

PLEASE NOTE: Members, when addressing Faculty Council, please stand and identify yourselves. Guests wishing to speak please fill out a guest card to be handed to the Chair prior to speaking.

PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 18A Administration, at least 24 hours before this meeting.

AGENDA

Faculty Council Meeting

Tuesday, September 3, 2013 - 4:00 p.m. - Room A201 Clark Building

I. ANNOUNCEMENTS

- A. Next Faculty Council Meeting - October 1, 2013 - A201 Clark Building - 4:00 p.m.
- B. President's Fall Address and University Picnic - On the Oval - Thursday - September 4, 2013 - 11:30 a.m.
- C. Faculty Council - Annual Report to the Board of Governors (pp. 1-6)
- D. Faculty Council - Location of Issues - Tracking (pp. 7-8)
- E. Schedule of Faculty Council Meeting Dates 2013-14 (p. 9)
- F. Faculty Council Membership List 2013-2014 (pp.10-13)
- G. Faculty Council Standing Committees Membership List 2013-2014 (pp. 14-17)
- H. University Committees Membership List 2013-2014 (pp. 18-20)
- I. Parliamentary Motions - Quick Reference (p. 21)
- J. Parliamentary Motions - What They Mean (p. 22)
- K. Interdisciplinary Minor in Music, Stage, and Sports Production - Effective Fall Semester 2014 - Acting for Faculty Council - Adopted by Executive Committee May 14, 2013 (pp. 23-34)
- L. April 26 and May 7, 2013 Curriculum Changes effective Fall Semester 2013 - Acting for Faculty Council - Adopted by Executive Committee May 14, 2013 (pp. 35-39)
- M. Executive Committee Meeting Minutes - May 14, 2013
(<http://facultycouncil.colostate.edu/index.asp?url=links>)
- N. Elections - Student Representatives (Undergraduate and Graduate) October 1, 2013 - Faculty Council Standing Committees - Committee on Faculty Governance

II. MINUTES TO BE APPROVED

- A. Faculty Council Meeting Minutes - May 7, 2013 (pp. 40-67)

III. UNFINISHED BUSINESS

- A. University Discipline Panel Election - Committee on Faculty Governance (p. 68)
- B. University Grievance Panel Election - Committee on Faculty Governance (p. 69)

IV. REPORTS TO BE RECEIVED

- A. Chancellor - Michael Martin
- B. Provost/Executive Vice President - Rick Miranda
- C. Faculty Council Chair - Timothy Gallagher
- D. Board of Governors Faculty Representative - Alexandra Bernasek - BOG Meeting Reports - June and August 2013
- E. University Benefits Committee Annual Report 2012-13 - Juliet Gionfriddo, Co-Chair (pp. 69-73)
- F. Faculty Council Standing Committee 2012-13 Annual Reports
 - a. Executive Committee (p. 74)
 - b. Committee on Faculty Governance (p. 75)
 - c. Committee on Intercollegiate Athletics (pp. 76-77)
 - d. Committee on Libraries (p. 78)
 - e. Committee on Responsibilities & Standing of Academic Faculty (p. 79-80)
 - f. Committee on Scholarship, Research & Graduate Education (pp. 81-87)
 - g. Committee on Scholastic Standards (pp. 88-90)
 - h. Committee on Special and Temporary Faculty (p. 91)
 - i. Committee on Strategic & Financial Planning (pp. 92-93)
 - j. Committee on Teaching & Learning (pp. 94-95)
 - k. Committee on University Programs (pp. 96-100)
 - l. University Curriculum Committee (pp. 101-103)

V. CONSENT AGENDA

- A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: April 26, and May 3, 2013 (pp. 104-108)
- B. Confirmation of Faculty Council Secretary - Kathy DuQuoin – Interim Executive Assistant to Faculty Council (p. 109)
- C. Confirmation of Faculty Council Parliamentarian - Lola Fehr- Registered Parliamentarian (p. 110)

VI. ACTION ITEMS

- A. Proposed Revisions to the *General Catalog* - Section I.7 Advising and Registration -Repeat/Delete Policy - Committee on Teaching and Learning (p. 111-112)

VII. DISCUSSION - NONE

Secretary's Note: Please detach at this line, print your name, and leave in attendance box at the Faculty Council meeting. If you must be absent, you are encouraged to send a substitute representative of academic faculty status in order to provide proper representation at the meeting. Substitutes should turn in the attendance slip at the meeting and indicate on the slip whom they are representing. Members will find it helpful to have copies of the Faculty Council, University Curriculum Committee and Executive Committee minutes available for reference at the meeting.

COLORADO STATE UNIVERSITY
FACULTY COUNCIL ANNUAL REPORT
TO THE BOARD OF GOVERNORS
July 2012 - May 2013

Current Faculty Council Officers:

Timothy Gallagher, Chair
Mary Stromberger, Vice Chair
Carole Makela, BOG Faculty Representative
Lola Fehr, Parliamentarian
Diane L. Maybon, Executive Assistant

Incoming Faculty Council Officers for 2013-2014:

Timothy Gallagher, Chair
Mary Stromberger, Vice Chair
Alexandra Bernasek, BOG Faculty Representative
Lola Fehr, Parliamentarian
Diane L. Maybon, Executive Assistant

Faculty Council acts as a representative body for the academic faculty and performs duties delegated to the faculty by acts of the legislature. The Faculty Council, subject to statutes of the State and regulations and policies of the Board of Governors (BOG), has jurisdiction over the general educational policies of the University and passes all rules and regulations necessary to University government. Faculty Council membership consists of one elected representative from each academic department and a proportionate representation from each college as voting members. Upper-level administrators are *ex officio* non-voting members. The 2012-13 membership for the Faculty Council is attached. Below is a list of Faculty Council business during the 2012-13 academic year.

Action Items Requiring BOG Approval - 2012-13 Academic Year:

Academic Faculty and Administrative Professional Manual Revisions 2012-13:

Section C.2.1.9.2 - The Standing Committees and Advisory Committees Named
Section C.2.1.9.5.h - Committee on Strategic and Financial Planning
Section C.2.1.9.6 - Advisory Committee Membership
Section C.2.3.1.b - College of Applied Human Sciences
Section E.2 - Types of Faculty Appointments
Section E.10.4.1.2 - Extension of Probationary Period
Section E.12.1 - Teaching and Advising
Section E.14 - Performance Reviews
Section K.3 - Grievable Actions
Section K.11 - Grievance Panel and Hearing Committees
Section K.12 - University Grievance Officer
Section K.13 - University Mediators

Candidates for Degrees:

Fall Candidates 2012
Spring Candidates 2013
Summer Candidates 2013

New Degree Programs:

B.S. Fermentation Science and Technology
Plan C - Master in Arts Leadership and Administration
Master of Computer Information Systems

New Graduate Interdisciplinary Studies Programs:

Department of Anthropology - Resilience of Social Ecological Systems

New Special Academic Unit:

Graduate Degree Program in Public Health

2012-13 General Catalog Revisions (BOG Approval Not Required)

Section 1.7 - Class Attendance Regulations

2012-13 Curricular Policies and Procedures Handbook

Definition of Instructional Format

2012-13 Graduate & Professional Bulletin Revisions (BOG Approval Not Required)

Section B.1 - Graduate Degree Program

Section E.5 - Dissertation and Thesis

Section E.2.1 - Credit Requirements - Master Degree

Section E.3.1 - Credit Requirements - Graduate Student

Section E.13 - Scholastic Standards - Graduate Study

Section E.1.3 - Procedures and Requirements for all Graduate Degrees

Section F.2.3 - Graduate Assistantship - Terms and Conditions of Appointment

Routine Action Items for Faculty Council Approval (BOG Approval Not Required)

Confirmation of Faculty Council Parliamentarian & Secretary

Revisions to Student Course Survey (Written and On-Line)

Elections:

Faculty Council Officers

Standing Committee Members

Graduate and Undergraduate Student Representatives to Standing Committees

Grievance Panel

Sexual Harassment Panel

Discipline Panel

Annual Reports (2012-13):

Faculty Council Standing Committees

University Grievance Officer Annual Report

Changes in Curriculum - 2012-13

Recommendations for Continuance or Discontinuance of Centers, Institutes, and Other Special Units

Faculty Council Special Reports/Discussion Items 2012-13:

September 4, 2012 - How to Assess Teaching Effectiveness - Committee on Teaching and Learning

October 2, 2012 - Report on Draft FY-14 Budget - Rick Miranda, Provost/Executive Vice President

October 2, 2012 - Employee Climate Survey Summary - Mary Ontiveros, Vice President for Diversity

October 2, 2012 - CSU Tobacco Opinion Survey - Audrey Purdue, ASCSU Director of Health

December 4, 2012 - E-Mail Outsourcing Exploration - Patrick Burns, Vice President for Information

Technology and Scott Baily, Director of Academic Computing and Networking Services

December 4, 2012 - Accessibility of Electronic and Information Technology - Jason Johnson, Deputy

General Counsel, Diana Prieto, Director Office of Equal Opportunity, and Marla Roll, Director

Assistive Technology Resource Center

February 5, 2013 - A Snapshot of CSU-Fort Collins Student Mental Health and Safety on Campus - Anne Hudgens, Executive Director, Hartshorn Health Service

March 5, 2013 - Update - Student Success Initiative - Alan Lamborn, Vice Provost for Undergraduate Affairs, Karla Gingerich, Professor Department of Psychology

April 2, 2013 - Main Campus Stadium Issues - Louis Scharf, Research Professor Mathematics, Professor Emeritus of Electrical and Computer Engineering

Faculty Council Campus Issues 2012-13:

Presidential Annual Evaluation (Executive Committee)

2013-14 Budget Planning Issues

University Strategic Planning Process

Issues Surrounding On-Campus Football Stadium

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MEMBERSHIP OF THE FACULTY COUNCIL 2012-2013

OFFICERS

Chair: Tim Gallagher
Executive Assistant: Diane L. Maybon
Registered Parliamentarian: Lola Fehr

Vice-Chair: Mary Stromberger
BOG Representative: Carole Makela

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephen Koontz	Agricultural and Resource Economics	2013
Denny Crews	Animal Sciences	2015
Deb Young	Bioagricultural Sciences & Pest Management	2015
Steven Newman	Horticulture & Landscape Architecture	2013
Francesca Cotrufo	Soil and Crop Sciences	2014
Dana Hoag	College-at-Large	2013
Andrew Norton	College-at-Large	2013
Kelly Curl	College-at-Large	2015
Applied Human Sciences		
Molly Eckman	Design and Merchandising	2013
Tracy Nelson-Ceschin	Health and Exercise Science	2013
David Sampson	Food Science and Human Nutrition	2013
Jenn Matheson	Human Development and Family Studies	2015
Scott Glick	Construction Management	2014
David Greene	Occupational Therapy	2014
Sharon Anderson	School of Education	2015
Louise Quijano (Substitute for Kim Bundy-Fazioli Sabbatical Spring 2013)	School of Social Work	2014
Business		
Susan Lowensohn	Accounting	2013
Stephen Hayne	Computer Information Systems	2015
Patricia Ryan	Finance and Real Estate	2013
Jim McCambridge	Management	2015
Kelly Martin	Marketing	2015
Engineering		
Russ Schumacher	Atmospheric Science	2015
Brad Reisfeld	Chemical and Biological Engineering	2013
Suren Chen	Civil and Environmental Engineering	2015
Steve Reising	Electrical and Computer Engineering	2013
Don Radford	Mechanical Engineering	2014
Eric Maloney	College-at-Large	2014
Sudeep Pasricha	College-at-Large	2013

2012-13 Faculty Council Membership

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ELECTED MEMBERS	REPRESENTING	TERM
Liberal Arts		
Ann Magennis (Substitute for Mary Van Buren Spring '13)	Anthropology	2014
Eleanor Moseman	Art	2014
Elizabeth Williams	Communication Studies	2013
David Mushinski	Economics	2013
Michael Lundblad	English	2015
Ernesto Sagas	Ethnic Studies	2014
Antonio Pedros-Gascon	Foreign Languages and Literatures	2015
Robert Gudmestad	History	2014
Cindy Christen	Journalism and Technical Communication	2014
Gary Moody	Music, Theater, and Dance	2013
Michael McCulloch	Philosophy	2015
Bradley MacDonald	Political Science	2015
Ken Berry	Sociology	2013
Francisco Leal (Substitute for Mary Vogl through Spring 2013)	College-at-Large	2014
Alex Bernasek	College-at-Large	2013
Fabiola Ehlers-Zavala (Substitute for Eric Aoki Spring 2013)	College-at-Large	2013
Natural Resources		
Melinda Laituri	Ecosystem Science and Sustainability	2014
Paul Doherty	Fish, Wildlife, and Conservation Biology	2013
Yu Wei	Forest and Rangeland Stewardship	2015
Sally Sutton (Substitute for S. Egenhoff through Spring 2013)	Geosciences	2015
Stu Cottrell	Human Dimensions of Natural Resources	2014
Natural Sciences		
Eric Ross	Biochemistry and Molecular Biology	2013
David Steingraeber	Biology	2015
John Wood	Chemistry	2014
Robert France	Computer Science	2013
Iuliana Oprea	Mathematics	2014
Steve Robinson	Physics	2015
Benjamin Clegg (To Be Replaced)	Psychology	2013
Philip Chapman	Statistics	2013
Ed DeLosh	College-at-Large	2014
Mike Steger	College-at-Large	2013
Roger Culver	College-at-Large	2015
Carl Patton	College-at-Large	2015

2012-13 Faculty Council Membership

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ELECTED MEMBERS	REPRESENTING	TERM
Veterinary Medicine & Biomedical Sciences		
Scott Earley	Biomedical Sciences	2013
Daniel Smeak	Clinical Sciences	2013
John Rosecrance	Environmental & Radiological Health Sciences	2014
Gary Mason	Microbiology, Immunology and Pathology	2015
Terry Nett	College-at-Large	2014
Jeffrey Wilusz	College-at-Large	2014
Alan Schenkel	College-at-Large	2013
Susan Kraft	College-at-Large	2013
William Hanneman	College-at-Large	2013
C. W. Miller	College-at-Large	2015
Ronald B. Tjalkens	College-at-Large	2015
University Libraries		
Nancy Hunter	Libraries	2014
Louise Feldmann	At-Large	2013
Ex Officio Voting Members (*Indicates Elected Member of Faculty Council)		
Don Estep, Chair	Committee on Faculty Governance	
Susan LaRue, Chair	Committee on Intercollegiate Athletics	
Jerry Magloughlin, Chair	Committee on Libraries	
David Greene, Chair*	Committee on Responsibilities & Standing of Academic Faculty	
Mark Zabel, Chair	Committee on Scholarship Research and Graduate Education	
Melinda Frye, Chair	Committee on Scholastic Standards	
Jeff Wilusz, Chair*	Committee on Strategic and Financial Planning	
Stephanie Clemmons	Committee on Teaching and Learning	
Eric Prince, Chair	Committee on University Programs	
Howard Ramsdell, Chair	University Curriculum Committee	
Ex Officio Non-Voting Members		
Jennifer Aberle, Chair	Committee on Special and Temporary Faculty	
Ex-Officio Non-Elected Non-Voting Members		
Anthony Frank	President	
Rick Miranda	Provost/Executive Vice President	
Brett Anderson	Vice President for Advancement	
Mary Ontiveros	Vice President for Diversity	
Lou Swanson	Vice Provost for Engagement/Director of Extension	
Robin Brown	Vice President for Enrollment and Access	
Dan Bush	Vice Provost for Faculty Affairs	
Patrick Burns	Vice President for Information Technology/Dean Libraries	
Jim Cooney	Vice Provost for International Affairs	
Tom Milligan	Vice President for Public Affairs	
Bill Farland	Vice President for Research	
Blanche M. Hughes	Vice President for Student Affairs	
Alan Lamborn	Vice Provost for Undergraduate Affairs	
Amy Parsons	Vice President for University Operations	
Craig Beyrouthy	Dean, College of Agricultural Sciences	
Jeff McCubbin	Dean, College of Applied Human Sciences	

2012-13 Faculty Council Membership

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***Ex-Officio* Non-Elected Non-Voting Members (Continued)**

Ajay Menon	Dean, College of Business
Steve Abt	Interim Dean, College of Engineering
Jodie Hanzlik	Dean, Graduate School
Ann Gill	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Veterinary Medicine and Biomedical Sciences
Joyce Berry	Dean, Warner College of Natural Resources
David Mornes	Chair, Administrative Professional Council

**Faculty Council Tracking
Location of Issues - Standing and Advisory Committees
MAY 2013**

EXECUTIVE COMMITTEE

- * Set monthly Faculty Council agendas

COMMITTEE ON FACULTY GOVERNANCE

- * 2013 Elections - Grievance, Sexual Harassment, Discipline Panels, FC Standing Committees, Faculty Council and Executive Committee
- * Revisions to C.2.4.4.1.j - College Codes (proposal forthcoming from Gallagher Re: 2/3 vote to change college codes - September 2011)
- * Proposed Revisions to Section C.2.1.3.2 (Received from CoSTF November 2012)
- * Proposed Revisions to Section C.2.1.2 - Powers and Responsibilities requested by Howard Ramsdell (March 2012) through the UCC - Add to the University Code information that UCC and Faculty Council must act in accordance with State and Federal statutes and regulations and the University procedures must meet HLC accreditation standards
- * Proposed Revisions to Section C.2.3.5 - change Continuing Education to On-Line Plus (Gallagher sent 4/18/13)
- * Proposed Revisions to Section C.2.1.9.5.d - Committee on Libraries (FC Office sent 4/24/13)
- * Proposed Revisions to Section C.2.3.1.e - Department of Art Name Change (FC office sent 5/7/13)

COMMITTEE ON INTERCOLLEGIATE ATHLETICS

COMMITTEE ON LIBRARIES

- * Strategic Initiatives

COMMITTEE ON RESPONSIBILITIES AND STANDING OF ACADEMIC FACULTY

- * Proposed Revisions to Section K.3 (OGC Reviewing March 2013)
- * Proposed Revisions to Section J Student Intellectual Property Rights (2013)
- * Proposed Revisions to Sections E.10.4 and E.10.4.1 Re: Residency Requirements (Executive Committee referred these proposals back to CORSAF 2-12)
- * Proposed Revisions to Section G.4 - Tuition Scholarship Program for Spouses and Dependent Children (OGC reviewing 9-12)
- * Review policy supplemental pay while on sabbatical leave (Gallagher sent 5/13)

COMMITTEE ON STRATEGIC AND FINANCIAL PLANNING

- * On-going University Strategic Planning - Budget Planning - 2013-14

COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

- * Issues related to INTO CSU Pathways students
- * On-going review of graduate curricular issues
- * Policies regarding Graduate Certificate Programs

COMMITTEE ON SCHOLASTIC STANDARDS

- * On-going Retroactive Withdrawal Requests

COMMITTEE ON SPECIAL AND TEMPORARY FACULTY

- * Address Colleges that do not have non-tenure track faculty committees
- * Continue to review implementation of Senior Teaching Appointments and multi year offer letter.

COMMITTEE ON TEACHING AND LEARNING

- * Proposed Revisions to Section E.5.3 - Guidelines on Teaching and Advising Responsibilities - Teaching and Learning Effectiveness Measures for Faculty Performance Evaluations (Discussed at 9-4-12 FC meeting - on-going review 2012)
- * UCC sent to CoTL 9/11 request to develop policy on Proctoring Online Exams
- * Classroom Review Board Issues
- * TILT Community Engagement Leaders Proposal - Palmquist (9-12)

COMMITTEE ON UNIVERSITY PROGRAMS

- * On-going review and approval of Centers, Institutes and Other Special Units

UNIVERSITY CURRICULUM COMMITTEE

- * On-Going Curriculum Revisions/Degree Programs, etc.

BOARD OF GOVERNORS ACTION ITEMS (SPRING 2013)

Upcoming BOG Action Items:

- * Revisions to Section E.10.4.1.2 - Extension of the Probationary Period
- * Revisions to Section E.14 - Performance Reviews

PENDING ACTIONS:

- * Review Sexual Harassment and Discrimination Policies (General Counsel reviewing 2006)
- * Work-Life Committee Re: Spousal Accommodations, New Faculty Transitions, Maternity/Family Leave (Possible Manual revisions - September 2007) - Work-Life II Committee implemented July 2008
- * Review University Policies Regarding Plagiarism and Academic Integrity (TILT Task Force -2007)
- * Revisions to Section J Re: Royalty Distributions (January 2009)
- * Possible Revisions to Section J regarding "equity distributions" from spin off companies (1/09)
- * Possible Revisions to Section I.14.4 - Classroom Attendance (Lamborn - February 2012)
- * Honor Programs on Campus (validity)
- * Criteria for Centers of Excellence (to be discussed by EC Fall 2012)
- * Revisions to Section I.20 - State Risk Management Changes (Gallagher sent to OGC February 2013)
- * Recommendation from CoSFP to form a planning committee to examine the possible impact of the stadium initiative on academics (May 2013)
- * Recommendation from CORSAF - form a Task Force to study Student Intellectual Property Rights - Section J (May 2013)

Faculty Council/Executive Committee
Meeting Dates - 2013-2014

FACULTY COUNCIL/4:00 p.m.

September 3, 2013 - A201 Clark

October 1, 2013 - A201 Clark

November 5, 2013 - A205 Clark

December 3, 2013 - A205 Clark

February 4, 2014 - TBA

March 4, 2014- TBA

April 1, 2014 - TBA

May 6, 2014- TBA

EXECUTIVE COMMITTEE/3:00 p.m.
(106 Administration)

August 20, 2013 (Deadline for FC Agenda)
August 27, 2013 (FC Agenda Distributed)

September 10, 2013
September 17, 2013 (Deadline for FC Agenda)
September 24, 2013 (FC Agenda Distributed)

October 8, 2013
October 15, 2013
October 22, 2013 (Deadline for FC Agenda)
October 29, 2013 (FC Agenda Distributed)

November 12, 2013 (Deadline for FC Agenda)
November 19, 2013 (FC Agenda Distributed)

December 10, 2013

January 21, 2014 (Deadline for FC Agenda)
January 28, 2014 (FC Agenda Distributed)

February 11, 2014
February 18, 2014 (Deadline for FC Agenda)
February 25, 2014 (FC Agenda Distributed)

March 11, 2014 (Deadline for FC Agenda)
March 25, 2014 (FC Agenda Distributed)

April 8, 2014
April 15, 2014
April 22, 2014 (Deadline for FC Agenda)
April 29, 2014 (FC Agenda Distributed)

May 13, 2014 (Finals Week)

MEMBERSHIP OF THE FACULTY COUNCIL 2013-2014

OFFICERS

Chair: Tim Gallagher

Executive Assistant: TBD

Registered Parliamentarian: Lola Fehr

Vice-Chair: Mary Stromberger

BOG Representative: Alexandra Bernasek

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Norman Dalsted	Agricultural and Resource Economics	2016
Denny Crews	Animal Sciences	2015
Deb Young	Bioagricultural Sciences & Pest Management	2015
Bradley Goetz	Horticulture & Landscape Architecture	2016
Francesca Cotrufo	Soil and Crop Sciences	2014
Milt Thomas	College-at-Large	2016
Kelly Curl	College-at-Large	2015
Health and Human Sciences		
Stephanie Clemons	Design and Merchandising	2016
Tracy Nelson-Ceschin	Health and Exercise Science	2016
David Sampson	Food Science and Human Nutrition	2016
Jenn Matheson	Human Development and Family Studies	2015
Scott Glick	Construction Management	2014
David Greene	Occupational Therapy	2014
Sharon Anderson	School of Education	2015
Kim Bundy-Fazioli	School of Social Work	2014
Business		
Margarity Lenk	Accounting	2016
Stephen Hayne	Computer Information Systems	2015
Patricia Ryan	Finance and Real Estate	2016
Jim McCambridge	Management	2015
Kelly Martin	Marketing	2015
Engineering		
Russ Schumacher	Atmospheric Science	2015
Travis Bailey	Chemical and Biological Engineering	2016
Suren Chen	Civil and Environmental Engineering	2015
Steve Reising	Electrical and Computer Engineering	2016
Don Radford	Mechanical Engineering	2014
Eric Maloney	College-at-Large	2014
Jose Chavez	College-at-Large	2016
J. Rockey Luo	College-at-Large	2016

ELECTED MEMBERS	REPRESENTING	TERM
Liberal Arts		
Mary Van Buren	Anthropology	2014
Marius Lehene (Substitute for Eleanor Moseman through 2014)	Art	2014
Elizabeth Williams	Communication Studies	2016
Martin Shields	Economics	2016
Michael Lundblad	English	2015
Ernesto Sagas	Ethnic Studies	2014
Antonio Pedros-Gascon	Foreign Languages and Literatures	2015
Robert Gudmestad	History	2014
Cindy Christen	Journalism and Technical Communication	2014
Gary Moody	Music, Theater, and Dance	2016
Michael McCulloch	Philosophy	2015
Bradley MacDonald	Political Science	2015
Ken Berry	Sociology	2016
Mary Vogl	College-at-Large	2014
Joylon Hughes	College-at-Large	2016
Eric Aoki	College-at-Large	2016
Natural Resources		
Melinda Laituri	Ecosystem Science and Sustainability	2014
Paul Doherty	Fish, Wildlife, and Conservation Biology	2016
Yu Wei	Forest and Rangeland Stewardship	2015
Sven Egenhoff	Geosciences	2015
Stu Cottrell	Human Dimensions of Natural Resources	2014
Natural Sciences		
TBD	Biochemistry and Molecular Biology	2016
David Steingraeber	Biology	2015
John Wood	Chemistry	2014
Ross McConnell	Computer Science	2016
Iuliana Oprea	Mathematics	2014
Steve Robinson	Physics	2015
Zinta Byrne	Psychology	2016
Geof Givens	Statistics	2016
Ed DeLosh	College-at-Large	2014
Christos Papadopoulos	College-at-Large	2016
Roger Culver	College-at-Large	2015
Carl Patton	College-at-Large	2015

ELECTED MEMBERS	REPRESENTING	TERM
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Veterinary Medicine & Biomedical Sciences

Elaine Carnevale	Biomedical Sciences	2016
Howard Seim	Clinical Sciences	2016
John Rosecrance	Environmental & Radiological Health Sciences	2014
Gary Mason	Microbiology, Immunology and Pathology	2015
Terry Nett	College-at-Large	2014
Jeffrey Wilusz	College-at-Large	2014
Pete Hellyer	College-at-Large	2016
David Gilkey	College-at-Large	2016
E.J. Ehrhart	College-at-Large	2016
Melinda Frye	College-at-Large	2016
C. W. Miller	College-at-Large	2015
Ronald B. Tjalkens	College-at-Large	2015

University Libraries

Nancy Hunter	Libraries	2014
Rachel Erb	At-Large	2016

Ex Officio Voting Members (*Indicates Elected Member of Faculty Council)

Don Estep, Chair	Committee on Faculty Governance
Susan LaRue, Chair	Committee on Intercollegiate Athletics
Jerry Magloughlin, Chair	Committee on Libraries
David Greene, Chair*	Committee on Responsibilities & Standing of Academic Faculty
Mark Zabel, Chair	Committee on Scholarship Research and Graduate Education
Melinda Frye, Chair	Committee on Scholastic Standards
Jeff Wilusz, Chair*	Committee on Strategic and Financial Planning
Stephanie Clemons, Chair	Committee on Teaching and Learning
Eric Prince, Chair	Committee on University Programs
Carole Makela, Chair	University Curriculum Committee

Ex Officio Non-Voting Members

Jen Aberle, Chair	Committee on Non-Tenure Track Faculty
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Ex-Officio Non-Elected Non-Voting Members

Anthony Frank	President
Rick Miranda	Provost/Executive Vice President
Brett Anderson	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Lou Swanson	Vice Provost for Engagement/Director of Extension
Robin Brown	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Patrick Burns	Vice President for Information Technology/Dean Libraries
Jim Cooney	Vice Provost for International Affairs
Tom Milligan	Vice President for Public Affairs
Bill Farland	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
TBD	Vice Provost for Undergraduate Affairs
Amy Parsons	Vice President for University Operations
Craig Beyrouty	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Applied Human Sciences
Ajay Menon	Dean, College of Business
David McLean	Dean, College of Engineering
Jodie Hanzlik	Dean, Graduate School
Ann Gill	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
Joyce Berry	Dean, Warner College of Natural Resources
David Mornes	Chair, Administrative Professional Council

FACULTY COUNCIL STANDING /ADVISORY COMMITTEES

July 1, 2013 - June 30, 2014

(three-year terms unless otherwise indicated)

Executive Committee (one-year terms)

Chair	Timothy Gallagher	2014
Vice-Chair	Mary Stromberger	2014
Agricultural Sciences	Denny Crews	2014
Health and Human Sciences	TBD	2014
Business	Patricia Ryan	2014
Engineering	TBD	2014
Liberal Arts	TBD	2014
Natural Resources	Paul Doherty	2014
Natural Sciences	Iuliana Oprea	2014
Veterinary Medicine and Biomedical Sciences	David Gilkey	2014
University Libraries	Nancy Hunter	2014
Faculty Representative to BOG	Alexandra Bernasek	2014
Office of the Provost (<i>ex officio</i> *)	Rick Miranda, Provost/Executive Vice President	
Staff Support	TBD, Executive Assistant	

Committee on Faculty Governance

Agricultural Sciences	Hyungchul Han	2014
Health and Human Sciences	Scott Shuler	2014
Business	Leo Vijayasathy	2016
Engineering	Steve Reising	2015
Liberal Arts	Karrin Anderson	2015
Natural Resources	Kevin Crooks	2016
Natural Sciences	Don Estep, Chair	2016
Veterinary Medicine and Biomedical Sciences	Russell Anthony	2015
University Libraries	Diane Lunde, Vice Chair	2015
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Intercollegiate Athletics

Agricultural Sciences	Christopher Geomans	2016
Health and Human Sciences	Karen Hyllegard	2016
Business	Todd Donovan	2014
Engineering	Stephen Milton	2016
Liberal Arts	Kyle Saunders	2015
Natural Resources	Courtney Schultz	2016
Natural Sciences	Gregory Florant	2014
Veterinary Medicine and Biomedical Sciences	Susan LaRue, Chair	2015
University Libraries	Daniel Draper	2014
Student Representative (Undergraduate)	TBD	2014
Student Representative (Graduate)	TBD	2014
Faculty Representative to Athletics (<i>ex officio</i>)	James Francis	
Director of Intercollegiate Athletics (<i>ex officio</i>)	Jack Graham	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

* *ex officio* members are non-voting unless stated.

