(To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.)

NOTE: Final revisions are noted in the following manner: additions underlined; deletions over scored.

MINUTES FACULTY COUNCIL Sontamber 3, 2002

September 3, 2002

CALL TO ORDER

The Faculty Council meeting was called to order at 4:30 p.m. by Mr. David Allen, Chair.

ANNOUNCEMENTS

Mr. Allen announced that the next regularly scheduled Faculty Council meeting will be held on October 1, 2002 in Room A203 Clark Building at 4:15 p.m.

Mr. Allen announced that the Administration/Faculty Council Dialogue for October 1, 2002 will be announced at a later date.

Mr. Allen announced that the President's Fall Address will be held on Thursday, September 26, 2002 from 11:30 to 1:00 p.m. on the Oval.

Mr. Allen announced that the 2001-2002Faculty Council Attendance Summary, the Faculty Council Location of Issues, the 2001-2002 schedule of Faculty Council/Executive Committee Meeting Dates, the Faculty Council 2001-2002 Annual Report to the State Board of Agriculture, the 2002-2003 Faculty Council Membership, the 2002-2003 Faculty Council Standing Committees' Membership, Parliamentarian Motions - Quick Reference, Parliamentarian Motions - What They Mean, the Faculty Council Standing Rules for Informal and Open Forum Discussions, and have been included in the agenda materials for Faculty Council members' information.

Mr. Israel Broner, Chair, Committee on Faculty Governance, announced that the Student Representative Elections to Faculty Council Standing Committee will be held at the October 1, 2002 Faculty Council meeting. He encouraged academic faculty members to send nominations for undergraduate and graduate students to serve on Faculty Council standing committees.

Mr. Broner, Chair, Committee on Faculty Governance, announced that revisions to the *Manual*, <u>Code</u> Section C.2.1.10 - By-Laws of the Faculty Council - Article III - Motions and Voting Section 2 will be an action item at the October 1, 2002 Faculty Council meeting.

Mr. Broner explained that the revisions to *University General Catalog 2001-02* (p. 88) regarding Academic Dismissal appeared as an announcement on the Faculty Council agenda because the Executive Committee retroactively approved, acting for Faculty Council, the revisions to *University General Catalog 2001-02* - Academic Dismissal. Executive Committee approved the revisions with the condition that the Committee on Scholastic Standards and Awards will bring forward to Faculty Council a motion that will require students to apply for readmission upon improving their CUM GPA to 2.0 or higher. This motion needs to be presented to Faculty Council before the end of the 2002-03 academic year so this correction will appear in the *2003-04 University General Catalog*.

MINUTES TO BE APPROVED

A. FACULTY COUNCIL MEETING MINUTES - APRIL 30, 2002

Mr. David Mogen MOVED TO APPROVE THE FACULTY COUNCIL MEETING MINUTES OF APRIL 30, 2002.

THE APRIL 30, 2002 FACULTY COUNCIL MINUTES WERE APPROVED.

UNFINISHED BUSINESS

A. ELECTION OF FACULTY MEMBERS TO FACULTY COUNCIL STANDING COMMITTEES - COMMITTEE ON FACULTY GOVERNANCE

Mr. Broner, Chair, Committee on Faculty Governance, was recognized to present the Committee on Faculty Governance nominations for Faculty Council Standing Committees.

The following nominations were presented by the Committee on Faculty Governance:

University Curriculum Committee

Howard Ramsdell - Veterinary Medicine and Biomedical Sciences - 2005

Mr. Allen asked for further nominations from the floor. Without objections, the nominations were closed.

MR. HOWARD RAMSDELL WAS ELECTED FOR SERVICE ON THE FACULTY COUNCIL UNIVERSITY CURRICULUM COMMITTEE, WITH HIS TERM BEGINNING IMMEDIATELY AND ENDING JUNE 30, 2005.

