstein MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who have completed at least 75 credits of course work toward their degrees, including 15 credits in upper division courses required by their major, with a cumulative GPA of 3.0 or above, may apply for admission to ~~approved~~ combined bachelor's/ master's degree programs within their majors. Such programs have been established to encourage students with strong scholarly and/or research interests to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along with the graduate course requirements for the master's degree. In addition to the white copy of GS Form 1 and the application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study:

Mr. Klopfenstein asked if additional approval is required before admitting students to a combined B.A./M.S. degree program. Ms. Sutton noted that additional approval is only necessary if there are changes to the degree programs.

MR. KLOPFENSTEIN'S MOTION WAS ADOPTED.

Ms. Charlton asked for discussion on Application: International Students.

There was no discussion on this section.

Ms. Charlton asked for discussion on Graduate Study - Procedures and Requirements For All Graduate Degrees - Program of Study.

Mr. Hallahan noted that the proposal states: "For Track III admission students in combined bachelor's/master's degree programs, the GS Form 6 must be filed before the end of the student's first semester after admission to Graduate School. Courses listed and approved on this form for graduate requirements will be automatically excluded from the undergraduate degree program of the student." He asked if it was wise for a student to get a graduate committee together so soon before graduation. Mr. Bamburg responded that the GS 6 form was the mechanism that Mr. James Fry, Dean, Graduate School recommended to use. Mr. Abkarian asked if this would exclude International Students from taking the TOEFL. Mr. Bamburg pointed out that this program is only for students already enrolled at Colorado State University. Mr. Weston asked about transfer students. Mr. Bamburg stated that the department would have to make the decision regarding transfer students. Ms. Laurie Hayes pointed out that International Students are required to take a TOEFL exam for entrance for a B.A. degree.

Ms. Charlton asked for discussion on Graduate Study - Procedures and Requirements For All Graduate Degrees - Scholastic Standards

Mr. Eykholt MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

Students on probation are subject to dismissal by the academic department or the Dean of the Graduate School at the end of the probationary semester unless good academic standing has been regained. This requires adequate improvement in cumulative grade point averages (3.00) and/or satisfactory progress as determined by the student's graduate advisory committee. Track III students in combined bachelor's/master's degree programs who have accumulated at least 120 credit hours of course work and who fail to maintain a 3.0 GPA in their graduate course work, including any courses listed on their GS 6 Form, will be placed on probation by the Graduate School and will have one semester in which to improve their cumulative grade point averages to no less than 3.0 in their graduate course work courses. Failure to bring the cumulative graduate GPA to at least 3.0 will result in dismissal from the Graduate School with no re-enrollment permitted prior to completion of the bachelor's degree. Track III students who are dismissed from the Graduate School, and who are still in good standing within their undergraduate programs, will be permitted to complete their undergraduate degrees. These students can petition the Registrar to reinstate courses to be applied toward their undergraduate degrees.

Mr. Bamburg spoke against the amendment explained that courses listed on the GS 6 Form define graduate courses.

MR. EYKHOLT'S MOTION WAS ADOPTED.

Ms. Laurie Hayes pointed out that fees have not been addressed in this policy. She asked that the Committee on Scholarship, Research and Graduate Education review the fee structure for this policy. Mr. Eckert agreed to address this with the committee.

Ms. Charlton asked for discussion on Graduate Procedures - Application for Graduation and on Financial Support - Conditions That Affect The Assessment Of Charges.

There was no discussion on these sections.

Ms. Charlton asked for discussion on the entire main motion as amended.

Mr. Gary White MOVED TO AMEND THE MAIN MOTION AS FOLLOWS:

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who have completed at least 75 credits of course work toward their degrees, including 15 credits in upper division courses required by their major, with a cumulative GPA of ~~3.0~~ 3.5 or above, may apply for admission to combined bachelor's/ master's degree programs within their majors. Such programs have been established to encourage students with strong scholarly and/or research interests to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along with the graduate course requirements for the master's degree. In addition to the white copy of GS Form 1 and the application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study:

Mr. White said that the cumulative GPA should be higher than 3.0. Mr. Hallahan spoke against the amendment and stated that if this passed it would disqualify many students. Mr. Bamburg stressed that this should be set by the individual departments and that the 3.0 GPA was in the proposed policy because this is the standard of the Graduate School. However, he pointed out, that departments can require higher standards than the Graduate School. Mr. Eykholt added that the GPA is not always the best measure of a good student. He also thought this should be a department decision.