Faculty Council Standing/Advisory Committee Members 2013-14

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Committee on Libraries

Agricultural Sciences	Mary Stromberger	2014
Health and Human Sciences	Sue Lynham	2014
Business	Laurence Johnson	2015
Engineering	Allan Kirkpatrick	2016
Liberal Arts	Antero Garcia	2014
Natural Resources	Jerry Magloughlin, Chair	2016
Natural Sciences	Martin Gelfand	2015
Veterinary Medicine and Biomedical Sciences	Noreen Reist	2015
University Libraries	Nancy Hunter	2016
Student Representative (Undergraduate)	TBD	2014
Student Representative (Graduate)	TBD	2014
Dean, Libraries (<i>ex officio</i>)	Patrick Burns	
Staff Support - Assistant to the Dean of Libraries	Becky Tamlin	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Responsibilities and Standing of Academic Faculty

Agricultural Sciences	Dawn Thilmany	2015
Health and Human Sciences	David Greene, Chair	2014
Business	Jeff Casterella	2016
Engineering	David Thompson	2016
Liberal Arts	Sue Doe	2015
Natural Resources	Cameron Aldridge	2014
Natural Sciences	Geof Givens	2016
Veterinary Medicine and Biomedical Sciences	Bill Hanneman	2014
University Libraries	Linda Meyer	2015
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Scholarship, Research, and Graduate Education

Agricultural Sciences	Mary Stromberger	2016
Health and Human Sciences	Emily Dakin	2014
Business	Donald Samelson, Vice Chair	2015
Engineering	Sid Suryanarayanan	2016
Liberal Arts	Ruth Alexander	2016
Natural Resources	Bill Sanford	2014
Natural Sciences	Carl Patton	2015
Veterinary Medicine and Biomedical Sciences	Mark Zabel, Chair	2015
University Libraries	Allison Level	2016
Student Representative (Graduate)	TBD	2014
Dean - Graduate School (<i>ex officio</i>)	Jodie Hanzlik	
Office Vice President for Research (<i>ex officio</i>)	Hank Gardner, Associate Vice President for Research	
Staff Support - Assistant to Dean of Graduate School	Debbie Sheaffer	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

* *ex officio* members are non-voting unless stated.

Faculty Council Standing/Advisory Committee Members 2013-14
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Committee on Scholastic Standards

Agricultural Sciences	Paul Ode	2015
Health and Human Sciences	Chad (Richard) Gibbs	2015
Business	Kathleen Kelly	2015
Engineering	Ketul Popat	2015
Liberal Arts	Joylon Timoghty Hughes	2016
Natural Resources	Liba Pejchar Goldstein	2014
Natural Sciences	Debbie Crans	2014
Veterinary Medicine and Biomedical Sciences	Melinda Frye, Chair	2014
University Libraries	Merinda McLure	2016
Office of the Provost (<i>ex officio</i>)	Madlyn D'Andrea - Director of CASA	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Non-Tenure Track Faculty

Health and Human Sciences	Jennifer Aberle, Chair	2016
Engineering	Steven Schaeffer	2014
Liberal Arts	Laura Thomas	2015
Natural Sciences	Joe DiVerdi	2016
Veterinary Medicine and Biomedical Sciences	Torsten Eckstein	2014
At-Large - Liberal Arts	Natalie Barnes	2016
Regular Faculty - Natural Sciences	Richard Eykholt	2014
Regular Faculty - Veterinary Medicine and Biomedical Sciences	Lori Kogan	2015
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Strategic and Financial Planning

Agricultural Sciences	Jorge Vivanco	2014
Health and Human Sciences	Scott Glick	2016
Business	Dan Turk	2015
Engineering	Luis Garcia	2015
Liberal Arts	Mary Vogl	2014
Natural Resources	John Ridley	2016
Natural Sciences	George Barisas	2015
Veterinary Medicine and Biomedical Sciences	Jeff Wilusz, Chair	2016
University Libraries	Beth Oehlerts	2014
Student Representative (Undergraduate)	TBD	2014
Student Representative (Graduate)	TBD	2014
Office of the Provost (<i>ex officio</i>)	Rick Miranda, Provost/Exec. Vice Pres.	
College Dean Representative (<i>ex officio</i>)	Ann Gill, College of Liberal Arts	
Administrative Professional Council Chair (<i>ex officio</i> voting)	David Mornes	
Classified Personnel Chair (<i>ex officio</i>)	Farrah Bustamante	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

* *ex officio* members are non-voting unless stated.

Faculty Council Standing/Advisory Committee Members 2013-14

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Committee on Teaching and Learning

Agricultural Sciences	Shawn Archibeque	2016
Health and Human Sciences	Stephanie Clemons, Chair	2015
Business	Dan Turk	2014
Engineering	Karan Venayagamoorthy	2016
Liberal Arts	Kelly Long	2015
Natural Resources	Randy Boone	2016
Natural Sciences	Anton Betten	2016
Veterinary Medicine and Biomedical Sciences	RoxAnn Karkhoff-Schweizer	2014
University Libraries	Catherine Cranston	2014
Student Representative (Undergraduate)	TBD	2014
Student Representative (Graduate)	TBD	2014
VP for Student Affairs Office (<i>ex officio</i>)	Jody Donovan, Assoc. Dean for Students	
Office of the Provost/ The Institute for Learning and Teaching (<i>ex officio</i>)	Michael Palmquist, Director, TILT	
Registrar's Office (<i>ex officio</i>)	TBD	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on University Programs

Agricultural Sciences	Frank Peairs	2015
Health and Human Sciences	Karyn Hamilton	2015
Business	John Elder	2015
Engineering	Steve Reising	2015
Liberal Arts	Eric Prince, Chair	2014
Natural Resources	Stuart Cottrell	2014
Natural Sciences	Colleen Webb (To Be Replaced)	2014
Veterinary Medicine and Biomedical Sciences	Dan Smeak	2014
University Libraries	Amy Hoseth	2016
Student Representative (Undergraduate)	TBD	2014
Student Representative (Graduate)	TBD	2014
Office Vice President for Research (<i>ex officio</i>)	Hank Gardner, Assoc. Vice Pres. for Research	
Staff Support	Linda Foster - Office of the VPR- CIOU Record Keeping	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

University Curriculum Committee

Agricultural Sciences	Bradley Goetz	2014
Health and Human Sciences	Carole Makela, Chair	2015
Business	Paul Mallette	2015
Engineering	Patrick Fitzhorn	2015
Liberal Arts	Walt Jones	2014
Natural Resources	Paul Meiman	2016
Natural Sciences	Steve Strauss	2016
Veterinary Medicine and Biomedical Sciences	Howard Ramsdell	2014
University Libraries	Michelle Wilde	2015
Student Representative (Undergraduate)	TBD	2014
Student Representative (Graduate)	TBD	2014
Office of the Provost (<i>ex officio</i>)	Alan Lamborn, Vice Provost Undergraduate Affairs	
Staff Support - Curriculum and Catalog	Tom Hoehn	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

* *ex officio* members are non-voting unless stated.

APPENDIX A
APPOINTED ACADEMIC FACULTY REPRESENTATIVES
UNIVERSITY COMMITTEES
(3 years if not specified by Committee)

Committee	Contact Person	Appointee/Representative	Term
Administrative Professional Council	Dave Mornes, Chair	Timothy Gallagher, Chair, FC	2013
Administrative Professional Distinguished Service Awards Committee	Auli Summerhays	Timothy Gallagher, Chair, FC	2013
Advisory Committee on Academic Affairs (ACUA)	Alan Lamborn, Vice Provost Undergraduate Affairs	Mary Stromberger, Vice Chair, FC	2013
Advisory Committee on Enrollments	Alan Lamborn, Vice Provost Undergraduate Affairs	Mary Stromberger, Vice Chair, FC	2013
Benefits Committee		Academic Faculty Members: Yongli Zhou Kelly McArthur Jean Opsomer Luis Garcia Robert Meroney (Retired Faculty)	 2014 2014 2015 2015 2015
Board of Governors Award for Excellence in Undergraduate Education	Alan Lamborn, Vice Provost Undergraduate Affairs	Timothy Gallagher, Chair, FC Branislav Notaros 2012 Recipient Rep. - CoT&L	 2013 2013 2013
Cabinet	Tony Frank, President	Timothy Gallagher, Chair, FC	2013
Classified Personal Council	Farrah Bustamante, Chair	Mary Stromberger, Vice Chair, FC	2013
Classified Personal Council Outstanding Achievement Award	Farrah Bustamante, Chair	Mary Stromberger, Vice Chair, FC	2013
Committee on College Articulation and Agreements	Alan Lamborn, Vice Provost Undergraduate Affairs	Mary Stromberger, Vice Chair, FC	2013
Controlled Enrollments Subcommittee	Alan Lamborn, Vice Provost Undergraduate Affairs	Appointment by University Curriculum Committee	2013
Council of Deans	Rick Miranda - Provost/ Executive Vice President	Timothy Gallagher, Chair, FC (voting member) Chair, CoSFP (non-voting)	 2013 2013

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Discipline Panel	Craig Chesson, Director Conflict Resolution & Student Conduct Services	Academic Faculty Members: <i>Paul Mallette, Chair</i> 2014 Lori Kogan (2 nd term) 2015 Laurie Carlson (2 nd term) 2015 Steven Newman (2 nd term) 2015 Mark Brick (1st term) 2014 Catherine M.H. Keski (1 st term) 2014 David Greene (2 nd term) 2014 Allison Level (2nd term) 2013 Juliana Oprea (2nd term) 2013 Paul Kennedy (1 st term) 2013 TBD 2013
Grievance Panel	Kirk Hallahan, UGO (2015) Sharon Anderson, UM (2015) Paul Bell, UM (2015) Antigone Kotsiopulos, UM (2015) Peter Jacobs, UM (2015)	Academic Faculty Members: Suzanne Lowensohn (Business) 2015 Michael Gross (Business) 2015 Bill Timpson (CAHS) 2015 Catherine Cranston (Libraries) 2015 Sandra Biedron (Engineering) 2015 Idris Hamid (Liberal Arts) 2015 TBD 2015 TBD 2014 TBD 2014 TBD 2014 TBD 2014 TBD 2014 TBD 2014 TBD 2014 Margarita Lenk (Business 2 nd term) 2013 Yolanda Sarason (Business 2 nd term) 2013 Daniel Draper (Libraries) 2013 TBD 2013 TBD 2013 TBD 2013 TBD 2013
Honorary Degree Committee	Timothy Gallagher, Chair FC	Pattie Cowell 2013 Jody Hanzlek 2013 Joyce Berry 2013 Sandy Woods 2013 Jan Leach 2013 Ajay Menon 2013 Tony Maciejewski 2013
Information Technology Executive Committee	Patrick Burns, Vice President For Information Technology	Louis Bjostad 2013

Joan Kuder Memorial Scholarship	Jan Rastall	Mary Stromberger, Vice Chair, FC	2013
Multi-Ethnic Distinguished Service Awards	Michelle Riesel	Timothy Gallagher, Chair, FC	2013
Osher Re-Entry Scholarships	Jan Rastall	Timothy Gallagher, Chair FC	2013
Parking Management Committee - 2 yr terms	David Bradford, Commander University Parking Services	James Custis Jonathan Carlyon	2014 2014
Physical Development Committee	Steve Hultin, Director Facilities	Carl Burgchardt	2013
Programs of Research & Scholarly Excellence	Bill Farland, Vice President for Research	Rep. - Committee on Strategic and Financial Planning Rep. - Committee on Scholarship, Research and Graduate Education	2013
Sexual Harassment Panel	Diana Prieto, Director, OEO	Academic Faculty Members: Linda Meyer (2 nd Term Libraries) Yongli Zhou (2 nd Term Libraries) Gene Gloeckner (2 nd Term CAHS) William H. Hanneman (2 nd Term CVMBS) Louise Feldmann (2 nd Term Libraries) TBD Allison Level (Libraries) Deborah Valentine (2 nd Term CAHS) Shu Liu (2 nd Term Libraries) Jennifer Nyborg (2 nd Term CNS)	2015 2015 2014 2014 2014 2014 2013 2013 2013 2013
Sustainable, Energy, and Environment Advisory Committee	Ron Segal, Vice President for Energy and Environment	Norm Dalsted	2015
University Safety	James Graham, Director-Environmental Health Services	Don Klein	2015

PARLIAMENTARY MOTIONS - QUICK REFERENCE

<u>Motions - in order of precedence</u>	<u>Debatable</u>	<u>Vote Required</u>
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PRIVILEGED MOTIONS

1. Fix the Time to Adjourn	no	majority
2. Adjourn	no	majority
3. Recess	yes (r)	majority
4. Question of Privilege	no	none

SUBSIDIARY MOTIONS

5. Lay on the Table (postpone)	no	majority
6. Previous Question (vote immediately)	no	2/3
7. Limit or Extend Debate	no	2/3
8. Postpone to a Certain Time	yes (r)	majority
9. Commit or Refer to Committee	yes (r)	majority
10. Amend	yes	majority
11. Postpone Indefinitely	yes	majority

MAIN MOTIONS

12. General Main Motion	yes	majority
13. Specific Main Motions		
a. Reconsider	yes	majority
b. Rescind or Amend	yes	majority
c. Resume Consideration	no	majority

INCIDENTAL MOTIONS

Motions:

a. Appeal	yes	majority
b. Suspend Rules	no	2/3
c. Object to Consideration	no	2/3 negative
d. Division of a Question	no	majority
e. Method of Voting	no	majority

Requests and Inquiries:

a. Parliamentary Inquiry	no	none
b. Point of Information	no	none
c. Point of Order	no	none
d. Withdraw a Motion	no	none
e. Division of Question	no	none
f. Division of Assembly	no	none
g. Unanimous Consent	no	none

OTHER RULES

1. Renewal of Motions
2. What Motions are Amendable
3. Notice Requirement and the Agenda
4. Rules Governing Behavior of Members in Debate

PARLIAMENTARY MOTIONS - WHAT THEY MEAN

1. Fix the Time to Adjourn - purpose is to set the time (and /or place) for another meeting to continue business of the session. It has no effect on when the present meeting will adjourn.
2. Adjourn - means to close the meeting. A privileged motion to adjourn is to close the meeting immediately. It is not a privileged motion if qualified in any way, as to adjourn at, or to, a future time.
3. Suspend the Rules - generally used to permit the assembly to do something which would violate its general rules (except bylaws) such as changing agenda order or considering an item not on the agenda.
4. Unanimous Consent - a faster way to accomplish the same purpose as suspend the rules, but used when the requested deviation is not controversial. One objection from any member or the chair denies the request.
5. Lay on the Table - enables the assembly to lay the pending question aside temporarily when something more urgent has arisen. Its effect is to halt consideration of a question immediately, without debate.
6. Previous Question - the motion used to bring the assembly to an immediate vote on one or more pending questions. It is used to immediately close debate and prevents the making of subsidiary motions except to table.
7. Limit or Extend Debate - one of two motions an assembly can use to exercise special control over debate on a pending question. It can be used to reduce the number or length of speeches, or to require an end to debate at a particular time. It can also be used to increase the time available to speakers or to the deliberation on the question.
8. Postpone to a Certain Time (definitely) - a motion to defer discussion of a pending question to a definite day, meeting, hour, or until after a certain event. This motion can be used regardless of how much debate there has been on the motion it proposes to postpone.
9. Commit or Refer to Committee - this is generally used to send a pending question to a committee so that the question may be investigated, providing the assembly with more information or a recommendation, or to put the motion into better form (in clearer or better wording) for the assembly to consider.
10. Amend - a motion to modify the wording--and to some extent the meaning--of a pending question before the assembly. A pending motion may be modified by adding or deleting words and phrases, or by a combination of these--i.e., to strike out some words and insert others. It can also be used to substitute one paragraph or the entire text of a resolution or main motion. Amendments must be germane.
11. Postpone Indefinitely - a motion which means the assembly declines to take a position on the main question. Its adoption kills the main motion and avoids a direct vote on the question.
12. Main motion - the motion which brings any general matter of business before the assembly. Any formal proposal.
13. Reconsider - enables a majority in an assembly to bring back for further consideration a motion which has already been voted on. Complex rules.
14. Rescind or Amend - motions which enable an assembly to change and action previously taken. An entire motion or any part of it may be rescinded or amended.
15. Resume Consideration - also called "take from the table", this motion brings back a question which has been tabled.

**ADOPTED BY EXECUTIVE COMMITTEE AT ITS MAY 14, 2013 ACTING FOR
FACULTY COUNCIL**

May 7, 2013

TO: Tim Gallagher, Chair
Executive Committee and Faculty Council

FROM: Howard Ramsdell, Chair
University Curriculum Committee

SUBJECT: New Interdisciplinary Minor

The University Curriculum Committee moves Faculty Council adopt the following:

**An Interdisciplinary Minor in Music, Stage, and Sports Production be
established in the Office of the Provost effective Fall Semester 2013.**

Rationale:

According to the request submitted:

“This minor is designed to serve students who seek an instructional program providing a broad foundation in creating television and audio recordings of music, theatre, sports and other events.”

The program will be administered by the Department of Journalism and Technical Communication.

The request was reviewed and approved by the University Curriculum Committee on April 26, 2013.

Enclosure

DEC 12 2011 24

1 of 11

NEW/MAJOR/MINOR PROGRAMS OF STUDY-CURRICULAR REQUESTS

CONTACT PLEASE PRINT: NAME: Jamie Switzer EMAIL: jamie.switzer@colostate.edu PHONE: 1-2239
(REQUIRED)CHECK THE APPROPRIATE BOX ON THE FAR LEFT. See Curricular Policies and Procedures Handbook, available at <http://www.colostate.edu/orgs/ucc> for instructions.

ADDS

☒ ADD a new department and/or college. (Complete Section I-Column B and Section II.)
☐ ADD a new degree or major or concentration or option or minor or Interdisciplinary studies program. (Complete Section I-Column B, Section II, and Section III-Column B.)

MAJOR CHANGES

☐ CHANGE the name of an existing department and/or college. (Complete Section I-Column A, only changed item(s) in Section I-Column B, and Section II.)
☐ CHANGE the name of a degree or major or concentration or option or minor or Interdisciplinary studies program. (Complete Section I-Column A, only changed item(s) in Section I-Column B, and Section II.)
☐ CHANGE the curriculum requirements of an approved major or concentration or option or minor or interdisciplinary studies program involving a sum total of 7 or more credits. (Complete Section I-Column A, Section II, Section III-Column A, and only changed item(s) in Section III-Column B.)
☐ CHANGE AUCC Category 4 requirements of an approved major or concentration. (Complete Section I-Column A, Section II, Section III-Column A, and only changed item(s) in Section III-Column B.)
☐ DROP a degree or major or concentration or option or minor or interdisciplinary studies program and requirements. (Complete Section I-Column A and Section II.)

MINOR CHANGES

☐ CHANGE the curriculum requirements of an approved major or concentration or option or minor or interdisciplinary studies program involving a sum total of less than 7 credits. (Complete Section I-Column A, Section II, Section III-Column A, and only changed item(s) in Section III-Column B.)
☐ CHANGE courses and/or group requirements from freshman/sophomore year to junior/senior year or vice versa in an approved major or concentration or option or minor or interdisciplinary studies program. (Complete Section I-Column A, Section II, Section III-Column A, and only changed item(s) in Section III-Column B.)

SECTION I

A. PRESENT NAME	B. REQUESTED NAME
<u>Liberal Arts</u>	<u>Liberal Arts</u>
<u>Journalism & Tech. Comm. Music Theatre & Dance</u>	<u>JTG/D/MU/TH/SOC/SPCM</u>
<u>Sociology, Communications Studies</u>	
COLLEGE	DEPARTMENT
MAJOR	
UNDERGRADUATE CONCENTRATION/ GRADUATE SPECIALIZATION	
OPTION	
MINOR	<u>Music, Stage, and Sports Production</u>
INTERDISCIPLINARY STUDIES PROGRAM	
DEGREE	

EFFECTIVE DATE (TERM AND YEAR) REQUESTED: Spring 2012 FALL 2012

SECTION II-JUSTIFICATION FOR REQUEST

This minor is designed to serve students who seek an instructional program providing a broad foundation in creating television and audio recordings of music, theatre, sports and other events.

SECTION III (SEE PG. 2)

SECTION IV-SIGNATURES OF AFFECTED DEPARTMENTS (SEE PG. 3)

CHANNELS FOR APPROVAL	DATE
Department Head/Chairperson*	<u>10/3/11</u>
Chairperson, College Curriculum Committee	<u>12/7/11</u>
Dean of College*	<u>12/7/11</u>

*Signature indicates approval and a commitment of resources.

CURRICULUM & CATALOG USE	Approval Date
Comm. On Scholarship, Research, and Graduate Education (CoSRGE)	
University Curriculum Committee	
Faculty Council	
Approved Effective Date	

Call 1-1451, Curriculum and Catalog Administration, for information.

SECTION III-LISTING OF CURRICULUM REQUIREMENTS

A. For EXISTING PROGRAMS ONLY, contact Curriculum and Catalog to request a current program of study, which will be pasted below in this column for you.
Curriculum and Catalog: 1-1451 or 1-1578.

B. For NEW PROGRAMS, put the ENTIRE NEW PROGRAM below in this column.

For changes to EXISTING PROGRAMS, LIST ONLY PROPOSED CHANGES (CHANGES, DROPS, AND ADDS). (For examples, see Appendices in the *Curricular Policies and Procedures Handbook*.)

INCLUDE: Course subject code, number, title, number of credits, and AUCC designation (if appropriate). Note superscript "P" after course number if course has a prerequisite.

Required:
LB 386E Practicum (Live Event Production)

9/3
1-4/3

Pick one of the following:

D 110 Understanding Dance	3
JTC 100 Media in Society	3
MU 100 Music Appreciation	3
MU 111 Music Theory Fundamentals	3
TH 141 Introduction to Theater	3
TH 150 Introduction to Performance	3
TH 151 Beginning Acting	3

Pick four of the following:

D 120A Dance Techniques 1: Modern	3
D 120B Dance Techniques 2: Ballet	3
D 126 Dance Improvisation	3
D 286 ^P Dance Practicum	1-3
JTC 340 ^P Video Editing	3
JTC 345 ^P Television Field Production ^P	3
JTC 344 ^P Audio Production and Editing	3
JTC 344 ^P Corporate Media Production	3
MU 332 History of Jazz	3
MU 333 History of Rock and Roll	3
MU 342 Psychology of Music ^P	3
SPCM 341 Evaluating Contemporary Television	3
SOC 343 Sport and Society ^P	3
TH 160 Introduction to Production Design	3
TH 161 ^P Stagecraft ^P	3
TH 264 ^P Lighting Design Fundamentals	3
TH 266 ^P Sound Design for the Theater ^P	3
TH 275 Playwrights' Workshop	3
TH 475 ^P Advanced Playwriting: Theatre	3
TH 366 ^P Digital Media Design for the Stage ^P	3
TH 364 ^P Advanced Lighting Design ^P	3

Complete three credits from these selections:

D 495 Special Dance Event Organization	Independent Study	3
LB 386A Practicum		1-3
LB 386B Practicum		1-3
LB 495 Independent Study		1-3
JTC 490 Workshop (Television Studio Production)		1
JTC 487 Internship		1-3
MU 495 Independent Study A-H		1-3
TH 286 Practicum		1-4
TH 400 Theatre Production Workshop		1-3
TH 470 Practicum		1-9
TH 495 Independent Study		1-3

TOTAL

21

At least 12 credits must be upper division (300 or 400 level).

Students seeking this minor in addition to a major in D, JTC, MU, TH or SPCM must complete the required 21 credits in courses offered outside of their major.

Bright, Fionna

From: Switzer, Jamie
Sent: Friday, January 20, 2012 11:15 AM
To: Bright, Fionna
Subject: Fwd: Questions regarding proposed Production minor

Here are Greg's responses. Please let me know if you have any other questions! Thanks for all your help!! JS

Dr. Jamie S. Switzer
Associate Professor
Department of Journalism and Technical Communication
Colorado State University
Fort Collins, CO USA
80523-1785
jamie.switzer@colostate.edu
1.970.491.2239

Begin forwarded message:

From: Greg Luft <gregluft@me.com>
Date: January 19, 2012 7:43:54 PM MST
To: "Switzer, Jamie" <Jamie.Switzer@ColoState.EDU>
Subject: Re: Questions regarding proposed Production minor

Jamie:

Here are some answers to Fionna's questions. Sorry about my response to your first note. I didn't read it closely, and didn't know what I was looking at!

greg

1) Arts practicum is fine as a title, although I'm not sure where that happened. I suppose we might end up creating a separate sports production class in the future. For now, ok. And, 3 credits is okay as well. I never expected it to be 4.

2. Let's specify 3 credits for D 286.
3. Yes, we're planning to put a new course in for audio production. (Just haven't gotten there yet.)
4. I think we should just list them as D120 A-C and D121 A-C. That should cover all of the versions available, but still keep credits in each to a max of 3.
5. Okay with dropping 544. We can fix that later.
6. Let's leave the title in on the D 495 independent study. Jane, the Dept. Head, specified that title. Leave the other 495s in place as is. (We can write recommendations for topics when we put together advising check sheets for the minor).
7. Todd Queen did not specify only performance for MU 495. I think we can include all topics, A-H. (same thing about writing recommendations later).
8. Same with TH 470. They wanted it to be open to all topics, and all fit pretty well.

Begin forwarded message:

From: "Bright, Fionna"
<Fionna.Bright@ColoState.EDU<[<mailto:Fionna.Bright@ColoState.EDU>>](mailto:Fionna.Bright@ColoState.EDU)>>

Date: January 19, 2012 3:12:02 PM MST

To: "Switzer, Jamie"
<Jamie.Switzer@ColoState.EDU<[<mailto:Jamie.Switzer@ColoState.EDU>>](mailto:Jamie.Switzer@ColoState.EDU)>>

Cc: Walt Jones <jones.walton@gmail.com<[<mailto:jones.walton@gmail.com>>](mailto:jones.walton@gmail.com)>>,
"Abrams, Marcy" <Marcy.Abrams@ColoState.EDU<[<mailto:Marcy.Abrams@ColoState.EDU>>](mailto:Marcy.Abrams@ColoState.EDU)>>,
"Didier, John" <John.Didier@ColoState.EDU<[<mailto:John.Didier@ColoState.EDU>>](mailto:John.Didier@ColoState.EDU)>>,
"Hoehn, Tom"
<H.Thomas.Hoehn@ColoState.EDU<[<mailto:H.Thomas.Hoehn@ColoState.EDU>>](mailto:H.Thomas.Hoehn@ColoState.EDU)>>,
"Ramsdell, Howard"
<Howard.Ramsdell@ColoState.EDU<[<mailto:Howard.Ramsdell@ColoState.EDU>>](mailto:Howard.Ramsdell@ColoState.EDU)>>

Subject: Questions regarding proposed Production minor

Hi Jamie,

I have some questions about the proposed Music, Stage, and Sports Production interdisciplinary minor.