REPORTS TO BE RECEIVED

A. FACULTY COUNCIL REPRESENTATIVE TO THE BOARD OF GOVERNORS - MR. C. W. MILLER

Mr. Allen recognized Mr. C. W. Miller, Faculty Council Representative to the Board of Governors to present his report on the May 7, June 12 and August 28, 2002 Board of Governors meetings. Mr. Miller noted that the reports on the May 7 and June 12 Board of Governors meeting are found on pages 50-51 of the Faculty Council agenda materials. He distributed a copy of his August 28, 2002, faculty report to the Board of Governors. A copy of this August 28, 2002, report is included as an addendum to the September 3, 2002 Faculty Council meeting minutes.

THE REPORT WAS RECEIVED.

B. PROVOST/ACADEMIC VICE PRESIDENT REPORT - MR. PETER J. NICHOLLS PROVOST/ACADEMIC VICE PRESIDENT

Mr. Allen recognized Mr. Peter J. Nicholls, Provost/Academic Vice President. Mr. Nicholls reported that an update on the Fall 2002 enrollment has been released from the Office of Budgets and Institutional Analysis. He reported that enrollments were up 2.8 percent on August 31 compared to the final census count last fall. There are currently 24,594 students enrolled at Colorado State University.

Mr. Nicholls reported that he will be implementing a five-year performance evaluation process for Deans. He is seeking faculty input into this process and has asked each college to create a process consistent with college codes for these evaluations.

Mr. Nicholls reported that the Provost Office will also award four Distinguished Teaching Scholars and one University Distinguished Professor this year. He asked faculty to watch for the requests for nominations to these awards.

Mr. Nicholls explained that two Monfort Professors will be announced soon. He added that he was very pleased with the high quality of the nominations received for the Monfort Professor award.

Mr. Nicholls reviewed the work plan for academic affairs during the 2002-03 academic year. The Provost office will be conducting searches for the Dean of Agricultural Sciences and Vice Provost for Outreach, Dean of Libraries, and Dean of Liberal Arts. He also pointed out that an action plan for the Division of Educational Outreach will be developed. He reported that Colorado State University will also be participating in the "Bridges to the Future Program" in conjunction with the University of Denver. This program will consist of a number of events throughout the year in remembrance of September 11, 2001. Mr. Nicholls said that the Provost Office will continue its commitment to diversity. He also explained that he will renew his commitment to the "Academic Management Plan." He noted that this plan is needed to measure the workload and productivity in all academic units, to determine the optimal mix of faculty (full-time, part-time, adjunct, etc.), and the optimal size of undergraduate enrollment. This plan will become part of the University Strategic Plan.

THE REPORT WAS RECEIVED.

C. GRIEVANCE PANEL ANNUAL REPORT 2001-02 - MR. PAUL BELL, UNIVERSITY GRIEVANCE OFFICER

Mr. Allen noted that Mr. Paul Bell, University Grievance Officer, was present to answer questions regarding the 2001-2002 Grievance Panel Annual Report found on pages 52-54 of the September 3, 2002 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

D. BENEFITS COMMITTEE ANNUAL REPORT 2001-02 - MR. CLIFF MATSUMOTO, CHAIR

Mr. Allen noted that Mr. Cliff Matsumoto, Chair, Benefits Committee, was present to answer questions regarding the 2001-02 Benefits Committee Annual Report found on pages 55-56 of the September 3, 2002 Faculty Council agenda materials.

Mr. Matsumoto reported that the Benefits committee will be initiating a dialogue with faculty and administrative professionals, beginning early this fall semester before opening up the discussion across the campus. The specific groups identified for discussion of this recommendation include the following: the Council of Deans, the Faculty Council Executive Committee, the Faculty Council Committee on Strategic and Financial Planning; the Faculty Council Committee on Responsibilities and Standing of Academic Faculty; and the Administrative Professional Council Executive Committee. After the campus input on these recommendations is complete, the Benefits Committee will present recommendations to the Executive Budget Committee with a summary of the campus feedback. He noted changes to the benefits package of this magnitude will require approval by the President and the Board of Governors.

THE REPORT WAS RECEIVED.