MR. WHITE'S MOTION WAS NOT ADOPTED.

THE AMENDED MAIN MOTION WAS ADOPTED.

The amended main motion, as adopted by Faculty Council reads as follows:

Additions - Underlined - Deletions ~~overscored~~

ADMISSIONS REQUIREMENTS AND PROCEDURES

APPLICATION: AMERICAN CITIZENS (pages 14 and 15 of the *Graduate and Professional Bulletin 2001-02*)

.....

... Late applications that cannot be considered will be updated by the Office of Admissions to a later semester or term. Except for Track III Admissions, ~~A~~ applications cannot be accepted more than fifteen months in advance of the term in which study is to begin.

.....

Except for Track III Admissions, ~~O~~ only persons with bachelor's degrees from colleges or universities accredited by one of the major regional accrediting agencies are eligible to apply.

.....

Courses taken by Colorado State undergraduates may, under certain circumstances, be subsequently credited toward graduate degrees at Colorado State. Undergraduates who enroll in 500-level courses which are not applied toward the bachelor's degree may request that an exclusion statement be placed on their academic records. Students cannot exclude any courses below the 500 level under this policy unless the students are Track III Admission students and the courses have received prior approval for graduate credit. *Courses at the 600 level are automatically excluded from use for an undergraduate degree. With the exception of Track III Admission students, no more than nine excluded semester hours may be credited toward a graduate degree.*

A written request for exclusion must be filed with the Degree and Transfer Evaluation Section of the Records Office, Enrollment Services, Room 100, Administration Annex, no later than the end of the schedule change period of the term in which the excluded course is taken, or for Track III Admission students, excluded courses must appear on the formal program of study (GS Form 6) filed during the first semester after Graduate School admission.

Permission to exclude courses from the bachelor's degree does not assure acceptance of this credit toward a graduate degree program. Both departmental and Graduate School approval are required at the time of filing the formal program of study.

Track III Admissions

Undergraduates enrolled in a bachelor's degree program at Colorado State University and who have completed at least 75 credits of course work toward their degrees, including 15 credits in upper division courses required by their major, with a cumulative GPA of 3.0 or above, may apply for admission to combined bachelor's/master's degree programs within their majors. Such programs have been established to encourage students with strong scholarly and/or research interests to begin their graduate programs during their junior year and to provide flexibility in the scheduling and completion of upper division undergraduate requirements along

with the graduate course requirements for the master's degree. In addition to the white copy of GS Form 1 and the application fee, students applying for admission to combined bachelor's/master's programs must send the following materials directly to the department in which they plan to study:

1. The pink copy of the completed graduate application form (GS Form 1).
2. Three letters of recommendation written by individuals in each of the following categories:
 - a. Applicant's undergraduate advisor.
 - b. Applicant's instructor in at least one course within his/her major who is not his/her advisor.
 - c. Applicant's instructor in a course outside of his/her major field of study.
3. A written "statement of purpose" that contains
 - a. A summary of long-term professional or personal goals.
 - b. A statement regarding the applicant's educational goals.
 - c. A statement indicating how participating in the combined degree program will contribute to the applicant's long-term goals.
4. A completed resume that contains the following:
 - a. Record of all professional employment including dates of service (including military).
 - b. List of any special skills or competencies (including certifications or licensures).
 - c. List of publications, exhibitions, prizes, awards, or other recognitions.
 - d. List of service activities (including community and charitable).

No other changes to the remainder of this section.

APPLICATION: INTERNATIONAL STUDENTS (page 15 of the *Graduate and Professional Bulletin 2001-02*)

.....

5. Scores on the Test of English as a Foreign Language (TOEFL). Track III admissions are not required to take the TOEFL exam.
6. A biographical statement.
7. Three letters of recommendation.

.....