- 1) LB 386E, Practicum: Arts Production. This course is subtitled Arts Production, not Live Events Production. Its proposal asks for 1-3 credits, not 1-4. Just wanted you to know that students will not be able to sign up for 4 credits under this course, which is required for the minor.
- 2) The third section of the minor says, "Pick four of the following." But D 286, Dance Practicum, is listed as 1-3 credits, and if students choose this course for fewer than 3 credits, the minor won't total the minimum 21 credits. Do you want to change the heading on this section to "Select 12 credits from the following" or do you want to specify 3 credits for D 286 instead of 1-3?
- 3) Under the third section you list JTC 3**, Audio Production and Editing. I can't find a course at the 300-level that covers this topic specifically. Are you planning to propose one? Or are there a number of courses that would fall under this topic? If there are a number of courses, let's just put them all into the list. Let me know which course numbers.
- 4) Under the third section, D 120A is listed as Dance Techniques I and D 120 B is listed as Dance Techniques II, but these two classes are actually D 120A, Dance Techniques I: Modern and D 120B, Dance Techniques I: Ballet. Did you mean to exclude D 120C, Dance Techniques I: Jazz? And did you mean to include D 121A-C, Dance Techniques II (Modern, Ballet, and Jazz, respectively)? Please clarify.
- 5) Here is what the Curricular Policies and Procedures Handbook states about 500-level courses in an undergraduate program of study (page 31):

"Although 500-level or higher courses cannot be required in undergraduate programs of study, elective credits taken at the 500-level may be used to fulfill the upper-division requirement. 500-level courses cannot be listed in undergraduate programs of study in the General Catalog."

What this means is, when an undergraduate program has "electives" listed in it (which means the student can choose any course), the student may choose a 500-level course as an elective, and that it may be used to fulfill the requirement of needing 42 credits of upper division credit for an undergraduate degree. No 500-level courses may be listed in a program of study. That includes in the footnotes. Period. I'm going to delete JTC 544 from the list of courses in the minor. I'm afraid this is causing review of the major, since there are two courses listed there in the footnotes. Perhaps, since your department keeps trying to include some graduate level courses

(535, 544) in undergraduate programs, you'd like to propose equivalent courses for those topics at the undergraduate level? Just a thought.

6) In the fourth section, D 495 is in fact Independent Study. What did you want to do with "Special Dance Event Organization?" Did you want to limit the dance independent study to that topic? What about the other Independent Study courses listed?

7) MU 495, Independent Study, has subtopics A-H. I'm assuming you want only H) Performance? Other subtopics include theory, composition, music therapy, etc. Please clarify.

8) TH 470, Practicum, has subtopics A-I. Did you mean to include all of those subtopics, or only one or a few? These include things like dramaturgy, directing, acting, etc.

I think that's it for now. I will hold the program paperwork until I hear from you on these issues.

Thanks,

Fionna

Fionna Bright

Curriculum and Catalog

Office of the Provost, Campus Delivery 1001

(970)491-1578

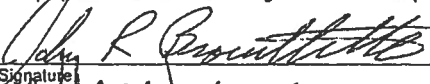

Admin. 18C

Colorado State University

SECTION IV – SIGNATURES OF AFFECTED DEPARTMENTS
(Required before consideration by University Curriculum Committee)

Affected departments include any department outside the home department, whose course is used in the program. Affected departments might also include other departments offering a program with similar or overlapping content.

This proposal for a curricular change or addition of a program of study has been reviewed and agreed to by the following departments affected by the changes.

	Sociology	10-6-11
Signature	Department	Date
	MTD	10-10-11
Signature	Department	Date
Signature	Department	Date
Signature	Department	Date

32
Music, Stage, and Sports Production 9 of 11

SECTION IV – SIGNATURES OF AFFECTED DEPARTMENTS
(Required before consideration by University Curriculum Committee)

Affected departments include any department outside the home department, whose course is used in the program. Affected departments might also include other departments offering a program with similar or overlapping content.

This proposal for a curricular change or addition of a program of study has been reviewed and agreed to by the following departments affected by the changes.

<u><i>Fred Pindell</i></u>	<u><i>Communication Studies</i></u>	<u><i>10/6/11</i></u>
Signature	Department	Date

<hr/>	<hr/>	<hr/>
Signature	Department	Date

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Signature	Department	Date

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Signature	Department	Date

College of Liberal Arts
Department of Journalism and Technical Communication
Music, Stage, and Sports Production Interdisciplinary Minor

Effective Fall 2013

(The entire new program is shown.)

<u>Course</u>	<u>Title</u>	<u>Cr</u>
Students must complete 30 credits, with a minimum of 3 credits in each of at least four subject codes, with no more than 9 credits from any one subject code. At least 12 of the 30 credits completed for the minor must be upper-division (300- to 400-level).		
REQUIRED COURSE		
LB 386E	Practicum: Arts Production	3
	TOTAL	3
GROUP I: <i>Select one course from the following:</i>		
D 110	Understanding Dance	3
JTC 100	Media in Society	3
MU 100	Music Appreciation	3
MU 111	Music Theory Fundamentals	3
TH 175 ^P	Storytelling ¹	3
	TOTAL	3
GROUP II: <i>Select at least six courses for a minimum of 18 credits from the following:</i>		
D 120A-C	Dance Techniques I	2
D 121A-C ^P	Dance Techniques II	2-3
D 126	Dance Improvisation	3
D 286	Dance Practicum	3
JTC 340 ^P	Digital Video Editing*	3
JTC 345 ^P	Electronic Field Production	3
JTC 544	Corporate and Institutional Media Production ²	3
MU 332	History of Jazz	3
MU 333	History of Rock and Roll	3
MU 342 ^P	Psychology of Music*	3
SPCM 341	Evaluating Contemporary Television	3
SOC 343	Sport and Society	3
TH 264 ^P	Lighting Design: Fundamentals ¹	3
TH 266 ^P	Sound Design for the Theatre ¹	3
TH 364 ^P	Advanced Lighting Design	3
TH 366 ^P	Digital Media Design for the Stage	3
	TOTAL	18
GROUP III: <i>Select 6 credits from the following:</i>		
D 495	Independent Study	3
LB 386A	Practicum: CTV	1-3
LB 386B	Practicum: KCSU	1-3
LB 495	Independent Study	1-3
JTC 487	Internship	1-3
JTC 490	Workshop	1
MU 495A-H	Independent Study	1-3
TH 495	Independent Study	1-3
	TOTAL	6
PROGRAM TOTAL = 30 credits*		

^P This course has at least one prerequisite. Check the Courses of Instruction section of the catalog at <http://catalog.colostate.edu> to see the course prerequisites.

* Additional course work may be required because of prerequisites.

¹ Prerequisites for this course may be waived for students enrolled in this minor.

Music, Stage, and Sports Production Interdisciplinary Minor

APR 25 2013

Page 2 of 2

² Students may select JTC 544, Corporate and Institutional Media Production, for one of the courses in Group II, with written consent of instructor and approval of minor advisor.

April 26, and May 3, 2013 UCC Curriculum Changes adopted by Executive Committee,
Acting For Faculty Council, at its May 14, 2013 meeting.

New Curricula - APRIL 26, 2013

College of Liberal Arts
Department of Journalism and Technical Communication
Music, Stage, and Sports Production Interdisciplinary Minor

Effective Fall 2013

(The entire new program is shown.)

<u>Course</u>	<u>Title</u>	<u>Cr</u>
Students must complete 30 credits, with a minimum of 3 credits in each of at least four subject codes, with no more than 9 credits from any one subject code. At least 12 of the 30 credits completed for the minor must be upper-division (300- to 400-level).		
REQUIRED COURSE		
LB 386E	Practicum: Arts Production	3
	TOTAL	3
GROUP I: Select one course from the following:		
D 110	Understanding Dance	3
JTC 100	Media in Society	3
MU 100	Music Appreciation	3
MU 111	Music Theory Fundamentals	3
TH 175 ^P	Storytelling ¹	3
	TOTAL	3
GROUP II: Select at least six courses for a minimum of 18 credits from the following:		
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MU 333	History of Rock and Roll	3
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SOC 343	Sport and Society	3
TH 264 ^P	Lighting Design: Fundamentals ¹	3
TH 266 ^P	Sound Design for the Theatre ¹	3
TH 364 ^P	Advanced Lighting Design	3
TH 366 ^P	Digital Media Design for the Stage	3
	TOTAL	18
GROUP III: Select 6 credits from the following:		
D 495	Independent Study	3
LB 386A	Practicum: CTV	1-3
LB 386B	Practicum: KCSU	1-3
LB 495	Independent Study	1-3

<u>Course</u>	<u>Title</u>	<u>Cr</u>
JTC 487	Internship	1-3
JTC 490	Workshop	1
MU 495A-H	Independent Study	1-3
TH 495	Independent Study	1-3
	TOTAL	<hr/> 6

PROGRAM TOTAL = 30 credits*

^p This course has at least one prerequisite. Check the Courses of Instruction section of the catalog at <http://catalog.colostate.edu> to see the course prerequisites.

* Additional course work may be required because of prerequisites.

¹ Prerequisites for this course may be waived for students enrolled in this minor.

² Students may select JTC 544, Corporate and Institutional Media Production, for one of the courses in Group II, with written consent of instructor and approval of minor advisor.

NEW CURRICULAR: MAY 3, 2013

College of Business

Department of Computer Information Systems

Master of Science in Business Administration (M.S., Plan B)

Computer Information Systems Specialization

Effective Fall 2013

(The entire program is shown. Deletions are in ~~strikeout~~; additions are in underline.)

<u>Course</u>	<u>Title</u>	<u>Cr</u>
CORE COURSES		
BUS 690C	Contemporary Issues in Business-Info Systems	3
CIS 600 ^P	Information Technology and Project Management	3
CIS 601 ^P /	Enterprise Computing and Systems Integration	3
MGT 601 ^P		
CIS 605 ^P	Business Visual Application Development	3
CIS 606 ^P	Application Software Infrastructure	3
CIS 610 ^P	Software Development Methodology	3
CIS 611 ^P	Object-Oriented Systems	3
CIS 620 ^P	IT Communications Infrastructure	3
CIS 655 ^P	Business Database Systems	3
CIS 665 ^P	E-Business Application Technologies	3
TOTAL		<u>3027</u>
SELECTED COURSES		
<i>Select a minimum of two courses for a total of 6 credits from the following:</i>		
BUS 690C	Contemporary Issues in Business: Info Systems	1-6
CIS 570 ^P	Business Intelligence	3
CIS 575 ^P	Applied Data Mining and Analytics in Business	3
CIS 670 ^P	Advanced IT Project Management	3
TOTAL		<u>6</u>
Information Technology Project		
CIS 695	Independent Study	3
	Final oral/written exam	0
TOTAL		<u>3</u>
PROGRAM TOTAL = minimum 33 credits		

^P This course has at least one prerequisite. Check the Courses of Instruction section of the catalog at <http://catalog.colostate.edu/> to see the course prerequisites.

College of Liberal Arts

Department of Art

Major in Art (B.A.)

Art History Concentration

Effective Fall 2013

(The entire program is shown. Deletions are in ~~strikeout~~; additions are in underline.)

A minimum grade of C (2.000) must be achieved in each upper-division art course in the student's concentration. The minimum scholastic average acceptable for graduation is 2.000 computed only for courses attempted at Colorado State.

<u>Course</u>	<u>Title</u>	<u>Cr</u>	<u>AUCC</u>
FRESHMAN			
ART 105	Issues and Practices in Art	1	
ART 110	Art History I ¹	3	
ART 111 ^P	Art History II	3	
ART 135	Introduction to Drawing	3	
ART 160	Two-Dimensional Visual Fundamentals	3	
ART 170	Three-Dimensional Visual Fundamentals	3	
CO 150 ^P	College Composition	3	1A
	Arts and Humanities ²	63	3B
	Global and Cultural Awareness ³	3	3E
	Mathematics ³	3	1B
	Elective	36	
	TOTAL	31	
SOPHOMORE			
	<i>Select two courses from the following:</i>		
ART 112	History of Asian Art	3	
ART 113	Native Art Survey	3	
ART 230 ^P	Photo Image Making I	3	
ART 240 ^P	Pottery I	3	
ART 245 ^P	Metalsmithing and Jewelry I	3	
ART 250 ^P	Fibers I	3	
ART 255 ^P	Introduction to Graphic Design	3	
ART 260 ^P	Painting I	3	
ART 265 ^P	Printmaking I-Intaglio and Relief	3	
ART 270 ^P	Sculpture I	3	
ART 212 ^P	Art History III	3	
	Advanced Writing ⁴	3	2
	Biological and Physical Sciences ⁵	7	3A
	Historical perspectives ⁶⁵	3	3D
	Mathematics ⁶	3	1B
	Second field ⁷	9	
	Social/behavioral sciences ⁸	3	3C
	TOTAL	3031	
JUNIOR			
	<i>Select at least 3 credits from the following:</i>		
ART 310 ^P	History of American Art to 1945	3	4A, 4B
ART 311 ^P	Art of Africa	3	4A, 4B
ART 312 ^P	History of Pre-Columbian Art	3	4A, 4B
ART 314 ^P	Women in Art History	3	4A, 4B
ART 315 ^P	United States Art 1945-1980	3	4A, 4B
ART 316 ^P	Art of the Pacific	3	4A, 4B
ART 319 ^P	History of Graphic Design	3	4A, 4B
ART 410 ^P	Greek Art	3	4A, 4B
ART 411 ^P	History of Medieval Art	3	4A, 4B
ART 412 ^P	History of Renaissance Art	3	4A, 4B
ART 414 ^P	History of Baroque and Rococo Art	3	4A, 4B

<u>Course</u>	<u>Title</u>	<u>Cr</u>	<u>AUCC</u>
ART 415 ^P	History of 19 th -Century European Art	3	4A, 4B
ART 416 ^P	History of European Art, 1900 to 1945	3	4A, 4B
ART 417 ^P	Roman Art	3	4A, 4B
<i>Select one course from the following:</i>			
LFRE 120	Reading for Proficiency-French	3	
LGER 120	Reading for Proficiency-German	3	
LSPA 120	Reading for Proficiency-Spanish	3	
L*** 200 ^P	Second-Year Language I ⁹	3	3B
PHIL 318	Aesthetics-Visual Arts	3	
	Second field ⁷	12	
ART ***	Art history upper-division electives ¹⁰ Upper-division Art History	9 6	4A, 4B
	TOTAL	30 27	
SENIOR			
ART 419 ^P	Historiography and Methodology of Art History	3	4C
	Biological and Physical Sciences ¹¹	7	3A
	Art electives, upper-division	4	
ART ***	Art history electives, upper-division ¹⁰ Upper-division Art History	12	
	Global and Cultural Awareness ⁸	3	3E
	Social and Behavioral Sciences ⁹	3	3C
	Non-art electivesOut-of-Department Course	3	
	Elective	3	
	TOTAL	29 31	
PROGRAM TOTAL = 120 credits			

^P This course has at least one prerequisite. Check the Courses of Instruction section of the catalog at <http://catalog.colostate.edu/> to see the course prerequisites.

¹ Transfer students who have taken or transferred in credit for ART 100 may use it in lieu of ART 110.

² Select two courses (other than ART 100) from category 3B in the All-University Core Curriculum (AUCC). Only 3 of the 6 credits required for arts and humanities may come from intermediate (L* 200 and L* 201) foreign language courses. Select any 3B course except ART 100 or any language (L***) course.

³ Select at least three credits from the list of courses in category 1B in the AUCC.

³ Select from the list of courses in category 3E in the AUCC.

⁴ Select from the list of courses in category 2 in the AUCC.

⁵ Select from the list of courses in category 3A in the AUCC. One course must have a laboratory component.

⁵ ⁶ Select from the list of courses in category 3D in the AUCC.

⁶ Select at least three credits from the list of courses in category 1B in the AUCC.

⁷ Select 21 credits from the same non-art subject code. Satisfy remaining upper-division non-art credits to total 14. Complete a minimum of 21 credits of a minor or second major, or 21 credits from the same non-ART subject code. A minimum of 12 credits from the 21 must be upper division (300- to 400-level).

⁸ Select from the list of courses in category 3C 3E in the AUCC.

⁹ Select from the list of courses in category 3C in the AUCC.

⁹ Effective Fall 2007, foreign language courses are in separate subject codes (all starting with L and followed by three letters designating the language, e.g., LFRE is French, LGER is German, etc.).

¹⁰ Select 21 credits of upper division art history. In order to complete category 4A and 4B in the AUCC, at least 3 credits must be from the following: ART 310, ART 311, ART 312, ART 314, ART 315, ART 316, ART 319, ART 410, ART 411, ART 412, ART 414, ART 415, ART 416, or ART 417.

¹¹ Select from the list of courses in category 3A in the AUCC. One course must have a laboratory component.

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please contact Diane Maybon, at 1-5693 or dmaybon@colostate.edu.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

**MINUTES
FACULTY COUNCIL
May 7, 2013**

Call to Order

The Faculty Council meeting was called to order at 4:00 p.m. by Timothy Gallagher, Chair.

Announcements

- A. Next Faculty Council Meeting - September 3, 2013 - A201 Clark Building - 4:00 p.m.
- B. Executive Committee Meeting Minutes: March 26, April 9, 16, 23, 2013 - View at <http://facultycouncil.colostate.edu/index.asp?url=links>

Gallagher noted that the March 26, April 9, 16, and 23, 2013 Executive Committee meeting minutes can be found at the following website: (<http://facultycouncil.colostate.edu/index.asp?url=links>)

- C. Faculty Council Annual Report July 2012 to May 2013 to the Board of Governors

Minutes to be Approved

- A. Faculty Council Meeting Minutes - April 2, 2013

By unanimous consent, the April 2, 2013 Faculty Council meeting minutes were approved.

Unfinished Business

- A. Standing Committee Elections - held over from April 2, 2013 - Committee on Faculty Governance

Steve Reising, Vice Chair Committee on Faculty Governance, nominated, on behalf of the Committee on Faculty Governance, the following faculty members to serve on the Faculty Council Standing Committees:

Committee on Intercollegiate Athletics:		
Karen Hyllegard	Health and Human Sciences	2013-16

University Curriculum Committee:		
Paul Meiman	Natural Resources	2013-16

Gallagher asked if there were any other nominations for the Faculty Council Standing Committees. Hearing no further nominations, the nominations were closed.

The nominated faculty members were elected to a three year term beginning on July 1, 2013 through June 30, 2016 on their respective standing committee.

- B. Grievance Panel Elections - held over from April 2, 2013 - Committee on Faculty Governance

Reising, Vice Chair Committee on Faculty Governance, nominated, on behalf of the Committee on Faculty Governance, the following faculty members to serve on the University Grievance Panel:

Richard Slayden	Vet. Med. & Biomedical Sciences	2013-16
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Gallagher asked for nominations from the floor.

Steve Newman nominated himself and John Wagner, Professor, Animal Sciences, to serve three year terms

on the Grievance Panel.

Hearing, no further nominations, the nominations from the floor were closed.

Richard Slayden, Steve Newman, and John Wagner were elected to serve three-year terms (August 2013-2016) on the University Grievance Panel.

C. Sexual Harassment Panel Elections - held over from April 2, 2013 - Committee on Faculty Governance

No nominations to date.

Gallagher asked if there were any nominations from the floor. There were no nominations.

D. Discipline Panel Elections - held over from April 2, 2013 - Committee on Faculty Governance

No nominations to date.

Gallagher asked if there were any nominations from the floor. There were no nominations.

Reports To Be Received

A. Provost/Executive Vice President

Miranda reported on the following activities:

1. The Vice Provost for Undergraduate Affairs search is underway and four finalists have been identified for campus interviews.
2. David McLean has accepted the position of Dean of Engineering. Miranda thanked Steve Abt for serving as the Interim Dean while the search was on-going.
3. Last month Miranda attended the annual Research Colloquium, which featured Cardiovascular Research.
4. The Confucius Institute was opened last month to provide cultural outreach to the community.
5. Diana Wall, Director, School of Environmental Sustainability, received the Tyler Prize for Environmental Achievement in Washington, D.C. last month. Miranda explained that he attended this event and Wall was recognized for her work on the role of soil biodiversity in climate change, ecosystems and human life.
6. Miranda attended a meeting with the Senior Scholars and discussed on-line education with them.
7. A Faculty Water Forum was recently held, as part of Colorado State University's efforts to advance Colorado State University's investment in water-related research.
8. The Equine Reproduction Laboratory grand re-opening was held last month.
9. The Best Teachers Award ceremony was held last week and six faculty members received awards -

Gretchen Irwin Casterella – Computer Information Systems
Jane Choi – Horticulture and Landscape Architecture
Michael Gross – Management
Seung Hwan (Mark) Lee – Marketing
Greg Luft – Journalism and Technical Communication
Brian Tracy - Health and Exercise Science

10. The Board of Governors meeting was held last week. Miranda noted that the Board of Governors made no changes to the 2013-14 budget. In addition, the Board of Governors awarded the Undergraduate Teaching Award of Excellence to Patricia Ryan, Department of Finance and Real Estate - College of Business.
11. Miranda visited nine (9) departments this month - Foreign Languages, Statistics, Philosophy, Clinical Sciences, English, Occupational Therapy, Atmospheric Sciences, Civil and Environmental Engineering, and Communication Studies.
12. Miranda made a cameo appearance in the "Evil Dead" production by the Theater Department.

C.W. Miller asked about the four (4) denials of Promotion and Tenure made by the Board of Governors. Miranda responded the number of denials was not unusual and reasons for denial were case-specific and no generalizations regarding criteria for promotion and tenure could be shared. Miranda referred Faculty Council members to a document he wrote about Promotion and Tenure, which is available on the Provost's website. The document addresses general criteria for Promotion and Tenure.

Miranda's report was received.

B. Faculty Council Chair

Gallagher reported on the following activities:

1. Chancellor Mike Martin will present a report to Faculty Council members at the September 3, 2013 Faculty Council meeting.
2. Gallagher announced that two proposals from CoRSAF and one proposal from CoTL (to be presented later at this meeting) have been slightly modified by the standing committees. The amended proposals will be shown as overheads when the special action items come up on the agenda today.
3. Gallagher noted that there is no discussion item at today's meeting due to the length of the agenda.
4. Gallagher reported that Carole Makela prepared a report on last week's Board of Governors meeting and a hard copy of the report is available to be picked up by Faculty Council members. The report is as follows:

Report to Faculty Council (May 7, 2013 FC meeting)
May 2-3 Meeting of the CSUS Board of Governors

1. Election of new Board Officers (done in odd years) with service beginning after the May meeting:

Dorothy Horrell, Chair
William E. Mosher, Vice Chair
Scott Johnson, Secretary
Dennis E. Flores, Treasurer

The new Board members named in February were sworn in.

2. The Board approved the operating budget, tuition proposal, and fees including student fees (proposed by ASCSU). The details are included in a press release from CSUS. CSU's increases in tuition are consistent with that which the administration has been sharing in the campus budget process (9% for resident UG; 3% for non-resident UG; 5% for resident and non-resident graduate students). Student fees will increase 2.6%. Tuition and fees will not increase at CSU-P and tuition will not increase at CSU-GC (GC does not have fees).

3. The Evaluation Committee (voting members of the Board and Chancellor Martin) met in executive session to review processes for evaluating their direct reports and Chancellor's evaluation of the presidents. They gathered information from the faculty and student reps per the respective presidents.

Later in open session it was announced that the Chancellor and General Counsel will draft a template to guide the collection of more consistent input from the campuses/their representatives.

4. The Academic and Student Affairs Committee met and considered numerous items to forward to the Board. From CSU, these included the proposal for the Master of Computer Information Systems (CIS); the spring and summer recipients of degrees; the special academic unit—Graduate Degree in Public Health; and revision to the Student Conduct Code. With the exception of the CIS degree, the items went forward and were approved by the Board. Reports received from CSU included the accreditations scheduled in 2013-14 and promotion and tenure outcomes (87 candidates—48 associate with tenure and 1 full with tenure; 4 associate professors, 23 full professors; 7 tenure only; 4 denials).

A report on Access to Success was given with each of the three institutions reporting.

A long list of revisions to the CSU-P Handbook was considered.

5. The Audit and Finance Committee reviewed the FY2012-13 audit plan for units at the three institutions. The FY 2014 Education and General Budgets, tuition, fees (student fees, course fees, and technology fees), and other schedules were presented. These include budgets for each institution and the Systems office. At CSU a request included raising meter and daily parking fees and fines, which have been at the same level since 2008 and 2007, respectively. The building priority list was reviewed as the state is indicating capital fund allocations. The top priorities at CSU are the Chemistry addition (majority state funds) and Animal Sciences (majority funded from non-state sources).
6. The Real Estate/Facilities Committee met and reviewed the potential for leasing mineral rights held by CSU in Routt County, lease of water rights (increase President's signature authority), purchase of the Bay farm from CSU Research Foundation (28 acres on the south campus—south of the Hilton Hotel), and revisions to the naming policy. The naming policy includes naming of administrative units, facilities, and interior and exterior spaces to recognize individual(s) or organization(s). The policy includes a University Naming Committee (UNC) to advise the President, to be composed of the VP for University Advancement, President's Chief of Staff, Facilities Services rep, VP for External Affairs, CSU Foundation rep, a Dean and faculty member (selected by the Provost), and a director of Development (selected by the VPUA).
7. The Public Comment period on Friday morning included comments from individuals opposing the building of the new stadium and requesting time for dialogue with the Board. Written comments received by the System Office addressed the stadium, easement questions, value of one's degree, volunteering to serve on the Board, and hemp research.
8. The Chancellor and two Board members reported on their recent attendance at the Association of Governing Boards (AGB) conference, which addresses higher education issues and effective board operation and functioning. They valued the experiences and noted other institutions/systems have more challenges than the CSUS Board. The Chancellor also participated in the National Association of Systems Heads (NASH).

9. The Chancellor reported on continuing efforts of the System to establish a presence in the south metro area.

A 1.5 million dollar venture capital fund will be established from CSU-GC revenues for RFPs from the faculty and staff at the three institutions shortly. The Presidents will serve as reviewers.
10. The CSUS's process for review of proposed legislation was described and bills that received attention were highlighted.
11. Out-going student and faculty reps were recognized. Nigel Daniels, new ASCSU president will replace Regina Martell. CSU-P will have a new student rep, Vanessa Emerson, their faculty rep (Frank Zizza) will serve a second term. CSU-GC will have a new student and a new faculty rep.
12. The next Board retreat/meeting is June 20-21 at Pingree Park. The next Board meeting in Fort Collins is October 3-4, 2013.
13. Note that resolutions for action items are posted on the System's website shortly after the meeting. Though each is considered by a committee, the action of the full Board occurs on the second day of the meeting is done for each action item. The agenda materials are posted prior to the meeting and the minutes are posted after approval at the next meeting.
14. The reviews and process reviews noted above in relation to the agenda items are part of the continuing effort to orient the newer members of the Board as well as to up-date the continuing members of 'how things work.' As many of the actions/reports are once a year items, continuing explanations are important.

Submitted May 6, 2013
Carole J. Makela
Faculty Council Representative to the Board

C.W. Miller asked about the four denials for promotion and tenure. Carole responded that no specifics were discussed at the BOG meeting, only the number of denials and approvals.

Gallagher's and Makela's report were received.

C. The Possible Impact of the New Stadium Initiative on CSU Academics/Facilities - Committee on Strategic and Financial Planning

Jeff Wilusz, Chair, Committee on Strategic and Financial Planning, explained that the Committee on Strategic and Financial Planning was charged by the Faculty Council Executive Committee to examine forward looking strategic issues of the potential building of the stadium relating to how it would affect facilities and academic programs. The report is found on pages 28-31 of the agenda materials.

Antonio Pedros-Gascon asked about the discrepancy in various figures regarding the on-campus stadium, specifically the money needed for traffic re-routing during the game. Pedros-Gascon asked if the report included figures such as this. Wilusz responded that the Committee focused only on impacts to facilities and academic programs, not the impacts to the city.

Wilusz's report was received.

Consent Agenda

A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: March 8, 15, 29 and April 12 and 19, 2013

Howard Ramsdell, Chair, University Curriculum Committee, moved that Faculty Council adopt the consent agenda.

Ramsdell's motion was adopted.

Special Actions

A. Request for New Master of Computer Information Systems (M.C.I.S.) Plan C - College of Business - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee, moved that the Faculty Council adopt the following:

A Plan C Master of Computer Information Systems (M.C.I.S.) in the College of Business be established to be effective Fall Semester 2013.

Ramsdell explained that the proposal was reviewed and approved by the following committees: Committee on Scholarship, Research, and Graduate Education on March 7, 2013; University Curriculum Committee (UCC) on March 15, 2013.