E. FACULTY COUNCIL STANDING COMMITTEE 2001-02 ANNUAL REPORTS

1. Executive Committee - Chair, Mr. David Allen

Mr. Allen asked if there were any questions regarding the 2001-2002 Executive Committee Annual Report found on page 57 of the September 3, 2002 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

2. Committee on Faculty Governance - Chair, Mr. Israel Broner

Mr. Allen noted that Mr. Israel Broner, Chair, Committee on Faculty Governance, was present to answer questions regarding the 2001-2002 Committee on Faculty Governance Annual Report found on page 58 of the September 3, 2002 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

3. Committee on Intercollegiate Athletics - Chair, Ms. Jackie Hartman

Mr. Allen noted that Ms. Jackie Hartman, Chair, Committee on Intercollegiate Athletics, was present to answer questions regarding the 2001-2002 Committee on Intercollegiate Athletics Annual Report found on pages 59-60 of the September 3, 2002 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

4. Committee on Libraries - Immediate Past Chair, Mr. Robert Liebler

Mr. Allen noted that Mr. Robert Liebler, Chair, Committee on Libraries, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on pages 61-62 of the September 3, 2002 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

5. Committee on Responsibilities and Standing of Academic Faculty - Chair, Mr. Richard Eykholt

Mr. Allen noted that Mr. Richard Eykholt, Chair, Committee on Responsibilities and Standing of Academic Faculty, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on page 63 of the September 3, 2002 Faculty Council agenda materials.

Mr. Eykholt noted that the Committee Responsibilities and Standing of Academic Faculty spend the majority of the committee's time last year on the issue of the "Search Policy and the Access to Applicant Materials" for academic faculty. Mr. Eykholt credited Mr. Nicholls, Provost/Academic Vice President for his speedy resolution of this issue upon his arrival at Colorado State University.

THE REPORT WAS RECEIVED.

6. Committee on Scholarship, Research & Graduate Education - Chair, Mr. Jerry Eckert

Mr. Allen noted that Mr. Jerry Eckert, Chair, Committee on Scholarship, Research & Graduate Education, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on pages 64-66 of the September 3, 2002 Faculty Council agenda materials.

THE REPORT WAS RECEIVED.

7. Committee on Scholastic Standards & Awards - Chair, Mr. Bolivar Senior

Mr. Allen noted that Mr. Bolivar Senior, Chair, Committee on Scholastic Standards & Awards, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on pages 67-68 of the September 3, 2002 Faculty Council agenda materials

THE REPORT WAS RECEIVED.

8. Committee on Strategic & Financial Planning - Chair, Mr. Bruce Wunder

Mr. Allen noted that Mr. Bruce Wunder, Chair, Committee on Strategic & Financial Planning, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on pages 69-70 of the September 3, 2002 Faculty Council agenda materials

THE REPORT WAS RECEIVED.

9. Committee on Teaching & Learning - Chair, Mr. William Timpson

Mr. Allen noted that Mr. William Timpson, Chair, Committee on Teaching & Learning, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on page 71 of the September 3, 2002 Faculty Council agenda materials

Mr. Gene Abkarian asked what was the status on the "Study Outside of Class" issue. Mr. Timpson responded that the committee is still reviewing a recommendation for faculty on this issue. Mr. Eykholt noted that there was a policy in the *University General Catalog* regarding study time outside of class. Mr. Timpson noted that most students do not read the *Catalog* and should be reminded by the professors what is required.

THE REPORT WAS RECEIVED.

10. Committee on University Programs - Chair, Mr. Dennis Lamm

Mr. Allen noted that Mr. Dennis Lamm, Chair, Committee on University Programs, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on page 72 of the September 3, 2002 Faculty Council agenda materials

THE REPORT WAS RECEIVED.

11. University Curriculum Committee - Immediate Past Chair, Ms. Sally Sutton

Mr. Allen noted that Ms. Sally Sutton, Immediate Past Chair, University Curriculum Committee, was present to answer questions regarding the 2001-2002 Committee on Libraries Annual Report found on page 73-74 of the September 3, 2002 Faculty Council agenda materials

THE REPORT WAS RECEIVED.