Only persons with degrees equivalent to U.S. bachelor's degrees are qualified to apply for admission except for Track III applicants described above. Further, it is a University regulation that international applicants should be among the top students in their classes.

No other changes to this section.

**GRADUATE STUDY
PROCEDURES AND REQUIREMENTS FOR ALL GRADUATE DEGREES**

PROGRAM OF STUDY (page 17 of the *Graduate and Professional Bulletin 2001-02*)

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Each student must prepare a Program of Study, a document which lists all courses taken in pursuit of the degree. This is the formal statement of what is done to achieve the degree, the summary of all academic planning. The adviser and the committee are heavily involved in the development of the Program of Study. The

Program of Study must be filed with the Graduate School before the time of the fourth regular semester registration. Students who fail to meet this requirement may be denied subsequent registration. For Track III admission students in combined bachelor's/master's degree programs, the GS Form 6 must be filed before the end of the student's first semester after admission to Graduate School. Courses listed and approved on this form for graduate requirements will be automatically excluded from the undergraduate degree program of the student. The Graduate School reviews each GS-6 and determines whether the program of study conforms to University policy. That is, an early graduation check is performed. Problems are reported to students so that they can be corrected at an early date.

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.....

700-799 Courses primarily for students enrolled in Ph.D. level programs or equivalents and professional veterinary medicine courses. Undergraduate students may not enroll unless they also have been admitted to graduate study (Track III admits).

No other changes to this section.

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A graduate student must apply for graduation by submitting to the Graduate School Office an Application for Graduation (GS Form 25). (See Table 2 for due dates.) For students in combined bachelor's/master's degree programs (Track III Admissions), an application for graduation from the Graduate School must be either contemporaneous or subsequent to filing an application for receiving the bachelor's degree.

No other changes to this section.

FINANCIAL SUPPORT

CONDITIONS THAT AFFECT THE ASSESSMENT OF CHARGES (page 28 of the *Graduate and Professional Bulletin 2001-02*)

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Please refer to the current Class Schedule for due dates and detailed information.

CURRENT ISSUES TOPIC

- A. "WHAT'S HAPPENING WITH THE FIRST YEAR SEMINARS?" - MS. LAURIE HAYES, VICE PROVOST FOR UNDERGRADUATE STUDIES, MR. ALAN LAMBORN, ASSOCIATE DEAN, LIBERAL ARTS, MS. SALLY SUTTON, CHAIR, UNIVERSITY CURRICULUM COMMITTEE, AND MR. JOHN MARKHAM, ASCSU DIRECTOR OF ACADEMIC AFFAIRS

Ms. Charlton noted that due to the lateness of this meeting the Current Issues Topic - "What's Happening with the First Year Seminars?" will be postponed.

THE MEETING WAS ADJOURNED AT 6:20 P.M.

Sue Ellen Charlton, Chair
David Allen, Vice Chair
Diane L. Maybon, Recording Secretary

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING

AGRICULTURAL SCIENCES

Jerry Eckert	Agricultural and Resource Economics
David Ames	Animal Sciences
Rajinder Ranu	Bioagricultural Sciences & Pest Management
Stephen Wallner	Horticulture & Landscape Architecture
Greg Butters	Soil and Crop Sciences
Stephen Davies	College-at-Large
Dana Hoag	College-at-Large
Glenn Schmidt for Dennis Lamm	College-at-Large

APPLIED HUMAN SCIENCES

Molly Eckman	Design, Merchandising, and Consumer Sciences
Robert Gotshall	Exercise and Sport Science
David A. Sampson	Food Science and Human Nutrition
Gene G. Abkarian	Human Development and Family Studies
Charles W. Smith	Manufacturing Technology and Construction Management
Pattie Davis for David Greene	Occupational Therapy
Carole Makela	School of Education
Robert Jackson	School of Social Work
Victor Baez	College-at-Large

BUSINESS

Don Samuelson	Accounting
F.C. "Ted" Weston	Computer Information Systems
Timothy Gallagher	Finance and Real Estate
Raymond Hogler	Management
Kathleen Kelly	Marketing