Ramsdell further explained that according to the program Phase II document:

“... The curricular structure of the Plan C is more appropriate to the needs of the current students than the existing Plan B. The student in the graduate program has morphed over the decade to one who demands more than technical content. Today's student demands an education in computer information systems applied to the business environment.

Employers tell the department that students they hire must have not only the technological skill sets and knowledge base but also ones who can step into a position and apply their academic experience to the business environment immediately. This is one more point that gives credence to the change from an academic based curriculum (Plan B) to a professional-based curriculum (plan C). As with the current program, the Plan C is based on the demographics that are heavily non-traditional students seeking academic advancement to support or advance their profession credentials....”

Ramsdell's motion was adopted.

B. Request for a Master of Science Plans A and B in Toxicology - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee, moved that the Faculty Council adopt the following:

A New Master of Science in Toxicology, M.S. Plans A and B in the College of Veterinary Medicine and Biomedical Science be established effective Spring Semester 2014.

Ramsdell explained that the Department of Environmental and Radiological Health Sciences proposed a Master of Science in Toxicology – Plans A and B. This new degree, pending approval of the Board of Governors and CCHE, would be effective Spring Semester 2014.

The proposal was reviewed and approved by the following committees: Committee on Scholarship, Research, and Graduate Education on April 4, 2013; University Curriculum Committee (UCC) on April 12, 2013.

Ramsdell further explained that the Department of Environmental and Radiological Health Sciences has offered graduate training in Toxicology for over 20 years. This proposal would give the existing Specialization in Toxicology in the Environmental Health major a new degree name, Toxicology, that is ubiquitous for programs of its kind around the world. The program of study will be the same and the same faculty will be responsible for the courses, all of which are currently being offered.

Ramsdell noted that this change will provide graduates with a degree name that is immediately recognizable and accurately descriptive of their training. It will also facilitate recruitment of qualified applicants who will be searching for programs offering a degree in Toxicology.

Ramsdell's motion was adopted.

C. Request for a Doctor of Philosophy (Ph.D.) In Toxicology - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee, moved that the Faculty Council adopt the following:

A new Doctor of Philosophy (Ph.D) be established in Toxicology to be effective Spring Semester 2014.

Ramsdell explained that the Department of Environmental and Radiological Health Sciences proposed a Doctor of Philosophy degree in Toxicology. This new degree, pending approval of the Board of Governors and CCHE, would be effective Spring Semester 2014.

Ramsdell further explained that the proposal was reviewed and approved by the following committees: Committee on Scholarship, Research, and Graduate Education on April 4, 2013; University Curriculum Committee (UCC) on April 12, 2013.

Ramsdell explained that the Department of Environmental and Radiological Health Sciences has offered graduate training in Toxicology for over 20 years. This proposal would give the existing Specialization in Toxicology in the Environmental Health major a new degree name, Toxicology, that is ubiquitous for programs of its kind around the world. The program of study will be the same and the same faculty will be responsible for the courses, all of which are currently being offered.

In addition, this change will provide graduates with a degree name that is immediately recognizable and accurately descriptive of their training. It will also facilitate recruitment of qualified applicants who will be searching for programs offering a degree in Toxicology

Ramsdell's motion was adopted.

D. Request for a New Interdisciplinary Minor in Leadership Studies - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee, moved that the Faculty Council adopt the following:

An Interdisciplinary Minor in Leadership Studies be established in the Office of the Provost to be effective Fall Semester 2013.

Ramsdell explained that according to the request submitted:

"This minor builds on the President's Leadership Program to challenge students to be more prepared for leadership in their academic discipline and to understand the need for collaboration across disciplines.... The interdisciplinary minor refines and expands studies done in the President's Leadership Program to create a shared understanding of leadership which then expands to academic disciplines through upper-division capstone course work and integration with the student's discipline"

The program will be administered by the President's Leadership Program and Student Leadership, Involvement, and Community Engagement.

Ramsdell noted that this request was reviewed and approved by the University Curriculum Committee on March 29, 2013.

Ramsdell's motion was adopted.

E. Request to Drop the Asian Studies Interdisciplinary Minor - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee, moved that the Faculty Council adopt the following:

The Asian Studies Interdisciplinary Minor be dropped effective Fall Semester 2013.

Ramsdell explained that according to the request submitted:

“Enrollments in this program have dropped steadily since the development of an Asian Studies concentration in the Liberal Arts major. There are currently 3 enrolled students. We have graduated a total of 11 students from the program in the last 3 years. Classes are also more limited now than in the past. There is currently no plan to offer POLS 455 and Chinese History course offerings are limited. ”

Ramsdell noted that this request was reviewed and approved by the University Curriculum Committee on March 29, 2013.

Ramsdell's motion was adopted.

F. Request to Drop the Performing Arts Major effective Fall 2013 - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee moved that the Faculty Council adopt the following:

The Performing Arts major be dropped effective Fall Semester 2013.

Ramsdell explained that the Performing Arts Major has been replaced by the Theatre major and Dance major effective Spring 2013 and the Performing Arts major can now be dropped.

Ramsdell added that this request was reviewed and approved by the University Curriculum Committee on April 12, 2013.

Ramsdell's motion was adopted.

G. Proposed Revisions to the *Curricular Policies and Procedures Handbook* - “Overlapping Signatures” - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee, moved that the Faculty Council adopt the proposed addition to the *Curricular Policies and Procedures Handbook* entitled “Overlapping Signatures” as noted below to become effective upon approval by Faculty Council:

Additions – Underlined

Overlapping Signatures

Overlapping signatures on course and program requests are sought to signal the intention of the proposing unit and give affected units a formal opportunity to raise relevant concerns. A signature indicates that a unit has been informed and had an opportunity to comment. A signature does not necessarily constitute approval and failure to provide a signature does not prevent a proposal from being considered by the University Curriculum Committee. A unit with concerns about a proposal should communicate those concerns in writing to the proposing unit and the University Curriculum Committee representative(s) for both units in a timely manner. Ideally, the issues should be resolved by the units involved prior to UCC action on the proposal. If this cannot be accomplished, the UCC will consider the course or program request and the affected unit's concerns prior to voting on the proposal.

Ramsdell explained that this statement clarifies the role of requesting signatures from other departments on course and program proposals. The goal should be to inform potentially affected departments of a pending proposal and provide an opportunity for concerns to be heard. Units should be encouraged to work together to arrive at a mutually agreeable resolution. Should that not be possible, the committee needs to be able to come to a decision regarding a proposal with a full understanding of the issues.

Ramsdell added that this policy, to be incorporated into the *Curricular Policies and Procedures Handbook*, was approved by the University Curriculum Committee on April 12, 2013.

Steve Robinson asked if it was correct that the only policy regarding overlapping signatures was the form. Howard explained that there has been no formal written policy on overlapping signatures, and that this proposal would make it clear to program units that communication among affected program units is necessary and has occurred prior to University Curriculum Committee requests.

Robinson asked what would happen if no overlapping signatures were obtained and if this would cause the University Curriculum Committee to pull a request from its agenda. Ramsdell responded, yes, if signatures were not obtained, the University Curriculum Committee would seek responses from affected units before placing the request on the agenda.

Ramsdell's motion was adopted.

H. Proposed Revisions to the *Curricular Policies and Procedures Handbook* - "Communication of Program Requirements" - University Curriculum Committee

Ramsdell, Chair, University Curriculum Committee moved that the Faculty Council adopt the proposed addition to the *Curricular Policies and Procedures Handbook* entitled "Communication of Program Requirements" as noted below to become effective upon approval by Faculty Council:

Additions – Underlined

Communication of Program Requirements

The program and requirements for any academic program offered by the University must be described accurately and completely in any and all forms of communication with students, prospective students, and the public. This includes both printed and electronic documents, including, but not limited to, websites, brochures, student handbooks, advising check sheets and the General Catalog. Programs and requirements may not be disseminated until they have been approved by the CCHE for new undergraduate and graduate degrees or by the University Curriculum Committee and the Faculty Council for changes to undergraduate or graduate degrees or for new, or changes to, concentrations, specializations, minors, options, or interdisciplinary studies program. Department heads and chairs (or the responsible individual for other University units) must ensure that such communications comply with this policy.

Ramsdell explained that this statement of curricular policy is intended to help ensure compliance with the Higher Learning Commission's "Federal Compliance Requirements for Institutions" policy that information provided to students and the public be "...accurate and complete...." (Policy 4.0-f).

Ramsdell added that several examples of departments and colleges advertising programs and program requirements that have not yet been approved through institutional, Board and State channels have occurred recently. The *Handbook* needs an explicit statement that final approval is necessary before a program and its requirements may be communicated via any medium to students, prospective students and the public.

Ramsdell point out that there have been ongoing problems with department websites and check sheets listing program requirements that do not correspond to those approved by Faculty Council. It needs to be made clear that this is unacceptable, regardless of the medium of communication involved.

Ramsdell added that this policy, to be incorporated into the *Curricular Policies and Procedures Handbook*, was approved by the University Curriculum Committee on April 12, 2013.

Ramsdell's motion was adopted.

I. 2013 - Recommendations - Continuance/Discontinuance of Centers, Institutes, and Other Special Units (CIOSUs) - Committee on University Programs

Eric Prince, Chair, Committee on University Programs, moved that the Faculty Council accept its report for recommendations regarding the biennial reviews for discontinuance and continuance of Centers, Institutes, and Other Special Units (CIOSUs) for the academic year 2012-13 as follows:

New CIOUSUs

The Committee on University Programs approved applications from the following four CIOUSUs:

Center for Sustainable Monomers and Polymers (CSuMAP) (Director: Dr. Eugene Chen)
Prion Research Center (PRC) (Director: Dr. Glenn C. Telling)
Center for Food Safety and Prevention of Foodborne Disease at CSU (Directors: Dr. Marisa Bunning and Dr. Elaine Scallan)
Center for Cardiovascular Research – Director: Dr. Scott Earley

Discontinued CIOUSUs

The following discontinued CIOUSUs were noted and removed from CIOUSU listings:

CLA-ISEOF Institute for the Study of Energy and Our Future
 COE-CHL Computing Hydrology Laboratory
 COE-MERC Motorsport Engineering Research Center
 COE-WEFL Wind Engineering and Fluids Laboratory

Continuing CIOUSUs:

The following 51 Centers, Institutes, and Other Special Units have been reviewed through the biennial review process and are being recommended for continuance by the Committee on University Programs:

CAHS-College of Applied Human Sciences - Research Associate Dean: Pat Kendall

CAHS-AMOM Avenir Museum of Design and Merchandising
 CAHS-CFCT Center for Family and Couple Therapy
 CAHS-Aging Center on Aging
 CAHS-CORE Community Organizing to Reach Empowerment (CORE) Center
 CAHS-CHN Consortium for Human Nutrition
 CAHS-HABIC Human Animal Bond in Colorado
 CAHS-HPCRL Human Performance Clinical Research Lab.
 CAHS-IBE Institute for the Built Environment
 CAHS-NCVECS National Center for Vehicle Emissions Control and Safety
 CAHS-SPI Scenario Planning Institute

CAS-College of Agricultural Sciences - Research Associate Dean: Lee Sommers

CAS-CMSQ Center for Meat Safety & Quality
 CAS-SPI Center for Sustainable Integrated Pest Management in Colorado
 CAS-CCB Rocky Mountain Center for Crop Biosecurity
 CAS-SGS Shortgrass Steppe Long Term Ecological Research
 CAS-WCIRM Western Center for Integrated Resource Management

CLA-College of Liberal Arts - Research Associate Dean: Stephen Weiler

CLA-CDRA Center for Disaster and Risk Analysis
 CLA-CMPA Center for Mountain and Plains Archaeology
 CLA-PLHC Public Lands History Center
 CLA-REI Regional Economic Institute at CSU

CNS- College of Natural Sciences - Research Associate Dean: Jim Sites

CNS-CMB Cell and Molecular Biology Graduate Program
 CNS-MSN Materials Chemistry Program of Study

COB-College of Business- Research Associate Dean: Dan Ganster

COB-BBI Beverage Business Institute
 COB-CASE Center for Advancement of Sustainable Enterprise (CASE)
 COB-CPDBR Center for Professional Development and Business Research
 COB-EREC Everitt Real Estate Center (EREC)

COE-College of Engineering- Research Associate Dean: Wade Troxell

COE-CAE Center for Agricultural Energy
COE-CEAS Center for Earth Atmosphere Studies (CEAS)
COE-CERTGM Center for Explosive Research and Testing of Geomaterials
COE-CCC Colorado Climate Center
COE-CMMS Composite Materials Manufacture & Structures
COE-CIRA Cooperative Institute for Research in the Atmosphere
COE-CHILL CSU Chill National Weather Radar Facility
COE-CGAR DOD Center for Geosciences
COE-EECL Engines and Energy Conversion Laboratory
COE-EUV EUV
COE-GEO Graduate GeoEnvironmental Room/Geotechnical Lab
COE-HHS Harold H. Short Civil Infrastructure Systems Laboratory
COE-HRL Hydraulic Research Lab
COE-IDS Integrated Decision Support Group
COE-ISWR International School of Water Resources

CVMBS-College of Veterinary Medicine and Biomedical Sciences - Research Associate Dean: Sue VandeWoude

CVMBS-FACC Animal Cancer Center
CVMBS-Argus Argus Institute
CVMBS-CCIPM Center for Comparative and Integrative Pain Medicine
CVMBS-CEM Center for Environmental Medicine
CVMBS-HICAHS High Plains Internountain Center for Agricultural Health and Safety (HICAHS)
CVMBS-MRL Mycobacterium Research Laboratories

PROVOST Office of the Provost/Senior Vice President - Research Associate Dean: Jodie Hanzlik

CASA Center for Advising and Student Achievement
CNEE Center for New Energy Economy
CSU STEM Center
SSS Society of Senior Scholars

WCNR Natural Resources - Research Associate Dean: Mark Paschke

WCNS Westfire Westfire Research Center

Prince explained that the Committee on University Programs is responsible for reviewing approximately 50 percent of all registered Centers, Institutes, and Other Special Units (CIOSUs) on a biennial basis. Each Administrative Director of each CIOSU selected for biennial review submits a brief biennial report of its activities and accomplishments. Copies of all the biennial reports are deposited in the Office of the Vice President for Research who is responsible for maintaining the updated list of all CIOSUs.

Prince's motion was adopted.

J. Proposed Revisions to the Manual, Section E.2.1 - Basic Types of Faculty Appointments - Committee on Responsibilities and Standing of Academic Faculty

David Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty moved that the Faculty Council adopt the proposed revisions to the *Manual*, Section E.2.1 – Basic Types of Faculty Appointments to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions underlined - Deletions ~~overscored~~.

E.2 Types of Faculty Appointments *(last revised June 21, 2011)*

E.2.1 Basic Types of Faculty Appointments *(last revised June 21, 2011)*

~~Seven~~ (7) ~~Six~~ (6) basic types of appointments ~~are used~~ exist for members of the faculty. They are regular full-time, regular part-time, ~~multi-year research~~, senior teaching, special, temporary, and transitional appointments. Only ~~individuals~~ faculty members holding either regular full-time or regular part-time appointments at the time of consideration are eligible to acquire tenure. Full-time is defined as the academic year or a minimum of nine (9) months. Faculty members with either senior teaching or special appointments may be eligible for multi-year contracts. Faculty members who do not have multi-year contracts and are not eligible for tenure are hired "at-will" and are subject to termination by either party at any time. Section D.5.6 regarding the termination of "at-will" appointments shall apply to "at-will" faculty appointments. See Section E.3 for details of other types of faculty appointments. The major characteristics of the various basic types of appointments are as follows.

E.2.1.1 Regular Full-Time Appointments *(last revised June 21, 2011) - no changes*

E.2.1.2 Regular Part-Time Appointments *(last revised June 21, 2011) no changes*

E.2.1.3 Multi-Year Research Appointments

~~Multi-year research appointments may be either full-time or part-time. Part-time is defined as less than full-time, but at least half-time (0.5). The distinguishing features of this type of appointments are as follows:~~

- a. ~~The positions eligible for multi-year research appointments must be for research performed for the University. The unit or department must document that the multi-year research appointment or extension is necessary for the hiring or retaining of the faculty member.~~
- b. ~~Faculty members on multi-year research appointments are not eligible for tenure (see Sections E.10.4.a and E.10.4.b). If a tenured faculty member changes positions to a multi-year research appointment, he or she must relinquish tenure and retire from the University. A tenured faculty member who wished to gain emeritus/emerita status, must apply prior to the time he or she relinquishes tenure and retires.~~
- c. ~~These individuals are required to enroll in the retirement program and are eligible to participate in other benefits offered by the University as described in the *Academic Faculty and Administrative Professional Benefits and Privileges Handbook* and in Section F and G of the *Manual*. They are not eligible for sabbatical leave.~~

E.2.1.34 Senior Teaching Appointments *(new section June 21, 2011)*

~~Senior teaching appointments may be either full-time or part-time. Part-time is defined as less than full-time, but at least half-time (0.5). The distinguishing features of this type of appointments are as follows: The granting of a senior teaching appointment shall follow the procedures in Section E.11. Faculty on senior teaching appointments have the following distinguishing characteristics:~~

- a. ~~The granting of a senior teaching appointment shall follow the procedures in Section E.11. Senior teaching appointments are "at-will" and are subject to termination by either party at any time unless the faculty member has a multi-year contract, in which case the terms of the contract shall stipulate its ending date. Upon the expiration date of the contract, employment as a senior teaching appointment faculty member reverts to an 'at-will' appointment, unless the multi-year contract is renewed by written agreement of both parties.~~
- b. ~~Senior teaching appointments are "at-will" and are subject to termination by either party at any time (the process set forth in Section D.5.6 regarding the termination of "at-will" appointments shall apply to senior teaching appointments): There is no specified ending date for a senior teaching appointment.~~

c. There is no specified ending date for a senior teaching appointment. Faculty members on senior teaching appointments shall have effort distributions with at least fifty (50) percent of the effort being in the category of teaching and advising and at least five (5) percent of the effort being in the category of service.

d. Faculty members on senior teaching appointment are not eligible for tenure (see Section E.10.4). Faculty members on senior teaching appointments shall participate in annual reviews and the annual salary exercise in the same manner as faculty with regular full-time and regular part-time appointments.

e. Faculty members on senior teaching appointments shall have effort distributions with at least fifty (50) percent of the effort being in the category of teaching and advising and at least five (5) percent of the effort being in the category of service. Faculty members on senior teaching appointment are not eligible for tenure (see Section E.10.4).

f. Faculty members on senior teaching appointments shall participate in annual reviews and the annual salary exercise in the same manner as faculty with regular full-time and regular part-time appointments. Department and college codes shall specify the voting rights of faculty members with senior teaching appointments and their eligibility to participate on departmental and college committees. The standard expectation is that faculty members on senior teaching appointments shall be fully included, except with regard to personnel matters involving regular faculty members, including the department chair.

g. Department and college codes shall specify the voting rights of faculty members with senior teaching appointments and their eligibility to participate on departmental and college committees. The standard expectation is that faculty members on senior teaching appointments shall be included fully, except with regard to personnel matters involving regular faculty members, including the department chair. If a tenured faculty member changes positions to a senior teaching appointment, he or she must relinquish tenure and retire from the University. A tenured faculty member who wishes to gain emeritus/emerita status, must apply prior to the time he or she relinquishes tenure and retires.

h. These individuals Faculty members on senior teaching appointments are required to enroll in the retirement program and are eligible to participate in other benefits offered by the University as described in the Academic Faculty and Administrative Professional Benefits and Privileges Handbook and in Sections F and G of the Manual. They are not eligible for sabbatical leave.-

E.2.1.54 Special Appointments *(last revised May 2, 2007)*

Special appointments may be either full-time or part-time. Part-time is defined as any fraction less than one hundred (100) percent of full-time. The distinguishing features of this type of appointment are:

a. Special appointments are "at-will" and are subject to termination by either party at any time unless the faculty member has a multi-year contract for research or teaching, in which case the terms of the contract shall stipulate its ending date. Upon the expiration date of the contract, the multi-year contract may be renewed by written agreement of both parties. If it is not renewed, one of the following outcomes occurs: 1) For special appointment faculty who were originally at-will and entered into a multi-year contract, employment as a special appointment faculty member reverts to at-will. 2) For special appointment faculty who were originally hired with a multi-year contract, the appointment may be converted to an at-will appointment upon agreement of both parties. Otherwise, employment is terminated upon expiration date of the contract.

Special appointments need not carry specified ending dates, but an ending date indicating the point in the future when the funding and/or appointment is expected to terminate should be included when known. The inclusion of a specified ending date on an appointment form or other such documentation is for administrative convenience only and does not create a minimum or fixed duration of appointment.

b. Faculty members on special appointment are not eligible for tenure (see Section E.10.4). Unless the faculty member has a multi-year contract, special appointments need not carry specified ending dates, but an ending date indicating the point in the future when the funding and/or appointment is expected to terminate should be included when known. In that situation, the inclusion of a specified ending date on an appointment form or other such documentation is for administrative convenience only and does not create a minimum or fixed duration of appointment.

c. The effort distributions of faculty members on special appointments are typically focused in one (1) area, such as teaching or research, rather than being distributed over the three (3) areas of teaching, research, and service. Faculty members on special appointment are not eligible for tenure (see Section E.10.4).

d. The effort distributions of faculty members on special appointments shall be specified in the appointment letter. While the effort distribution in the case of special appointments may include all three (3) areas of teaching, research, and service, often it is focused in one (1) area, such as teaching or research.

e. Multi-year contracts for research may be offered only for research performed for the University. The unit or department must document that the multi-year contract or extension is necessary for the hiring or retaining of the faculty member.

f. If a tenured faculty member changes positions to a special appointment involving a multi-year contract, he or she must relinquish tenure and retire from the University. A tenured faculty member who wishes to gain emeritus/emerita status, must apply prior to the time he or she relinquishes tenure and retires.

g. Special appointment faculty are required to enroll in the retirement program and are eligible to participate in other benefits offered by the University as described in the *Academic Faculty and Administrative Professional Benefits and Privileges Handbook* and in Section F and G of the *Manual*. They are not eligible for sabbatical leave.

Greene explained that the above changes reflect both organizational changes and the recent Colorado State Legislation giving Colorado State University the authority to offer multi-year contracts to certain classes of faculty members. The changes allow the implementation of such multi-year contracts, but do not require their usage. Organizationally, the above changes place multi-year contracts for research within the "Special Appointment" category and therefore present special appointment faculty as including both "at-will" and contract faculty.

Mike Lundblad asked about point C, and whether there has been discussion that special appointment faculty are eligible for promotion. Miranda responded yes, that special appointment faculty are eligible for promotion and the language can be found elsewhere in the *Manual*.

Antonio Pedros-Gascon asked about section F, second paragraph, senior teaching appointments and asked Greene to explain what the phrase "shall be fully included" means. Greene responded that the phrase applies to an individual senior teaching faculty person, not the group as a whole.

Ray Hogler asked that Faculty Council address in the future a process to appeal the non-renewal of a multi-year contract. The current proposal does not address this problem of due process following the termination of a multi-year contract. Greene agreed that this proposal does not specifically address this issue. However, if a faculty person is converted back to at-will status at the end of a multi-year contract there is a due process and grievance process through a Class C grievance.

Pedros-Gascon suggested that section F should be reworded to clarify/mean that the senior teaching appointment faculty should be referred to as a group. Greene acknowledged that the committee could take this into consideration next year but asked that Faculty Council consider the proposal as is as it has already undergone many rounds of revisions.

Greene's motion was adopted.

K. Proposed Revisions to the Manual, Section F.3.2.1 - Leave Accrual (Sick) - Committee on Responsibilities and Standing of Academic Faculty

Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that the Faculty Council adopt the proposed revisions to the *Manual*, Section F.3.2.1 – Leave Accrual (Sick) and that the revisions are effective upon the approval by the Board of Governors of the Colorado State System as follows:

Additions underlined - Deletions overscored

F.3.2.1 Leave Accrual

Full-time faculty members and administrative professionals on ~~regular, multi-year research, or special; twelve (12) month appointments, and full-time temporary faculty members and administrative professionals on twelve (12) month appointments, who have completed twelve (12) consecutive months of employment~~ earn one and one-quarter (1.25) days of sick leave per month, cumulative with no maximum. One (1) day of sick leave is considered to be eight (8) hours of sick leave.

Full-time faculty members and administrative professionals on ~~regular, multi-year research, or special; nine (9) month appointments and full-time temporary faculty members and administrative professionals on nine (9) month appointments who have completed two (2) consecutive semesters~~ earn one and one-quarter (1.25) days of sick leave per month, cumulative with no maximum. Full-time nine (9) month faculty members and administrative professionals who accept summer session appointments accumulate sick leave at the rate of one and one-quarter days (1.25) per month while on such appointment.

Faculty members and administrative professionals on regular, multi-year research, or special appointments of appointed less than full-time, but at least half-time (0.5), earn sick leave prorated by the part time fraction of their appointment. Faculty members and administrative professionals on temporary appointments of less than fulltime, but at least half-time (0.5) earn five (5) hours of sick leave per month. Academic Faculty and Administrative Professionals on 12-month temporary appointments of half-time or greater are eligible to accrue sick leave benefits only after completing one year of continuous service. Nine-month temporary employees must have completed two consecutive semesters of continuous half-time or greater employment (excluding summer session) and be reappointed the subsequent academic year to become eligible.

Post doctoral fellows, veterinary interns, and clinical psychology interns with appointments of less than full-time, but at least half-time (0.5) earn sick leave each fiscal year prorated by the part time fraction of their appointment. Sick leave accrues and expires each fiscal year.

No sick leave is earned by employees working less than half-time (0.5) or employed on an hourly basis. ~~Postdoctoral fellows and Graduate assistants~~ do not earn sick leave.

Employees who begin work after the first of a month or who terminate before the end of a month earn sick leave on a prorated basis as described in the *Personnel/Payroll Manual (Section 2)*. The accrual of sick leave is rounded to the nearest 1/100 of an hour. Sick leave does not accrue during leave without pay nor during sabbatical leave. Sick leave accrued during periods of paid leave (annual, sick, injury, etc.) is not credited to the employee until he or she returns to work.

(This paragraph is effective August 1, 2011) At the time of initial employment, the employee shall receive an amount of sick leave equal to that which they are expected to earn during their first year of employment (as described above). This initial year of sick leave is an "advance" and must be earned before any additional sick leave shall accrue. It is possible that it will take the employee more or less than one (1) year to earn the amount of sick leave advanced and begin accruing additional sick leave (e.g., the employment status could change, or the employee could take leave without pay).

Post doctoral fellows, veterinary interns, and clinical psychology interns shall receive an amount of sick leave equal to that which they are expected to earn during their first year of employment (as described above). The sick leave "advance" is earned on a fiscal year basis and does not carry forward.

If an employee with accrued sick leave changes to an employment status that is less than half-time (0.5), without a break in service, the employee shall retain his or her accrued sick leave and the ability to use this sick leave for a period of one (1) year, provided he or she remains employed by the University. If the employee changes to a status that is again eligible to earn sick leave within the one (1) year period and without having his or her employment with the University terminated, then the accrued sick leave shall continue to be available for use by the employee.

Greene explained that the proposed revisions are consistent with the new way in which post doctoral fellows, veterinary interns, and clinical psychology interns are classified in terms of benefits.

Greene's motion was adopted.

- L. Proposed Revisions to the Manual, Section G.1 - Study Privileges - Committee on Responsibilities and Standing of Academic Faculty

Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that the Faculty Council adopt the proposed revisions to the *Manual*, Section G.1 – Study Privileges to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions underlined - Deletions ~~overscored~~

G.1 Study Privileges

Under the following conditions, faculty members, ~~and administrative professionals, and post doctoral fellows, veterinary interns, and clinical psychology interns~~ with appointments at half-time (0.5) or greater may register for credit courses at Colorado State University on a space-available basis without the assessment of the student portion of total tuition or general fees to the employee:

- a. The employee must obtain the written consent from the head of his or her administrative unit to register for specific courses.
- b. Faculty members, ~~and administrative professionals on regular, multi-year research, or special appointments,~~ and post doctoral fellows, veterinary interns, and clinical psychology interns become eligible for this study privilege as soon as their employment begins.
- c. Faculty members on temporary appointments ~~and administrative professionals~~ become eligible for this privilege after completing one (1) year of service at .50 time or greater.

No other changes to this section.

Greene explained that these revisions are consistent with the new way in which post doctoral fellows, veterinary interns, and clinical psychology interns are classified in terms of privileges.

Greene's motion was adopted.