SPECIAL ACTIONS

A. CHANGES IN CURRICULUM TO BE APPROVED: UNIVERSITY CURRICULUM COMMITTEE MINUTES: APRIL 22, 2002

Ms. Sally Sutton, Chair, University Curriculum Committee MOVED TO APPROVE THE APRIL 22, 2001 UNIVERSITY CURRICULUM COMMITTEE MEETING MINUTES.

Ms. Sutton noted that there are two exemptions in the April 22, 2002 University Curriculum Committee minutes on page 5 as follows:

The request to change the Name of the Interdisciplinary Studies Program in Integrated Ranch Management and the Policy on the Number of Transcript Entries for a Single Course. These items need special action by Faculty Council.

MS. SUTTON'S MOTION WAS ADOPTED.

B. 2002-2003 CONFIRMATION OF FACULTY COUNCIL PARLIAMENTARIAN - MR. DAVID VANCIL

Mr. Kirk Hallahan MOVED TO CONFIRM THE APPOINTMENT OF MR. DAVID VANCIL AS THE FACULTY COUNCIL PARLIAMENTARIAN FOR THE ACADEMIC YEAR 2002-2003.

Mr. Hallahan's MOTION TO CONFIRM THE APPOINTMENT OF MR. VANCIL AS THE FACULTY COUNCIL PARLIAMENTARIAN WAS UNANIMOUSLY ADOPTED.

C. 2002-2003 CONFIRMATION OF FACULTY COUNCIL EXECUTIVE ASSISTANT (SECRETARY TO FACULTY COUNCIL) - MS. DIANE MAYBON

Mr. Paul Kugrens MOVED TO CONFIRM THE APPOINTMENT OF MS. DIANE MAYBON AS THE FACULTY COUNCIL ADMINISTRATIVE PROGRAM SPECIALIST (SECRETARY TO FACULTY COUNCIL) FOR THE ACADEMIC YEAR 2002-2003.

Mr. Kugrens' MOTION TO CONFIRM THE APPOINTMENT OF MS. MAYBON AS THE FACULTY COUNCIL ADMINISTRATIVE PROGRAM SPECIALIST (SECRETARY TO FACULTY COUNCIL) WAS UNANIMOUSLY ADOPTED.

D. REQUEST TO CHANGE THE NAME OF THE INTERDISCIPLINARY STUDIES PROGRAM IN INTEGRATED RANCH MANAGEMENT TO INTEGRATED RESOURCE MANAGEMENT (EFFECTIVE FALL 2002) - UNIVERSITY CURRICULUM COMMITTEE

Ms. Sutton, Chair, University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE REQUEST TO CHANGE THE NAME OF THE INTERDISCIPLINARY STUDIES PROGRAM IN INTEGRATED RANCH MANAGEMENT TO INTEGRATED RESOURCE MANAGEMENT (EFFECTIVE FALL 2002).

MS. SUTTON'S MOTION WAS ADOPTED.

CURRENT ISSUES TOPIC

There was no Current Issues Topic presented.

THE MEETING WAS ADJOURNED AT 5:05 P.M.

David Allen, Chair F. Brent Reeves, Vice Chair Diane L. Maybon, Recording Secretary

ATTENDANCE

BOLD INDICATES PRESENT AT MEETING UNDERLINE INDICATES ABSENT AT MEETING

AGRICULTURAL SCIENCES

Jerry Eckert Agricultural and Resource Economics

David Ames Animal Sciences

Rajinder RanuBioagricultural Sciences & Pest ManagementStephen WallnerHorticulture & Landscape Architecture

Keith Paustian Soil and Crop Sciences

Stephen DaviesCollege-at-LargeDana HoagCollege-at-LargeDennis LammCollege-at-Large

APPLIED HUMAN SCIENCES

Molly Eckman Design, Merchandising, and Consumer Sciences

Robert Gotshall Exercise and Sport Science

David A. Sampson Food Science and Human Nutrition
Gene G. Abkarian Human Development and Family Studies