ENGINEERING

Roger Pielke	Atmospheric Science
Vincint G. Murphy	Chemical and Bioresource Engineering
Paul Heyliger	Civil Engineering
Gary Y. Robinson	Electrical Engineering
Harry Edwards	Mechanical Engineering
Luis Garcia	College-at-Large
Ramchand Oad	College-at-Large

LIBERAL ARTS

Jeff Eighmy for N. Valdez	Anthropology
Peter Jacobs	Art
Steven J. Shulman	Economics
David Mogen	English
Jay Bodine	Foreign Languages and Literatures
Diane C. Margolf	History
Michael Thaut	Music, Theater, and Dance
Grant Lee	Philosophy
Robert Lawrence	Political Science
Evan C. Vlachos	Sociology
Eric Aoki	Speech Communication

Kirk Hallahan
Ruth Alexander
Holmes Rolston
Ellen Brinks
William Marvin

Journalism and Technical Communication
College-at-Large
College-at-Large
College-at-Large
College-at-Large

NATURAL RESOURCES

Jerry Magloughlin
Gary White
Patrick Pellicane
Glenn Haas
Wayne Leininger

Earth Resources
Fishery and Wildlife Biology
Forest Sciences
Natural Resource Recreation and Tourism
Rangeland Ecosystem Science

NATURAL SCIENCES

David E. Fahrney
Paul Kugrens
George Barisas
Dale Grit
Kenneth Klopfenstein
R. "Steve" Robinson
Russell S. Cropanzano
Philip Lee Chapman
David Steingraeber
Gary E. Maciel
Yian Shi
F. Brent Reeves
Richard Eykholt

Biochemistry and Molecular Biology
Biology
Chemistry
Computer Science
Mathematics
Physics
Psychology
Statistics
College-at-Large
College-at-Large
College-at-Large
College-at-Large
College-at-Large

VETERINARY MEDICINE AND BIOMEDICAL SCIENCES

John E. Rash
David Twedt
Howard Ramsdell
Robert L. Jones
Gerald N. Callahan
Ted S. Stashak

Anatomy and Neurobiology
Clinical Sciences
Environmental and Radiological Health Sciences
Microbiology, Immunology and Pathology
College-at-Large
College-at-Large

UNIVERSITY LIBRARIES

Barbara Branstad
Lou E. Anderson
Michael Culbertson

Libraries
At-Large
At-Large

EX OFFICIO VOTING MEMBERS (**Indicates Member of Faculty Council*)

David Mogen* **Chair, Committee on Faculty Governance**
Jack Hautalouma **Chair, Committee on Intercollegiate Athletics**
Robert Liebler **Chair, Committee on Libraries**
Douglas Ernest **Chair, Committee on Responsibilities & Standing of Academic Faculty**
Jerry Eckert* **Chair, Committee on Scholarship Research & Graduate Education**
Elaine Worzala **Chair, Committee on Scholastic Standards and Awards**
Bruce Wunder **Chair, Committee on Strategic and Financial Planning**
William Timpson **Chair, Committee on Teaching and Learning**
Karl Krahnke **Chair, Committee on University Programs**
Sally Sutton **Chair, University Curriculum Committee**

OFFICERS OF FACULTY COUNCIL

Sue Ellen Charlton	Chair, Faculty Council
David Allen	Vice Chair, Faculty Council
C. W. Miller	SBA Representative
David Vancil	Parliamentarian

NON-ELECTED NON-VOTING MEMBERS

Albert C. Yates	President
Peter Nicholls	Provost/Academic Vice President
Anthony Frank	Vice President for Research and Information Technology
Linda Kuk	Vice President for Student Affairs
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Nancy K. Hartley	Dean, College of Applied Human Sciences
Robert. W. Hoffert	Dean, College of Liberal Arts
Daniel Costello	Dean, College of Business
Neal Gallagher	Dean, College of Engineering
A. A. Dyer	Dean, College of Natural Resources
James Sites for Tom Sneider	Interim Dean, College of Natural Sciences
Lance Perryman	Dean, College of Veterinary Medicine and Biomedical Sciences
Julie Wessling	Interim Dean, University Libraries
James Fry	Dean, Graduate School