- M. Proposed Revisions to the Manual, Appendix 3 - Family Medical Leave Policy - Committee on Responsibilities and Standing of Academic Faculty

Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that the Faculty Council adopt the proposed revisions to the *Manual*, Appendix 3 – Family Medical Leave Policy to be effective upon approval by the Board of Governors of the Colorado State University System as follows:

Additions underlined - Deletions ~~overscored~~

APPENDIX 3: FAMILY MEDICAL LEAVE POLICY ~~(last revised May 3, 2011)~~

Introduction

Colorado State University (CSU) recognizes that its faculty and staff strive to balance the responsibility of their work and personal lives. This Family Medical Leave Policy is designed to support those efforts and to comply with the provisions of the Family Medical Leave Act of 1993 (FMLA), as later amended, and applicable implementing regulations. Much of the language in Appendix 3 is taken from the FMLA of 1993 and later amendments as of ~~February 2011~~ March 2013.

Entitlement to Family Medical Leave

An Eligible Employee is entitled to up to twelve (12) work weeks of FM Leave during a rolling twelve (12) month year that begins on the first date the Eligible Employee uses FM Leave. These twelve (12) work weeks of FM Leave do not need to be consecutive. The Eligible Employee is not expected to "make up" the time taken as FM Leave. FM Leave may be taken for any one (1) or a combination of the following reasons:

- a. The birth of a Child to the Eligible Employee or the Eligible Employee's spouse or domestic partner and care for the newborn Child. In this case, the FM Leave must be completed within twelve (12) months of the date of birth.
- b. The placement of a Child for adoption or foster care with the Eligible Employee or the Eligible Employee's spouse or domestic partner and care for the newly placed Child. In this case, the FM Leave must be completed within twelve (12) months of the date of placement.
- c. Care for a spouse, domestic partner, Child, or parent with a serious health condition.
- d. Inability of the Eligible Employee to perform one or more of the essential functions of his or her position because of his or her serious health condition.
- e. For a spouse, domestic partner, Child, or parent ~~in the Regular Armed Forces, National Guard, or Reserves called on covered active duty or called to active duty status with the Armed Forces in support of a contingency operation for a due to a "Qualifying Exigency,"~~ on covered active duty or called to active duty status with the Armed Forces in support of a contingency operation for a due to a "Qualifying Exigency," which is defined as one (1) of the following situations:
 - f. Advance notice of deployment that is one week or less.
 - g. Military events or related activities.
 - h. Urgent (as opposed to recurring or routine) child-care/school activities.
 - i. Financial or legal tasks to deal with the family member's call to active duty.
 - j. Counseling for the Eligible Employee or a Child which is not otherwise covered by FM Leave.
 - k. Spending time with the service member on rest and recuperation breaks during deployment.
 - l. Post-deployment activities.
 - m. Other situations arising from the call to active duty, as agreed upon by the Eligible Employee and his or her supervisor.

Military Caregiver Leave

An Eligible Employee who is the spouse, domestic partner, Child, parent, or next of kin of a service member in the ~~Regular~~ Armed Forces, ~~National Guard, or Reserves~~ is entitled to up to twenty-six (26) work weeks of Military Caregiver Leave during a rolling twelve (12) month year to care for the service member if he or she becomes seriously injured or ill in the line of duty. The service member must be undergoing medical treatment, recuperation, or therapy; be in outpatient care; or be on the temporary disability retired list. In addition to service members, this provision applies to a veteran undergoing medical treatment, recuperation, or therapy for an injury or illness that existed prior to the beginning of the veteran's active duty, but was aggravated by service in the Armed Forces. The veteran's discharge must have been other than dishonorable and must have been effective who was a service member at any time during the five (5) year period immediately preceding the date on which the leave is to begin. the veteran began this medical treatment, recuperation, or therapy. The rolling year for Military Caregiver Leave begins on the first date that the Eligible Employee uses the Military Caregiver Leave, and this rolling year is distinct from the rolling year for any other FM Leave. However, the use of Military Caregiver Leave cannot cause the total use of all types of FM Leave to exceed twenty-six (26) work weeks during any twelve (12) month period.

No other changes to this section.

Greene explained that these revisions are consistent with FMLA 2013 and were requested by the Human Resource Services.

Greene's motion was adopted.

- N. Proposed Revisions to the *Manual*, Section B - Organization of the University - Committee on Responsibilities and Standing of Academic Faculty

Greene, Chair, Committee on Responsibilities and Standing of Academic Faculty, moved that the Faculty Council adopt the proposed revisions to the *Manual*, Section B – Organization of the University, to be effective upon approval by the Board of Governors as follows:

Additions - underlined Deletions - ~~overscored~~

SECTION B. ORGANIZATION OF THE UNIVERSITY

B.1 The Governing Board: The Board of Governors of the Colorado State University System

No Changes

B.1.1 Membership and Term of Office

Membership and term of office for the Board is ~~prescribed stated~~ in Section 23-30-101 of the Colorado Revised Statutes, ~~which are quoted in part as:~~

~~"It shall consist of a total of thirteen members. Four of the offices shall be advisory, without the right to vote. One shall be filled by an elected officer of the student body who is a full-time junior or senior student at Colorado state university; one by an elected officer of the faculty council of Colorado state university having the rank of associate professor or higher, one by an elected officer of the student body who is a full-time junior or senior student at the Colorado state university - Pueblo, and one by an elected officer of the faculty council of the Colorado state university - Pueblo having the rank of associate professor or higher. The four advisory members shall be elected by their respective governing bodies from their membership. The terms of these advisory offices shall be for one (1) academic year. Commencing with appointments made in 1974 and subsequent years, the remaining nine members, at least one of whom shall be a graduate of the Colorado state university system and at least two of whom shall have some connection with agriculture, shall be appointed by the governor, with the consent of the senate, for basic terms of four years, although~~

~~interim appointments may be made for lesser periods so that at least two of the nine terms will expire in each calendar year. . . . Members appointed on or after January 1, 2007 shall serve terms of up to four years, expiring on December 31 of the third calendar year following the calendar year in which the member is appointed. For terms ending on or after December 31, 2006, the governor shall appoint a succeeding member on or before March 1 immediately following the expiration of the term. No person, elected under this section, shall serve on the board for more than two terms, regardless of the length of the terms: except that a member of the board, whether elected or appointed, shall continue to serve until a successor is elected or appointed and confirmed by the senate. Of the nine members appointed by the governor, no more than five members shall be from the same political party."~~

B.1.2 Vacancies and Compensation

Both the filling of vacancies in the Board membership and the provision for service by members without compensation are ~~covered set forth~~ in Section 23-30-103 of the Colorado Revised Statutes, of 2002. ~~This section provides:~~

~~"Any vacancy in the office of any member of said board appointed by the governor caused by death, resignation, or removal from the state may be filled by a majority of the voting members. Any vacancy in the elected office on the board shall be filled by reelection for the unexpired term. The members of the board shall receive no compensation for their services but may be allowed actual traveling expenses upon presenting an itemized bill for the same."~~

B.1.3 Meetings of the Board

B.1.3.1 Scheduling of Board Meetings

The provisions for scheduling Board Meetings are stated in Section 23-30-104 of the Colorado Revised Statutes, of 2002 contains the following provisions:

~~"The board shall meet at the Colorado state university twice annually and may meet at other times and places at the call of the president who has the power in case of emergency to call special meetings of the board. Upon the written request of any three members of the board, it is the duty of the president of the board to call a special meeting thereof at such time and place as shall be designated in the written request therefor. A quorum of the board shall be a majority of voting members of the board."~~

Greene explained that citing the Colorado Revised Statute is sufficient in these sections.

Greene's motion was adopted.

O. Proposed Revisions to the *Manual*, Section E.12.1 - Teaching and Advising - Committee on Teaching and Learning

Stephanie Clemons, Chair, Committee on Teaching and Learning, moved that the Faculty Council adopt the proposed revisions to the *Manual*, Section E.12.1- Teaching and Advising to be effective upon approval by the Board of Governors of the Colorado State University System in Fall 2013 as follows:

Additions – Underlined Deletions - ~~Over scored~~

E12.1 Teaching and Advising

~~Teaching involves the systematic transmission of knowledge and skills and the creation of opportunities for learning; advising facilitates student academic and professional development. As part of its mission, the University is dedicated to undergraduate, graduate, professional, and continuing education locally, nationally, and internationally. Toward that end teachers engage learners, transfer knowledge, develop skills, create~~

opportunities for learning, advise, and facilitate student academic and professional development.

Teaching includes, but is not limited to, classroom and/or laboratory instruction, individual tutoring, supervision and instruction of student researchers, clinical teaching, field work supervision and training, preparation and supervision of teaching assistants, service learning, outreach/engagement, and other activities that organize and disseminate knowledge. Faculty members' supervision or guidance of students in recognized academic pursuits that do not confer any University credit also is considered teaching. Associated teaching activities include class preparation, grading, laboratory or equipment maintenance, preparation and funding of proposals to improve instruction, attendance at workshops on teaching improvement, and planning of curricula and courses of study. Outreach/engagement activities, such as integrating service learning, conducting workshops, seminars, and consultations, and preparing of educational materials for those purposes, may be integrated into teaching efforts. These outreach activities include teaching efforts of faculty members with Extension appointments.

Excellent teachers are characterized by their command of subject matter; logical organization ~~material~~ and presentation of course material; ~~forming~~ formation of interrelationship among fields of knowledge; energy and enthusiasm; availability to help students outside of class; ~~arousing~~ encouragement of curiosity, creativity, and critical thought; ~~engaging~~ engagement of students in the learning process; ~~providing~~ use of clear grading criteria; ~~responding~~ and respectful ~~fully~~ responses to student questions and ideas.

Departments shall foster a culture that values and recognizes excellent teaching, and encourages reflective self-assessment. To that end, departmental codes should, within the context of their disciplines, (1) define effective teaching and (2) describe the process and criteria for evaluating teaching effectiveness. These Evaluation of teachings should be designed to highlight strengths, identify deficiencies, and improve teaching and learning.

Evaluation criteria of teaching can include, but are not limited to, quality of curriculum design; quality of instructional materials; achievement of student learning outcomes; and effectiveness at presenting information, managing class sessions, encouraging student engagement and critical thinking, and responding to student work. Evaluation of teaching shall involve multiple sources of information such as course syllabi; signed peer evaluations; examples of course improvements; development of new courses and teaching techniques; integration of service learning; appropriate course surveys of teaching; letters, electronic mail messages, and/or other forms of written comments from current and/or former students; and evidence of the use of active and/or experiential learning, student learning achievement, professional development related to teaching and learning, and assessments from conference/workshop attendees. Anonymous letters or comments shall not be used to evaluate teaching, except with the consent of the instructor or as authorized in a department's code. Evaluation of teaching effectiveness should take into account the physical and curricular context in which teaching occurs (e.g., face-to-face and online settings; lower-division, upper-division, and graduate courses), established content standards and expectations, and the faculty member's teaching assignments, in particular the type and level of courses taught. The University provides resources to support the evaluation of teaching effectiveness, such as systems to create and assess teaching portfolios, access to exemplary teaching portfolios, and professional development programs focusing on teaching and learning.

Effective advising of students, at both the undergraduate and graduate levels, is a vital part of the teaching/learning process. Advising activities include, but are not limited to, meeting with students to explain graduation requirements; giving academic advice; giving career advice or referring the student to the appropriate person for that advice; and supervision of or assistance with graduate student theses/dissertations/projects. Effective advising of students, at both the undergraduate and graduate levels, is a vital part of the teaching/learning process. It [advising] is characterized by being available to students, keeping appointments, providing accurate and appropriate advice, and providing knowledgeable guidance. Evaluation of advising effectiveness can be based upon signed evaluations from current and/or former students, faculty members, and professional peers.

The faculty in each academic unit shall develop specific criteria and standards for evaluation and methods for evaluating ~~teaching and~~ advising effectiveness and shall evaluate ~~teaching and~~ advising as part of annual and periodic comprehensive reviews. These criteria, standards, and methods shall be incorporated into departmental codes.

*Note: Three paragraphs of existing language were combined into the last paragraph. No edits were made to those sections.

Clemons explained that the proposed revisions will update the existing language to reflect additional teaching formats (e.g. blended and online). In addition, the new language provides guidance for departments and faculty concerning ways to identify and evaluate excellent teaching for faculty self-improvement and for annual assessments.

Clemons' motion was adopted.

P. Proposed Revisions to the *Manual*, Section I.6.2 - Evening or Saturday Examinations - Committee on Teaching and Learning

Clemons, Chair, Committee on Teaching and Learning, moved that the Faculty Council adopt the proposed revisions to the *Manual*, Section I.6.2 - Evening or Saturday Examinations to be effective Fall 2013 after approval by the Board of Governors of the Colorado State University System as follows:

Additions - Underlined Deletions - ~~Strikeouts~~

I.6.2 Evening or Saturday Examinations

Academic departments may wish to schedule evening or Saturday examinations for their courses offered during the day for a variety of reasons. The following regulations apply to these evening or Saturday examinations:

- a. The department head shall notify the Registrar's Office on the working draft for the development of the class schedule of departmental plans to offer evening or Saturday examinations outside of regular class periods by identifying the times and ~~days of the week~~ dates for such examinations. Evening examinations may be offered only between 5:00 p.m. and 7:00 p.m. or between 7:00 p.m. and 9:00 p.m. and only on Mondays, Tuesdays, Wednesdays, or Thursdays. Saturday examinations may be offered only between 8:00 a.m. and 10:00 a.m. or between 10:00 a.m. and 12:00 noon. The times and ~~days of the week~~ dates chosen for such examinations are considered part of the assigned meeting times for the course and are included in the course registration process.
- b. The Registrar's Office shall publish the times and ~~days of the week~~ dates for these evening and Saturday examinations in the class schedule for the term involved and, thus, alert students. Suitable classrooms shall be assigned by the Registrar's Office.
- c. Students will need an override to sign up for any other class which meets during these evening or Saturday examination times. Course instructors are not required to make special accommodations for students who have received such overrides.
- d. The instructor of the course involved shall announce the specific dates and times of these examinations, as well as the policies concerning attendance at these examinations, during the first three (3) class meetings. This information shall also be included in the course outlines or syllabi provided to the class.
- e. The full policy statement on the scheduling of evening or Saturday examinations outside of regular class periods shall be brought to the attention of all deans and department heads, who are charged with the rigorous enforcement of the regulations governing the publication and announcement of such examinations.

Clemons explained that the proposed revisions will update existing language to increase regular week days available for evening examinations and to encourage faculty to identify specific dates of the semester when multi-section examinations will be simultaneously administered. This policy change is in response to the increased need for large general assembly classrooms for evening multi-section examinations, and the need to avoid potential exam conflicts in student course schedules.

Clemons' motion was adopted.

Q. Proposed Revisions to the Student Course Survey - Committee on Teaching and Learning

Clemons, Chair, Committee on Teaching and Learning, moved that the Faculty Council adopt the proposed revisions to the Student Course Survey and make it available in both paper and online versions to be effective Fall 2013 as follows:

Additions - Underlined Deletions - ~~Strikeouts~~

About the Course:

1. How well were the course objectives communicated to students?
2. How well was the grading system communicated to students?
3. How well did class sessions increase your understanding of the subject?
4. How well did reading assignments increase your understanding of the subject?
5. How well did other course assignments increase your understanding of the subject?
6. How well did other learning resources used in this course—such as related ~~Web Sites~~ websites, software, and—study guides, media—increase your understanding of the subject?
7. How well was feedback provided—such as reviews, quizzes, critiques, and homework—to help you track your progress?
8. If you accessed course information through an online system—such as a website or RamCT—how do you rate the ease of finding information?
9. How do you rate the clarity and completeness of instructions provided in the course for engaging in class activities and completing course work?
10. How well do you think other students in this course honored principles of academic integrity?
11. How do you rate the intellectual challenge of this course?
12. How do you rate this course?

About the Instructor

13. How do you rate the instructor's knowledge of the subject?
14. How effectively did the instructor facilitate student learning?
15. How do you rate the instructor's enthusiasm for teaching the subject?
16. How well did the instructor organize the course?
17. How prepared was the instructor for class sessions?
18. How do you rate the instructor's effectiveness at managing class sessions?
19. How do you rate the instructor's effectiveness at facilitating online and/or in-class interactions (communication, discussions, etc.)?
20. How do you rate the instructor's fairness and impartiality in the assignment of grades?
21. How well did the instructor create an atmosphere that was respectful of student opinions, ideas, and differences?
22. How effectively did the instructor communicate?
23. How do you rate the availability of the instructor to help students outside of class?
24. How do you rate this instructor?

About the Classroom and Facilities

25. How do you rate the overall quality of the classroom?
26. ~~How do you rate the quality of the furniture in the classroom?~~
26. How do you rate the quality of the equipment (computers, projectors, and so on) in the classroom?

About the Student

24. ~~How do you rate your class attendance in this course?~~
27. How do you rate your level of effort in this course?
28. I am majoring in the department offering this course.
29. I expect to receive the following grade in this course.

30. ~~I am a: freshman sophomore junior senior graduate student Continuing Ed Student guest student other.~~

WRITTEN COMMENTS Please write your comments in the blank sections below. These written comments will be provided to the course instructor and may or may not be used for the evaluation of teaching performance. You may send separate, signed comments to the department chair or head to ensure they are considered for evaluation purposes.

30. Please comment on any other items you may wish to address. Possible items for consideration include: (1) command of the subject matter, (2) enthusiasm for teaching and learning, (3) stimulation of students to do creative work, (4) effectiveness in advising, (5) effectiveness in using choosing technology and providing directions for its use, (6) promotion of mutual respect in a climate free of discriminatory behavior, (7) improvements to future offerings of the course, ~~and~~ (8) types of activities or assignments that contributed most to your experience and learning in this course, (9) types of activities or assignments that contributed least to your experience and learning in this course, what you enjoyed the most about this course, (10) what you enjoyed most about this course, and (11) any general observations.

Clemons explained that the proposed survey questions reflect an expressed desire by some faculty members to have uniformity in the questions used for what are now two versions of the ASCSU Student Course Survey. With the exceptions of questions 25 and 26, which would not appear if the course is listed as an online course (this would be accomplished through a query of the Banner database), the questions would be identical. In addition, the proposed questions are similar to the currently-approved paper version now in use and the length of the survey is nearly identical. (According to the undergraduate student member of CoTL in 2011-2012, students' major objection to the current survey is that it is too long. The student representative noted, however, that retaining the same length while making the revised survey relevant for both classroom and online courses would be acceptable.)

With the objective of developing a unified survey that was equivalent in length to the current survey, the committee left most of the questions appearing on the paper survey in their current form, modified a few to allow subtle additional ideas from the proposed online version, moved one section -- about the classroom and facilities -- and merged and deleted a few others.

The committee proposes that, for distance students, the questions regarding the classroom be automatically pre-filled in an online version as "N/A" (not applicable). For students who take the survey online, but who attend class in face-to-face settings, the questions regarding the classroom would be available for them to answer.

The committee believes that the combined version remains faithful to the overall coverage and intent of the current paper course survey, while allowing for a single survey to be useful for both local and distance students. In addition, if the low response rate of online surveys can be satisfactorily addressed, the new survey could be used as desired by instructors in face-to-face courses.

Pedros-Gascon moved to amend the main motion by revising the language in question 6 under About the Course to read as follows:

6. How well did other learning resources used in this course - such as related websites, software, study guides, and media - increase your understanding of the subject?

Pedros-Gascon's motion to amend the main motion was adopted.

Russ Schumacher asked Clemons what the Committee on Teaching and Learning was hoping to learn from student responses regarding question 10 under About the Course. Clemons responded that this question was added to the Student Course Survey to address whether or not the students recognized if the honor pledge was respected by the class as a whole.

Andrew Norton responded that he was concerned that the response to this question would be "here say" in regards to evaluation of faculty. Clemons clarified that question 10 is being used in the context to evaluate the course not the instructor.

Norton moved to amend the main motion by deleting question 10 and renumbering the remaining questions after this deletion.

Eleanor Moseman suggested that question 10 be reworded to read:

“How well was the principles of academic integrity explained in the course?”

Phil Chapman commented that he was in favor of the question as written. Cindy Christen and Prince spoke in favor of the amendment to delete question 10 from the survey.

Norton’s motion was adopted.

Mike Lundblad asked if question 19 under About the Instructor could be split into two questions to clarify. Clemons responded that the wording “and/or” was strong enough to make the distinction.

Lundblad moved to amend the main motion by splitting question 19 into two sentences as follows:

19. How do you rate the instructor’s effectiveness at facilitating online interactions?
20. How do you rate the instructor’s effectiveness at facilitating in-class interactions (communication, discussion, etc.?)

Mary Stromberger and Moseman spoke against the amendment to the main motion.

Lundblad explained that splitting out the questions would provide separate feedback on different components of a class that included some online instruction.

Lundblad’s motion to amend the main motion was not approved.

Moseman proposed the questions 24 and 30 be retained under About the Student. Clemons responded that question 24 was deleted because it does not apply to online students. Clemons explained that question 30 was deleted because this information instruction class lists is now available.

Moseman moved to amend the main motion by revising question 24 to read:

“How do you rate your class participation in this course?”

Phil Chapman commented that participation and attendance are very different. He clarified that a student may attend and yet not participate in the course. Chapman spoke against the amendment.

Pedros-Gascon spoke against the amendment because this question should not be asked for online students.

Gallagher ruled Moseman’s motion to amend the main motion out of order as question 24 was deleted from the survey.

Moseman moved the amend the main motion and asked that question 24 be reinstated into the survey to read as follows:

“How do you rate your class participation in this course?”

Pedros-Gascon moved to amend the amendment to the main motion by reinstating question 24 as it is stated in the main motion.

Pedros-Gascon’s motion was adopted.

Francesca Cotrufo suggested that online students use the N/A option on that question. Nancy Hunter suggested that question 24 not appear on the survey for online courses. Dan Turk, member and former Chair, Committee on Teaching and Learning, explained that the Committee on Teaching and Learning recommended making the survey identical for in-class and online courses.

Norton asked why revisions were necessary to the Student Course Survey. He noted that the survey was just revised a couple of years ago and he does not see the need to make the online survey identical to the in-class survey. Clemons responded that the Faculty Council Executive Committee directed the Committee on Teaching and Learning to make the in-class and online surveys identical. Turk responded that the paper version of the

survey is the only survey approved by Faculty Council, and that, it is his understanding that there are modified versions of the survey given to online students that have not been approved by the Faculty Council. Turk added that this proposal would provide an official online and in-class survey that has been approved by Faculty Council.

Ramsdell thought that it would be appropriate to have separate different surveys for online and in-class courses. Clemons pointed out that there is a section on the survey where instructors can ask specific questions regarding a course. Lundblad noted that the N/A option is available on the course and that the survey could be approved at this point.

Makela asked that the Committee on Teaching and Learning create a library of questions regarding the survey so in the future these questions can be considered. Clemons agreed to do so.

It was also pointed out that there is redundant language in question 30 and editorial change should be made as follows:

30. Please comment on any other items you may wish to address. Possible items for consideration include: (1) command of the subject matter, (2) enthusiasm for teaching and learning, (3) stimulation of students to do creative work, (4) effectiveness in advising, (5) effectiveness in using choosing technology and providing directions for its use, (6) promotion of mutual respect in a climate free of discriminatory behavior, (7) improvements to future offerings of the course, and (8) types of activities or assignments that contributed most to your experience and learning in this course. (9) types of activities or assignments that contributed least to your experience and learning in this course. ~~what you enjoyed the most about this course.~~ (10) what you enjoyed most about this course, and (11) any general observations.

The amended main motion was adopted.

The Faculty Council meeting adjourned at 5:55 p.m.

Timothy Gallagher, Chair
Mary Stromberger, Vice Chair
Diane L. Maybon, Secretary

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences

Stephen Koontz
Denny Crews
Deb Young
Steve Newman
Francesca Cotrufo
Dana Hoag
Andrew Norton
Kelly Curl

Agricultural and Resource Economics

Animal Sciences
Bioagricultural Sciences & Pest Management
Horticulture & Landscape Architecture
Soil and Crop Sciences
College-at-Large
College-at-Large
College-at-Large

Health and Human Sciences

Molly Eckman
Tracy Nelson-Ceschin
David Sampson, Excused
Jenn Matheson
Scott Glick
David Green
Sharon Anderson
Louise Quijana
(Substitute for Kim
Bundy-Fazioli Spring 2013)

Design and Merchandising
Health and Exercise Science
Food Science and Human Nutrition
Human Development and Family Studies
Construction Management
Occupational Therapy
School of Education
School of Social Work

Business

Suzanne Lowensohn
Stephen Hayne
Patricia Ryan, Excused
R. Hogler for J. McCambridge
Kelly Martin

Accounting
Computer Information Systems
Finance and Real Estate
Management
Marketing

Engineering

Russ Schumacher
Brad Reisfeld, Excused
Suren Chen
Steve Reising
Don Radford, Excused
Eric Maloney
Sudeep Pasricha

Atmospheric Science
Chemical and Biological Engineering
Civil and Environmental Engineering
Electrical and Computer Engineering
Mechanical Engineering
College-at-Large
College-at-Large

Liberal Arts

Ann Magennis
(Substitute for Mary Van
Buren Spring '12)
Eleanor Moseman
H. Seung Chung for E. Williams
M. Shields for D. Mushinski
Michael Lundblad
Ernest Sagas
Antonio Pedros-Gascon
Robert Gudmestad
Cindy Christen
Gary Moody
Michael McCulloch
Bradley MacDonald
Ken Berry
Francisco Leal
(Substitute for
Mary Vogl Spring '13)

Anthropology

Art
Communication Studies
Economics
English
Ethnic Studies
Foreign Languages and Literatures
History
Journalism and Technical Communication
Music, Theater, and Dance
Philosophy
Political Science
Sociology
College-at-Large

Liberal Arts (Continued)

Fabiola Ehlers-Zavala College-at-Large
(Substitute for E. Aoki Spring '13)
Alex Bernasek College-at-Large

Natural Resources

Melinda Laituri Ecosystem Science and Sustainability
Paul Doherty Fish, Wildlife, and Conservation Biology
Yu Wei Forest, Rangeland, and Watershed Stewardship
Sally Sutton (Substitute for
Sven Egenhoff - Spring 2013) Geosciences
Stu Cottrell Human Dimensions of Natural Resources

Natural Sciences

Eric Ross Biochemistry and Molecular Biology
David Steingraeber Biology
John Wood Chemistry
Robert France Computer Science
P. Shipman for I. Oprea Mathematics
Raymond Robinson Physics
Benjamin Clegg Psychology
Philip Chapman Statistics
Ed DeLosh College-at-Large
Mike Steger College-at-Large
Roger Culver College-at-Large
Carl Patton College-at-Large

Veterinary Medicine & Biomedical Sciences

Scott Earley Biomedical Sciences
Daniel Smeak Clinical Sciences
D. Gilkey for J. Rosecrance Environmental & Radiological Health Sciences
Gary Mason Microbiology, Immunology and Pathology
Terry Nett College-at-Large
Jeffrey Wilusz College-at-Large
C. W. Miller College-at-Large
Alan Schenkel College-at-Large
Susan Kraft, Excused College-at-Large
William Hanneman College-at-Large
Ron Tjalkens College-at-Large

University Libraries

Nancy Hunter Libraries
Louise Feldmann At-Large

Officers

Tim Gallagher Chair, Faculty Council
Mary Stromberger Vice Chair, Faculty Council
Carole Makela BOG Faculty Representative
Diane Maybon Executive Assistant/Secretary
Lola Fehr Parliamentarian

Ex Officio Voting Members (*Indicates Elected Member of Faculty Council)

Steve Reising for Don Estep, Chair	Committee on Faculty Governance
Susan LaRue, Chair. Excused	Committee on Intercollegiate Athletics
<u>Jerry Magloughlin, Chair</u>	<u>Committee on Libraries</u>
David Greene, Chair*	Committee on Responsibilities & Standing of Academic Faculty
<u>Mark Zabel, Chair</u>	<u>Committee on Scholarship Research and Graduate Education</u>
Melinda Frye, Chair	Committee on Scholastic Standards
Jeff Wilusz, Chair*	Committee on Strategic and Financial Planning
Stephanie Clemons, Chair	Committee on Teaching and Learning
Eric Prince, Chair	Committee on University Programs
Howard Ramsdell, Chair	University Curriculum Committee

Ex Officio Non-Voting Members

Jennifer Aberle, Chair	Committee on Special and Temporary Faculty
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Ex-Officio Non-Elected Non-Voting Members

Anthony Frank, Excused	President
Rick Miranda	Provost/Executive Vice President
<u>Brett Anderson</u>	<u>Vice President for Advancement</u>
<u>Mary Ontiveros</u>	<u>Vice President for Diversity</u>
<u>Lou Swanson</u>	<u>Vice Provost for Engagement/Director of Extension</u>
<u>Robin Brown</u>	<u>Vice President for Enrollment and Access</u>
Dan Bush	Vice Provost for Faculty Affairs
<u>Jodie Hanzlik</u>	<u>Dean Graduate School</u>
<u>Patrick Burns</u>	<u>Vice President for Information Technology/Dean Libraries</u>
<u>Jim Cooney</u>	<u>Vice Provost for International Affairs</u>
<u>Tom Milligan</u>	<u>Vice President Public Affairs</u>
<u>Bill Farland</u>	<u>Vice President for Research</u>
<u>Blanche M. Hughes</u>	<u>Vice President for Student Affairs</u>
Alan Lamborn, Excused	Vice Provost for Undergraduate Affairs
<u>Amy Parsons</u>	<u>Vice President for University Operations</u>
<u>Craig Beyrouty</u>	<u>Dean, College of Agricultural Sciences</u>
<u>Jeff McCubbin</u>	<u>Dean, College of Health and Human Sciences</u>
<u>Ajay Menon</u>	<u>Dean, College of Business</u>
<u>Steve Abt</u>	<u>Interim Dean, College of Engineering</u>
<u>Ann Gill</u>	<u>Dean, College of Liberal Arts</u>
<u>Janice Nerger</u>	<u>Dean, College of Natural Sciences</u>
<u>Mark Stetter</u>	<u>Dean, College of Veterinary Medicine and Biomedical Sciences</u>
<u>Joyce Berry</u>	<u>Dean, Warner College of Natural Resources</u>
David Mornes	Chair, Administrative Professional Council

BALLOT - UNIVERSITY DISCIPLINE PANEL
Academic Faculty Positions on University Discipline Panel
September 3, 2013

Nominees:

Term:

Carla Lopez del Puerto - Construction Management
(Nominated - Committee on Faculty Governance)

2013-2016

(Nominated - Committee on Faculty Governance)

2013-2016

(Nominated - Committee on Faculty Governance)

2013-2016

(Nominated - Committee on Faculty Governance)

2013-2016

Nominations from the Floor:

BALLOT - GRIEVANCE PANEL
Academic Faculty Positions on Faculty Council Grievance Panel
September 3, 2013

[illegible]

May 13, 2013

TO: Amy Parsons, Vice President of University Operations, CSU
 Tony DeCrosta, Executive Director/Chief HR Officer, CSU HR
 Teri Suhr, Associate Director, CSU HR Benefits
 Tim Gallagher, Chair, Faculty Council
 David Mornes, Chair, & Toni Lee Viney, Vice Chair, Administrative Professional Council

FROM: University Benefits Committee (UBC)
 Co-Chairs: Joanna Holliday and Juliet Gionfriddo
 AP Representatives: Angie Addie, Frank Johnson, and Lois Samer
 Faculty Representatives: Luis Garcia, Mary Nobe, and Beth Oehrlets for Yongli Zhou
 Retiree Representative: Robert "Bob" Meroney
 CPC Representative (ex-officio): Farrah Bustamante

SUBJECT: 2012-2013 Annual Report of the University Benefits Committee (UBC)

It is our pleasure to provide the following report on behalf of the University Benefits Committee (UBC).