Charles W. Smith Manufacturing Technology and Construction Management

David Greene Occupational Therapy
Duane Jansen School of Education

Robert Seiz Social Work

BUSINESS

Don Samuelson (Substitute for Accounting

William Mister Fall 2002)

F.C. "Ted" Weston Computer Information Systems

Timothy Gallagher Finance and Real Estate

Raymond Hogler Management Kathleen Kelly Marketing

ENGINEERING

Roger Pielke Atmospheric Science

Ted Watson Chemical and Bioresource Engineering

Tim Gates for Paul Heyliger
Gary Y. Robinson
Doug Hittle
Robert Meroney
Deanna Durnford
Civil Engineering
Electrical Engineering
Mechanical Engineering
College-at-Large
College-at-Large

LIBERAL ARTS

Norberto Valdez Anthropology

Peter Jacobs Art

Steven J. ShulmanEconomicsDavid MogenEnglish

Jay Bodine Foreign Languages and Literatures

Diane C. Margolf History

Kirk Hallahan Journalism and Technical Communication

Michael Thaut Music, Theater, and Dance

Grant Lee Philosophy
Robert Lawrence Political Science

LIBERAL ARTS (Continued)

Evan C. Vlachos Sociology

Eric Aoki Speech Communication

Alexandra BernasekCollege-at-LargeEllen BrinksCollege-at-LargeDavid H. LindstromCollege-at-Large

NATURAL RESOURCES

Jerry Magloughlin Earth Resources

Barry Noon Fishery and Wildlife Biology

<u>Patrick Pellicane</u> <u>Forest Sciences</u>

Alan Bright Natural Resource Recreation and Tourism

Wayne Leininger Rangeland Ecosystem Science

NATURAL SCIENCES

David E. Fahrney Biochemistry and Molecular Biology

Paul Kugrens Biology
Rich Finke, Excused Chemistry

Dale Mr. Allen

Kenneth Klopfenstein

R. "Steve" Robinson

Jack Hautaluoma

Philip Lee Chapman

TBD

Computer Science

Mathematics

Mathematics

Physics

Psychology

Statistics

College-at-Large

TBD College-at-Large
Richard Eykholt College-at-Large
F. Brent Reeves College-at-Large

VETERINARY MEDICINE AND BIOMEDICAL SCIENCES

John E. Rash Biomedical Sciences
David Twedt Clinical Sciences

Susan LaRueEnvironmental and Radiological Health SciencesRobert L. JonesMicrobiology, Immunology and Pathology

Franklin GarryCollege-at-LargeBarbara PowersCollege-at-LargeC. W. MillerCollege-at-LargeCarol BlairCollege-at-LargeTed S. StashakCollege-at-Large

UNIVERSITY LIBRARIES

Donnice CochenourLibrariesLou E. AndersonAt-LargeMichelle WilkeAt-Large

EX OFFICIO VOTING MEMBERS (*Indicates Member of Faculty Council)
Israel Broner Chair, Committee on Faculty Governance
Jackie Hartman Chair, Committee on Intercollegiate Athletics

Robert Liebler for Norene Reist Chair, Committee on Libraries

Richard Eykholt* Chair, Committee on Responsibilities & Standing of Academic Faculty
Jerry Eckert* Chair, Committee on Scholarship Research & Graduate Education

Bolivar Senior Chair, Committee on Scholastic Standards and Awards Bruce Wunder Chair, Committee on Strategic and Financial Planning

William Timpson Chair, Committee on Teaching and Learning Dennis Lamm* Chair, Committee on University Programs

Sally Sutton Immediate Past Chair, University Curriculum Committee

OFFICERS OF FACULTY COUNCIL

David Allen Chair, Faculty Council
F. Brent Reeves Vice Chair, Faculty Council
C. W. Miller GOB Representative
David Vancil Parliamentarian