Priorities:

Our top recommendations include:

- 1) Defined Contribution Plan Improvements/Increases
- 2) Administrative Leave Policy Enhancements (in lieu of Leave Bank Proposal)
- 3) CSU Retiree Eligibility to Long-Term Care Insurance Group Rates

1) Defined Contribution Plan Improvements/Increases

This recommendation originated with the 2011-2012 UBC. We continue to identify this issue as a top priority. Faculty Council's Committee on Strategic & Financial Planning (CoSFP), chaired by Jeff Wilusz, helped further this UBC initiative with central administration this past fall. Below is an excerpt from the CoSFP Nov. 25, 2012 meeting minutes:

"CSU Benefits – Defined Contribution Rates and Med/Dental/Disability

Background: Amy Parsons, Tony DeCrosta, Teri Suhr and Joanna Holliday (University Benefits Committee) were in attendance for a discussion of recent data compiled by Human Resources regarding university benefits. While Health/Disability benefits appear to be relative competitive with our peer institutions, CSU is arguably well behind our peers in its employer contributions to retirement plans. CSU current contributes ~9% while 9 out of 10 of our peer institutions contribute at least 12.6% (with 5 institutions contributing more than 16%). Committee discussions indicated that this appears to be a large HR problem for our faculty and staff as well as a strategic problem for downstream issues related to retirement (from both an employee and an institutional perspective). The problem is in many ways caused/compounded by the fact that CSU employees are not eligible for social security benefits. Proposed ways to address this large disparity include significantly increasing the university retirement match (perhaps over a couple of years to make the idea fiscally viable), set the default rate for employee contributions at higher than the current 8% (and force employees to actively opt back to 8%) to encourage more personal retirement

savings, and provide better education to the CSU community regarding retirement issues. The committee concluded that this is a very important strategic area from multiple perspectives and must be effectively addressed to avoid major downstream problems for the institution and its employees.

Action: Amy Parsons and the HR staff will do an in depth analysis of various options to address the DCP rate issue and provide a series of scenarios (with accompanying costs) at a future meeting. "

The UBC understands that the financial impact of enhancing this benefit is high-cost and will impact future fringe rates; however, we strongly recommend this initiative remain a top priority for the university to address with future budget planning.

2) Administrative Leave Policy Enhancements (in lieu of "Leave Bank" Proposal)

The UBC spearheaded a proposal for the creation of a "Leave Bank" model for Faculty and Administrative Professionals fashioned after the State Classified "Leave Bank". This proposal was ultimately denied by the University "Ad-Hoc Committee on Simplifying and Improving Leave Benefits" due to potential fiscal impacts and administrative burdens. However, the same committee reviewed a proposed enhancement to current leave policy that would enable a department head or unit director to grant a limited amount of additional leave in circumstances not covered by other types of leave and/or in catastrophic circumstances. This proposed enhancement would alleviate concerns and address scenarios that originally provided the impetus for creation of above mentioned "Leave Bank".

The UBC understands that this "Catastrophic Circumstance Leave" policy enhancement coordinated by the CSU Policy and Compliance Office/Bob Schur is in the final stages of review by central administration and, if approved, will be reflected in changes to applicable sections of the CSU Faculty and AP Manual and CSU HR Manual. It is our recommendation that this type of leave policy be supported by CSU for the circumstances described above.

3) CSU Retiree Eligibility to Long-Term Care Insurance Group Rates

Again, this recommendation is a carry-over from the 2011-2012 UBC. Below is an excerpt from their June 12, 2012 annual report.

"LTC insurance is not currently offered as a benefit to employees at CSU and thus if they wish to purchase LTC, it must be on an individual basis. Individual long-term care plans vary in scope of coverage (per day benefit for in-home vs. assisted living vs. residential care) and the total paid out over the lifetime of the beneficiary. Premiums for LTC insurance vary according to the benefit plan selected as well as the age at which one enters the plan. The monthly premiums for a specific plan increase incrementally as the beneficiary reaches a defined age group (e.g. age 45-50, 50-55). The younger an employee is when he/she purchases a plan, the lower the monthly premium. Since long-term care in Colorado is extremely expensive it is important for employees at CSU to become aware of the early availability of these policies and have access to affordable plans well before they reach retirement age.

As reported in the *Wall Street Journal* on March 9, 2012, Prudential Insurance has stopped providing coverage for individuals in favor of employer plans. Prudential Insurance is the underwriter for AICPA long-term care plans. Given industry trends regarding reducing the availability of long-term insurance to individuals, we believe it will become more difficult for individuals to find affordable coverage unless covered by a group or employer affiliation.

Therefore we propose that the CSU Benefits Office investigate the feasibility of a group affiliation so that CSU retirees could obtain long-term care insurance at discounted rates, otherwise unavailable to the individual. Again, aside from the cost of negotiations with the insurance companies, the expenses of the policies would be fully borne by the individual employee, not CSU."

Requested action:

Provide an option for Long Term Care coverage at a reduced rate. Cost to be borne by the individual, but with the benefit of a group rate.

The UBC looks forward to working with central HR Benefits to meet with applicable vendor(s) who will be asked to present on this topic this fall; information gathered will help the UBC solidify our stance on this recommendation.

Other Activities

Over the course of the past year, the UBC discussed many items; it is likely some will be of interest/ revisited by next year's committee. In order to provide a logical framework for assessing these topics, Lois and Julie devised a prioritization tool. Topics were evaluated against criteria including; costs to employee vs. university; number of employees impacted; value to individual vs. university; and probability of implementation. This prioritization tool proved to be a very useful exercise for individual members, and helped us focus our efforts as a committee. For your information, read a majority of topics listed below (in no particular order) that we covered:

- Adoption Costs Offset Benefit
- Addition of Kaiser as Medical Provider for Faculty & AP (current offering for State Classified)
- Medicare Supplemental Group Rates for eligible CSU retirees
- Medicare Advantage Group Rates for eligible CSU retirees
- CSU Retiree Medical Subsidy Increase (Employer contribution) (increase in monthly subsidy for retirees under age 65 who choose to continue medical coverage under "Green Plan"). Seeking increase in both employer match to medical plan coverage for the individual, as well as increase to the \$200 per month stipend that has not changed since 1993.
- Health Club Vouchers or Fee reduction
- Study Privilege Enhancement/Tuition Stipend Vouchers
- Employee Professional Development monetary or other support
- Leave payout issues on grant-funded employees
- Change of default program for DCP from money-market plan to a life-cycle plan

In addition, we'd like to thank VP Amy Parsons for covering the cost for a new UBC website. This will allow the UBC to not only archive historical materials, but also allow us to better promote our purpose and solicit input from the constituents we serve.

Finally, the UBC would like to thank Frank Johnson, Lois Samer, Julie Gionfriddo, Mary Nobe, and Farrah Bustamante for their service on this year's committee. We'd also like to welcome for the upcoming

2013-2014 Faculty Council nominee Kelly McArthur and TBD and APC nominees Jennifer Bissell and Scott M. Woods.

**COLORADO STATE UNIVERSITY - EXECUTIVE COMMITTEE
ANNUAL REPORT TO FACULTY COUNCIL - July 1, 2012 - May 14, 2013**

Executive Committee Membership/Attendance:

Tim Gallagher, Chair (attendance 22/22 - 1 excused)
 Mary Stromberger, Vice Chair (attendance 22/22 - 1 excused)
 Carole Makela, BOG Representative (attendance 22/22)
 Steve Newman, Agricultural Sciences (attendance 22/22)
 Molly Eckman, Applied Human Sciences (attendance 22/22)
 Suzanne Lowensohn, Business (attendance 22/22)
 Steve Reising, Engineering (attendance 22/22 - 1 excused)
 Alexandra Bernasek, Liberal Arts (attendance 22/22 - 3 excused)
 Paul Doherty, Natural Resources (attendance 22/22)
 John Wood, Natural Sciences (22/22)
 Louise Feldmann, University Libraries (22/22 - 1 excused)
 Ron Tjalkens, Veterinary Medicine and Biomedical Sciences (22/22)
 Rick Miranda, Provost/Executive Vice President/ Dan Bush, Vice Provost for Faculty Affairs, *Ex Officio* (attendance 22/22)
 Diane Maybon, Executive Assistant to Faculty Council (attendance 22/22 - 1 excused)

The Executive Committee establishes the agenda for the Faculty Council meetings, directs issues to appropriate Faculty Council Standing Committees, and acts on behalf of the Faculty Council when required. The minutes of the Executive Committee are posted on the Faculty Council website so every member of the Faculty Council can have access to the Executive Committee meeting minutes. Details of the meetings are not repeated in this report. Executive Committee routinely met on the 2nd, 3rd, and 4th Tuesday of each month totaling 21 meetings. The following is an outline of the business conducted by Executive Committee during the 2012-13 academic year.

Routine Action Items - Executive Committee

Set Agendas for 2012-13 Faculty Council Meetings
 Referred Issues, as necessary, to Standing Committees for Action
 Approved Revisions to the Faculty Council Handbook
 Reviewed and Approved the Executive Committee Operating Procedures
 Reviewed Faculty Council Standing Committees/Advisory Committee Annual Reports

Weekly Reports to Executive Committee:

Faculty Council Chair
 Provost/Executive Vice President
 Board of Governors Faculty Representative

Executive Committee Actions/Issues:

Presidential Annual Evaluation
 Faculty Council Chair Annual Evaluation
 University Grievance Officer Evaluation/Appointment
 University Mediators Appointment
 Approve Honorary Degree Nominations
 Budget Issues/University Strategic Planning Process
 Reviewed Standing Committee Issues
 Faculty Appointments to University Committees
 Issues Regarding On-Campus Stadium
 Discussion Regarding Catalog Approval Process
 Review Approval of New Centers, Institutes, and Other Special Units

Special Reports Presented to Executive Committee:

Tony Frank, President
 Dave Bradford, Director CSU Parking - Implementation of Virtual Parking Permits

Committee on Faculty Governance (CoFG) Annual Report 2012-2013

Members for 2012-2013:

Agricultural Sciences–Hyungchul Han (2011)
Applied Human Sciences–Scott Shuler
Business–Leo Vijayasarathy
Engineering–Stephen Reising, Vice Chair
Liberal Arts–Karrin Anderson
Natural Resources–Kurt Crooks
Natural Sciences–Don Estep, Chair
Veterinary Medicine and Biomedical Sciences–Russell Anthony
University Libraries–Diane Lunde

The committee met on the following dates: 10/29, 12/17, 1/28, 5/15

Code changes to the following sections were proposed by CoFG and approved by Faculty Council:

C.2.1.9.5.a
C.2.1.9.6.a
C.2.1.9.2

CoFG took the following actions regarding elections:

Conducted elections for departmental and at-large representatives to Faculty Council.

Conducted elections for members of Executive Committee.

Made nominations for Faculty Council officers.

Made nominations for members of Faculty Council standing committees.

Made nominations for members of University Benefits Committee.

Made nominations for members of Grievance Panel.

Appointed substitutes for temporary vacancies on Faculty Council and its standing committees.

The CoFG considered proposed changes to C.2.1.10

The proposed changes concerned the creation of Joint Committees of the Faculty Council and the Administrative Professional Council and moving the University Benefits Committee into the new structure. The CoFG solicited input from a number of stakeholders in the university and discussed the proposal at two meetings along with electronic exchanges. The CoFG voted unanimously against the proposed changes.

**Summary of the Activities of the
Faculty Council Committee on Intercollegiate Athletics
2012-13**

Overview of 2012-2013

Staffing continued to be a major focus for the Department of Athletics in 2012-13 as Athletic Director Jack Graham completed building his leadership team. John Morris was hired as Deputy Director of Athletics to lead the overall day-to-day operations of the unit. Other new members of the management team included Jason Layton, Senior Associate AD for Sales & Marketing; Steve Cottingham, Senior Associate AD/CFO; and David Crum, Senior Associate AD for Development. Christian Newton was hired as the Head Men's Golf Coach, replacing Jamie Bermel who accepted the position at Nebraska. And assistant women's golf coach Susan Jennings assumed interim duties as head coach following the resignation of Angie Collier.

Facility improvement continued to be a focus for the Department as well. In addition to the ongoing work related to the feasibility, design and funding of a new on-campus football stadium, a major renovation of the Moby Gym complex is expected to be completed this summer. In addition to renovation of both concourses including concession stands, Hall of Fame, banquet room, ticket booths and restrooms, the project also includes branding, some locker room renovations, resurfacing of the basketball court and a major expansion of the Athletic Training Room.

Conference realignment in the Mountain West continued as both Boise State and San Diego State decided to return to the conference instead of joining the Big East as previously announced. Nevada (Reno) and Fresno State joined as new MW members effective July 1, 2012. Hawaii also joined but only in the sport of football. San Jose State and Utah State were added effective with the 2013-14 year, which will bring the total full-time membership to 11 with 12 football-playing members. The institutions will form two divisions in football, a Mountain division and a West division, with the respective divisional leaders meeting in a MW Championship game.

Men's basketball participated in its second consecutive NCAA Championships. Volleyball won the MW championship and extended its run of consecutive post-season NCAA appearances to 18. Softball finished 2nd in the MW for the second year in a row, and the men's outdoor track team finished 2nd in the MW after going 1-2-3 in the decathlon.

Following considerable review and input, including discussions with the FCCIA, the Department decided to alter its sports offerings effective with the 2013-14 academic year by eliminating the sport of women's water polo and adding the sport of women's soccer.

The Department completed two external reviews during the past year: one that focused on the gender equity component of Title IX and one that focused on NCAA compliance and rules education. Both reviews were favorable with some areas for improvement noted.

Committee meetings in 2012-13 featured three guest presenters: Steve McDonnell, Director of Athletic/Academic Services; Terry DeZeeuw, Associate Athletic Director for Sports Performance; and new Head Women's Soccer Coach Bill Hempen.

Academic Progress

The department continued to post strong NCAA Academic Progress Rate (APR) scores with 7 teams posting a perfect score of 1000 for 2011-12. Two teams, women's cross country and women's golf, posted perfect multi-year scores of 1000 and received national recognition. No teams were subject to penalties. The 2013 graduation rates report, when publicly released next fall, will show a four-class average for student-athletes of 67% and a cohort rate (2006-07 entering class) of 63%. Figures for the overall student body are 63% for both categories. The Graduation Success Rate (GSR) for student-athletes is 83%.

Meetings with SAAC

The committee met with SAAC students on November 7, 2012 and on February 26, 2013. During the February meeting we discussed the most recent student athlete survey. In February we addressed a list of questions that was prepared by the SAAC students.

Committee Members and Attendance

Bright 3/6, Donovan 5/8, Draper 8/8, Francis 4/6, Hemphill 6/8, Hyllegard 7/8, Kantous 6/8, Sauders 4/6, Lockerd 2/4, Olsen 3/6, and Goemans 4/6. Absences were associated with teaching conflicts.

**Faculty Council Committee on Libraries
Annual Report -Academic Year 2012-2013**

Committee Members

Mary E. Stromberger
Sue Lynham
Laurence E. Johnson
David Wang (Fall)
Allan Kirkpatrick (Spring)
Antero Garcia
Nancy Hunter
Jerry F. Magloughlin
Martin Gelfand
Noreen E. Reist
Patrick Burns, Dean (*ex officio*)
Jamie Barringer
Caleb Nagel
Timothy Gallagher (*ex officio*)

Agricultural Sciences
Applied Human Sciences
Business
Engineering
Engineering
Liberal Arts
Libraries
Natural Resources
Natural Sciences
Veterinary Medicine & Biomedical Sciences
Libraries Administration
Graduate Student Representative
Undergraduate Student Representative
Chair, Faculty Council

The Committee met eight times (monthly September through April) during the 2012-2013 academic year.

The Committee's discussion during the various meetings focused on the following topics:

- Open Access publication funding model
- Committee's description and charge
- Collections decisions and prioritization
- Libraries surveys
- Libraries strategic initiatives
- Circulation statistics
- ISTE C Big Data Forum
- Archives and special collections
- Libraries budget planning for 2013-2014
- Libraries input for HLC reaccréditation
- eText pilot project
- Popular literature e-reading initiatives
- Libraries digital repository
- Libraries web site for select subscriptions
- Ithaca S+R Faculty Survey report

The Committee benefited from presentations by and discussions with the Libraries faculty and staff, and the time they spent with the Committee and in preparing reports for consideration was appreciated.

In early 2013, the Committee sent a memorandum to the Faculty Council Committee on Strategic and Financial Planning with recommendations pertaining to funding for the Libraries. Jerry Magloughlin was re-elected chair of the Committee for the 2013-2014 academic year.

Respectfully submitted,



Jerry Magloughlin
COL chair
Department of Geosciences
Colorado State University
970-491-1812, Jerry.Magloughlin@colostate.edu

CoRSAF Annual Report 2012-2013

CoRSAF met 23 times in the 2012-2013 academic year. All University Colleges and the Libraries were consistently represented. Members for this term have been: David Greene (Chair and CHHS), Sue Doe (Liberal Arts), Bill Hanneman (Veterinary Medicine & Biomedical Sciences), Dawn Thilmany (Agricultural Sciences), Cameron Aldridge (Natural Resources), Patricia Smith followed by Linda Meyers (University Libraries), Jeff Casterella (Business), Paul Heyliger (Engineering), and Geoff Givens (Natural Sciences).

Meeting dates were as follows: September 11, 17, 24; October 1, 8, 15, 22, 29; November 5, 12, 26; January 28, 2013; February 4, 11, 25; March 4, 11, 25; April 1, 8, 15, 29; May 6.

Here are the items discussed, completed, approved by CoRSAF, forward to Office of General Counsel (OGC), reviewed by Executive Committee for placement on the Faculty Council agenda and passed by Faculty Council:

Section E.14 Performance Reviews
 Section E.10.4.1.2 Tenure Probationary Period
 Section K11-13 Grievance
 Section E.2.1 - Basic Types of Faculty Appointments
 Section F.3.2.1 - Leave Accrual (Sick Leave)
 Section G.1 - Study Privileges
 Appendix 3 - Family Medical Leave Policy
 Section B - Organization of the University

Additionally, in response OGC's disapproval of CoRSAF's 2011 Section D proposal (D.5 At-Will Employment - including "Due Process" regarding termination - and D.6 Appeals Process), CoRSAF, with input from the University Grievance Officer, discussed and proposed multiple revision proposals to OGC for change in the structure of classes of grievance, specifically regarding the opportunity for at-will faculty to grieve a termination by a low level supervisor that may not have been approved by the President. Work toward a workable revision of Sections K.3 and K.4 will continue in fall 2013, and CoRSAF hopes to develop a proposal for review by OGC and Executive Committee at that time.

After continuing the discussion from spring 2012 considering possible timeline conflicts between the tenure probationary period and obtaining legal residency in the United States, CoRSAF wrote a summary statement to Executive Committee and the Office of General Council detailing how a request for extension of the probationary period is possible within the existing structure of Section E.10.4.1.2 (based on the wording "due to exceptional circumstances, including, but not limited to"). The option allows consideration of the request at

the departmental level where the candidate and his or her work has been most closely watched. As currently written this option includes the possibility of grievance of denial of an extension by the department head, dean, or Provost.

CoRSAF received copious input from the Committee on Special and Temporary Faculty (now Non Tenure-Track Faculty) and met multiple times with OGC, the Provost, and the Chair of Faculty Council regarding the development of policy around multiyear contracts and both senior teaching and special appointment faculty, leading to the successfully adopted Section E.2.1 *Manual* revision. We also received input from the University Grievance officer on multiple occasions in the development of proposed revisions to Sections K.11-14 and K.3-4. CoRSAF provided input on the Committee on Learning and Teaching's evaluation of teaching effectiveness proposal (Section E.12.1).

Finally, we resumed our discussion of OGC's proposed revision of *Manual* Section J on inventions, copyrights, and intellectual property rights authored by Linda Schutjer, Senior Associate Legal Counsel. These discussions led CoRSAF to recommend to the Chair of Faculty Council the formation of a task force to study student intellectual property rights and how this interacts with the current contract with and stipulations by ProQuest involving the online submission of theses and dissertations to the Libraries. The information generated will be useful in CoRSAF discussions regarding anticipated Section J revisions proposed in the 2013-14 academic year.

Respectfully submitted on May 23, 2013 by David Greene, Chair Committee on Responsibilities and Standing of Academic Faculty

Annual Report for 2012-2013
Standing Committee on Scholarship, Research and Graduate Education

1. Members for the Year and the College or Body They Represented Include:

	CoSRGE 2012-2013	Attendance of eight meetings*	Term Ending	CoSRGE 2012-2013	Term Expires
Agricultural Sciences	Mary Stromberger	6/8/2E	2013	TBD	2016
Applied Human Sciences	Emily Dakin	6/8/2E	2014	Emily Dakin	2014
Business	Don Samelson	6/8/2E	2015	Don Samelson	2015
Engineering	Karan Venayagamoorthy	6/8/2E	2013	Siddharth Suryanarayanan	2016
Graduate Student Council	Lauren Potter	7/8/1E		TBD	
Liberal Arts	Ruth Alexander	7/8/1E	2013	TBD	2016
Natural Resources	Bill Sanford	7/8/1E	2014	Bill Sanford	2014
Natural Sciences	Carl Patton	8/8/0	2015	Carl Patton	2015
University Libraries	Allison Level	5/8/3E	2013	Allison Level	2016
Veterinary Medicine Biomedical Sciences	Mark Zabel	8/8/0	2015	Mark Zabel	2015
Provost (ex officio)	Rick Miranda			Rick Miranda	
Vice Provost (ex officio)	Jodie Hanzlik			Jodie Hanzlik	
Assistant to Chair	Debbie Sheaffer	8/8/0		Debbie Sheaffer	

* E = excused absence.

2. Services Rendered

The committee expresses our thanks to the staff of the Graduate School for their contributions to the agenda, scheduling, and drafting of various agenda items during the year. Mark Zabel especially thanks Debbie Sheaffer for support and mentoring during his first year as Chair.

3. Action and Discussion Items

CoSRGE met on the first Thursday of each academic-year month

Thursday, September 6, 2012 – 12:30 PM

Guests: Kathleen Galvin and Tom Hoehn

Old Business

- The committee unanimously ratified Mark Zabel as the Chair for this academic year.

Action Items:

1. The committee approved the May minutes as written.

Action Items Regarding Academic Programs

2. Kathleen Galvin presented the request for changes to the Master of Arts, Anthropology, International Development Specialization, Plan B. This change entails adding a new graduate course which was recently approved, ANTH 532, The Culture of Disaster, to provide more and enhance the course offerings for this Anthropology M.A. specialization in International development. After discussion, the committee approved the request as presented.
3. Don Samelson presented the request for changes to the Master of Business Administration, Global Social and

Sustainable Enterprise Specialization (M.B.A.) to provide specific supply chain management curriculum to the program. The committee discussed and approved the request as presented.

4. Kathleen Galvin presented the request for a new Graduate Interdisciplinary Studies Program in Resilience of Social Ecological Systems. After discussion, the committee approved the request as presented.

Thursday, October 4, 2012 – 12:30 PM

Guests: David Gilkey, Howard Ramsdell, Bob Jones and Pat Sample

Mark Zabel called the meeting to order.

Action Items:

- 1 The committee approved the September minutes as written.

Action Items Regarding Academic Programs

1. The Department of Journalism and Technical Communication requested the addition of Dr. Eric Margolis as a committee member to Joanne Littlefield's doctoral committee. CoSRGE approved this voting committee member in addition to the student's required CSU committee as outlined in the Graduate and Professional Bulletin.
2. David Gilke summarized the requests for new specializations in Master of Science in Environmental Health, Ergonomics Specialization, Plan A and in PhD in Environmental Health, Ergonomics Specialization. The requests were discussed and CoSRGE approved both the MA and PhD.
3. The request for a change to the curriculum in the master of Agriculture in Integrated Resource Management was tabled until November when a representative could attend the meeting and answer questions.
4. Pat Sample reviewed the requests for changes to curriculum in the Master of Science Plan A in Occupational Therapy and the Master of Occupational Therapy Plan C in Occupational Therapy. The committee asked questions and approved both requests as submitted.

Action Items Regarding Individuals

5. The Department of Journalism and Technical Communication requested the addition of Dr. Eric Margolis as a committee member to Joanne Littlefield's doctoral committee. CoSRGE approved this voting committee member in addition to the student's required CSU committee as outlined in the Graduate and Professional Bulletin.

Discussion Items:

1. Jodie Hanzlik presented a resolution to modify the wording in the Graduate and Professional Bulletin to clarify the pay for graduate assistantships. The resolution was approved as submitted and presented.
2. Howard Ramsdell reviewed three issues which came up during the preparations for the Higher Learning Commission accreditation review of CSU. The site visit will be in November of 2013, so these steps need to be completed by the end of the spring 2013 semester.
 - a. Departments will be requested to supply detail program requirements for any current programs which aren't officially documented in the Curriculum and Catalog area. These program requirements will be reviewed by CoSRGE, UCC and Faculty Council. Once approved, the program requirements will be grandfathered in.
 - b. A policy must be created which states that a program cannot be advertised until approved through the Faculty Council. This policy must be reviewed with General Counsel.
 - c. Graduate programs must be documented and advertised to the students as approved through official channels. Jodie Hanzlik will work with the Provost and the Vice President for Undergraduate Affairs and discuss how to accomplish.
3. Graduate programs are now required by federal mandate to have 50% of the courses be at a 500 level or above. CoSRGE will need to discuss what changes should be made to Plan B and Plan C programs to meet this requirement.
4. The regulations have been passed that allow certificates to be offered by CSU. The curricular process and documentation will need to be followed for these certificates prior to advertising or officially offering.
5. Jodie Hanzlik updated the committee on an issue that arose concerning a dissertation with classified and/or confidential material. The Graduate School Dean, General Counsel, Sponsored Programs, Export Control and federal advisors discussed the issues regarding the electronic publishing of theses and dissertations. A Thesis

and Dissertation Submission form with sample wording for review was submitted. CoSRGE discussed the issue at length. A major concern was asking faculty to make attestations regarding the publishing that they have not had to make in the past. Tim Gallagher will be discussing the issue with Faculty Council Executive Committee and reporting the findings back to Jodie Hanzlik. Once a final recommendation is formed, the wording must be reviewed by General Counsel.

6. Jodie Hanzlik was approached by a college with a request for CoSRGE to discuss outside committee members with joint appointments. CoSRGE upheld their opinion that outside committee members must be from outside the department of the student, even if an unpaid joint appointment to that department. Any connection to the student's department could be considered a conflict of interest. This external member is the quality control.

Thursday, November 1, 2012 – 12:30 PM

Guests: Martin Carcasson, Tom Hoehn, Walt Jones and Kraig Peel

Action Items:

1. The committee approved the October minutes as written.

Action Items Regarding Academic Programs

2. The committee approved the October minutes as written.
3. Kraig Peel presented a curricular change request for the Master of Agriculture, Integrated Resource Management program. The committee asked questions and then approved the request as submitted.
4. Martin Carcasson described the request to add a new program, Master of Arts, Deliberative Practices, Plan B in the Department of Communication. CoSRGE discussed the new program in detail and approved the request as submitted.
5. Walt Jones submitted Liberal Art's request to add a new program, Master of Arts Leadership and Administration, Plan C. The program was discussed at length and approved by the committee as submitted.
6. Tom Hoehn presented a request to make curricular changes to the Educational Leadership, Renewal, and Change, Option 2-Administration program. The change was approved as submitted to CoSRGE.

Action Items Regarding Individuals

7. The committee approved the addition of Dr. James Ippolito to the committee of Khalid Elzobair.

Discussion Items:

1. Jodie Hanzlik submitted a request for feedback from the colleges on the idea of requiring a core curriculum for graduate students. The focus of the curriculum would be on written and presentation communications. The committee discussed the suggestion at length and gave their thoughts to the Dean.
2. Jodie Hanzlik presented information on an HLC policy that 50% or more of graduate courses must be at a 500 level or above. The committee discussed and determined that they would like to keep with the 50% level. This agenda item will be brought back to CoSRGE next month with wording changes for the Bulletin. The core of CoSRGE's thoughts was to keep the department in charge of their curriculum, but to have opportunities in TiLT for faculty to learn more about teaching communication skills.
3. The final signature approval wording for the Electronic Thesis and Dissertation form has not been determined. Mary Stromberger will be talking with representatives from Faculty Council, then communicating with the Graduate School Dean and the CoSRGE Chair as the wording is drafted and discussed.

Thursday, December 6, 2012 – 12:30 PM

Guests: Kendra Bigsby, John Hoxmeier, Tracy Nelson and Tom Siller

Action Items:

1. The committee approved the November minutes with one correction to list the full name of the Department of Communication Studies.

Action Items Regarding Academic Programs

2. The request for minor changes to the Master's in Human Development and Family Studies, Marriage and Family Therapy Specialization for Plans A and B was approved as presented.
3. Tracy Nelson and Kendra Bigsby presented the request to create a Special Academic Unit for the Graduate Degree Program in Public Health. The proposal was discussed at length and the committee approved the proposal as presented.

Action Items Regarding Individuals

4. The committee approved naming Dr. Paul DeMott as an additional committee member for both James Carpenter and Christina McCluskey in the Department of Atmospheric Science.
5. The committee approved naming Dr. Rebecca Morss as an additional committee member for Julie Demuth in the Department of Journalism and Technical Communication.

Discussion Items:

1. John Hoxmeier requested special consideration in the signing of forms for the College of Business, Plan C documents. After discussion of the issues, a suggestion was made to designate a faculty member as the overseeing "faculty in charge/official advisor" and the administrative professional advisors would be given signature authority to sign on the official faculty member's behalf. A document listing the authorized signatories would be kept on file at the Graduate School. The College of Business will work with the Graduate School to develop an MOU. The MOU should also address who will be able to sign as the Department Head on the forms.
2. Mary Stromberger reported on the footnote wording to be included on the Thesis and Dissertation Submission form to address the advisor's acknowledgement that classified, confidential and proprietary information has been removed. The committee discussed various wording options. Dr. Stromberger will rework the footnote to include the suggestions of the committee. The new version will be distributed for feedback from CoSRGE.
3. Tom Siller presented a request to enter an agreement between CSU's College of Engineering and Ecole Supérieure d'Ingenieurs des Travaux de la Construction de Cachan (ESITC). The agreement would allow their French students to enter the program at CSU after their 4th year at ESITC. The students would complete their required ESITC fifth year at CSU, the student will take their GRE's if required and if successful in the program, can get their master's degree in their 6th year. The committee was in support of this agreement. Dr. Siller will make some small adjustments to the agreement and finalize with Dean Hanzlik.
4. Mark Zabel brought a discussion item to CoSRGE on what the vetting process should be for graduate certificate programs. The committee discussed and determined that more information was needed from Howard Ramsdell and Jodie Hanzlik. The discussion item will be continued at a later date.

Thursday, February 7, 2013 – 12:30 PM

Guests: Tom Hoehn, Lynne Kwiatkowski and Jeff Wilusz, Cindy Befus and Sandy Dailey

Action Items:

1. The committee approved the December minutes as presented.

Action Items Regarding Academic Programs

2. Don Samelson reviewed the Master of Accountancy major change, the Master of Accountancy Taxation Specialization and the MBA Early Career Specialization with the committee. All three items were approved as presented.
3. Jeff Wilusz presented the request from Microbiology, Immunology and Pathology for a major change to the Plan B, M.S. in Microbiology. The committee approved the change as presented.
4. Lynn Kwiatkowski reviewed Anthropology's 6 minor changes to add a course to Plan A&B of the MA in Anthropology International Development specialization, Plan A&B of the MA in Anthropology Health and Well-Being specialization and Plan A&B of the MA in Anthropology Humans & the Environment specialization. The changes were approved for all six as presented.

Action Items Regarding Changes to the Graduate and Professional Bulletin

5. Jodie Hanzlik presented a resolution modifying the Graduate and Professional Bulletin to conform to an HLC requirement that graduate students take 50% or more of their courses at the 500 level or above. The committee read and discussed. Simplified wording was found and approved as attached to these minutes. The committee moved and approved the changing of the resolution to the simplified wording. Motion carried.
6. Jodie Hanzlik reviewed a resolution to clarify the probation process when the issue is progress toward the degree. The committee discussed the resolution and chose the option 1 wording. In addition, they changed the sentence prior to option 1 to say "When a student's graduate advisory committee or an appropriate departmental graduate committee finds that a student is making unsatisfactory performance progress toward the degree....." Hearing no objections, the motion was passed using option 1 and the removal of "performance" from the sentence as listed above.

Discussion Items:

1. The committee asked that the agenda include a monthly consent agenda for minor changes and routine items starting in March.
2. Jodie Hanzlik submitted a resolution regarding the approvals needed before new degrees can be advertised. The committee discussed the resolution. A question arose on whether new specializations were included in this restriction. This issue will be researched further. The resolution was tabled until next month.
3. Jodie Hanzlik brought up a discussion item regarding course repeat/delete for graduate students. Graduate students do not currently have this option. This discussion issue arose from some situations from Online Plus where students were allowed to withdraw from courses after the semester was past to improve their GPA. This option is not available to resident students. After discussion, the committee asked Jodie to meet with Online Plus to see if this loophole can be closed, so all graduate students are treated similarly.

Guests: Tom Hoehn, Lynne Kwiatkowski and Jeff Wilusz,

Thursday, March 7, 2013 – 12:30 PM

Guests: Tom Hoehn John Plotnicki and Indrajit Ray and Sandy Dailey

Action Items:

1. The committee approved the February 7, 2013 minutes as presented.
2. The email minutes from February 11, 2013 were approved as submitted.

Action Items Regarding Academic Programs

3. Indrajit Ray presented the student cotutelle agreement for Tarik Moataz. The details of the agreement were reviewed. After discussion, the committee approved the cotutelle with one change that the student must enroll for a maximum of 21 credits at CSU each semester.
4. Don Samelson and John Plotnicki gave the committee an overview of the MCIS Plan C program. After discussion, the committee approved the plan as presented.

Action Items Regarding Changes to the Graduate and Professional Bulletin

5. The resolution modifying the Graduate and Professional Bulletin to clarify the need for approvals prior to advertising new graduate degree programs was discussed. Jodie Hanzlik determined that specializations are not included in this restriction. The committee approved the resolution with a minor change of wording to be more specific and say "new graduate degree program".
6. The resolution on the requirement for students to have 50% or more of their credits taken at the 500 level or above was revisited. The committee looked at specific examples of the wording and how it would play out with different programs. The resolution includes a footnote after Table 1 in the Bulletin. CoSRGE approved the resolution as originally presented in February with additions to the rationale. The rationale for the change will be expanded to indicate that this will maintain CSU's current requirements.
7. Jodie Hanzlik presented the Bulletin resolution regarding the public dissemination of bibliographic information. General Counsel has reviewed and approved the wording. CoSRGE approved the resolution as written with an addition to the rationale that this language is duplicating wording used by the ProQuest/UMI and the Libraries.

Discussion Items:

8. The eTD Submission Form footnote has been signed off by General Counsel. CoSRGE reviewed the final wording and is comfortable with it.

Thursday, April 4, 2013 – 12:30 PM

Guests: Paul Laybourn, Mary Harris, Marco Costanigro, Marie Legare, Howard Ramsdell, Stephan Kroll

Action Items:

1. The committee approved the April 4, 2013 minutes as presented.

Action Items Regarding Academic Programs

2. Stephan Kroll presented the proposed changes to the M.S. (Plans A and B) and Ph.D. in Agricultural and Resource Economics program. The changes to the three plans were approved as presented in the materials with a minor correction to the electives total.
3. Marie Legare reviewed the proposed new programs, M.S. (Plans A and B) and Ph.D., in Toxicology with the committee. The new programs will allow the student's degree to be listed as Toxicology rather than as a specialization. The committee approved the three new programs as presented.
4. Mary Harris presented the requested change to the M.S. (Plan B) in Food Science and Nutrition, Dietetics Option, Great Plains Idea Online program. Background on the consortium and the graduate program were reported. The requested change was approved with a correction to the total on the required courses.

Action Items Regarding Changes to the Graduate and Professional Bulletin

9. Paul Laybourn presented the Professional Science Master's "Plan C" bulletin resolution. After discussion, the committee made adjustments to the resolution wording as attached to the final minutes to Faculty Council. The committee approved the resolution with the removal of "graduate program authority in" and adding an "N" in front of PSMA; <http://www.npsma.org>, so it correctly indicates National in the name.

Discussion Items:

1. The committee was reminded that elections for next year are approaching. Nominations will be accepted for Chair and Vice Chair. Elections will be held at the May meeting. The officers elected will be reconfirmed by the 2013-14 committee members in the fall. Mark Zabel is willing to serve as Chair next year if no others come forward.

Thursday, May 2, 2013 – 12:30 PM

Guests: Sharon K. Anderson, Tom Hoehn and Tony Maciejewski

Action Items:

1. The committee approved the April 4, 2013 minutes as presented.
2. The committee reviewed the consent agenda and approved all items as presented.

Action Items Regarding Academic Programs

3. Don Samelson presented the request from Computer Information Systems to make changes to the curriculum to the M.S. Plan B in Business Administration, Computer Information Systems specialization. The committee discussed and approved the change as presented.
4. Sharon Anderson presented a request for two name changes from the School of Education's Education and Human Resource Studies major, Organizational Performance and Change. The new name for the specialization would be Organizational Learning, Performance and Change for the M.Ed. and Ph.D. The committee considered and approved the changes as presented.

Action Items Regarding Changes to the Graduate and Professional Bulletin

5. Jodie Hanzlik presented a Bulletin Resolution regarding Track III students. The changes resolve inconsistencies, clarify the policy, require each department to have a MOU if they are to admit Track III students, and adds a bachelor's/PhD option. The point was brought forth that 500 level courses cannot be

required at the bachelor's level. Minor changes were discussed. The committee approved the resolution with the changes to clarify that 500 level courses are elective for undergraduate students.

6. Mark Zabel brought the Bulletin Resolution regarding the Professional Science Masters back to CoSRGE. Faculty Council Executive Committee suggested that the much of the detail was better handled in a Curricular Handbook. The committee discussed and made adjustments to the wording of the resolution, then approved the resolution with changes.

Discussion Items:

1. Mark Zabel was nominated and confirmed by vote as the Chair of CoSRGE for AY 2013-14. Don Samelson was nominated as confirmed by vote as the Vice Chair of CoSRGE for AY 2013-14. These officer positions will be reconfirmed by vote by the committee in September 2013.
2. Sandy Dailey summarized the MOU between INTO and the Graduate School regarding the admissions of students in Pathway with a GPA below 3.0. The committee agreed that students with a CSU GPA below 3.0 be admitted provisionally which confirms the MOU agreement.

FACULTY COUNCIL COMMITTEE ON SCHOLASTIC STANDARDS (COSS)
Annual Report for September 1, 2012 to – June 30, 2013

MEMBERSHIP 2012-2013

Agricultural Sciences	Paul Ode
Health and Human Sciences	Chad Gibbs
Business	Kathleen Kelly
Engineering	Ketul Popat
Liberal Arts	Christopher Nicholas
Natural Resources	Liba Goldstein
Natural Sciences	Debbie Crans
Veterinary Medicine and Biomedical Sciences	Melinda Frye
Libraries	Merinda McLure
Office of the Provost (ex officio)	Madlyn D'Andrea, Director, CASA

I. MEETINGS & ATTENDANCE

The Committee on Scholastic Standards met 8 times during the 2012-2013 academic year. Of these 8 meetings, 2 included review of academic dismissal appeals (fall and spring).

10/01/12	Review of retroactive withdrawal requests Excused absences: Ketul Popat, Chad Gibbs and Debbie Crans
10/29/12	Review of retroactive withdrawal requests Excused absences: Ketul Popat, Chad Gibbs, Merinda McLure and Debbie Crans
11/28/12	Review of retroactive withdrawal requests Excused absences: Kathleen Kelley, Paul Ode and Christopher Nicholas
01/31/13	Review of retroactive withdrawal requests and academic dismissal appeals Excused absences: Merinda McLure
02/28/13	Review of retroactive withdrawal requests Excused absences: Liba Pejchar Goldstein and Christopher Nicholas 04/04/13 Review of retroactive withdrawal requests Excused absences: Paul Ode, Debbie Crans, Ketul Popat and Christopher Nicholas
05/02/13	Review of retroactive withdrawal requests Excused absences: Christopher Nicholas, Kathleen Kelly, Melinda Frye and Liba Goldstein
06/06/13	Review of retroactive withdrawal requests and academic dismissal appeals Excused absences: Kathleen Kelly, Paul Ode, Debbie Crans, Christopher Nicholas, Chad Gibbs

Note: While not optimal, several of the committee members reviewed appeal requests online before the committee meeting, when they were unable to attend the actual meetings.

II Retroactive Withdrawal Requests

Academic Year	Status	Appeals with this Status	Total Appeals	Percent Total
2011-2012	Denied	5	52	9.62%
2011-2012	Granted	43	52	82.69%
2011-2012	Partially Granted and Denied	2	52	3.85%
2011-2012	Tabled	2	52	3.85%
2012-2013	Denied	18	110	16.36%
2012-2013	Granted	72	110	65.45%
2012-2013	Not Yet Decided	3	110	2.73%
2012-2013	Partially Granted and Denied	3	110	2.73%
2012-2013	Partially Granted/Denied and Tabled	2	110	1.82%
2012-2013	Tabled	12	110	10.91%

III. Academic Dismissal Appeal Decisions

A. Fall 2012

Original Appeals:

- 122 total appeals (vs.166 in fall 2011)
- 6 not eligible and not reviewed
- 12 earned a cum GPA of 2.0 or higher (did not need to be reviewed)

Of the 104 reviewed:

- 51 granted with an average 6.92 QPD
- 53 denied with an average 21.28 QPD

B. Spring 2013

Original Appeals:

- 52 appeals (vs. 49 in Spring 2012)
- 1 earned a cum GPA of 2.0 or higher (did not need to be reviewed)

Of the 51 reviewed:

- 21 granted with an average 6.85 QPD
 - 2 received information about investigating a potential retroactive withdrawal.
- 30 denied with an average 20.13 QPD

IV. OTHER COMMITTEE BUSINESS

All other committee business undertaken in 2012-2013 was internally generated. No issues were brought to the committee for consideration.

Leadership: Melinda Frye has been approved by the committee to serve as chair for next year. Liba Goldstein will continue as co-chair. Richard (Chad) Gibbs and Christopher Nicholas have left Colorado State; we will have a new committee member from the College of Health and Human Sciences, and Timothy Hughes is the new representative from the College of Liberal Arts.

Annual Report of CoSTF for the year 2012/2013

1. We held fifteen (15) meetings the year.

2. Attendance of Members of CoSTF:

Jennifer T. Aberle	present: 14	excused: 1	absent: 0
Lisa Dysleski	present: 14	excused: 1	absent: 0
Torsten M. Eckstein	present: 11	excused: 3	absent: 0
Richard Eykholt	present: 15	excused: 0	absent: 0
Lori R. Kogan	present: 14	excused: 1	absent: 0
Tracy L. Richards	present: 14	excused: 1	absent: 0
Laura Thomas	present: 15	excused: 0	absent: 0
Steven Schaeffer	present: 10	excused: 4	absent: 1

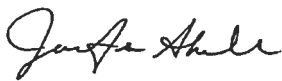
3. Topics discussed

- Senior Teaching Appointment
- Granting of Senior Teaching Appointment
- Multi-year contracts for Non-Tenure Track Faculty
- Changing the CoSTF's name to represent all Non-Tenure track faculty
- Voting Rights for Senior Teaching and Special Faculty to elect their Representative to Faculty Council
- Professional Development

4. Discussed Changes to the Faculty Manual

- *E.2 Types of Faculty Appointments*
- *C.2.1.3.2 Ex Officio Members*
- *C.2.1.9.5 Standing Committees: Membership and Function*
- *C.2.1.9.6 Advisory Committee: Membership and Function*
- *C.2.1.9.2 The Standing Committees and Advisory Committees Named*

Respectfully submitted,



Jennifer Aberle, Ph.D.
 Senior Teaching Assistant Professor & Internship Coordinator,
 Dept. of Human Development & Family Studies
 Chair, Committee on Non-Tenure Track Faculty
 Colorado State University

**COLORADO STATE UNIVERSITY – FACULTY COUNCIL
STRATEGIC AND FINANCIAL PLANNING COMMITTEE
ANNUAL REPORT, AY2012–13**

Committee Members:

Jorge Vivanco (Agricultural Sciences)	Rick Miranda (Provost and EVP, <i>ex officio</i>)
George Barisas (Natural Sciences)	Beth Oehlerts (Library)
Farrah Bustamante & Jeff Sturgeon (CPC, <i>ex officio</i>)	Ann Gill (Council of Deans, <i>ex officio</i>)
Katherine Leigh (Applied Human Sciences)	David Mornes (APC, <i>ex officio</i>)
Daniel Bush (VPFA/Provost's Office, <i>ex officio</i>)	Sally Sutton (Natural Resources)
Tom Gorell (VPFA/Provost's Office, <i>ex officio</i>)	Lynn Johnson (AVPFB, <i>ex officio</i>)
Dan Turk & Susan Athey (Business)	Luis Garcia (Engineering)
Maura Velazquez-Castillo (Liberal Arts)	Jeff Scanlon (undergrad student)
Douglas Ortego & Katherine Zaunbrecher (Grad Student)	Jeffrey Wilusz (<i>Chair</i> , Vet Med & Biomed Sci)

Meetings and Participation: The Committee on Strategic & Financial Planning (CoSFP) held nine meetings during the academic year. During the Fall semester, Jeff Sturgeon substituted for Farrah Bustamante as CPC representative due to maternity leave. During Spring semester, the College of Business was represented by Dr. Susan Athey and the Graduate Student Council was represented by Katherine Zaunbrecher as Dr. Dan Turk and Douglas Ortego had conflicts with regularly scheduled meetings. In addition to committee meetings, members of the committee attended the SPARC Review January 23rd and Budget Forum January 30th. Details on attendance at specific meetings are documented in available meeting minutes. CoSFP Operating Procedures for AY 12-13 were approved by unanimous vote at the September 10, 2012 meeting as required by the committee bylaws.

Representation on University Committees: The Chair represented CoSFP and Faculty Council interests at the Council of Deans meetings.

Program Proposal Reviews: CoSFP reviewed the following five proposals for new degrees, programmatic changes, and a name change:

Fermentation Science and Technology major

LEAP Institute Masters Program

ERHS Degree Program name change to 'Toxicology'

Greenhouse Gas Accounting and Management Plan C MS Program

Computer Information Systems Program conversion to a Plan C format

The committee reviewed all proposals from the perspective of strategic and financial planning and passed comments and recommendations along to the Provost and Council of Deans.

Budget and Planning Process: The committee was actively engaged with university leadership in discussions associated with the FY14 budget. Dr. Frank made presentations to CoSFP regarding budgetary issues both early (9/10/12) and later (2/11/13) in the planning process to provide information to the committee as well as entertain feedback. On Feb. 25 CoSFP reviewed, prioritized and provided its feedback on SPARC-initiated budget requests to the Provost.

Accomplishments: CoSFP provides a 'check and balance' role in the overall budgetary process with the Administration, including priorities of expenditures in budget line items that are related to both faculty and administrative professionals. The Committee continues to be a voice for change to the Administration concerning the integration of strategic planning and budgeting. The Committee this year also identified and discussed a number of perceived issues on campus with the goal of bringing them to the forefront for administrative discussion/action.

Key Actions Taken / Issues Addressed during AY12-13:

1. Initiated and obtained the successful conversion of the CoSFP CPC representative from 'ex officio, non-voting' to 'ex officio, voting' to better reflect the role of the committee as a voice of shared governance for the campus community
2. Maintenance and expansion of momentum in CSU sustainability initiatives
3. Discussion and recommendations regarding a Title IX audit of the CSU athletic programs
4. Made recommendations regarding the development and implementation of the new CCHE Performance Contract Metrics
5. Discussion and recommendations regarding Graduate School and graduate student strategic planning issues
6. Discussion and recommendations regarding the effective application and possible limitations of the Academic Analytics resource
7. Discussion and recommendations regarding the disparity in current CSU retirement benefits in relation to our peer institutions
8. Discussion, recommendations and preparation of an interim report on the academic and facility impacts of the on-campus stadium initiative

Key issues for 2013–14:

- 1) *Continue to participate in the strategic and budget planning processes and to advocate for the improved integration of the budgeting and strategic planning processes.*
- 2) *Development of a plan to effectively address the issue of CSU benefits.*
- 3) *Continue to make recommendations regarding issues related to the strategic implementation of the new stadium initiative.*
- 4) *Continue to evaluate relevant strategic aspects of new degree programs.*
- 5) *Assist in designing effective, proactive strategies for implementation of key aspects of the CSU2020 plan for campus growth.*
- 6) *Play an active role in the overhaul of the Program Review Process on campus.*

Committee on Teaching and Learning

Report to Faculty Council for the Academic Year 2012-2013

The Committee on Teaching and Learning (CoTL) met 14 times during the 2012-2013 academic year, 5 times in the fall and nine (9) times in the spring. It did not meet during June-August 2012.

2012-2013 CoTL Members

Agricultural Sciences	Shawn Archibeque	voting	2016
Applied Human Sciences	Stephanie Clemons*	voting	2015
Business	Dan Turk	voting	2014
Engineering	Karan Venayagamoorthy	voting	2016
Liberal Arts	Kelly Long	voting	2015
Natural Resources	Randy Boone	voting	2016
Natural Sciences	Anton Betten	voting	2016
Veterinary Medicine and Biomedical Sciences	RoxAnn Karkhoff-Schweizer (fall) Jennifer Taylor (substituting for RoxAnn spring due to time conflict)	voting	2014
University Libraries	Catherine Cranston **	voting	2014
Student Representative (Undergraduate)	Becky Ewing (fall semester/partial) Keith Patton (spring semester)	voting	2013
Student Representative (Graduate)	Liesel Hans, Economics	voting	2013
Office of the Vice President Student Affairs Representative (<i>ex officio</i>)	Jody Donovan, Dean of Students	Non-voting	2013
The Institute for Learning and Teaching (<i>ex officio</i>)	Michael Palmquist, Director, TILT	Non-voting	2013
Office of the Provost	Dan Bush	Non-voting	2013
Registrar's Office (<i>ex officio</i>)	D. Tobiassen Baitinger, Associate Registrar (rep for Chris Seng) Registrar's Office	Non-voting	2013
Chair, Faculty Council (<i>ex officio</i>)	Timothy Gallagher	Non-voting	2013

*Chair, CoTL ** Secretary, CoTL

CoTL's Activity in 2012-2013

- I. Policy changes proposed by CoTL and approved by Faculty Council
 - a. Religious accommodation - 1.7 Page 12 Class Attendance Regulations of *2012-2013 General Catalog*
 - b. Assessing Teaching Effectiveness - E12.1 Teaching and Advising of *2011-2012 Colorado State Academic Faculty and Administrative Professional Manual*
 - c. Mid-Semester Exam Days - I.6.2 Evening or Saturday Examinations
 - d. Student Course Survey
- II. Repeat/Delete Policy; Policy change approved by CoTL; Motion submitted to Faculty Council Chair; to be presented to Faculty Council fall 2013

Section 1.7 Advising & Registration, Repeat/Delete Policy in *2012-2013 COLORADO STATE UNIVERSITY GENERAL CATALOG*

Discussion Items (in addition to topics above)

1. Early Graded Feedback – Alan Lamborn, VPUA
2. RamCT Issues – Rusty Scott, Chair, Classroom Review Board
3. Syllabus Issues – Howard Ramsdell, Chair UCC
4. University Distinguished Teaching Scholars (UTDS) changes to selection criteria for new UDTS; Tabled. Sent to UTDS for review. Note: Dan Turk and Stephanie Clemons served on UDTS selection committee.
5. Flipped Classroom concept – Provost Adhoc Committee on Student Success
6. What should be on a syllabus - Janelle Patrias, MSW, Coordinator of Mental Health Initiatives, CSU Health Network

Additional Action Item

Four CoTL memberships were renewed. See Membership list above. Stephanie Clemons was re-elected as Chair for 2013-2014.

CoTL's Selected Items Carried Forward to 2013-2014

1. Proctoring of online examinations; ensuring academic integrity – Dan Turk and Stephanie Clemons
2. TILT Community Engagement Leaders proposal – Mike Palmquist
3. Policy change concerning how course surveys should be used – Dan Turk
4. Best practices for what to include on a course syllabus

Commendation from Chair

The CoTL members are to be commended for their effective, thoughtful work this year.

**Committee on University Programs
2012-2013 Annual Report**

The Committee on University Programs is responsible for reviewing all registered Centers, Institutes, and Other Special Units (CIOSUs) on a biennial basis. Each Administrative Director of each CIOSU selected for biennial review submits a brief report of its activities and accomplishments. Copies of all biennial reports are kept in the Office of the Vice President for Research, who is responsible for maintaining the updated list of all CIOSUs.

Committee Members

Agricultural Sciences	Frank Peairs
Applied Human Sciences	Karyn Hamilton
Business	John Elder
Engineering	Steve Reising
Liberal Arts	Eric Prince (Chair)
Natural Resources	Stu Cottrell
Natural Sciences	Colleen Webb
Veterinary Medicine and Biomedical Sciences	Dan Smeak
University Libraries	Patty Rettig
Student Representative (Undergraduate)	Emily Adkinson
Student Representative (Graduate)	Christopher Carter
Office of the Vice President for Research (non-voting ex officio)	Hank Gardner, Associate Vice President for Research

Ongoing review procedures and committee business have been conducted online by email and document exchange throughout the year. A meeting of the committee took place on March 29, 2013 to review progress and update members on issues as well as to assign Centers, Institutes, and Other Special Units for review to individual members of the committee.