NON-ELECTED NON-VOTING MEMBERS Albert C. Yates President

Peter J. Nicholls Provost/Academic Vice President

Anthony Frank Vice President for Research and Information Technology

Linda Kuk Vice President for Student Affairs

James HeirdActing Dean, College of Agricultural SciencesNancy K. HartleyDean, College of Applied Human Sciences

Robert. W. HoffertDean, College of Liberal ArtsAjay MenonDean, College of BusinessNeal GallagherDean, College of EngineeringA. A. DyerDean, College of Natural ResourcesRick MirandaDean, College of Natural Sciences

Lance Perryman Dean, College of Veterinary Medicine and Biomedical Sciences

Juilie WeisslingInterim Dean, University LibrariesAnthony FrankActing Dean, Graduate School

ADDENDUM TO THE MINUTES

REPORT TO FACULTY COUNCIL

Faculty Representative to Board of Governors Board Meeting, August 28, 2002 (Pueblo, Colorado)

CCHE The Director of CCHE, Mr. Tim Foster was present to discuss higher education issues. He noted that CCHE is pleased with the Colorado State University-Pueblo agreement. He commented that the Governor is concerned about tuition increases at public universities especially considering the low income of many families in some counties in Colorado. He indicated there will most certainly be another round of budget cuts to higher education in the near future. He proposes that financial aid packages be held "harmless." He also discussed the issue of "saving accounts" for funding higher education. The money would originate from the savings which would occur if there were to be a limit to the number of course credits the state would subsidize. The proposal is for 132-135 credits. The question of whether or not the saving account issue could become an enterprise will be investigated by our attorneys.

Secretary's Agenda: In addition to discussion of future meeting dates, the Board noted that the evaluation of the presidents would occur at the May meeting.

The Board approved three items dealing with the separation of Fort Lewis College from the Colorado State University System.

Chancellor's Agenda: Dr. Yates reported that he is meeting regularly with President Applebaum as they mutually develop work plans for Colorado State University-Pueblo. Ed Bowditch reported final figures for the General Fund Appropriation for the Colorado State University System. FY 2001-2002 was \$146,249,081 or -0.1% compared to the previous year. FY 2002-2003 will be \$151,208,987 or a + 3.4% compared to the previous year.

Institutional Action Items:

Student Enrollment Report Certification, 2001-2002: Approved

Sabbatical Leave Recommendations-revised: Approved

Program Review Schedule for 2002-2003: College of Applied Human Sciences, School of Education; College of Business, Departments of Accounting, CIS, Finance and Real Estate, Management, and Marketing: Approved

Approval of the Location for the Concert Hall Addition to the University Center for the Arts: The proposed addition to the old Fort Collins High School was discussed at length by Colorado State University officials and the Board of Governors. Testimony was provided by backers as well as those opposed to the plan. After lengthy discussion, the proposal for the Center for the Arts was unanimously approved by the Board.

Approval of Alternatives for Construction, Financing, and Operation of the Student Housing/Residence Hall Project: Approved

Program Plan: Approval of the Natural Resources Center Research Center Phase V(NRCC V) Program Plan: Approved

Program Plan: Approval of the Bioenvironmental Research Building Expansion Program Plan: Approved

Land: A Resolution Authorizing and Approving the Execution and Delivery of a Land Lease Agreement and Related Documents and Certificates for the Lease of 5.234 Acres (the Natural Resources Research Center [NRRC] Property Site D): Approved

Institutional Report Items:

Report on the Results of Faculty Reviews for 2001-2002: This report summarized the hiring practices for faculty and provided the results of the promotion and tenure process for 2001-2002. It summarized the results of the "Comprehensive Review" for the 8 Colleges and the Library and provided a 5 year summary beginning in 1997-1998. The report provided a summary of the "Annual Performance Reviews." In 2001-2002, 1058 tenured, tenure-track, and special appointment faculty were reviewed. The results were: 612 = Exceeded performance expectations; 428 = Met performance expectations; 17 = below performance expectations; 1 = inadequate.

Respectfully Submitted by C.W.Miller, Faculty Representative to the Board of Governors