One of the main issues of concern to which committee members have drawn attention, has been an inconsistency in the quality of returned biennial reports, with some Centers submitting incomplete reports or deviating altogether from the Provost's guidelines and specifications for the review. Some 12 Centers were deemed to have incomplete or inadequate data, especially in terms of missing budget information. The CUP Chair wrote to three Center directors in the course of this review exercise to request resubmission of their applications and completion of the missing data. The comment was also made by one member that "some of these centers are doing lots of reporting already, and have little interest in doing more for this exercise. Some sort of oversight is needed, but spending time on writing more reports doesn't really help anyone." This may well be something for the committee to look into next year, along with a helpful suggestion that we request the Provost's office to post online an example of a report that the CUP agrees is a good model for those Center directors who have been unsure of what exactly is being requested. There was a welcome and informative dialogue between the CUP chair, the Faculty Council Chair, Tim

Gallagher, and Tom Milligan, Vice President External Relations, on the incorporation of the new Colorado Futures Center into CSU. Colorado Futures would seem to fall outside the usual definitions of new CIOUSUs under review for approval as a traditional university-based center, as those employed by the Futures Center are not university faculty or staff, but rather contract employees with the Colorado State Research Foundation. As an existing center an application for its “creation” as a new center would be somewhat redundant. However, the point was made that an assurance would need to be given that the new Center’s work would not replicate or impede any existing CSU Center. Furthermore, some assurance would need to be given of adhering to the process of shared governance between the Administration and Faculty Council and of regular Center review. With that in mind, VP Milligan stated that he would be:

*[I would be] happy to work with the Office of the Vice President for Research to have the Colorado Futures Center included in the biennial review process required for all existing centers on campus. I would be the responsible administrator for the Futures Center, and would be responsible for ensuring the Futures Center prepares reports on its projects and accomplishments. We are committed to openness, transparency and accountability, and I believe taking this step would help achieve that goal. **

*The full text of VP Tom Milligan’s letter is appended below.

Dr Eric Prince was re-elected Chair of CUP for 2013-14 via email ballot of the committee.

The final recommendations of the CUP (listed in detail below) were adopted at the Faculty Council meeting held on 5/07/13.

Biennial Reviews for Discontinuance and Continuance of Centers, Institutes, and Other Special Units (CIOUSUs) for the academic year 2012-2013 .

New CIOUSUs

The Committee on University Programs approved applications from the following four CIOUSUs :

Center for Sustainable Monomers and Polymers (CSuMAP) (Director: Dr. Eugene Chen)
Prion Research Center (PRC) (Director: Dr. Glenn C. Telling)
Center for Food Safety and Prevention of Foodborne Disease at CSU (Directors: Dr. Marisa Bunning and Dr. Elaine Scallan)
Center for Cardiovascular Research – Director: Dr. Scott Earley (CVMBS – admin reporting unit)

Discontinued CIOUSUs

The following discontinued CIOUSUs were noted and removed from CIOUSU listings:

CLA – ISEOF Institute for the Study of Energy and Our Future
 COE – CHL Computing Hydrology Laboratory
 COE – MERC Motorsport Engineering Research Center
 COE – WEFL Wind Engineering and Fluids Laboratory

Continuing CIOUSUs

The following 51 Centers, Institutes, and Other Special Units have been reviewed through the biennial review process and are being recommended for continuance by the Committee on University Programs

CAHS Applied Human Sciences - Research Associate Dean: Pat Kendall

CAHS_AMOM Avenir Museum of Design and Merchandising

CAHS_CFCT Center for Family and Couple Therapy
 CAHS_Center on Aging
 CAHS_CORE Community Organizing to Reach Empowerment (CORE) Center
 CAHS_CHN Consortium for Human Nutrition
 CAHS_HABIC Human Animal Bond in Colorado
 CAHS_HPCRL Human Performance Clinical Research Lab.
 CAHS_IBE Institute for the Built Environment
 CAHS_NCVECS National Center for Vehicle Emissions Control and Safety
 CAHS_SPI Scenario Planning Institute

CAS Agricultural Sciences - Research Associate Dean: Lee Sommers

CAS_CMSQ Center for Meat Safety & Quality
 CAS_SPI Center for Sustainable Integrated Pest Management in Colorado
 CAS_CCB Rocky Mountain Center for Crop Biosecurity
 CAS_SGS Shortgrass Steppe Long Term Ecological Research
 CAS_WCIRM Western Center for Integrated Resource Management

CLA Liberal Arts - Research Associate Dean: Stephen Weiler

CLA_CDRA Center for Disaster and Risk Analysis
 CLA_CMPA Center for Mountain and Plains Archaeology
 CLA_PLHC Public Lands History Center
 CLA_REI Regional Economic Institute at CSU

CNS Natural Sciences - Research Associate Dean: Jim Sites

CNS_CMB Cell and Molecular Biology Graduate Program
 CNS_MSN Materials Chemistry Program of Study

COB College of Business- Research Associate Dean: Dan Ganster

COB_BBI Beverage Business Institute
 COB_CASE Center for Advancement of Sustainable Enterprise (CASE)
 COB_CPDBR Center for Professional Development and Business Research
 COB_ERECE Everitt Real Estate Center (ERECE)

COE College of Engineering- Research Associate Dean: Wade Troxell

COE_CAE Center for Agricultural Energy
 COE_CEAS Center for Earth Atmosphere Studies (CEAS)
 COE_CERTGM Center for Explosive Research and Testing of Geomaterials
 COE_CCC Colorado Climate Center
 COE_CMMS Composite Materials Manufacture & Structures
 COE_CIRA Cooperative Institute for Research in the Atmosphere
 COE_CHILL CSU Chill National Weather Radar Facility
 COE_CGAR DOD Center for Geosciences
 COE_EECL Engines and Energy Conversion Laboratory
 COE_EUV EUV
 COE_GEO Graduate Geoenvironmental Room/Geotechnical Lab
 COE_HHS_UWC Harold H. Short Civil Infrastructure Systems Laboratory

COE_HRL Hydraulic Research Lab
 COE_IDS Integrated Decision Support Group
 COE_ISWR International School of Water Resources

CVMBS Veterinary Medicine and Biomedical Sciences - Research Associate Dean: Sue VandeWoude

CVMBS_FACC Animal Cancer Center
 CVMBS_Argus Institute
 CVMBS_CCIPM Center for Comparative and Integrative Pain Medicine
 CVMBS_CEM Center for Environmental Medicine
 CVMBS_HICAHS High Plains Intermountain Center for Agricultural Health and Safety (HICAHS)
 CVMBS_MRL Mycobacterium Research Laboratories

PROVOST Office of the Provost/Senior Vice President - Research Associate Dean:
 Jodie Hanzlik

CASA Center for Advising and Student Achievement
 CNEE Center for New Energy Economy
 CSU STEM Center
 SSS: Society of Senior Scholars

WCNR Natural Resources - Research Associate Dean: Mark Paschke

WCNS Westfire Research Center

Eric Prince Chair of CUP 05/15/2013

From: Milligan, Thomas
 Sent: Friday, March 08, 2013 8:22 AM
 To: Prince, Eric

Dear Professor Prince:

Thank you so much for meeting with me recently to discuss the Colorado Futures Center and the faculty governance issues regarding centers at Colorado State. I enjoyed the meeting, and getting to know you better.

As I mentioned when we met, in working to affiliate the Futures Center with our Denver-based operations at Colorado State, it did not occur to me that this arrangement could fall under the regulations that govern more traditional centers at the university. Since announcing the center, it became clear that there are issues to resolve, and I write to you today in an attempt at such resolution.

For a variety of reasons, outlined here, I did not consider Colorado Futures to be a traditional university-based center. First, those employed by the Futures Center are not university faculty or staff, but rather are contract employees with the Colorado State Research Foundation. They are intended to be a self-sustaining center through their contract work. Next, the Futures Center is an existing and very visible organization, well-known in for its work in forecasting state budget issues – a particularly important topic for our government relations activities. As an existing center, it seems to me that “creation” of such a center would be redundant, particularly since our goal was to move an existing entity, in place and via contract with CSURF, into a strategic affiliation with Colorado State. This Futures Center, I suggest, is more in

keeping with the recently announced Reinvention Center, and therefore not exactly the type of center the manual envisions.

However, in a public sense and in coordination with the CSU System office, we fully intend to present and support the Futures Center as part of our institutional government relations activities. To that end, in the interests of transparency and accountability and in a sincere desire to work closely with the Faculty Senate to ensure that appropriate oversight, I would like to follow up on the suggestion you made during our meeting.

I would be happy to work with the Office of the Vice President for Research to have the Colorado Futures Center included in the biennial review process required for all existing centers on campus. I would be the responsible administrator for the Futures Center, and would be responsible for ensuring the Futures Center prepares reports on its projects and accomplishments. We are committed to openness, transparency and accountability, and I believe taking this step would help achieve that goal.

In addition to status updates, we would include specific information about how the Colorado Futures Center collaborates with CSU faculty and staff in these reports, to ensure a highly functioning unit that is a net gain to the university and its faculty.

If this proposal meets with your approval, I would be happy to take the next steps in working with the VPR to be placed on the review docket and to follow the plans we outline here. If there are other issues to address, I would be happy to discuss this further to ensure that we maintain open and transparent relations with your committee and the Faculty Senate as a whole. Thanks again for the meeting and the sage advice, and let me know what else I can do.

Sincerely,

Tom Milligan
Vice President External Relations

UNIVERSITY CURRICULUM COMMITTEE
ANNUAL REPORT FOR 2012-2013
(August 24, 2012 through May 10, 2013)

Members	Attendance
Brad Goetz, Agricultural Sciences	30
Carole Makela, Applied Human Sciences	28
Paul Mallette, Business	30
Patrick Fitzhorn, Engineering	29
Walt Jones, Liberal Arts	25
Rich Conant, Natural Resources	30
Ed DeLosh, Natural Sciences	15
Steven Strauss, Natural Sciences	15
Howard Ramsdell, Veterinary Medicine and Biomedical Sciences, Chair	29
Michelle Wilde, University Libraries	28
Graduate Representative Andrew Bondi	24
Undergraduate Representative, Nigel Daniels	23
Alan Lamborn (ex officio), Vice Provost for Undergraduate Studies	23
Tom Hoehn, Secretary/Curriculum Specialist	30

1) Transmitted to the Faculty Council as special action items:

- a) Add a major in Fermentation Science and Technology (B.S.) in the Department of Food Science and Human Nutrition (09/21/12)
- b) Add a graduate interdisciplinary studies program in Resilience of Social Ecological Systems (09/21/12)
- c) Add a Master in Arts Leadership and Administration, Plan C (M.A.L.A.) in the College of Liberal Arts (11/09/12)
- d) Change the name of the College of Applied Human Sciences to College of Health and Human Sciences (10/19/12)
- e) Establish a new special academic unit called the Graduate Degree in Public Health to house the Master of Public Health, Plan C (M.P.H.) (12/07/12)
- f) Add a Master of Computer Information Systems, Plan C (M.C.I.S.) (3/15/13)
- g) Add an interdisciplinary minor in Leadership Studies (3/29/13)
- h) Drop the Asian Studies Interdisciplinary Minor (3/29/13)
- i) Change the department name from Art to Art and Art History (3/29/13)
- j) Add the M.S. in Toxicology (4/12/13)
- k) Add the Ph.D. in Toxicology (4/12/13)
- l) Drop the Performing Arts (B.A.) (4/12/13)
- m) Revision to the *Curricular Policies and Procedures Handbook*- "Overlapping Signatures" (4/12/13)
- n) Revision to the *Curricular Policies and Procedures Handbook*- "Communication of Program Requirements" (4/12/13)
- o) Add an interdisciplinary minor in Music, Stage, and Sports Production (4/26/13)

2) Other major actions submitted to Faculty Council through the minutes:

- a) Create means for undergraduate students to take an approved semester planned leave by creating in ARIES a noncredit course similar to continuous registration for graduate students, approved (09/07/12)

University Curriculum Committee
Annual Report for Academic Year 2012-2013

- b) Move the Fire and Emergency Services Administration major from the School of Education in the College of Applied Human Sciences to the Department of Forest and Rangeland Stewardship in the Warner College of Natural Resources (09/07/12)
- c) Add Ergonomics specializations in both the M.S. and Ph.D. programs in Environmental Health (10/19/12)
- d) Add a specialization in Deliberative Practices, to the Master of Arts in Communication Studies, Plan B (M.A.) in the Department of Communication Studies (11/09/12)
- e) Add a new concentration in Electronic Art to the major in Art (B.F.A.) in the Department of Art (11/30/12)
- f) Add a minor in Arts Leadership and Administration in the College of Liberal Arts (11/30/12)
- g) Add a new concentration in Speech Teacher Licensure to the major in Communication Studies (B.A.) (12/07/12)
- h) Drop the Theatre option under the Teacher Licensure concentration in the major in Communication Studies (B.A.) (12/07/12)
- i) Add the PBHL (Public Health) subject code in the Graduate Degree in Public Health Special Academic Unit (02/22/13)
- j) Add the Early Career Track specialization to the Master of Business Administration, (M.B.A.) (3/1/13)
- k) Change the definition of the LEAP subject code from to "Leadership, Entrepreneurship, Arts Advocacy, and the Public" (3/15/13)
- l) Add concentrations in Directing; Performance; Playwriting and Dramatic Literature; and Theatrical Design and Production to the major in theatre (B.A.) (3/29/13)
- m) Change the Dietetics; Food Safety and Nutrition; Nutrition and Fitness; Nutritional Sciences options to concentrations in the Nutrition and Food Science major (B.S.) (4/12/13)
- n) Add the Real Estate Finance option in the Finance concentration, Business Administration major (4/19/13)
- o) Add the Technical and Science Communication minor in the Department of Journalism and Technical Communication (4/19/13)
- p) Change the name of the graduate specializations in Organizational Performance and Change in the Master of Education (M.Ed.) and the Ph.D. in Education and Human Resource Studies to Organizational Learning, Performance, and Change (5/3/13)

3) Processed the following course actions:

College	Experi- mental	New	Major	Minor	Drop	AUCC	Incomplete Submissions*	Grand Total
Agricultural Sciences	12	27	8	4	7	2	15	75
Applied Human Sciences	12	19	11	8	7	3	8	68
Business	3	17	10	20	1	0	3	54
Engineering	36	38	42	8	10	1	4	139
Liberal Arts	21	54	65	32	7	17	39	235
Natural Sciences	18	8	25	20	1	1	8	81
Provost /Exec Vice President	12	7	6	4	1	0	17	47
Veterinary Med. & Biomedical Sci.	5	13	5	4	15	0	2	44
Warner College of Natural Resources	16	21	14	8	0	0	24	83
Grand Total	135	204	186	108	49	24	120	826

*Includes submissions with unresolved problems, withdrawn submissions, and submissions too late to be considered during 2012-2013.

4) Processed the following program actions:

College	New	Major	Minor	Drop	Incomplete Submissions*	Grand Total
Agricultural Sciences	0	10	10	0	0	20
Applied Human Sciences	1	9	7	0	7	24
Business	4	9	2	0	0	15
Engineering	0	5	4	0	1	10
Liberal Arts	10	11	20	2	15	58
Natural Sciences	0	0	5	0	3	8
Intra-university (Provost /Exec Vice President)	2	1	4	1	2	10
Veterinary Medicine and Biomedical Sciences	5	0	1	0	1	7
Warner Natural Resources	0	11	10	0	8	29
Grand Total	22	56	63	3	37	181

*Includes submissions with unresolved problems, withdrawn submissions, and submissions too late to be considered during 2012-2013.

5) Approved for inclusion, removal, or moved between categories in the All-University Core Curriculum:

- 9 courses in category 4A
- 6 courses in category 4B
- 15 courses in category 4C

MEMORANDUM

DATE: May 14, 2013
 TO: Tim Gallagher, Chair, Executive Committee
 FROM: Howard Ramsdell, Chair, University Curriculum Committee
 SUBJECT: Proposed Changes in Curriculum – APRIL 26, and MAY 3, 2013

CURRICULAR REQUESTS – APRIL 26, 2013

NT-O, offered as nontraditional, online course.

The following curricular requests were approved.

New Courses**Effective Date**

ENGR 521 03(3-0-0). Geospatial Engineering Management, Policies. F. Fall Semester 2014
 Prerequisite: CIVE 576 or concurrent registration.

Web-based, service-oriented, distributed GIS system development; geospatial implementation, data preparation, map authoring, application development. (NT-O)

[Approved as a new traditional and nontraditional online course.]

ENGR 522 03(3-0-0). Object-Oriented GIS Programming for Engineers. F. Fall Semester 2014
 Prerequisite: CIVE 577.

Object-oriented GIS programming with C# & .NET framework; integration of GIS libraries; development of custom desktop GIS applications in engineering.

[Approved as a new traditional and nontraditional online course.]

ENGR 524 03(3-0-0). Geospatial Web Technologies for Engineers. S. Fall Semester 2014
 Prerequisite: CIVE 576.

Web-based, service-oriented, distributed GIS System development; geospatial implementation, data preparation, map authoring, application development.

[Approved as a new traditional and nontraditional online course.]

HIST 368 03(3-0-0). The American South. S. Prerequisite: HIST 150 or HIST 151; completion of 45 credits. Spring Semester 2014

The American South, 1607 to the present; plantation system, slave culture, secession, Civil War, Reconstruction, Jim Crow, civil rights, and the modern South.

Major Change to Courses**Effective Date**

CIVE 300 03(3-0-0). Fluid Mechanics, **change to:**

Spring Semester 2014

CIVE 300 03(3-0-0). Fluid Mechanics. F, S. Prerequisite: CIVE 261; MATH 340 or concurrent registration or MECH 337 or concurrent registration.

Fluid properties; statics, kinematics, and dynamics of fluid motion including viscous and gravitational effects. (NT-O)

[Approved as a nontraditional online course.]

CIVE 322/ENVE 322 03(3-0-0). Basic Hydrology, **change to:**

Spring Semester 2014

CIVE 322/ENVE 322 03(3-0-0). Basic Hydrology. F, S. Prerequisite: CBE 331 or CIVE 300 or WR 416; CIVE 202 or STAT 301 or STAT 315. Credit not allowed for both CIVE 322 and ENVE 322.

Hydrologic cycle, soil moisture, groundwater, runoff processes, water contamination, applications in water resources and environmental engineering. (NT-O)

[Approved as a nontraditional online course.]

CIVE 360 03(3-0-0). Mechanics of Solids, **change to:**

Spring Semester 2014

CIVE 360 03(3-0-0). Mechanics of Solids. F, S. Prerequisite: CIVE 260 or CIVE 262.

Stresses and deformations in structural members and machine elements, combined stresses, stress transformation. (NT-O)

[Approved as a nontraditional online course.]

CIVE 567 03(3-0-0). Advanced Concrete Design, **change to:**

Spring Semester 2014

CIVE 567 03(3-0-0). Advanced Concrete Design. S. Prerequisite: CIVE 467.

Behavior of reinforced and prestressed concrete members; development of design methods; behavior and design of slabs, shearwalls, and buildings.. (NT-O)

[Approved as a nontraditional online course.]

ENVE 322/CIVE 322 03(3-0-0). Basic Hydrology, **change to:**

Spring Semester 2014

ENVE 322/CIVE 322 03(3-0-0). Basic Hydrology. F, S. Prerequisite: CBE 331 or CIVE 300 or WR 416; CIVE 202 or STAT 301 or STAT 315. Credit not allowed for both ENVE 322 and CIVE 322.

Hydrologic cycle, soil moisture, groundwater, runoff processes, water contamination, applications in water resources and environmental engineering. (NT-O)

[Approved as a nontraditional online course.]

NSCI 696A-C Var[1-6]. Group Study, **change to:**

Spring Semester 2014

NSCI 696 Var[1-6]. Group Study. F, S, SS. Prerequisite: Bachelor's degree.

Grading Option Change for NSCI 696.

A request from the College of Natural Sciences to change the grading option in NSCI 696, Group Study, from T, traditional, to I, instructor option, was approved. This change will be effective Spring Semester 2014.

CURRICULAR REQUESTS – MAY 3, 2013

° Course is offered for term specified in odd numbered years.

* Course is offered for term specified in even-numbered years.

NT-C, offered as nontraditional, correspondence course.

NT-T/V, offered as nontraditional, telecourse or video/DVD course.

NT-O, offered as nontraditional, online course.

The following curricular requests were approved.

New Courses**Effective Date**

***ESS 625/F 625 03(3-0-0). Ecology of Forest Production.** S. Prerequisite: 300-level course in ecology. Credit not allowed for both ESS 625 and F 625.

Spring Semester 2014

Develops student expertise in understanding carbon and nutrient flows in forests. (NT-O)

[Approved as a nontraditional online course.]

HDFS 470 03(0-4-2). Campus Corps: Mentoring At-Risk Youth. F, S, SS. Prerequisite: Completion of AUCC 3C Social and Behavioral Sciences; requires background check; written consent of instructor. Course may be taken for a maximum of 9 credits.

Spring Semester 2014

Service-learning course engaging students as mentors with local at-risk youth.

Major Change to Courses**Effective Date**

***F 625 03(2-2-0). Ecology of Forest Production, change to:**

Spring Semester 2014

***F 625/ESS 625 03(3-0-0). Ecology of Forest Production.** S. Prerequisite: 300-level course in ecology. Credit not allowed for both F 625 and ESS 625.

Develops student expertise in understanding carbon and nutrient flows in forests. (NT-O)

[Approved as a nontraditional online course.]

GEOL 570 03(1-0-2). Tectonics, change to:

Spring Semester 2015

°GEOL 570 03(3-0-0). Plate Tectonics. S. Prerequisite: GEOL 364; GEOL 372; PH 142.

Examination of the historical development of plate tectonic theory and its application to understanding geological processes.

HIST 344 03(3-0-0). Age of Jackson, **change to:**

Spring Semester 2014

HIST 344 03(3-0-0). Antebellum America. S, SS. Prerequisite: HIST 101 or HIST 150 or HIST 171; completion of 45 credits.

National growth, 1800 to 1860, emphasizing political, social, and economic developments.

STAT 311 03(3-0-0). Statistics for Behavioral Sciences I, **change to:**

Spring Semester 2014

STAT 311 03(3-0-0). Statistics for Behavioral Sciences I. F, S, SS. Prerequisite: MATH 117 or MATH 118 or MATH 124 or MATH 125 or MATH 126 or MATH 141 or MATH 155 or MATH 160. Credit allowed for only one of the following: ERHS 307, STAT 301, STAT 307, STAT 311, or STAT 315.

Classification, descriptive statistics; inference, testing, estimation; categorical data analysis; odds ratio. (NT-O)

[Approved as a nontraditional online course.]

STAT 312 03(3-0-0). Statistics for Behavioral Sciences II, **change to:**

Spring Semester 2014

STAT 312 03(3-0-0). Statistics for Behavioral Sciences II. F, S, SS. Prerequisite: STAT 311.

One-way analysis of variance, factorial designs, blocked designs, multiple comparisons of means, and multiple regression. (NT-O)

[Approved as a nontraditional online course.]

Major Changes to Curricula

College of Applied Human Sciences

School of Education

Ph.D. in Education and Human Resource Studies

Organizational Learning, Performance, and Change Specialization

Effective Spring 2014

CoSRGE 5/2/13

(The entire program is shown. Deletions are in ~~strikeout~~; additions are in underline.)

<u>Course</u>	<u>Title</u>	<u>Credits</u>
RESEARCH		
EDRM 700 ^P	Quantitative Research Methods	3
EDRM 704 ^P	Qualitative Research	3
EDRM 705 ^P	Qualitative Data Analysis	3
EDRM 707 ^P	Quantitative Data Collection Methods/Analysis	3
EDUC 675^P	Analyzing Education Literature	3
EDUC 792	Seminar	3
	TOTAL	1815
HRD Specialization Studies		
EDOD 665 ^P	HRD Consultation and Analysis of Organizations	3
EDOD 765 ^P	Strategic Planning of Education for Work	3
EDOD 768 ^P	Workforce Development	3
EDOD 769 ^P	Theory and Practice of Change	3
EDOD 770^P	Organizational Culture	3
EDRM 702	Foundations of Educational Research	3
EDUC 675 ^P	Analyzing Education Literature	3
EDUC 709	Leadership Development	3
	TOTAL	1821

<u>Course</u>	<u>Title</u>	<u>Credits</u>
HRD Concentration Studies		
	Select 4-five to six 3-credit courses from the following areas: Business, Psychology, Education, Sociology, Agriculture, Economics, or other areas as approved by the student's academic committee.	1215-18
	TOTAL	1215-18
DISSERTATION		
EDRM 799	Dissertation	126-9
	TOTAL	126-9
PROGRAM TOTAL = 60 credits		

^P This course has at least one prerequisite. Check the Courses of Instruction section of the catalog at <http://catalog.colostate.edu/> to see the course prerequisites.

Request to Change the Name of Graduate Specializations

A request by the School of Education to change the name of the graduate specializations in Organizational Performance and Change under the Master of Education (M.Ed. degree) and the Ph.D. in Education and Human Resource Studies to Organizational Learning, Performance, and Change was approved. The recommended effective date, subject to approval by Faculty Council, is Spring Semester 2014.

MEMORANDUM

Date: August 20, 2013
To: Faculty Council Members
From: Timothy Gallagher, Chair, Faculty Council
Subject: Confirmation of Faculty Council Secretary - Term August 2013 to June 2014

Timothy Gallagher, Chair, Faculty Council MOVES THAT THE FACULTY COUNCIL CONFIRM THE APPOINTMENT OF KATHY DUQUOIN, INTERIM SECRETARY, FACULTY COUNCIL, FOR A TERM BEGINNING AUGUST 15, 2013 ENDING UPON THE HIRE OF A NEW EXECUTIVE ASSISTANT FOR FACULTY COUNCIL.

Rationale: According to the *Manual*, Section C.2.1.3.4 - Appointed Positions - the Chair of Faculty Council shall appoint a parliamentarian subject to confirmation by the Faculty Council at its first meeting each fall.

MEMORANDUM

Date: August 20, 2013
To: Faculty Council Members
From: Timothy Gallagher, Chair, Faculty Council
Subject: Confirmation of Faculty Council Parliamentarian - Term August 2013 to June 2014

Timothy Gallagher, Chair, Faculty Council MOVES THAT THE FACULTY COUNCIL CONFIRM THE APPOINTMENT OF LOLA FEHR, REGISTERED PARLIAMENTARIAN, FOR A TERM BEGINNING AUGUST 2013 ENDING JUNE 2014.

Rationale: According to the *Manual*, Section C.2.1.3.4 - Appointed Positions - the Chair of Faculty Council shall appoint a parliamentarian subject to confirmation by the Faculty Council at its first meeting each fall.

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MEMORANDUM

Date: May 29, 2013

To: Tim Gallagher, Chair Faculty Council

From: Stephanie Clemons, Chair Committee on Teaching and Learning

Subject: Proposed Revisions to General Catalog, Section 1.7 Advising & Registration, Repeat/Delete Policy

The Committee on Teaching and Learning (CoTL) submits the following motion:

MOVED, THAT THE FACULTY COUNCIL ADOPT THE PROPOSED REVISION TO Section 1.7 Advising & Registration in the *Colorado State University General Catalog* concerning the Repeat/Delete Policy to be effective spring 2014 as follows:

Section 1.7 Advising & Registration, Repeat/Delete Policy in *2012-2013 COLORADO STATE UNIVERSITY GENERAL CATALOG*

Additions - Underlined Deletions - ~~Strikeouts~~

Section 1.7 Advising & Registration (pg. 9)

Repeat/Delete Policy

Repeat/Delete is a one-time per course grading option that may be used by undergraduate students who repeat a course. Once a student has graduated from CSU, a student may not repeat/delete any CSU course taken prior to the date of graduation. The following rules apply when the Repeat/Delete option is applied:

1. The grade received in the repeated course will be used in calculating the student's GPA, regardless of whether the repeated grade is higher, the same as, or lower than the initial grade received. The initial grade will remain on the transcript, but will not be used in calculating the GPA when the Repeat/Delete option is applied.
2. It is the student's responsibility to request the Repeat/Delete option from the Registrar's Office, before the expiration of the course withdrawal period in the semester in which the course is first repeated.
3. The Repeat/Delete option may be used for a maximum of ~~ten (10)~~ twelve (12) credit hours and no more than three courses. The Repeat/Delete option may not be applied to a course for which the final grade was given as a penalty for academic dishonesty in accordance with the academic integrity policy under section 1.7.2 of the academic faculty and administrative staff manual.
4. If the course is repeated at any time subsequent to the use of the Repeat/Delete option, all grades in that course, except the initial grade, are used in computing the student's GPA.
5. Although a course may be repeated as often as a student chooses, the Repeat/Delete option can be used only the first time a course is repeated.
6. The Repeat/Delete option will not retroactively affect academic standing for previous terms. For example, use of the repeat/delete option may change a student's cumulative grade point average, but will not change the notation of probation previously recorded on the student's record.

Note: Although the University does not use the original Repeat/Delete grade for GPA calculation, other educational institutions and potential employers may use this grade in their GPA calculation. Medical schools, many law schools, and other graduate programs, for example, may recalculate cumulative GPA using ALL grades on a transcript.

Rationale

The proposed policy change will provide more equitable access to the policy by all undergraduate students by changing the maximum number of applicable credits from 10 to 12, without any change to the number of courses. This policy change is in response to the need for students in life and physical science and engineering courses (among others) to repeat/delete three courses, many of which are four (4) credits each.